1. May 13, 2019 - Council Agenda And Council Information

   Documents:

   MAY 13, 2019 AGENDA.PDF
   MAY 13, 2019 COUNCIL INFORMATION.PDF

SALMONARM
SMALL CITY, BIG IDEAS

AGENDA

City of Salmon Arm
Regular Council Meeting

Monday, May 13, 2019
1:30 p.m.
Room 100, City Hall

[Public Session Begins at 2:30 p.m.]
Council Chamber of City Hall
500 – 2 Avenue NE

Page #	Item #		Description
	1.		**CALL TO ORDER**
1 – 2	**2.**		**IN-CAMERA SESSION**
	3.		**ADOPTION OF AGENDA**
	4.		**DISCLOSURE OF INTEREST**
	5.		**CONFIRMATION OF MINUTES**
3 – 16		1.	Regular Council Meeting Minutes of April 23, 2019
17 – 20		2.	Special Council Meeting Minutes of April 25, 2019
	6.		**COMMITTEE REPORTS**
21 – 24		1.	Development and Planning Services Committee Meeting Minutes of May 6, 2019
25 – 28		2.	Downtown Parking Commission Meeting Minutes of April 16, 2019
29 – 32		3.	Social Impact Advisory Committee Meeting Minutes of April 12, 2019
	7.		**COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**
33 – 42		1.	Board in Brief – April, 2019
	8.		**STAFF REPORTS**
43 – 46		1.	Director of Engineering and Public Works – Purchase Recommendation for Klahani Park Playground Equipment Replacement Supply & Install
47 – 92		2.	Director of Development Services - 2018 City of Salmon Arm Carbon Neutral Progress Survey
93 – 96		3.	Director of Public Works and Engineering - Work Estimate for Painting of Yan's Tunnel (Under TCH)
97 – 98		4.	Director of Public Works and Engineering – City of Salmon Arm – Public Works Day – Ross Street Parking Lot Usage

	9.		**INTRODUCTION OF BYLAWS**
99 – 164		1.	City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297 – First and Second Readings
	10.		**RECONSIDERATION OF BYLAWS**
165 – 188		1.	City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337 – Final Reading
189 – 212		2.	City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 [OCP4000-38; Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR] – Final Reading
213 – 218		3.	City of Salmon Arm Zoning Amendment Bylaw No. 4325 [ZON-1141; Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5] – Final Reading *[See Item 10.2 for Staff Report]*
	11.		**CORRESPONDENCE**
219 – 220		1.	Informational Correspondence
	12.		**NEW BUSINESS**
	13.		**PRESENTATIONS / DELEGATIONS**
221 – 222		1.	Presentation 4:00 – 4:15 p.m. (approximately) Rick Newcombe - Bike Safety Improvements/Share the Road
223 – 224		2.	Presentation 4:15 – 4:30 p.m. (approximately) Lana Fitt, Manager, and Staff, Salmon Arm Economic Development – SAEDS 2018 Annual Measurables Report
225 – 236		3.	Presentatión 4:30 – 4:45 p.m. (approximately) Darby Boyd, General Manager, Shuswap Recreation Society and Melissa Higgs and Aiden Callison, HCMA Architecture & Design – Salmon Arm Recreation Campus Redevelopment Feasibility Study *[View Full Report Here: http://www.salmonarm.ca/index.aspx?nid=191]*
	14.		**COUNCIL STATEMENTS**
	15.		**SALMON ARM SECONDARY YOUTH COUNCIL**
	16.		**NOTICE OF MOTION**
	17.		**UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**
	18.		**OTHER BUSINESS**
237 – 244		1.	Salmon Arm Pickleball Club
	19.		**QUESTION AND ANSWER PERIOD**

7:00 p.m.

Page #	Item #	Description
	20.	**DISCLOSURE OF INTEREST**
	21.	**HEARINGS**
245 - 254	1.	Development Variance Permit Application No. VP-496 [Gunn, D. & Cross, R./Heyde, R.; 2171 - 14 Avenue SE; Retaining Wall & Fence]
	22.	**STATUTORY PUBLIC HEARINGS**
255 - 264	1.	Zoning Amendment Application No. ZON-1147 [Brown, C. & D. / Browne Johnson Land Surveyors; 1230 - 52 Avenue NE; R-1 to R-8]
265 - 276	2.	Zoning Amendment Application No. ZON-1149 [0815605 BC Ltd. / Raspberry, W.; 1441 - 20 Avenue SE; R-1 to R-8]
277 - 310	3.	Zoning Amendment Application No. ZON-1150 [Text Amendment; R-4 and R-5 Zones]
	23.	**RECONSIDERATION OF BYLAWS**
311 - 314	1.	City of Salmon Arm Zoning Amendment Bylaw No. 4334 [ZON-1147; Brown, C. & D. / Browne Johnson Land Surveyors; 1230 - 52 Avenue NE; R-1 to R-8] - Third Reading
315 - 318	2.	City of Salmon Arm Zoning Amendment Bylaw No. 4335 [ZON-1149; 0815605 BC Ltd. / Raspberry, W.; 1441 - 20 Avenue SE; R-1 to R-8] - Third and Final Readings
319 - 322	3.	City of Salmon Arm Zoning Amendment Bylaw No. 4336 [ZON-1150; Text Amendment; R-4 and R-5 Zones] - Third and Final Readings
	24.	**PUBLIC HEARINGS**
323 - 366	1.	City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273
	23.	**RECONSIDERATION OF BYLAWS - Continued**
367 - 370	4.	City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 - Third Reading
	25.	**OTHER BUSINESS**
371 - 374	1.	D. Cronshaw, Project Planner, M'akola Development Services and Canadian Mental Health Association - letter dated April 17, 2019 - Request for DCCs Subsidy for the Affordable Housing Project at 250 5 Avenue SW, Salmon Arm
	26.	**QUESTION AND ANSWER PERIOD**
375 - 376	**27.**	**ADJOURNMENT**

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Item 2.

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

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Item 5.1

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the Regular Council Meeting Minutes of April 23, 2019, be adopted as circulated.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

  Opposed:

  - ❑ Harrison
  - ❑ Cannon
  - ❑ Eliason
  - ❑ Flynn
  - ❑ Lavery
  - ❑ Lindgren
  - ❑ Wallace Richmond

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, April 23, 2019.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren (entered the meeting at 2:30 p.m.)
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle
Recorder B. Puddifant

ABSENT:

Councillor C. Eliason

1. CALL TO ORDER

Mayor A. Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0229-2019 Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:47 p.m.
Council recessed until 2:30 p.m.

Councillor Lindgren entered the meeting at 2:30 p.m.

3. REVIEW OF AGENDA

4. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict with Item 9.3 as the applicants are clients of his firm.

5. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of April 8, 2019

0230-2019

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: the Regular Council Meeting Minutes of April 8, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

6. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of April 15, 2019

0231-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Cannon
THAT: the Development and Planning Services Committee Meeting Minutes of April 15, 2019, be received as information.

CARRIED UNANIMOUSLY

2. Shuswap Regional Airport Operations Committee Meeting Minutes of March 20, 2019

0232-2019

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: the Shuswap Regional Airport Operations Committee Meeting Minutes of March 20, 2019, be received as information.

CARRIED UNANIMOUSLY

3. Environmental Advisory Committee Meeting Minutes of April 4, 2019

0233-2019

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: the Environmental Advisory Committee Meeting Minutes of April 4, 2019, be received as information.

CARRIED UNANIMOUSLY

4. Greenways Liaison Committee Meeting Minutes of March 7, 2019

0234-2019

Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: the Greenways Liaison Committee Meeting Minutes of March 7, 2019, be received as information.

CARRIED UNANIMOUSLY

7. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

13. PRESENTATIONS / DELEGATIONS

1. Angela Spencer, BDO Canada LLP - 2018 Audited Financial Statements

Angela Spencer, BDO Canada LLP presented the City of Salmon Arm 2018 Audited Financial Statements and was available to answer questions from Council.

8. STAFF REPORTS

1. Chief Financial Officer - 2018 Financial Statements

0235-2019

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: the Financial Statements for the year ended December 31, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

2. Chief Financial Officer - 2019 Assessments/ New Construction - For Information

Received for information.

3. Director of Corporate Services - Cancellation of Notice on Title

0236-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: the notice filed against the property title of Lot 5, Plan 18330, Section 28, Township 20, Range 10, W6M, KDYD (4681 - 44th Avenue NW) be cancelled.

CARRIED UNANIMOUSLY

4. Director of Engineering & Public Works - UVA & Drone Use - For Information

Received for information.

9. INTRODUCTION OF BYLAWS

2. City of Salmon Arm Transportation Parcel Tax Amendment Bylaw No. 4330 - First, Second and Third Readings

0237-2019

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Transportation Parcel Tax Amendment Bylaw No. 4330 be read a first, second and third time.

CARRIED UNANIMOUSLY

9. INTRODUCTION OF BYLAWS – Continued

1. 2019 Final Budget

a) **City of Salmon Arm 2019 – 2023 Financial Plan Amendment Bylaw No. 4322 - First, Second and Third Readings**

b) **City of Salmon Arm 2019 Annual Rate of Taxation Bylaw No. 4323 – First, Second and Third Readings**

0238-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the following bylaws be read a first, second and third time:

a) City of Salmon Arm 2019 – 2023 Financial Plan Amendment Bylaw No. 4322; and
b) City of Salmon Arm 2019 Annual Rate of Taxation Bylaw No. 4323.

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict and left the meeting at 3:43 p.m.

3. City of Salmon Arm Zoning Amendment Bylaw No. 4334 [ZON-1147; Brown, C. & D. / Browne Johnson Land Surveyors; 1230 – 52 Avenue NE; R-1 to R-8] – First and Second Readings

0239-2019

Moved: Councillor Cannon
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4334 be read a first and second time;

AND THAT: final reading be withheld subject to:

1. Registration of Section 219 *Land Title Act* covenant(s) registered on title ensuring a detached suite is not permitted; and

2. Confirmation that the proposed *secondary suite* in the existing single family dwelling meets Zoning Bylaw and BC Building Code requirements.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:47 p.m.

4. City of Salmon Arm Zoning Amendment Bylaw No. 4335 [ZON-1149; 0815605 BC Ltd. / Raspberry, W.; 1441 – 20 Avenue SE; R-1 to R-8] – First and Second Readings

0240-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4335 be read a first and second time.

CARRIED UNANIMOUSLY

9. INTRODUCTION OF BYLAWS – Continued

5. City of Salmon Arm Zoning Amendment Bylaw No. 4336 [ZON-1150; Text Amendment; R-4 and R-5 Zones] – First and Second Readings

0241-2019

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4336 be read a first and second time.

CARRIED UNANIMOUSLY

6. City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337 – First, Second and Third Readings

0242-2019

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337 be read a first, second and third time;

AND THAT: final reading be withheld subject to fulfillment of the public notice requirement as set out under sections 97 [public notice] and 227 [notice of permissive tax exemptions] of the Community Charter.

CARRIED UNANIMOUSLY

10. RECONSIDERATION OF BYLAWS

1. 2018 Final Budget

a) City of Salmon Arm 2018 – 2022 Financial Plan Bylaw No. 4312 – Final Reading
b) City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4313 – Final
c) City of Salmon Arm Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4314 – Final Reading
d) City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4315 – Final Reading
e) City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4316 – Final Reading
f) City of Salmon Arm Development Cost Charge Drainage Reserve Fund Expenditure Bylaw No. 4317 – Final Reading
g) City of Salmon Arm Development Cost Charge Road Reserve Fund Expenditure Bylaw No. 4318 – Final Reading
h) City of Salmon Arm Development Cost Charge Water Reserve Fund Expenditure Bylaw No. 4319 – Final Reading
i) City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4320 – Final Reading
j) City of Salmon Arm Cemetery Columbarium Reserve Fund Expenditure Amendment Bylaw No. 4321 – Final Reading

0243-2019

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: the following bylaws be read a final time:

10. RECONSIDERATION OF BYLAWS - continued

1. 2018 Final Budget - continued

a) City of Salmon Arm 2018 - 2022 Financial Plan Bylaw No. 4312;
b) City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4313;
c) City of Salmon Arm Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4314;
d) City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4315;
e) City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4316;
f) City of Salmon Arm Development Cost Charge Drainage Reserve Fund Expenditure Bylaw No. 4317;
g) City of Salmon Arm Development Cost Charge Road Reserve Fund Expenditure Bylaw No. 4318;
h) City of Salmon Arm Development Cost Charge Water Reserve Fund Expenditure Bylaw No. 4319;
i) City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4320; and
j) City of Salmon Arm Cemetery Columbarium Reserve Fund Expenditure Amendment Bylaw No. 4321.

CARRIED UNANIMOUSLY

13. PRESENTATIONS - Continued

2. Derek Sutherland, CSRD Protective Services - Shuswap Emergency Program

Derek Sutherland, Team Leader, Protective Services of the Columbia Shuswap Regional District provided an overview of the Shuswap Emergency Program and was available to answer questions from Council.

3. Phil McIntyre-Paul, Shuswap Trail Alliance - Foreshore (Raven) Trail Dog Monitoring Report and Recommendations

Phil McIntyre-Paul, Shuswap Trail Alliance, provided an update and recommendations on the Foreshore (Raven) Trail Dog Monitoring Program and was available to answer questions from Council.

0244-2019 Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: $1,800.00 funded from 2019 Council Initiatives be provided to SABNES to assist with the hiring of summer students to facilitate trail monitoring.

CARRIED UNANIMOUSLY

Mayor Harrison left the meeting at 4:40 p.m. Councillor Wallace Richmond assumed the chair at 4:40 p.m. Mayor Harrison returned to the meeting at 4:41 p.m.

11. CORRESPONDENCE

1. Informational Correspondence

5. P. Thurston, Executive Director, The Shuswap Family Centre - letter dated April 9, 2019 - Proposal for a Skateboard Competition as a Fundraiser

0245-2019

Moved: Councillor Cannon
Seconded: Councillor Lavery
THAT: Council approve the Shuswap Family Resource & Referral Centre Skateboard Competition fundraiser to be held at Blackburn Park on Saturday, May 4, 2019, or other dates, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

6. D. Dunlop, Executive Director, Canadian Mental Health Association - letter dated April 11, 2019 - Ride Don't Hide - Mental Health Bike Ride

0246-2019

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: Council authorize the Canadian Mental Health Association to use the trails at Little Mountain Park and the Field of Dreams for the 2019 Ride Don't Hide event on Sunday, June 23, 2019, subject to the provision of adequate liability insurance;

AND THAT: Council authorize the closure of 60 Street NE and Okanagan Avenue, for a Ride Don't Hide School Event, on June 18, 2019 from 8:00 a.m. to 11:00 a.m.; subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

4. M. Kuster and B. Paton - email dated April 7, 2019 - 2019 Soap Box Derby Council Approval

0247-2019

Moved: Councillor Lindgren
Seconded: Councillor Cannon
THAT: Council approve the road closure on Hudson Avenue for Soap Box Racing from 8:00 a.m. - 5:00 p.m. on September 21, 2019, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

12. NEW BUSINESS

14. COUNCIL STATEMENTS

15. SALMON ARM SECONDARY YOUTH COUNCIL

16. NOTICE OF MOTION

17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

1. Salmon Arm Children's Festival Society Request for Assistance

0248-2019

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: up to $1,224.00, funded from 2019 Council Initiatives, be provided to the Salmon Arm Children's Festival Society to cover the rental fee of the indoor sports arena for June 30 and July 1, 2019.

CARRIED UNANIMOUSLY

18. OTHER BUSINESS

1. Salmon Arm Elks Park Annual Maintenance

0249-2019

Moved: Mayor Harrison
Seconded: Councillor Flynn
THAT: Council contribute $5,500.00 from 2019 Council Initiatives for irrigation and mowing of the baseball fields at Salmon Arm Elks Hall and Park located at 3690 30 Street NE;

AND THAT: Council direct staff to negotiate a long term joint use agreement between the City of Salmon Arm and Salmon Arm Elks (#455) for the irrigation and mowing of the baseball fields, located at 3690 30 Street NE for use by Salmon Arm Minor Baseball et. al.

Councillor Wallace Richmond left the meeting at 5:17 p.m. and returned at 5:17 p.m.

CARRIED UNANIMOUSLY

19. QUESTION AND ANSWER PERIOD

Council did not hold a Question and Answer session as there were no members of the public present.

The Meeting recessed at 5:19 p.m.
The Meeting reconvened at 6:00.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

Councillor C. Eliason

20. PUBLIC INPUT SESSION

1. Checkout Shopping Bag Regulation Bylaw No. 4297

Mayor Harrison opened the public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 at 6:00 p.m.

B. DeMille, owner, DeMille's Farm Market, 3710 Trans Canada Highway SW spoke in support of the proposed Bylaw and expressed concerns about the use of paper bags in retail causing a larger carbon footprint than plastic, the possibility of contamination using reusable shopping bags and the cost of biodegradable bags versus plastic. He asked that the Bylaw be put into effect at the end of summer 2019 to allow retailers to use up their current supply of plastic bags.

D. Askew, owner, Askew's Foods, 111 Lakeshore Drive NE, and D. Wallace, Operations Manager, Askew's Foods, Armstrong, are solidly in support of the proposed Bylaw and have been offering reusable bags for sale for several years. D. Askew proposed a bag share and the possibility of using compostable bags. D. Wallace noted that Askew's use of plastic bags has been reduced by 50% since they have been charging for them.

L. Munro-Lamarre, 35, 3350 10 Avenue SE, spoke in favour of the proposed Bylaw and provided samples of homemade fabric bags and suggested that fabric bags could be available for consumer use by donation.

L. Thomson, owner, RE-Market etc., 121 Hudson Avenue NE, is in favour of the proposed Bylaw and now uses 85% paper bags however, has concerns about charging customers for bags and that the proposed Bylaw could result in additional expense for retailers.

L. Munro-Lamarre, 35, 3550 10 Avenue SE, offered information on a TV program aimed at reducing the use of plastic.

B. DeMille, owner, DeMille's Farm Market, 3710 Trans Canada Highway SW, spoke regarding the use of plastic being reduced if retailers are charging for plastic bags and suggested that consumers will adapt to the proposed Bylaw.

0250-2019

Moved: Mayor Harrison
Seconded: Councillor Lindgren
THAT: Council approve the purchase and distribution of reusable bags with the Salmon Arm brand to a maximum of $15,000.00 funded from Solid Waste/Recycling Reserve;

20. PUBLIC INPUT SESSION - continued

1. Checkout Shopping Bag Regulation Bylaw No. 4297 - continued

AND THAT: staff be directed to coordinate with the Salmon Arm Economic Society to provide branding information.

CARRIED UNANIMOUSLY

The Meeting recessed at 6:47 p.m.
The Meeting reconvened at 7:00 p.m.

21. DISCLOSURE OF INTEREST

22. SPECIAL PRESENTATIONS

Mayor and Council congratulated Laura Hall and Courtney Bacon and presented them with awards in recognition of their achievement at the 2019 Canada Winter Games.

23. HEARINGS

24. STATUTORY PUBLIC HEARING

1. Official Community Plan Amendment Application OCP4000-38 [Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR]

The Director of Development Services explained the proposed Official Community Plan Amendment Application.

Submissions were called for at this time.

B. & C. Durston, the applicants, outlined the application and were available to answer questions from Council.

S. Berisoff, #18, 1341 30 Street NE, presented a petition to Council and outlined concerns with increased traffic and the impact a new development would have on neighbourhood safety and privacy.

A. Sutherland, 1251 30 Street NE, lives next to the proposed development and clarified that her driveway is not a public lane.

J. Searight, #17, 1341 30 Street NE, expressed concerns with increased neighbourhood population and privacy.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4324 was declared closed at 7:25 p.m.

24. STATUTORY PUBLIC HEARING - continued

2. Zoning Amendment Application ZON-1141 [Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

B. & C. Durston, the applicants were available to answer questions from Council.

S. Berisoff, #18, 1341 30 Street NE, expressed concerns with the functionality of the property for the development as well as concerns regarding rental properties.

P. Figgess, #14, 1341 30 Street NE, requested clarification on height difference between R-4 Zoning and R-5 Zoning.

B. DeSouza, #20, 1341 30 Street NE, expressed concerns with the congested traffic at 30 Street NE and 11 Avenue NE and privacy.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4325 was declared closed at 7:37 p.m.

3. Zoning Amendment Application ZON 1145 [1129288 BC Ltd./Lawson Developments Ltd.; 960 – 12 Street SE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

B. Lawson, the agent, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4331 was declared closed at 7:39 p.m.

4. Zoning Amendment Application ZON 1146 [Templin, R. & S./Wong, W.; 3200 – 20 Street NE; R-7 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

W. Wong, the applicant, outlined the application and was available to answer questions from Council.

L. Bissonnette, 3190 20 Street NE, expressed concerns with privacy.

24. STATUTORY PUBLIC HEARING - continued

4. Zoning Amendment Application ZON 1146 [Templin, R. & S./Wong, W.; 3200 - 20 Street NE; R-7 to R-8] - continued

T. Mosher, 3240 - 20 Street NE, spoke regarding concerns with the location of the proposed building and privacy.

A. Benham, 3191 20 Street NE, expressed concerns with the increased population that an R-8 Zoning would allow.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4332 was declared closed at 7:54 p.m.

25. RECONSIDERATION OF BYLAWS

1. Official Community Plan Amendment Bylaw No. 4324 [OCP4000-38; Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR] - Third Reading

0251-2019

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4324 be read a third time.

CARRIED UNANIMOUSLY

2. Zoning Amendment Bylaw No. 4325 [ZON-1141; Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5] - Third Reading

0252-2019

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4325 be read a third time.

CARRIED UNANIMOUSLY

3. City of Salmon Arm Zoning Amendment Bylaw No. 4331 [ZON 1145; 1129288 BC Ltd./Lawson Developments Ltd.; 960 - 12 Street SE; R-1 to R-8] - Third and Final Readings

0253-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4331 be read a third and final time.

CARRIED UNANIMOUSLY

25. RECONSIDERATION OF BYLAWS - continued

4. City of Salmon Arm Zoning Amendment Bylaw No. 4332 [ZON 1146; Templin, R. & S./Wong, W.; 3200 - 20 Street NE; R-7 to R-8] - Third and Final Readings

0254-2019 Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4332 be read a third and final time.

CARRIED UNANIMOUSLY

26. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

27. ADJOURNMENT

0255-2019 Moved: Councillor Flynn
Seconded: Councillor Lavery
THAT: the Regular Council Meeting of April 23, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:25 p.m.

CERTIFIED CORRECT:

CORPORATE OFFICER

MAYOR

Adopted by Council the day of , 2019.

Item 5.2

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the Special Council Meeting Minutes of April 25, 2019, be adopted as circulated.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

SPECIAL COUNCIL MEETING

Minutes of a Special Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Thursday, April 25, 2019.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Recorder B. Puddifant

ABSENT:

Councillor K. Flynn

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

3. DISCLOSURE OF INTEREST

4. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Transportation Parcel Tax Amendment Bylaw No. 4330 – Final Reading

0256-2019 Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Transportation Parcel Tax Amendment Bylaw No. 4330 be read a final time.

CARRIED UNANIMOUSLY

4. RECONSIDERATION OF BYLAWS - continued

2. **2019 Final Budget**
   a) **City of Salmon Arm 2019 - 2023 Financial Plan Amendment Bylaw No. 4322, Final Reading**
   b) **City of Salmon Arm 2019 Annual Rate of Taxation Bylaw No. 4323 - Final Reading**

0257-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the following bylaws be read a final time:
a) City of Salmon Arm 2019 - 2023 Financial Plan Amendment Bylaw No. 4322; and
b) City of Salmon Arm 2019 Annual Rate of Taxation Bylaw No. 4323.

CARRIED UNANIMOUSLY

5. ADJOURNMENT

0258-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the Special Council Meeting of April 25, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 4:03 p.m.

CERTIFIED CORRECT:

CORPORATE OFFICER

MAYOR

Adopted by Council the day of , 2019.

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Item 6.1

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the Development and Planning Services Committee Meeting Minutes of May 6, 2019 be received as information.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

DEVELOPMENT AND PLANNING SERVICES COMMITTEE

Minutes of a Meeting of the Development and Planning Services Committee of the City of Salmon Arm held in Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, May 6, 2019.**

PRESENT:

Mayor A. Harrison
Councillor C. Eliason
Councillor L. Wallace Richmond
Councillor D. Cannon
Councillor T. Lavery
Councillor K. Flynn

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle
Planning Officer C. Larson
Recorder B. Puddifant

ABSENT:

Councillor S. Lindgren

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 8:00 a.m.

2. REVIEW OF THE AGENDA

3. DECLARATION OF INTEREST

4. PRESENTATIONS

5. REPORTS

1. Development Variance Permit Application No. VP-496 [Gunn, D. & Cross, R/Heyde, R.; 2171 - 14 Avenue SE; Retaining Wall & Fence]

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: the Development and Planning Services Committee recommends to Council that Development Variance Permit No. VP-496 be authorized for issuance for Lot 15, Section 12, Township 20, Range 10, W6M, KDYD, Plan EPP71301, which will vary Zoning Bylaw No. 2303 as follows:

5. **REPORTS – continued**

1. **Development Variance Permit Application No. VP-496 [Gunn, D. & Cross, R/Heyde, R.; 2171 – 14 Avenue SE; Retaining Wall & Fence] – continued**

1. Section 4.12.1 (a) Fences and Retaining Walls - increase the maximum permitted combined height of a retaining wall and fence from 2.0 m to 4.12 m.

CARRIED UNANIMOUSLY

2. **Proposed Telecommunications Facility Referral (Cellular Tower Installation) [Rogers/ Medallion Wireless; 320 Alexander Street NE]**

Moved: Councillor Wallace Richmond
Seconded: Councillor Cannon
THAT: the Development and Planning Services Committee recommends to Council that the City of Salmon Arm has been notified regarding the proposed installation of a telecommunications facility on Lot 1, Section 14, Township 20, Range 10, W6M, KDYD, Plan 17844, as shown in the information package attached to the staff report dated May 1, 2019.

M. Rasmussen, representative of Medallion Wireless, was available to answer questions from the Committee.

CARRIED UNANIMOUSLY

3. **2018 City of Salmon Arm Carbon Neutral Progress Survey**

Moved: Councillor Lavery
Seconded: Councillor Eliason
THAT: the Development and Planning Services Committee recommends to Council that the 2018 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey indicate the City is eligible for recognition from the Green Communities Committee as a 'Level 3 – Accelerating Progress' local government and that the City will not be carbon neutral for the 2018 reporting year;

AND FURTHER THAT: The 2018 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey, attached as Appendix 1 in the Development Services Department memorandum, dated April 30, 2019, be received as information.

CARRIED UNANIMOUSLY

6. **FOR INFORMATION**

7. **IN CAMERA**

8. **LATE ITEMS**

9. ADJOURNMENT

Moved: Councillor Flynn
Seconded: Councillor Wallace Richmond
THAT: the Development and Planning Services Committee meeting of May 6, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:44 a.m.

Minutes received as information by Council
at their Regular Meeting of , 2019.

Mayor Alan Harrison
Chair

Item 6.2

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: the Downtown Parking Commission Meeting Minutes of April 16, 2019, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM

Minutes of the **Downtown Parking Commission** Meeting held in Room 100 at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Tuesday, April 16, 2019.**

PRESENT:

Chad Eliason	Councillor, City of Salmon Arm
Regan Ready	Member at Large, Chair
Bill Laird	Member at Large
Vic Hamilton	Member at Large
Cathy Ingebrigston	Member at Large
Heather Finn	Downtown Salmon Arm Representative
Gerald Foreman	Downtown Salmon Arm Representative
Jacquie Gaudreau	Downtown Salmon Arm Representative
June Stewart	Downtown Salmon Arm Representative
Marcel Bedard	Resource Personnel, Bylaw Officer
Jenn Wilson	Resource Personnel, City Engineer

ABSENT:

Rob Niewenhuizen	Resource Personnel, Director of Engineering & Public Works

GUEST:

The meeting was called to order at 8:00 a.m. by Chairperson Bill Laird.

1. INTRODUCTIONS AND WELCOME

2. PRESENTATIONS

3. APPROVAL / CHANGES / ADDITIONS TO AGENDA

Addition of Item 7.2 - Relocation of Bus Stop in front of Askew's store
Addition of Item 7.3 - Update of Hudson Avenue NE Improvements
Addition of Item 7.4 - Presentation by James Young

Moved: Vic Hamilton
Seconded: Cathy Ingebrigston
THAT: the Downtown Parking Commission Meeting Agenda of April 16, 2019 be approved with revisions.

CARRIED UNANIMOUSLY

4. APPROVAL OF MINUTES FROM MARCH 19, 2019

Moved: Regan Ready
Seconded: Gerald Foreman
THAT: the Downtown Parking Commission Meeting Minutes of March 19, 2019 be adopted as circulated.

CARRIED UNANIMOUSLY

5. OLD BUSINESS ARISING FROM MINUTES

6. NEW BUSINESS

1) Gantt Chart – for discussion
Gantt Chart was reviewed.

2) Vernon Strategy
The Commission discussed the Vernon Strategy and the possibility of increasing parking rates and the ability to pay for parking and parking fines online. Hiring of a consultant to conduct a parking strategy was discussed.

3) Section 4 – Enforcement
Section 4 – Enforcement of the Vernon Parking Implementation was reviewed.
Section 4.1.1 Warnings – Commission agreed with policy in principle if new technology allows.
Section 4.1.2 Grace Period – Commission agreed with policy in principle noting that Salmon Arm has an unofficial grace period at present.
Section 4.1.3 Out of Province License Plates – Commission disagreed with this section of the Policy noting that Section 4.1.1 was a fair process encompassing all drivers.
Section 4.2 Technology – Discussion deferred
Section 4.3 Enforcement Education – Commission agreed that an education campaign would be part of the roll-out of the new parking strategy, not an ongoing education program.
Section 4.4 Violation Rates – Commission preferred shot-tem parking violation rate of 48 hrs depending on available technologies (ie. online payment). DPC discussed rates around $25 for payment within 48 hours and $50 thereafter; however, pricing will likely be set through overall parking policies to cover cost of technology, etc.

4) Section 5 – Development Regulations
Section 5 – Development Regulations of the Vernon Parking Implementation was reviewed. A review of the Salmon Arm Regulations for Specified Area use will be scheduled for the next meeting. City Resource personnel from Planning to attend.

7. OTHER BUSINESS

1) Kelowna Big Ideas

The Castanet article published March 18, 2019 entitled "Some 'big' parking ideas" will be reviewed at the next meeting.

2) Relocation of Bus Stop in front of Askew's store

Moved: Vic Hamilton
Seconded: Regan Ready
THAT: the Commission support the relocation of the transit stop.

CARRIED UNANIMOUSLY
Bill Laird abstained from the vote

3) Update of Hudson Avenue NE Improvements

The parking meters in front of the Post Office on Hudson Avenue NE will be removed during construction of the upgrades.

4) Presentation by James Young

The presentation request will be discussed at the next meeting.

8. NEXT MEETING - Tuesday, May 28, 2019

The next meeting of the Downtown Parking Commission will be Tuesday, May 28, 2019.

9. ADJOURNMENT

Moved: Vic Hamiliton
Seconded: June Stewart
THAT: the Downtown Parking Commission Meeting of April 16, 2019 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 9:07 a.m.

Marcel A. Bedard
Bylaw Officer

Minutes received as information by Council
at their Regular Meeting of , 2019.

Item 6.3

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the Social Impact Advisory Committee Meeting Minutes of April 12, 2019, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM

Minutes of the **Social Impact Advisory Committee** meeting held in Room 101 of City Hall, 500 - 2 Avenue NE, Salmon Arm, BC, on **Friday, April 12, 2019**, at 8:00 a.m.

PRESENT:

Councillor Louise Wallace Richmond	City of Salmon Arm, Chair
Dawn Dunlop	Canadian Mental Health Association (CMHA)
Patricia Thurston	Shuswap Family Centre
Gudrun Malmqvist	Shuswap Family Centre, Legal Advocate
Adrienne Munro	Shuswap Immigrant Services Society
Jo-Anne Crawford	Shuswap Association for Community Living (SACL)
David Parmenter	Interior Health Association-Mental Health
Barb Puddifant	City of Salmon Arm, Recorder

ABSENT:

Susan Cawsey	Okanagan College
Kristy Woodcock	Okanagan Regional Library
June Stewart	Shuswap Children's Association
Kim Sinclair	Aspiral Youth Partners
Colleen Making	Shuswap Area Family Emergency (SAFE) Society

GUEST:

Alan Harrison	Mayor of Salmon Arm
Russ McCann	Citizen

The meeting was called to order at 8:00 a.m.

1. Introductions

2. Presentations

3. Approval of Agenda and Additional Items

Moved: Jo-Anne Crawford
Seconded: Patricia Thurston
THAT: the Social Impact Advisory Committee Meeting Agenda of April 12, 2019, be approved as circulated.

CARRIED UNANIMOUSLY

4. Approval of Minutes of March 15, 2019 Social Impact Advisory Committee Meeting

Moved: Patricia Thurston
Seconded: Gudrun Malmqvist
THAT: the minutes of the Social Impact Advisory Committee Meeting of March 15, 2019 be approved as circulated.

CARRIED UNANIMOUSLY

5. Old Business/Arising from minutes

1) Street Solicitation Prevention Bylaw – next steps

Councillor Wallace Richmond provided an update on the proposed Street Solicitation Bylaw. Mayor Harrison stressed the need for input from all social groups and the public on the proposed Bylaw and outlined the Bylaw process and enforcement. A group comprised of social development organizations together with Downtown Salmon Arm and the RCMP could be convened to provide input to Council on the proposed Bylaw.

6. New Business

1) Shuswap Connextions Self-Advocacy

Councillor Wallace Richmond outlined the meeting with The Honourable Carla Qualtrough, Minister of Public Services and Procurement and Accessibility, Shuswap Connextions Self-Advocacy Group and Shuswap Association for Community Living.

2) Child Care Grant

Councillor Wallace Richmond confirmed that the City of Salmon Arm is receiving a grant of $25,000.00 to undertake a child care needs assessment and to assist with creating a long-term action plan.

3) Together BC Poverty Reduction Strategy

Councillor Wallace Richmond outlined the program and the Five Fundamental Elements of the Together BC Poverty Reduction Strategy. Dawn Dunlop spoke regarding the need for investment in the health and wellness of a community and a potential Poverty Reduction Strategy.

7. Other Business &/or Roundtable Updates

8. Next meeting - May 10, 2019

9. Adjournment

Moved: Patricia Thurston
Seconded: Adrienne Munro
THAT: the Social Impact Advisory Committee Meeting of April 12, 2019 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:58 a.m.

Councillor Louise Wallace Richmond, Chair

Minutes received as information by Council at their Regular Meeting of , 2019.

Item 7.1

CITY OF SALMON ARM

Date: May 13, 2019

Board in Brief – April, 2019

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

COLUMBIA SHUSWAP REGIONAL DISTRICT

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April 2019

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Highlights from the Regular Board Meeting

Presentation of the 2018 Audited Financial Statements

BDO Representative, Angie Spencer attended to present the Draft 2018 Financial Statements.
View Draft 2018 Financial Statements.

District of Sicamous - Update on Economic Opportunity Funded Projects

John Price, District of Sicamous Events Coordinator and Joe McCulloch, Operations, District of Sicamous, attended to thank the Board for funding support and to summarize event progress in the last year.

Fraser Basin Council

Colin Hansen, Chair of the Fraser Basin Council and Mike Simpson, Senior Regional Manager - Thompson, presented the Board with an overview and update on the Fraser Basin Council. **View presentation.**

Thompson Watershed Risk Assessment Report

Mike Simpson, Senior Regional Manager for the Thompson, Fraser Basin Council, notified the CSRD of the final 2018-2019 report for the Thompson Watershed Risk Assessment, completed March 31, 2019. **View report.**

2018 Annual Report

The Board received the Columbia Shuswap Regional District's Annual Report 2018 for information. **View 2018 Annual Report.**

Business General

Draft 2018 Financial Statements

The Board approved the 2018 CSRD Year End Financial Statement. **View report.**

2018 Statement of Financial Information (SOFI) Report

The Board approved the 2018 Statement of Financial Information Report. **View report.**

Sharing CSRD's Waste Management Knowledge in Vietnam

Ben Van Nostrand, Team Leader, Environmental Health, presented to the board regarding his recent trip to Vietnam as part of a joint Federation of Canadian Municipalities and Association of Cities of Vietnam initiative. **View report. View press release.**

SILGA 2019 Late Resolution - Resourcing a Collaborative System of Data Sharing in BC

The Board approved a resolution to be sent for consideration at the Southern Interior Local Government Association (SILGA) convention calling for the Province to be urged to take a strong leadership role and provide long-term, sufficient funding and resources to increase the access of information, and knowledge across multiple levels and sectors of government and stakeholders in regards to disaster preparedness.

Invitation to Minister of Agriculture

At the request of Director Karen Cathcart, the Board directed staff to write a letter inviting Minister of Agriculture, Lana Popham, to a meeting with the farming community in Golden/Area A, to discuss Class E licensing regulations.

Board support to serve on the Federation of Canadian Municipalities (FCM) Board

Chair Rhona Martin received Board support to remain on the Federation of Canadian Municipalities (FCM) Board and authorized expenses for her to attend FCM-related meetings.

Shuswap Watershed Council

Four community representatives were appointed to the Council from April 1, 2019 to March 31, 2022:

- Lorne Hunter,
- Randy Wood,
- Natalya Melnychuk
- Sharon Bennett.

Discussion on the Proposed Crown Land Closures and the Protection of Mountain Caribou

Directors voted to request the province conduct more extensive consultation on caribou recovery plans that have the potential to result in backcountry closures. The Provincial Government recently extended the deadline for feedback on these proposals until May 31, 2019, however, CSRD Directors believed this is not nearly long enough and asked for the timeline to be extended another 12 to 18 months. The Board is also seeking a consultation meeting to take place with the CSRD Board and other local governments to have their questions answered and provide them with additional information. **View press release.**

Bastion Mountain Geomorphic Assessment

Directors received the Bastion Mountain Geomorphic Assessment Hydrology Overview report for information. **View report. View press release.**

Grant-in-Aid Requests

The Board approved allocations from the 2019 electoral grants-in-aid. **View report.**

Golden and District Recreation Centre Roof Replacement

The Board agreed to enter into an agreement with Laing Roofing Vernon Ltd. for the replacement of the roof at the Golden and District Recreation Centre for a total cost not to exceed $800,000 plus applicable taxes. **View report.**

Release of In-Camera Resolutions

Appointments to Electoral Area A/Golden Aquatic Centre Feasibility Study Advisory Committee

The Board approved the following individuals to serve on the Electoral Area A/Golden Aquatic Centre Feasibility Study Advisory Committee:

Town of Golden

- Brian Gustafson
- Irene Gray
- Kat Coatesworth
- Spencer Lainchbury

Electoral Area A

- Justin Telfor
- Scott Weir
- Stefanie Chomiak.

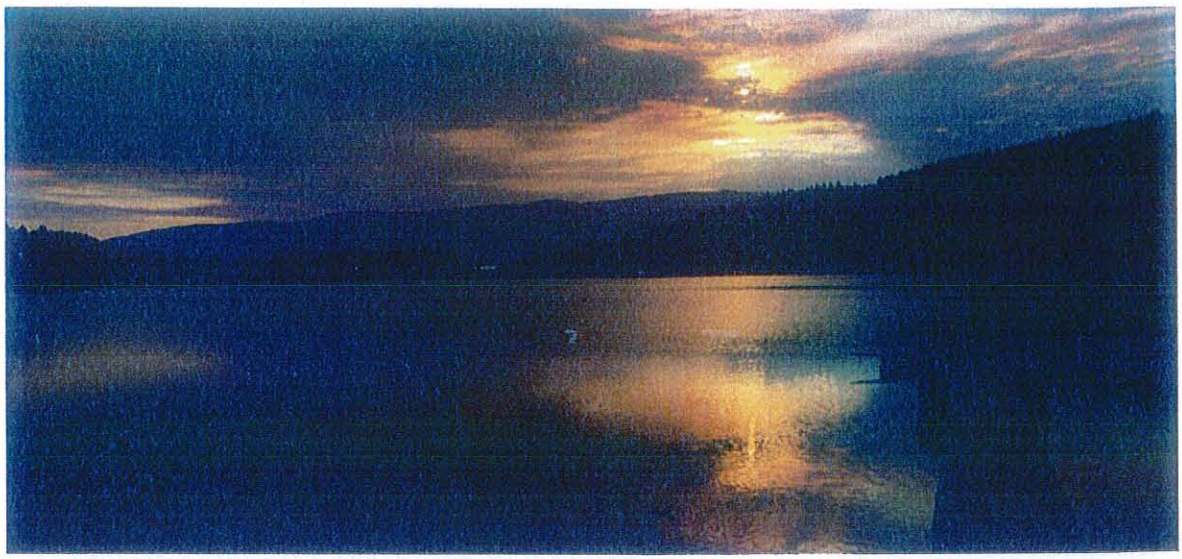
Additional Appointee to Area A Local Advisory Committee

The Board appointed Denice Darbyshire to the Area A Local Advisory Committee for a term commencing April 18, 2019 and ending December 31, 2020.

Appointments to Shuswap Tourism Advisory Committee

The Board approved the following individuals to be appointed to the Shuswap Tourism Advisory Committee for the term April 18, 2019 to December 31, 2020:

- David Gonella – Roots & Blues Music Festival, Executive Director
- Ron Betts – Tree Top Flyers, Owner
- Shelley Witzky – Adams Lake Band, Councillor.



LAND USE MATTERS

Agricultural Land Commission (ALC) Applications

Electoral Area F: Agricultural Land Commission (ALC) Application Section 20 (2) – Non-farm Use (Dobray)

The property owner's agent has applied to the Agricultural Land Commission (ALC) for non-farm use permission to establish a micro-cultivation cannabis production facility at 2732 Evans Road in Celista, Electoral Area F. The Board endorsed staff's recommendation for approval and it will now be sent to the ALC for final decision. The Board also waived a requirement in the CSRD's Cannabis Related Business Policy A-72. **View report.**

Development Permits (DP's) & Development Variance Permits (DVP's)

Electoral Area C: Development Variance Permit No. 701-88 and Development Permit No. 725-176 (Finz Resort Inc.)

The subject property is located at 2001 Eagle Bay Rd in Blind Bay of Electoral Area C and is subject to Electoral Area C Official Community Plan Bylaw No. 725 and the regulations of South Shuswap Zoning Bylaw No. 701. The applicant is proposing to build nine new tourist accommodation cabins with two tourist accommodation units per cabin on the portion of the subject property east of Eagle Bay Road. The Board approved the permit. **View report.**

Electoral Area F: Development Permit 830-256 (K4 Ventures Ltd.)

The applicant is proposing to construct a mini storage facility on the subject property located at 1252 Jordan Way in Scotch Creek. The storage complex will contain three buildings with a total of 34 units which will be developed as a phased building strata. The Board approved issuance of the DVP conditional upon receipt of written confirmation from Interior Health that their requirements under the Drinking Water Protection Act and Sewerage System Regulation have been satisfied. **View report.**

Electoral Area C: Development Variance Permit No. 701-84 (Clark)

The applicant requested four variances to setbacks on the property located at 711 Viel Road in the Cruikshank Point area of Sorrento to accommodate a retaining wall. It also recognized the required variances for current buildings on the property including a single family dwelling, shed and garage. The Board approved issuance of the DVP. **View report.**

Electoral Area C: Development Variance Permit No. 701-85 (Hardy)

The subject property is located at 14 - 6421 Eagle Bay Road in Wild Rose Bay of Electoral Area C. The owners are proposing to construct a shed in the south east corner of the lot which requires variances to the front parcel line setback and side parcel line setback prior to construction. The Board approved issuance of the DVP. **View report.**

Electoral Area C: Development Variance Permit No. 701-87 (Hannaford)

The subject property is located at 3778 Eagle Bay Rd in Eagle Bay of Electoral Area C, and is semi waterfront to Shuswap Lake. The property has an existing single family dwelling with attached garage and the owners are proposing to construct a detached garage. The proposed detached garage is within the front parcel line setback and requires a variance. The Board approved issuance of the DVP. **View report.**

Electoral Area F: Development Variance Permit No. 800-32 (Lamb)

The applicant applied for a variance to rebuild a garage that burned down at 6342 Squilax-Anglemont Road in Magna Bay. The old garage foundation is located within the front and interior side parcel boundary setbacks, requiring a variance. The design of the garage also requires a variance for height and for floor area. The Board approved issuance of the DVP. **View report.**

Zoning, OCP and Land Use Amendments

Electoral Area C: Electoral Area C Official Community Plan Amendment (Zappone) Bylaw No. 725-15

The owners of the subject property have made application to subdivide a two ha parcel from the 18.27 ha parent parcel located at 3453 Ford Road, Tappen. One of the conditions of subdivision approval is successful redesignation of the parcel from MH – Medium Holdings to RR2 – Rural Residential 2. The Board gave first reading at their meeting held February 21, 2019 and directed staff to refer the bylaw to applicable agencies and First Nations. The Board considered comments from referral agencies and approved second reading of the amendment. A public hearing will be scheduled. **View report.**

Electoral Area F: Magna Bay Zoning Amendment (Coueffin) Bylaw No. 800-31

The applicant is wanting to rebuild a garage that burned down at 6346 Squilax-Anglemont Road in Magna Bay. With the construction of the garage, the property will exceed the maximum allowed parcel coverage for the RS zone. The applicant is proposing a site specific amendment to increase the permitted parcel coverage from 25 per cent to 28 per cent. First reading was approved by the Board. The amendment will now be referred to a number of agencies for comment. **View report.**

Electoral Area F: Scotch Creek/Lee Creek Zoning Amendment (Mosher) Bylaw No. 825-40

The subject property is located at 3740 Ancient Creek Lane in Scotch Creek of Electoral Area F. The owners are applying to amend the zone of the Scotch Creek/Lee Creek Zoning Bylaw No. 825 from MU – Mixed Use to R1 – Residential – 1. The proposed R1 zone will continue to allow a single family dwelling or standalone residential campsite as a principal use for the subject property but will not permit the commercial principal uses that are listed in the MU zone. First reading was approved by the Board. The amendment will now be referred to a number of agencies for comment. **View report.**

NEXT BOARD MEETING

*Please note the change of meeting location for the annual Board on the Road.

The Regular Board Meeting will be held Thursday, May 16, 2019 at 9:30 AM at the Scotch Creek Fire Hall located at 3852 Squilax-Anglemont Road in Electoral Area F.

Columbia Shuswap Regional District
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Salmon Arm, BC V1E 4P1
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Item 8.1

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the supply and installation of the Klahani Park Playground Equipment Replacement, be awarded to Canadian Recreation Solutions for the quoted amount of $74,994.00, excluding taxes.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMONARM

City of Salmon Arm
Memorandum from the Engineering and Public Works Department

File: ENG2019-07

TO: His Worship Mayor Harrison and Members of Council

FROM: Rob Niewenhuizen, Director of Engineering and Public Works

PREPARED BY: Darin Gerow, Manager of Roads & Parks

DATE: April 29, 2019

SUBJECT: **Purchase Recommendation for Klahani Park Playground Equipment Replacement Supply & Install.**

RECOMMENDATION:

THAT: **The supply & installation of the Klahani Park Playground Equipment Replacement, be awarded to Canadian Recreation Solutions for the quoted amount of $74,997.00, excluding taxes.**

BACKGROUND:

Klahani Park, located at 6391 – 10 Avenue SE, in South Canoe currently has a wooden playground structure built in 1996. The life span of this structure has come to an end, and does not conform to the safety standards as set out in today's regulations. The replacement of the playground structure follows the recommendations as set out in The Klahani Park Master Plan completed in 2016.

Each submitted proposal was required to submit two (2) options, meeting the specification set out within the request for proposal. Required specifications were: playground designed for kids aged 2 -12. Playground structure supply & install budget of $75,000.00, maximum area of 200m², 150mm reinforced concrete curb continuous around entire playground, 200mm 'Fibar', or approved equivalent playground surfacing c/w 3 meter fall height.

A request for proposal was advertised on BC Bid and City of Salmon Arm website on February 19, 2019. On April 2, 2019 three (3) company's Proposals were received, as follows:

Company	Price excluding tax	Ranking
Canadian Recreation Solutions – Option #2	**$ 74,997.00**	**1**
Canadian Recreation Solutions – Options #1	$ 74,844.00	2
Habitat Systems – Options #2	$ 74,466.00	3
Habitat Systems – Options #1	$ 74,936.00	4
Cabin Forestry Services Ltd. – Option #2	$ 69,783.85	5
Cabin Forestry Services Ltd. – Option #1	$ 71,362.20	3

All proposals met the required specifications as set out in the Request for Proposal. The proposals were evaluated on: provided play structures, aesthetic attributes to match the atmosphere of the park, past experience with suppliers contractors and brands, completion date and warranty.

Cabin Forestry Services Ltd. submitted proposals were ranked the lowest due to the proposed supplier of the equipment. City of Salmon Arm had previous experience with this brand of equipment at the Blackburn Park Lifeskills Park. To date and being less than a year old, we have had several issues with the equipment. The contractor had to remove some equipment, until the supplier could provide new parts, as it was deemed unsafe. The timelines of providing new parts, under warranty, were unacceptable and this equipment breaking could pose a liability to the City. In addition, Staff feel the suppliers recommended installation procedures did not achieve the best structural support. At this point City staff are not prepared to recommend utilizing the proposed brand of equipment.

Habitat Systems submitted a very good proposal; their completion date was for October 11, 2019. Canadian Recreation Solutions have indicated a completion of July 15, 2019. We would like to have the opportunity for kids to utilize the new playground this summer if possible. In addition, each of their proposals had swing sets provided, whereas, Klahani Park already has a swing set installed and upgraded, and safe for use.

Canadian Recreation Solutions are out of Alberta and have completed numerous playground projects for other municipalities. Their completion date may be pushed back due to the delay in awarding; however, this would still provide a few months for kids to utilize the structure within 2019. Staff feel that the aesthetics of the proposed structures and pieces perfectly match the atmosphere and uses of Klahani Park.

The approved funding for this purchase is $90,000.00, from Parks - Capital Expenditure Budget. Within the $90,000, we are required to remove the existing structure and landscaping, and complete the finishing landscaping outside of the concrete curb after the structure has been installed. We recommend that the supply & installation of Klahani Park Playground Structure Replacement be awarded to Canadian Recreation Solutions in accordance with the quoted price of $74,997.00, excluding taxes.

Reviewed by:

Robert Niewenhuizen,
Director of Engineering & Public Works

cc Chelsea Van De Cappelle, CFO

X:\Operations Dept\Engineering Services\5220-CAPITAL\2019\2019-07 Parks\Klahani Park - Playground Equipment\RWM Klahani Park Playground.docx

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Item 8.2

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the 2018 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey indicate the City is eligible for recognition from the Green Communities Committee as a 'Level 3 – Accelerating Progress' local government and that the City will not be carbon neutral for the 2018 reporting year;

AND FURTHER THAT: The 2018 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey, attached as Appendix 1 in the Development Services Department memorandum, dated April 30, 2019, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

To: His Worship Mayor Harrison and Members of Council

Date: April 30, 2019

Subject: 2018 City of Salmon Arm Carbon Neutral Progress Survey

RECOMMENDATION

THAT: The 2018 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey indicate the City is eligible for recognition from the Green Communities Committee as a 'Level 3 – Accelerating Progress' local government and that the City will not be carbon neutral for the 2018 reporting year;

AND FURTHER THAT: The 2018 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey, attached as Appendix 1 in the Development Services Department memorandum dated April 30, 2019, be received as information.

INTRODUCTION

The purpose of this report is to present the 2018 City of Salmon Arm *Climate Action/Carbon Neutral Progress Survey* to Council for information to fulfill the public reporting requirements of the City's application for the annual provincial Climate Action Revenue Incentive Program (CARIP) grant. The 2018 *Climate Action/Carbon Neutral Progress Survey* is attached as Appendix 1. To complete the *Climate Action/Carbon Neutral Progress Survey* due for submission on June 1, 2019, the City must identify whether or not it intends to be carbon neutral for the 2018 reporting year or to continue with an option discussed below.

BACKGROUND

The CARIP program currently requires the submission of a *Climate Action/Carbon Neutral Progress Survey*. The survey will be posted on the City's website and provided to the Province in support of the City's application for the annual CARIP grant. In order to complete the reporting process and ensure that the City is eligible for the CARIP grant, this survey must be completed and made public prior to the June 1, 2019 deadline. The proposed 2018 Salmon Arm *Climate Action/Carbon Neutral Progress Survey* is attached as Appendix 1 for Council's consideration. As attached the proposed *Climate Action/Carbon Neutral Progress Survey* indicates to the Province that: (1) it is the 'final' report; (2) the City will not be carbon neutral for the 2018 reporting year; and (3) the City suggests recognition at the 'Level 3 – Accelerating Progress' level with the Green Communities Committee.

British Columbia Climate Action Charter

The City's Official Community Plan (OCP) provides overall direction towards creating a more efficient community, with policies of "urban containment" guiding decisions on land use proposals and subdivision. Along with the majority of other local governments in the province, in 2008 the City voluntarily signed the B.C. Climate Action Charter, a non-legally binding agreement between the provincial government, the Union of British Columbia Municipalities (UBCM) and local governments that acknowledges that climate change is a reality and establishes a number of goals to address the issue going forward. Of particular relevance to local governments is the agreement to achieve the following goals:

1. *Being carbon neutral in respect of their operations by 2012;*
2. *Measuring and reporting on their community's greenhouse gas emissions profile; and*
3. *Creating complete, compact, more energy efficient communities.*

While operations have not been carbon neutral for previous reporting years, the City has been annually measuring and reporting on emissions, and has completed several projects to improve efficiency.

Climate Action Reserve

The City of Salmon Arm has been claiming a carbon tax rebate via CARIP since 2008, considered conditional on directing these funds towards expenditures that will reduce greenhouse gas emissions. The funds received have been placed in a Climate Action Reserve which has directly financed various projects such as the SASCU Rec Centre and Arena upgrades (boilers, hot water tanks, heat exchangers, and LED lighting). This Climate Action Reserve fund (estimated balance is $148,000 following budgeted 2019 expenditures towards hybrid fleet vehicles) can support projects that allow the City to continue making progress towards carbon neutrality. The current CARIP rebate application is expected to be approximately $54,000 for the 2018 reporting year.

2008 Energy and Greenhouse Gas Emissions Study

In October of 2008 the City received the City of Salmon Arm Energy and Greenhouse Gas Emissions Study completed by Urban Systems, providing a description of initiatives that the City could undertake to reduce emissions and energy consumption and how the Climate Action Reserve may be best directed. Over time, the City has acted on several of these recommendations for initiatives funded by the Climate Action Reserve.

2010 Facility Reports

In June 2010, following the broad direction of the City of Salmon Arm Energy and Greenhouse Gas Emissions Study, four specific facility energy studies were completed to analyze the public works building, recreation centre, arena, and RCMP building, the City's largest producers of GHG emissions (the arena and rec centre produce roughly 40% of the City's emissions). Following the specific recommendations of the facility reports provides further guidance for future projects.

Climate Action Revenue Incentive Program Grant Reporting

As a signatory to the Charter, the City is eligible to apply for the annual CARIP grant equal to the amount spent by the City on Carbon Tax each year. CARIP grants to the City are allocated to a reserve account for future GHG emissions reduction projects and/or potentially for the purchase of carbon offset credits to achieve carbon neutrality. The City has been required to report publicly on its progress in reducing and managing both corporate and community-wide GHG emissions since 2010 and previous Salmon Arm Climate Action Reports are available on the City's website.

Corporate Emissions Inventory

A corporate emissions inventory tracks energy consumption (e.g. natural gas, electricity, gasoline, diesel and propane) from corporate operations and quantifies the corresponding GHG emissions. The service areas and required scope of a corporate emissions inventory are defined by several guidance documents produced by the Green Communities Committee – a partnership between the provincial government and the UBCM - and the Ministry of Environment. The City's corporate emissions inventory was prepared by staff using these guidance documents, which are available on the BC Climate Action Toolkit website at www.toolkit.bc.ca. A summary of the City's 2018 inventory is shown below:

Table 1. Summary of the 2018 City of Salmon Arm Corporate Emissions Inventory

Service Area	Emissions (tonnes CO_2e)
Administration and Governance	78.02
Drinking, Storm and Waste Water	427.23
Solid Waste Collection, Transportation and Diversion	123.1
Roads and Traffic Operations	425.94
Arts, Recreation, Parks and Cultural Services	904.44
Fire Protection	103.1
Total	**2061.8**

* For context, the 2017 total was 2100.5, the total in 2016 was 1878.9, while 2015 was 1,866.3 tonnes

An expanded inventory is attached as Appendix 2. A detailed multi-department analysis could more accurately explain the annual variation in emissions, but in general changes can be correlated to weather (including snowfall and temperature), capital works projects, demand from new programs and facilities, and fluctuating service demands.

Carbon Neutrality
The City's corporate operations produced a total of 2,061.8 tonnes CO_2e in 2018, meaning that in order to be carbon neutral, the City would need to purchase 2,061.8 carbon offset credits from a provider of certified offsets. Past quotes for carbon offset credits have ranged from $16.00 to $25.00 per tonne. To offset 2,061.8 tonnes CO_2e to become carbon neutral for the 2017 reporting year would cost in the range of $33,000.00 to $52,000.00 (not including associated administrative costs). For neutrality under the CARIP program, carbon offset credits would need to be purchased prior to June 1, 2019, the deadline for completing the *Carbon Neutral Progress Survey*. For the reporting years up to and including 2017, the City has not opted to purchase offset credits to achieve carbon neutrality.

Climate Action Recognition Program
Local governments are not required to be carbon neutral for the 2018 reporting year and are still eligible for the CARIP grant based on continued measurement and reporting. The CARIP program now provides three levels of recognition for local governments that will not be carbon neutral: "1 - Demonstrating Progress", "2 - Measuring", and "3 - Accelerating Progress". These options are provided as it is understood that it may be difficult for some local governments to be carbon neutral, and furthermore, that local governments may be undertaking projects that have the effect of reducing emissions that are difficult to quantify, but none-the-less important (e.g. constructing sidewalks, improving pedestrian spaces and alternative transportation options, smart growth policy).

The City has been measuring and publicly reporting on emissions for several years now through our Corporate Emissions Inventory. CARIP's "Measuring" category recognizes local governments that are both completing relevant emission-reduction projects and measuring emissions. The City chose and was awarded the City with Level 3 recognition: "Accelerating Progress" last year. As such, and in consideration of the range of projects, staff recommends that "Accelerating Progress" is again the appropriate recognition for the City

Projects completed in 2018 and potential future actions planned include:

2018 projects:
Efficient Arena Flood Technology;
Hybrid fleet vehicles (2 purchased);
Tree planting - BC Hydro Re-Greening Program (urban area & Blackburn Park);
Residential yard waste pick-up (bi-annual);
Sidewalk install (509 m by City and 761 through development); and
Greenway network enhancement (2,579 m new trails created).

Future projects:
Solar project feasibility study;
Hybrid fleet vehicles (purchase of 2 additional budgeted);
Tree planting - BC Hydro Re-Greening Program (urban area);
LED street lighting projects (Hudson Street revitalization);
Auditorium LED lighting project (rec centre);
Ross Street Underpass;
Roof replacement projects (Arena and Senior's Centre);
Curbside food waste pick-up program;
Continued residential yard waste pick-up (bi-annual);
Planning for Aquatic Centre replacement;
Ongoing park enhancements (Klahani, Blackburn, and Canoe Beach Parks);
Ongoing greenways network enhancements (including Turner Creek Trail);
Trans Canada Highway improvements including parallel pathway; and
Various sidewalk projects (175 m proposed for 2019).

The future projects listed are merely options and suggestions by City staff, and each would be subject to City Council's approval with the annual budget.

Context: CARIP Results

The CARIP "Summary Report on Local Government Climate Actions 2017" is attached as Appendix 3. A total of 45 out of 187 participating local governments (regional and municipal) were carbon neutral for the 2017 reporting year (there are 189 local governments in BC). The majority of participating local governments were not carbon neutral, including Salmon Arm: 142 participating local governments were not carbon neutral in 2017, representing 76% of 2017 CARIP participants.

Staff annually monitor CARIP reports from comparable communities and have observed a somewhat predictable trend where communities with the coldest climates show relatively high emissions, while those in warmer climates report lower emissions. Of the carbon neutral communities, approximately one-third achieve carbon neutrality through their own actions (primarily landfill gas capture or through organic recycling programs), while approximately two-thirds purchase offsets (note that while the City contributes to the CSRD's landfill gas capture, the CSRD maintains associated carbon credits). The attached 2017 Summary Report details recent initiatives undertaken by local governments.

CONCLUSION

Staff recommend that the 2018 City of Salmon Arm *Climate Action/Carbon Neutral Progress Survey* indicate that the City is eligible for recognition at 'Level 3 – Accelerating Progress' with the Green Communities Committee and intends to continue making progress towards carbon neutrality. The 2018 *Climate Action/Carbon Neutral Progress Survey* will be placed on the City's website to fulfill the public reporting requirements of the City's application for the annual CARIP grant.

Prepared by: Chris Larson, MCP
Planning and Development Officer

Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services

CARIP
CLIMATE ACTION REVENUE INCENTIVE PROGRAM

Survey Template

For the *2018 CARIP Climate Action/Carbon Neutral Progress Survey*

Local governments are required to submit the *2018 CARIP Climate Action/Carbon Neutral Progress Survey* on or before June 1, 2019.

Use Template to Collect Information

This Survey Template has been provided to help local governments complete the survey and report its contents. The template can be used to:

- gather and record survey responses before inputting data into the survey; and/or
- create the public report.

Alternatively, a local government may choose to use a template or format of their own design.

Responses entered into this Survey Template can be cut and pasted into the online survey. The survey asks for up to five actions in each category, and there is a place in the survey to report additional actions if desired. In this Survey Template, simply add more lines to the tables to report more than five actions.

Public Reports:

Public reports must contain the same information as submitted in the 2018 Climate Action/Carbon Neutral Progress Survey. Because respondents are unable to generate a report of survey responses, Ministry staff will send each respondent a PDF version of their CARIP report once it has been completed online.

For purposes of the CARIP Survey, the following definitions apply:

COMMUNITY-WIDE ACTIONS

Actions undertaken to reduce GHG emissions in the community at-large (e.g. not related to corporate operations).

CORPORATE ACTIONS

Actions undertaken to reduce GHG emissions produced as a result of a local government's delivery of "traditional services", including fire protection, solid waste management, recreational/cultural services, road and traffic operations, water and wastewater management, and local government administration.

The Government of BC will not collect, use, or disclose personal information using SurveyMonkey®. Please be aware however that IP addresses are collected by SurveyMonkey® itself, and these IP addresses and other information collected will be stored on SurveyMonkey®'s servers located outside of Canada. Please do not provide any third-party information (e.g. refer to others) in your responses to the survey.

Climate Action Revenue Incentive (CARIP) Public Report for 2018

Local Government:

City of Salmon Arm

Report Submitted by:
Name: Chris Larson
Role: Planner
Email: clarson@samonarm.ca
Phone: 250-803-4000

Date: April 30, 2019

The **City of Salmon Arm** has completed the 2018 Climate Action Revenue Incentive Program (CARIP) Public Report as required by the Province of BC. The CARIP report summarizes actions taken in 2018 and proposed for 2019 to reduce corporate and community-wide energy consumption and greenhouse gas emissions (GHG) and reports on progress towards achieving carbon neutrality.

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CLIMATE ACTION REVENUE INCENTIVE PROGRAM

2018 BROAD PLANNING ACTIONS

Broad Planning Actions

Broad Planning refers to high level planning that sets the stage for GHG emissions reductions, including plans such as Official Community Plans, Integrated Community Sustainability Plans, Climate Action Plans or Community Energy Emissions Plans. Land use planning that focuses on Smart Growth principles (compact, complete, connected, and centred) plays an especially important role in energy and GHG reduction.

Q 6 + Q 7 Community-Wide Broad Planning Actions Taken in 2018 + Additional Actions	
	As per OCP policy, use Urban Containment Boundary to support long-term growth.
	As per OCP policy, strive to protect ALR lands, forested hillsides, and watercourses.
	As supported by OCP and Greenways Strategy enhance and continued development of greenways, active transportation network.
Q 8 Community-Wide Broad Planning Actions Proposed for 2019	
	As per OCP policy, use Urban Containment Boundary to support long-term growth.
	As per OCP policy, strive to protect ALR lands, forested hillsides, and watercourses.
	As supported by OCP and Greenways Strategy enhance and continued development of greenways, active transportation network.

Q 9 + Q 10 Corporate Broad Planning Actions Taken in 2018 + Additional Actions	
	Set aside funds in climate action reserve.
Q 11 Corporate Broad Planning Actions Proposed for 2019	
	Continue to set aside funds in climate action reserve for projects that will improve efficiency.

Broad Planning	
Q 12 What is (are) your current GHG reduction target(s)?	OCP Section 4.6: 6% reduction by 2020
Q 13 Are you familiar with your local government's community energy and emissions inventory (e.g. CEEI or another inventory)?	Yes
Q 14 What plans, policies or guidelines govern the implementation of climate mitigation in your community?	
• Community Energy and Emissions Plan	No
• Integrated Community Sustainability Plan	No
• Community- Wide Climate Action Plan	No
• Official Community Plan	Yes
• Regional Growth Strategy	No
• Do not have a plan	No
• Other:	No
Q 15 Does your local government have a corporate GHG reduction plan?	Yes

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CLIMATE ACTION REVENUE INCENTIVE PROGRAM

2018 BUILDING AND LIGHTING ACTIONS

Building and Lighting Actions

Low-carbon buildings use the minimum amount of energy needed to provide comfort and safety for their inhabitants and tap into renewable energy sources for heating, cooling and power. These buildings can save money, especially when calculated over the long term. This category also includes reductions realized from energy efficient street lights and lights in parks or other public spaces.

Q 16 + Q 17 Community-Wide Building and Lighting Actions Taken in 2018 + Additional Actions
Q 18 Community-Wide Building and Lighting Actions Proposed for 2019

Q 19 + Q 20 Corporate Building and Lighting Actions Taken in 2018 + Additional Actions
Efficient Arena Flood Technology
Q 21 Corporate Building and Lighting Actions Proposed for 2019
LED street lighting projects (Hudson Street revitalization)
Auditorium LED lighting project (rec centre)
Roof replacement projects (Arena and Senior's Centre)
Planning for Aquatic Centre replacement

Building and Lighting The Province has committed to taking incremental steps to increase energy-efficiency requirements in the BC Building Code to make buildings net-zero energy ready by 2032. The BC Energy Step Code--a part of the BC Building Code--supports that effort	
Q 22 Is your local government aware of the **BC Energy Step Code**?	Yes
Q 23 Is your local government implementing the **BC Energy Step Code**?	Yes

CARIP
CLIMATE ACTION REVENUE INCENTIVE PROGRAM

P5 2018 ENERGY GENERATION ACTIONS

Energy Generation Actions

A transition to renewable or low-emission energy sources for heating, cooling and power supports large, long-term GHG emissions reductions. Renewable energy including waste heat recovery (e.g. from biogas and biomass), geo-exchange, micro hydroelectric, solar thermal and solar photovoltaic, heat pumps, tidal, wave, and wind energy can be implemented at different scales, e.g. in individual homes, or integrated across neighbourhoods through district energy or co-generation systems.

Q 24 + Q 25 Community-Wide Energy Generation Actions Taken in 2018 + Additional Actions	
Q 26 Community-Wide Energy Generation Actions Proposed for 2019	

Q 27 + Q 28 Corporate Energy Generation Actions Taken in 2018 + Additional Actions	
	Solar Project Research
Q 29 Corporate Energy Generation Actions Proposed for 2019	
	Solar project feasibility study

Energy Generation	
Q 30 Is your local government developing, or constructing a • district energy system • renewable energy system • none of the above	 No No
Q 31 Is your local government operating a • district energy system • renewable energy system • none of the above	 No No
Q 32 Is your local government connected to a district energy system that is operated by another energy provider?	No
Q 33 Are you familiar with the 2018 List of Funding Opportunities for Clean Energy Projects Led by First Nations and Local Governments?	Yes

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CLIMATE ACTION REVENUE INCENTIVE PROGRAM

2018 GREENSPACE/NATURAL RESOURCE PROTECTION ACTIONS

Greenspace Actions

Greenspace/Natural Resource Protection refers to the creation of parks and greenways, boulevards, community forests, urban agriculture, riparian areas, gardens, recreation/school sites, and other green spaces, such as remediated brownfield/contaminated sites as well as the protection of wetlands, waterways and other naturally occurring features.

Q 34 + Q 36 Community-Wide Greenspace Actions Taken in 2018 + Additional Actions (Q 35 below Q 41)	
Q 37 Community-Wide Greenspace Actions Proposed for 2019	

Q 38 + Q 39 Corporate Greenspace Actions Taken in 2018 + Additional Actions	
	Tree planting - BC Hydro Re-Greening Program (urban area & Blackburn Park)
	Greenway network enhancement (2,579 m new trails created)
Q 40 Corporate Greenspace Actions Proposed for 2019	
	Tree planting - BC Hydro Re-Greening Program
	Ongoing park enhancements (Klahani, Blackburn, and Canoe Beach Parks)
	Ongoing greenways network enhancements (including Turner Creek Trail)

Greenspace	
Q 41 Does your local government have urban forest policies, plans or programs?	Yes
Q 35. Does your local government have policies, plans or programs to support local food production?	Yes

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2018 SOLID WASTE ACTIONS

Solid Waste Actions

Reducing, reusing, recycling, recovering and managing the disposal of the residual solid waste minimizes environmental impacts and supports sustainable environmental management, greenhouse gas reductions, and improved air and water quality.

Q 42 + Q 43 Community-Wide Solid Waste Actions Taken in 2018 + Additional Actions	
	Continued residential recycling pick-up.
	Residential yard waste pick-up (bi-annual).
Q 44 Community-Wide Solid Waste Actions Proposed for 2019	
	Continued residential recycling pick-up.
	Residential yard waste pick-up (bi-annual).
	Begin curbside food waste pick-up program

Q 45 + Q 46 Corporate Solid Waste Actions Taken in 2018 + Additional Actions	
	Food waste program
Q 47 Corporate Solid Waste Actions Proposed for 2019	

Solid Waste	
Q 48 Does your local government have construction and demolition waste reduction policies, plans or programs?	No
Q 49 Does your local government have organics reduction/diversion policies, plans or programs?	Yes

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CLIMATE ACTION REVENUE INCENTIVE PROGRAM

2018 TRANSPORTATION ACTIONS

Transportation Actions

Transportation actions that increase transportation system efficiency emphasize the movement of people and goods, and give priority to more efficient modes, e.g. walking, cycling and public transit, can contribute to reductions in GHG emissions and more livable communities.

Q 50 + Q 51 Community-Wide Transportation Actions Taken in 2018 + Additional Actions	
	Greenway network enhancement (2,579 m new trails created)
	New sidewalk install (509 m by City and 761 through development)
Q 52 Community-Wide Transportation Actions Proposed for 2019	
	Ongoing greenways network enhancements (including Turner Creek Trail)
	Various sidewalk projects (175 m proposed).
	Ross Street Underpass project
	Trans Canada Highway improvements including parallel pathway

Q 53 + Q 54 Corporate Transportation Actions Taken in 2018 + Additional Actions	
	Hybrid fleet vehicles (2 purchased)
Q 55 Corporate Transportation - Actions Proposed for 2019	
	Hybrid fleet vehicles (purchase of 2 additional budgeted)

Transportation	
Q 56 Does your local government have policies, plans or programs to support:	
• Walking	Yes
• Cycling	Yes
• Transit Use	Yes
• Electric Vehicle Use	Yes
• Other (please specify)	No
Q 57 Does your local government have a Transportation Demand Management (TDM) strategy (e.g. to reduce single-vehicle occupancy trips, increase travel options, provide incentives to encourage individuals to modify travel behaviour)?	No
Q 58 Does your local government integrate its transportation and land use planning?	Yes

CARIP
CLIMATE ACTION REVENUE INCENTIVE PROGRAM

2018 WATER AND WASTEWATER ACTIONS

Managing and reducing water consumption and wastewater is an important aspect of developing a sustainable built environment that supports healthy communities, protects ecological integrity, and reduces GHG emissions.

Q 59 + Q 60 Community-Wide Water and Wastewater Actions Taken in 2018 + Additional Actions	
	Annual sprinkler restrictions.
	Require installation of water meters on new development.
Q 61 Community-Wide Water and Wastewater Actions Proposed for 2019	
	Continued annual sprinkler restrictions.
	Continue to require installation of water meters on new development.

Q 62 + Q 63 Corporate Water and Wastewater Actions Taken in 2018 + Additional Actions	
Q 64 Corporate Water and Wastewater Actions Proposed for 2019	
	Continue exploring Water and Wastewater System efficiency upgrades and techniques.

Water Conservation	
Q 65 Does your local government have water conservation policies, plans or programs?	Yes

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CLIMATE ACTION REVENUE INCENTIVE PROGRAM

2018 CLIMATE CHANGE ADAPTATION ACTIONS

This section of the CARIP survey is designed to collect information related to the types of climate impacts local governments are experiencing and how they are being addressed.

Q 66 Please identify the THREE climate impacts that are most relevant to your Local Government.	
• Increased temperatures increasing wildfire activity • Increased temperatures affecting air quality • Extreme weather events contributing to urban and overland flooding	
Other (please specify): Decreased average temperatures increasing winter burdens	
Q 67 In 2018 has your local government addressed the impacts of a changing climate using any of the following?	
Risk and Vulnerability Assessments	Yes
Risk Reduction Strategies	Yes
Emergency Response Planning	Yes
Asset Management	Yes
Natural/Eco Asset Management Strategies	Yes
Infrastructure Upgrades (e.g. stormwater system upgrades)	Yes
Beach Nourishment Projects	No
Economic Diversification Initiatives	Yes
Strategic and Financial Planning	Yes
Cross-Department Working Groups	Yes
Official Community Plan Policy Changes	Yes
Changes to Zoning and other Bylaws and Regulations	Yes
Incentives for Property Owners (e.g. reducing storm water run-off)	Yes
Public Education and Awareness	Yes
Research	Yes
Mapping	Yes
Partnerships	Yes
Other (please specify):	

Q 68 Climate Change Adaptation Actions Taken in 2018 Please elaborate on key actions and/or partnerships your local government has engaged in to prepare for, and adapt to a changing climate. Add links to key documents and information where appropriate.	

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Q 69 Climate Change Adaptation Actions Proposed for 2019	
	Wildfire mitigation study
	Solar project feasibility study
Q 70 For more information please contact	

Q 71. The following are key resources that may be helpful to your local government in identifying climate impacts, as well as, strategies, actions and funding to deal with them. For those resources that you have used, please indicate whether they were useful in advancing your work in climate change adaptation?	
Indicators of Climate Change for British Columbia	Useful
Plan2Adapt	Useful
Climate Projections for Metro Vancouver	Not Useful
Climate Projections for the Capital Region	Not Useful
Climate Projections for the Cowichan Valley Regional District	Not Useful
Province of BC's BC Adapts Video Series	Haven't Used
Preparing for Climate Change: Implementation Guide for Local Governments	Useful
Public Infrastructure and Engineering Vulnerability Committee's (PIEVC)	Haven't Used
Sea Level Rise Adaptation Primer	Not Useful
BC Regional Adaptation Collaborative Webinars	Haven't Used
Retooling for Climate Change	Useful
Water Balance Model	Haven't Used
Water Conservation Calculator	Haven't Used
Funding:	
National Disaster Mitigation Program (NDMP)	Haven't Used /Useful/Not Useful
Community Emergency Preparedness Fund (CEPF)	Haven't Used /Useful/Not Useful
Municipalities for Climate Innovation Program (MCIP)	Haven't Used /Useful/Not Useful
Climate Adaptation Partner Grants (FCM)	Haven't Used /Useful/Not Useful
Infrastructure Planning Grants (MAH)	Haven't Used /Useful/Not Useful
Federal Gas Tax Fund	Haven't Used /Useful/Not Useful
Other (please specify)	

CARIP
CLIMATE ACTION REVENUE INCENTIVE PROGRAM

2018 OTHER CLIMATE ACTIONS

Other Climate Actions

This section provides local governments the opportunity to report other climate actions that are not captured in the categories above.

Q 72 Community-Wide Other Actions Taken in 2018
Q 73 Corporate Other Actions Taken in 2018

Other	
Q 74 Are you familiar with the Community Lifecycle Infrastructure Costing Tool (CLIC)?	**Yes**
Q 75 Is your local government using the CLIC tool?	**No**

INNOVATION AND PEER-TO-PEER LEARNING

Innovation

This section provides the opportunity to showcase an innovative *Corporate and/or Community-Wide* GHG reduction and/or climate change adaptation activity that your local government has undertaken and that has had, or has the potential to have, a significant impact. You are welcome to highlight an action that has already been listed. Projects included here may be featured as success stories on the B.C. Climate Action Toolkit and/or shared with other local governments to inspire further climate action. Please add links to additional information where possible. Communities that have conducted innovative initiatives may want to consider making applications to CEA's Climate and Energy Action Awards, FCM Sustainable Communities Awards or to FCM's National Measures Report.

Q 76 Community-Wide Innovation Action
Q 77 Corporate Innovation Action

Programs, Partnerships and Funding Opportunities

Local governments often rely on programs, partnerships and funding opportunities to achieve their climate action goals. Please share the names of programs and organizations that have supported your local government's climate actions by listing each entry in the box below separated by a forward slash (e.g. program1/program2).

Mitigation

Q 79 Mitigation Programs, Partnerships and Funding
As a member municipality of the CSRD, the City of Salmon Arm contributes to regional climate actions, with the most relevant being the CSRD`s gas capture at the Salmon Arm landfill.

Adaptation

Q 80 Adaptation Programs, Partnerships and Funding

CARIP
CLIMATE ACTION REVENUE INCENTIVE PROGRAM

2018 CARBON NEUTRAL REPORTING

Local governments are required to report on their progress in achieving their carbon neutral goal under the B.C. Climate Action Charter. Working with B.C. local governments, the joint Provincial-UBCM Green Communities Committee (GCC) has established a common approach to determining carbon neutrality for the purposes of the Climate Action Charter, including a Carbon Neutral Framework and supporting guidance for local governments on how to become carbon neutral.

Prior to completing this portion of the survey, please ensure that you are familiar with guidance available on the B.C. Climate Action Toolkit website, especially the Workbook and Becoming Carbon Neutral: A Guide for Local Governments in British Columbia.

Please note: As a result of the BC Recycling Regulation, local governments are no longer required to account for GHG emissions from vehicles, equipment and machinery required for the collection, transportation and diversion of packaging and printed paper, in their annual Climate Action Revenue Incentive Program (CARIP) reports.

Reporting Emissions

Q 81 Did your local government measure corporate GHG emissions for 2018?	**Yes**
Q 82 If your local government measured 2018 corporate GHG emissions, please report the number of corporate GHG emissions from services delivered directly by your local government (in tonnes of carbon dioxide equivalent)	**1114.77**
Q 83 If your local government measured 2018 corporate GHG emissions, please report the number of corporate GHG emissions from contracted services (in tonnes of carbon dioxide equivalent)	**947.03**
Q 84 TOTAL A: CORPORATE GHG EMISSIONS FOR 2018 (Direct GHGs + Contracted GHGs)	**2061.8 tCO2e**

Reporting Reductions and Offsets

To be carbon neutral, a local government must balance their TOTAL corporate GHG emissions generated in 2018 by one or a combination of the following actions:

- undertake GCC-supported Option 1 Project(s)
- undertake GCC-supported Option 2 Project(s)
- purchase carbon offsets from a credible offset provider

For more information about options to balance or offset corporate GHG emissions please refer to Becoming Carbon Neutral: A Guidebook for Local Governments in British Columbia.

If applicable, please report the 2018 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO2e)) being claimed from any of the following Option 1 GHG Reduction Projects:

OPTION 1 PROJECTS	REDUCTIONS
Q 85 Energy Efficient Retrofits (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 86 Solar Thermal (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 87 Household Organic Waste Composting (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 88 Low Emission Vehicles (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 89 Avoided Forest Conversion (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 90 TOTAL B: REDUCTIONS FROM ALL OPTION 1 PROJECTS FOR 2018	0 tCO2e

Q 91 If applicable, please report the names and 2018 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO2e)) being claimed from Option 2 GHG Reduction Projects:

Option 2 Project Name	REDUCTIONS
Option 2 GHGs Reduced (tCO2e)	
Q 92 TOTAL C: REDUCTIONS FROM ALL OPTION 2 PROJECTS FOR 2018	0 tCO2e

Offsets

Q 93 If applicable, please report the name of the offset provider, type of project and number of offsets purchased (in tonnes of carbon dioxide equivalent (tCO2e)) from an offset provider for the 2018 reporting year:

NOTE: DO NOT INCLUDE ANY FUNDS THAT MAY BE SET ASIDE IN A CLIMATE ACTION RESERVE FUND.

Offset Provider Name	OFFSETS
Offsets (tCO2e)	
Q 94 TOTAL D: OFFSETS PURCHASED FOR 2018	0 tCO2e

Q 95 TOTAL REDUCTIONS AND OFFSETS FOR 2018 (Total B+C+D) = 0 tCO2e

Corporate GHG Emissions Balance for 2018

Your local government's Corporate GHG Emissions Balance is the difference between total corporate offsetable GHG emissions (direct + contracted emissions) and the GHG emissions reduced through GCC Option 1 and Option 2 projects and/or the purchase of offsets.

Q 96 CORPORATE GHG EMISSIONS BALANCE FOR 2018 = (A – (B+C+D)) = 2061.8 tCO2e

CARIP
CLIMATE ACTION REVENUE INCENTIVE PROGRAM

If your Corporate GHG Emissions Balance is negative or zero,
your local government is carbon neutral.
CONGRATULATIONS!

Q 97 If your local government was carbon neutral in 2018, please record any emissions reductions you will be carrying over for future years and the source of the reductions, including the year they were earned (e.g. organics diversion, 2018 100 tCO2e)

SOURCE OF CARRY OVER EMISSION REDUCTIONS (and year earned)	REDUCTIONS
Q 98 BALANCE OF REDUCTIONS ELIGIBLE FOR CARRY OVER TO NEXT YEAR	tCO2e

Carbon Neutral Reporting	
Q 99 Does your local government set aside funds in a climate reserve fund or similar?	Yes

GCC CLIMATE ACTION RECOGNITION PROGRAM

Green Communities Committee Climate Action Recognition Program

The joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the Climate Action Recognition Program again this year. This multi-level program provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (Charter) signatory.

Recognition is provided on an annual basis to local governments who demonstrate progress on their Charter commitments, according to the following:

Level 1 – Demonstrating Progress on Charter Commitments: For local governments who demonstrate progress on fulfilling one or more of their Charter commitments.

Level 2 – Measuring GHG Emissions: For local governments that achieve Level 1, and who have measured their Corporate GHG Emissions for the reporting year and demonstrate that they are familiar with their community's energy and emissions inventory (i.e. CEEI)

Level 3 – Accelerating Progress on Charter Commitments: For those local governments who have achieved Level 1 and 2 and have demonstrated undertaking significant action (corporately or community wide) to reduce GHG emissions in the reporting year (e.g. through undertaking a GHG reduction project, purchasing offsets, establishing a reserve fund).

CARIP
CLIMATE ACTION REVENUE INCENTIVE PROGRAM

Level 4 - Achievement of Carbon Neutrality: For local governments who achieve carbon neutrality in the reporting year.

Q 100 Based on your local government's 2018 CARIP Climate Action/Carbon Neutral Progress Survey, please check the GCC Climate Action Recognition Program level that best applies:

	Level 1 – Demonstrating Progress on Charter Commitments	
	Level 2 – Measuring GHG Emissions	
	Level 3 – Accelerating Progress on Charter Commitments	X
	Level 4 - Achievement of Carbon Neutrality	
	Not Sure	

Q 101 Related to Level 3 recognition, if applicable, please identify any new or ongoing corporate or community wide GHG reduction projects (other than an Option 1 or Option 2 project) undertaken by your local government that reflects a significant investment of time and/or financial resources and is intended to result in significant GHG reductions:

PROJECT NAME:
• Hybrid fleet vehicles purchases • Efficient Arena Flood Technology • Solar project feasibility study • LED street lighting projects (Hudson Street revitalization) • Auditorium LED lighting project (rec centre) • Ross Street Underpass project • Curbside food waste pick-up program • Planning for Aquatic Centre replacement • Trans Canada Highway improvements including parallel pathway

Service Area	Emissions (tonnes CO_2e)						
	2012	2013	2014	2015	2016	2017	2018
Administration and Governance	72	42.9	60.7	55.4	53.1	74.57	78.02
Drinking, Storm and Waste Water	462	403.4	455.8	427.9	405.4	451.26	427.23
Solid Waste Collection, Transportation and Diversion	107	106.5	119.5	113.8	116.5	115	123.1
Roads and Traffic Operations	266	344.7	361.6	367.1	369	415.59	425.94
Arts, Recreation, Parks and Cultural Services	932	858.3	877.3	806.7	843.2	932.53	904.44
Fire Protection	105	94.5	106	95.4	91.7	111.55	103.1
Total	1944	1850.3	1980.9	1866.3	1878.9	2100.5	2061.8

Service Area	Emissions (tonnes CO_2e)						
	2012	2013	2014	2015	2016	2017	2018
Administration and Governance							
City Hall	65	36.2	53	47.4	44.6	64.67	69.07
Fleet	7	6.7	7.7	8	8.5	9.9	8.95
Total	**72**	**42.9**	**60.7**	**55.4**	**53.1**	**74.57**	**78.02**
Drinking, Storm and Waste Water							
Water	130	148.1	165.8	161.2	145	159.84	134.93
Sewer (Treatment Plant)	153	125.6	156.7	146	135	157.77	167.97
Public Works Yard (1/3)	10	10.7	10.6	9.5	9.3	12.52	10.9
Fleet	169	119	122.7	111.2	116.1	121.13	113.43
Total	**462**	**403.4**	**455.8**	**427.9**	**405.4**	**451.26**	**427.23**
Solid Waste Collection, Transportation and Diversion							
Curbside Collection Program*	107	106.5	119.5	113.8	116.5	115	123.1
Total	**107**	**106.5**	**119.5**	**113.8**	**116.5**	**115**	**123.1**
Roads and Traffic Operations							
Lighting	18	16.4	20.2	19.8	20.3	20.77	20.97
Public Works Yard (1/3)	10	10.7	10.6	9.5	9.3	12.52	10.9
Fleet	238	317.6	330.8	337.8	339.4	382.3	394.07
Total	**266**	**344.7**	**361.6**	**367.1**	**369**	**415.59**	**425.94**

Arts, Recreation, Parks and Cultural Services							
Parks+cemetery+LMC	12	10.7	11.55	10.3	8.6	12.9	20.0
Public Works Yard (1/3)	10	10.7	10.6	9.5	9.3	12.52	10.9
Arena and Recreation Centre*	810	761	759.7	695.1	740.8	829.34	801.31
Haney Heritage Village & Museum*	10	7	8.8	7.7	7.3	10.19	9.95
Art Gallery*	13	15	17.9	12.3	11.6	14.04	12.67
Fleet	77	53.9	68.75	71.8	65.6	53.54	49.61
Total	**932**	**858.3**	**877.3**	**806.7**	**843.2**	**932.53**	**904.44**
Fire Protection							
Fire Halls & Training Centre	72	63.5	74.2	63.7	59.8	80.37	75.18
Fleet	33	31	31.8	31.7	31.9	31.18	27.93
Total	**105**	**94.5**	**106**	**95.4**	**91.7**	**111.55**	**103.1**
Grand Total	**1944**	**1850.3**	**1980.9**	**1866.3**	**1878.9**	**2100.5**	**2061.8**
In-House Portion	**991**	**960.8**	**1075**	**1037.4**	**1002.7**	**1131.93**	**1114.77**
Contracted Portion*	**953**	**889.5**	**905.9**	**828.9**	**876.2**	**968.57**	**947.03**

Appendix 3

Summary Report on LOCAL GOVERNMENT CLIMATE ACTIONS 2017

BRITISH COLUMBIA

CARIP
CLIMATE ACTION REVENUE INCENTIVE PROGRAM

September 2018

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Cover photo courtesy of Luke Mori

Introduction

The Climate Action Revenue Incentive Program (CARIP) is a conditional grant program that provides funding to local governments who have signed on to the BC Climate Action Charter (Charter). Under the Charter, local government signatories commit to take actions to become carbon neutral in their corporate operations and reduce community-wide emissions by creating more complete, compact and energy efficient rural and urban communities. Since 2007, increasing numbers of local governments have signed on to the Charter, demonstrating their leadership in addressing climate change.

2017 CARIP Report Snapshot

Local Governments Reporting: **187**
Local Governments Measuring: **151**
Carbon Neutral Local Governments: **45**

The CARIP grant is equal to one hundred percent of the carbon tax that eligible local governments have directly paid in a given year. To be eligible for the CARIP grant, local governments are required to have signed on to the Charter, report publicly on their plans and progress toward meeting their corporate and community-wide climate action goals and submit a survey of their actions to the Province.

In 2018, for the second time in a row, all 187 signatory local governments submitted CARIP reports, demonstrating significant commitment to taking climate action. Through their role in land use, transportation, waste, water, energy and other infrastructure and service provision, many local governments are demonstrating leadership and applying innovative approaches to reducing Greenhouse Gas (GHG) emissions and adapting to climate change.

The 2017 CARIP Summary Report

This year's annual report showcases the continued progress of BC local governments by highlighting some of the achievements and experiences of small, medium and large local governments.

The 2017 CARIP Summary Report includes:

- Updates on the carbon neutral progress and status of reporting local governments
- Mitigation and adaptation highlights of actions taken by small, medium and large communities
- Hyperlinked list of funding sources and programs reported by local governments

45 Local Governments achieved carbon neutrality in 2017

Ashcroft	Lumby
Capital RD	Oak Bay
Central Saanich	Oliver
Coldstream	Osoyoos
Columbia Shuswap RD	Parksville
Comox Valley RD	Peace River RD
Comox	Pemberton
Cowichan Valley RD	Penticton
Cumberland	Mount Waddington RD
Dawson Creek	Nanaimo RD
Delta	Richmond
Duncan	Sidney
East Kootenay RD	Sooke
Fort St. James	Squamish
Granisle	Squamish-Lillooet RD
Highlands	Thompson-Nicola RD
Islands Trust	Tofino
Kitimat-Stikine RD	Ucluelet
Ladysmith	West Vancouver
Langley, Township	Vancouver
Lantzville	Vanderhoof
Logan Lake	View Royal
	Whistler

Carbon Neutral Local Government

The submission of CARIP surveys by all 187 Climate Action Charter signatories a second year in a row enables a consistent comparison from year to year on the progress made by local governments on their carbon neutral commitments under the Charter.

The number of local governments measuring corporate (GHG) emissions increased by three in the 2017 CARIP reporting year. This positive step forward is an indication that local governments are gaining greater understanding of their corporate operations as they strive towards carbon neutrality. Of the 151 local governments that measured and reported on their GHGs in the 2017 CARIP reporting year, 45 local governments achieved carbon neutrality. Appendix A lists the carbon neutral status of each reporting BC local government.

The amount of corporate GHG emissions generated by local governments in 2017 was 273,776 tCO2e,[1] an increase of 17,007 tCo2e compared to 2016. This increase may be partly attributable to additional contracted services becoming eligible for reporting. For example, in 2017 Metro Vancouver made changes to several multi-year contracts; while actual emissions did not increase, the amounts to be included in reporting did. The result of these changes was an increase in Metro Vancouver's total reported contracted emissions from 1,732 tCO2e in 2016 to 6,543 tCO2e in 2017, despite a similar extent of contracted activity across the two years. This is a 'paper increase' due to improved tracking and more accurate reporting of contracted emissions, and could be being experienced by other local governments. While a decrease in corporate emissions is the ultimate goal, accurate measurement and reporting is an important step to reaching carbon neutral status.

In 2017, local governments claimed 116,497 tCO2e of GHG emission reductions and offsets to balance their corporate footprint. Of the total emission reductions and offsets claimed, 103,720 tCO2e were achieved through the Green Communities Committee (GCC) Option 1 and Option 2 projects.[2] In 2017, Household Organic Waste Composting remained the most common Option 1 project and Biocover Methane Reduction the most common Option 2 project. Local governments chose to purchase 12,349 tCO2e worth of offsets in 2017, fewer than the 13,093 tCO2e purchased in 2016.

Please refer to Appendix B for total corporate emissions and reductions reported through CARIP between 2012 and 2017.

1 tCO2e denotes tonnes of carbon dioxide equivalent

2 Option 1 and Option 2 projects under the Carbon Neutral Framework are designed to help local governments balance their corporate GHG emissions. For more information, see Chapter 2 of Becoming Carbon Neutral: Guidebook for B.C. Local Governments.

Corporate and Community-wide Climate Mitigation Actions

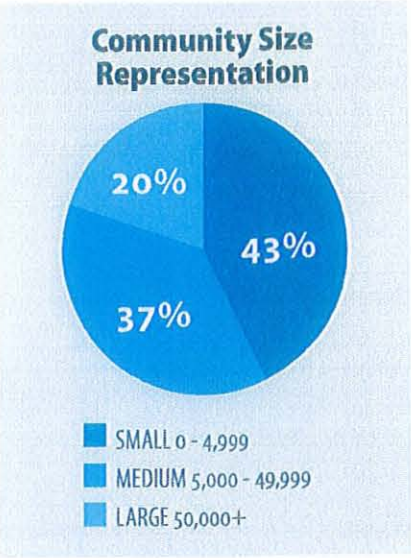
Since the CARIP program was initiated in 2010, the number of corporate and community-wide climate change mitigation actions and plans being undertaken by local governments has been steadily increasing. Actions range from the relatively straightforward, such as shifting to LED lighting, to those that require substantial investment, such as installing alternative energy systems.

In 2017, 51 percent of CARIP respondents reported having corporate GHG reduction plans in place while approximately 92 percent of CARIP respondents indicated having some type of plan in place to support climate mitigation on a community-wide scale. As shown in Table 1, since 2015[3], there has been an increase in the percentage of local governments with Energy and Emissions Plans, Community Wide Action Plans and Official Community Plans supporting climate action.

Table 1: Types of Plans Supporting Climate Action

TYPE OF PLAN	DEGREE OF USE – 2017	DEGREE OF USE – 2016	DEGREE OF USE – 2015
Energy and Emissions Plan	49%	46%	42%
Integrated Community Sustainability Plan	36%	39%	32%
Community-Wide Action Plan	35%	32%	21%
OCP	93%	91%	83%
Other (eg. RGS)	39%	37%	38%

This year's CARIP summary report continues to highlight actions undertaken in small, medium and large communities. As illustrated in the Community Size Representation graph, small communities (0-4,999) represent 43 percent of total CARIP respondents, medium sized communities (5,000- 49,999) represent 37 percent, and large communities (50,000+) represent 20 percent.



The Small Community Experience (0-4,999)

Corporate Actions

Small communities continue to make progress with their corporate mitigation actions in ways that best suit their needs and capacity.

Installation of LED lighting in buildings, recycling, composting and changes to fleet vehicles are some of the types of actions reported, and approximately 67 percent of small communities reported having climate action reserve funds. As in 2016 there was also a very strong focus on the installation of solar generation systems and energy upgrades to existing buildings.

3 2015 was the first year local government were asked to identify the plans they have that support climate change mitigation.

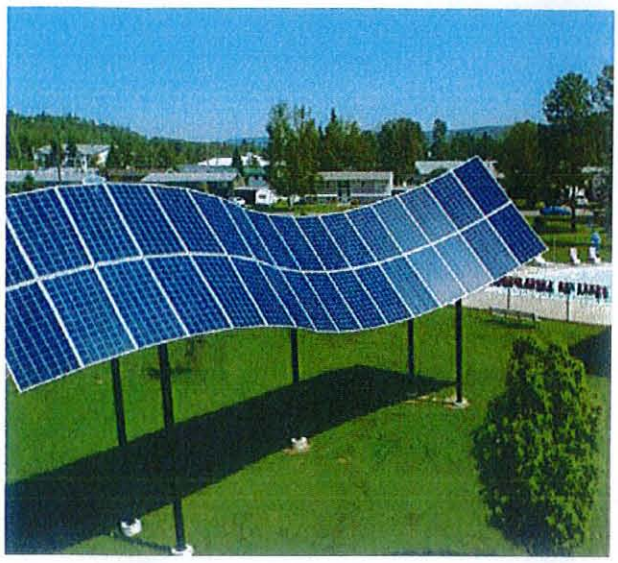


Photo courtesy of Hudson's Hope

"Within our municipality, utilizing newer technology helps us to stay competitive. In addition, the new boilers integrated with the geothermal system provide better overall covering in the facility. Our Public Works Department and CAO have done an excellent job bringing all the pieces together to ensure that we benefit from heating cost savings as well as savings within our maintenance budget."

Mayor Jay Vermette, District of Wells

90% of CARIP respondents have water conservation plans or policies in place (a 2% increase from 2016).

43% of CARIP respondents have urban forest policies, plans or programs. 63% have policies, plans or programs to support local food production.

Climate Action Highlights

The installation of solar generation systems appears to be an effective way for smaller local governments to reduce the GHG consumption of their community owned buildings and facilities. Examples include the Village of Alert Bay, which installed a battery bank to store the energy generated by the solar panels put on community owned buildings during the previous year, the District of Sparwood's district office and leisure centre solar photovoltaic energy systems, and Port McNeill's installation of a solar heating system at their public swimming pool.

As identified in the following examples, solar energy projects and building upgrades not only reduce GHG emissions but can also save money.

The District of Hudson's Hope is engaged in what is expected to be the largest municipal solar array in BC. The District is installing enough solar panels to generate 500kW of electricity, including roof-mounted solar arrays on seven municipally-owned buildings and ground-mounted arrays at the sewage treatment lagoon and District swimming pool. The project will be "grid-tied" meaning that the surplus solar energy generated will be fed into the grid and accumulate credit with BC Hydro to be used during the darker winter months. The District anticipates saving approximately $70,000 in electrical costs annually. The project was supported by Gas Tax funding.

There were a number of other energy upgrades reported including the District of Wells' upgrades to the Wells-Barkerville Elementary School heating system. Two oil-fired boilers were replaced with high efficiency propane fired condensing boilers. The new boilers and existing hot water heating system were connected to an existing geothermal heating system. This reduced greenhouse gas emissions as well as heating and cooling costs.

Community-Wide Actions

As in past years, a number of small communities indicated that they are installing LED street lighting, supporting transit and other transportation alternatives, preserving parkland and forests and supporting local food production. Improving and expanding recycling and composting activities community wide is also a focus. For example, the District of Chetwynd initiated a pilot curbside recycling pickup program in two large subdivisions resulting in a significant reduction in the amount of residential garbage that was taken to the landfill.

Table 2: Modes of Transportation

MODE OF TRANSPORTATION	% OF LGS REPORTING ACTIONS 2017	% OF LGS REPORTING ACTIONS 2016
Walking	80	79
Cycling	76	75
Transit	72	65
Electric Vehicles	62	54

As indicated in Table 2: Modes of Transportation, there has been an increase in the number of local governments reporting actions across all modes of transportation with notable increases in actions related to transit and electric vehicles.

About 19% of CARIP respondents are engaged in transportation demand management activities. In large communities (100,000+), where congestion is most acute, 42% of local governments have transportation demand management strategies in place.

Climate Action Highlights

A number of unique approaches to providing transit were reported in this year's CARIP reports. These include Tofino's continuation of its free bus service connecting the downtown with local beaches and other popular areas, and Gabriola Island's ongoing operation of its volunteer run bus system GERTIE (Gabriola's Environmentally Responsible Trans-Island Express).

One means of reducing transportation emissions is increasing density. In small communities, one way to increase density, reduce GHGs and support affordable housing is to allow additional housing units on residential lots. The Town of Port McNeill reported allowing carriage houses and accessory suites. Bowen Island adopted a secondary suites bylaw to densify existing residential land use.

Photo courtesy of Bowen Island

Bowen Island has also undertaken a number of actions to help reduce its total volume of waste, which goes to an off-island landfill, by 80 percent by 2020. These actions were highlighted in a video produced by the Regional District of Metro Vancouver. Bowen Island's efforts are supported by the community's re-use store, called the Knick Knack Nook. The volunteer run Knick Knack Nook helps divert landfill waste by collecting and selling donations of household items and clothing. The revenues – close to $70,000 in 2017 and $100,000 anticipated in 2018 – are being invested back into the community. This supports a number of community initiatives, including approximately $32,600 which was provided to the Municipality to purchase two balers to compact recycling at the depot.

One baler is used exclusively to bale corrugated cardboard, the other to crush mixed plastics and light metals. This significantly decreases the number of trips required to take recyclables to Vancouver and reduces the cost and frequency of shipments. In partnership with the Municipality, the Knick Knack Nook has also been exploring the opportunity to develop an on-island composting facility.

The Ministry of Municipal Affairs and Housing's Community Lifecycle Infrastructure Costing (CLIC) Tool, compares the infrastructure costs of different development scenarios and provides a financial rationale to support more compact growth. 62% of survey respondents are familiar with the CLIC Tool.

The Medium-sized Community Experience (5,000-49,999)

Corporate Actions

Many corporate actions undertaken by medium-sized communities occurred under the building and lighting, transportation, and water and waste water categories. In transportation, new approaches to staff travel reported included the addition of electric bikes to fleets and the promotion of the use of car share programs. LED lighting upgrades continue to be undertaken as do updates to HVAC systems. There were also a number of efforts reported related to solar energy.

Climate Action Highlights

The following example highlights a unique approach to using solar to reduce GHG emissions in the community while enabling businesses and residents to benefit financially.

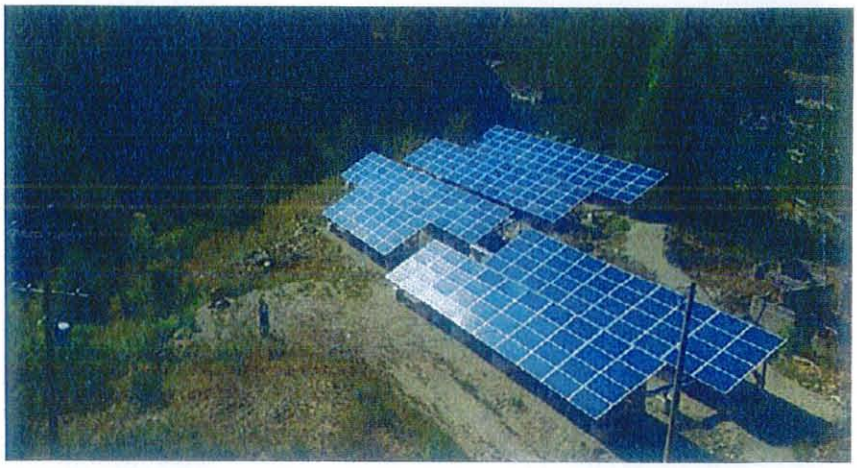


Photo courtesy of Luke Mori, City of Nelson

In June 2017, the City of Nelson launched Canada's first community solar garden, a creative approach to financing a municipal solar energy system. Members of the community were invited to invest in solar energy production on a per panel basis. The solar energy generated, which feeds Nelson Hydro's[4] energy grid, is credited to the subscriber's electricity bills in proportion to their investment on an annual basis for 25 years. The current size of the system is 248 solar modules generating approximately 60kW of solar electricity. The annual estimated energy production for the entire system is approximately 70,000kWh/year for the 25 year period. The system was fully subscribed prior to its construction. Investors range from renters to business owners to churches and schools.

Community-Wide Actions

In 2017, medium-sized communities continued to demonstrate commitment to reducing GHG emissions by implementing many actions in all sectors. Educating and engaging community members and businesses was a major theme across the actions reported.

Climate Action Highlights

The Township of Esquimalt and the City of Nanaimo reported undertaking programs to educate students. In Esquimalt, the District introduced the

4 Nelson Hydro is a City of Nelson owned and operated electric utility

Cool It! Program, a climate leadership training program facilitated by the BC Sustainable Energy Association, which involved 109 students in energy saving actions over a four week period. Students' energy conserving and emissions saving actions at home resulted in projected total savings of 58.723 tonnes of carbon dioxide (tCo2e), if they continued their actions for one year. The City of Nanaimo hosted an annual Public Works Day, where up to 300 students from grades four and five were invited for a full day of learning about the services provided by the Public Works department. They also learned about the hydrological cycle, watershed, water conservation rationale, sewers and drainage systems, and the overall impact of climate change on water resources.

Approximately 55% of CARIP respondents have organics collection programs in place (an increase of 2% since 2016). Over 80% of medium-sized and large communities operate such programs (an increase of 10% from 2016).

Also in the realm of community engagement, the Regional District of Okanagan Similkameen (RDOS) won a Canada Wide Water Award for their West Bench Homeowner Leak Detection Program. The program identified and encouraged homeowners to fix leaks on their side of the water meter before volume based pricing was later implemented. Reducing water use results in GHG reductions related to pumping and delivery and also enables communities to better adapt to climate changes by contributing to the increased retention of water for periods of shortage. The RDOS project successfully identified 167 individual accounts with some kind of intermittent or continuous leak. Using new water meter technology, staff were able to provide detailed reports of leak volumes over time, which assisted homeowners in pinpointing and fixing leaks. This resulted in greater overall water conservation and an 80-85percent reduction in high bill complaints. Due to the success of the system, the RDOS is planning on implementing the system in Naramata, which will ultimately work to reduce residential, commercial and agricultural leaks.

RDOS West Bench Homeowner Leak Detection Program

The City of Campbell River is running a social media campaign promoting local businesses that focus on building energy efficiency in the services they deliver. The City of Fort St. John created a showcase Passive House building that included many green/energy saving initiatives that were unfamiliar to builders in the north. More information is available on the City's website.

Medium-sized communities also focused on actions supporting more compact complete communities, including:

- The District of Mission's OCP encourages compact, complete community development by encouraging density in the urban core.
- The Town of Comox is focussing on transit oriented development.
- The City of Langford maintained their application fee reductions for new multi-family, mixed use, affordable and rental housing.
- The District of West Kelowna introduced a Development Cost Charge Reduction Program to developers looking to create denser, infill and mixed use projects in the city centre and more opportunities for secondary suite and carriage house development.
- The City of Powell River adopted a bylaw to permit carriage houses on applicable residential lots.

Large Community Experience (50,000+)

Corporate Actions

Large communities in BC continue to be engaged in a variety of GHG reduction activities. Building upgrades, innovative energy efficient design and lighting replacement were popular themes in the corporate actions reported by these communities.

Climate Action Highlights

Many large communities reported LED lighting upgrades in their buildings and streetlights. Those that reported GHG reductions included:

- The District of Saanich implementing Phase 3 of a 5-year street-light replacement program. This phase is estimated to save nearly 200,000 kWh and $18,000 per year.
- The City of Richmond implementing Phase 2 of their street lighting conversion project for an estimated energy savings of over 460,000 kWh annually (replacing 1,500 streetlights).
- The City of Surrey beginning Phase 1 of their streetlight replacement program, generating 1.5 GWh savings within 9 months of project commencement (replacing 64,000 streetlights)

Some of the other types of efforts to improve the energy efficiency of local government buildings reported by large communities are identified below.

The City of Vancouver continued its efforts to meet its target of 100 percent renewable energy and zero emissions in its own facilities by 2040. In line with this, the demolition of City Hall East Wing catalyzed the replacement of the old chiller and cooling tower system with an air-source heat pump, which extracts heat from the outside air and transfers it to the inside to warm the building. It can also cool the inside environment by reversing this process. By the end of 2019, the heat pump is expected to have reduced City Hall's GHG emissions by 34 percent annually, and is projected to save $20,000 each year through energy cost savings.

District of North Vancouver

The District of North Vancouver opened their new Delbrook Community Recreation Centre. The innovative design of this community facility includes natural day lighting, energy efficient lighting and an integrated heat recovery system as part of the air-to-water heat pump system for heating and cooling. It also incorporates a high performance building envelope, natural landscaping and water conservation fixtures. The building exceeded the targets set out in the District's green building policy and received incentives through BC Hydro's New Construction Program. More information is available at: http://www.dnv.org/recreation-and-leisure/delbrook-community-recreation-centre.

Since 2010, the City of Coquitlam's corporate green team, the Carbon Cutters, with support from BC Hydro and Fortis BC, have implemented more than 25 campaigns engaging staff in energy conservation behaviours. The team of 12

staff members, from nine different divisions, supports operational and behavioural changes to achieve energy reductions. These efforts have collectively resulted in reducing approximately 500,000 kWh annually, which represents approximately $50,000 in energy cost savings.

Community-Wide Actions

As in previous years, there was a large range of community-wide actions reported by large communities. This included the efforts of many communities to provide education and promote the Step Code to business and industry.

The highlights below illustrate how regional districts are playing leadership roles in many different sectors.

51% of CARIP respondents had a corporate GHG reduction plan in 2017 (an increase of 3% since 2016). 50% of respondents have a climate action reserve fund.

Approximately 21% of CARIP respondents are in the process of developing or constructing a district energy or renewable energy system, about 33% report operating one, and 9% are connected to a district energy system being operated by another provider.

Climate Action Highlights

Accelerate Kootenays is Canada's first community-driven, collaborative strategy to build a clean transportation network. The project, facilitated by the Community Energy Association, will create an Electric Vehicle (EV) charging station network to ensure EV travel to and within the region is convenient and reliable. It is a two-year, $1.5 million initiative supported by the Columbia Basin Trust, Federation of Canadian Municipalities, Province of BC, FortisBC, BC Hydro, and Powertech Labs. The Accelerate Kootenays project was initiated by the Regional District of East Kootenay (RDEK) and included in the RDEK's Community Energy Manager work plan. The scope of the project has been subsequently expanded to include the Regional District of East Kootenay, Regional District of Central Kootenay and Regional District of Kootenay Boundary.

Accelerate Kootenays

In 2017 the Capital Regional District completed the "Food Service Establishment Water, Energy and GHG Savings Program" that assisted 141 local businesses to reduce their environmental footprint and save money. Participants received high-efficiency water fixtures with free installation, as well as on-site education about further water and energy saving opportunities and rebate programs. The program is expected to save at least 598 tCO_2e and 77,000,000 litres of water annually.

The Fraser Valley Regional District (FVRD) partnered with FoodMesh to launch a regional food recovery initiative that connects local farms, charities and food industry partners to exchange surplus edible food via an online app/marketplace. The goal is to work with 50 local FVRD businesses and charities to join the network with a shared goal of "redirecting" $400,000 of edible food through the website. This will help organizations recover costs and increase margins by matching overstock food with businesses and charities, provide meals and lower GHG emissions by reducing the amount of food waste traveling to the landfill.

Adaptation

The 2017 reporting year was the third year in a row that local governments were asked to report on climate adaptation actions. Survey responses reveal that since 2015 there has been a significant shift in local government understanding of adaptation and an increase in actions being reported.

In 2017, about 75 percent of survey respondents identified being engaged in emergency response planning to address the impacts of a changing climate. Over half of survey respondents reported being engaged in infrastructure upgrades and public education. Over 40 percent reported being engaged in risk and vulnerability assessments, risk and reduction strategies, strategic financial planning, OCP policy changes, research, mapping and partnerships.

The top three climate change impacts of concern include:

- Extreme weather events contributing to urban and overland flooding
- Increased temperatures increasing wildfire activity
- Changes in temperature and precipitation causing seasonal drought

Below are examples of how some local governments are addressing these three main impacts.

Flooding

Many communities, including the Districts of Chetwynd, Sicamous, and Sparwood and the City of Dawson Creek engaged in flood risk studies. The City and District of North Vancouver, City of Williams Lake, City of Richmond and District of Saanich undertook stormwater management planning.

Stormwater management strategies seek to improve stormwater drainage thereby reducing the risk of flooding during heavy rain events.

City of Surrey
Coastal Flood Adaptation Strategy

The City of Surrey has been developing a Coastal Flood Adaptation Strategy (CFA) to explore options and preferred strategies to adapt to climate impacts, including sea level rise in Surrey's coastal floodplain area. Technical sea level and flood risk studies previously conducted are being used to inform adaptation options. Preferred options are being refined with stakeholder and partner input. The Public Infrastructure Engineering Vulnerability Committee (PIEVC) standards for infrastructure development, encouraged by Engineers Canada, are being applied to the highest risk areas of Surrey's coastal floodplain. A triple bottom line approach recognizing social, environmental and economic impacts is also being applied. More information can be found in this video.

Wildfire

A number of local governments have addressed wildfire risk through fuel reduction. Fuel reduction is a fire management strategy that focusses on removing ground brush and debris, pruning lower branches and removing tight second growth trees. For example, the Resort Municipality of Whistler has been engaged in fuel reduction since 2004 (More information is available online on The Strategic Wildfire Prevention Initiative).

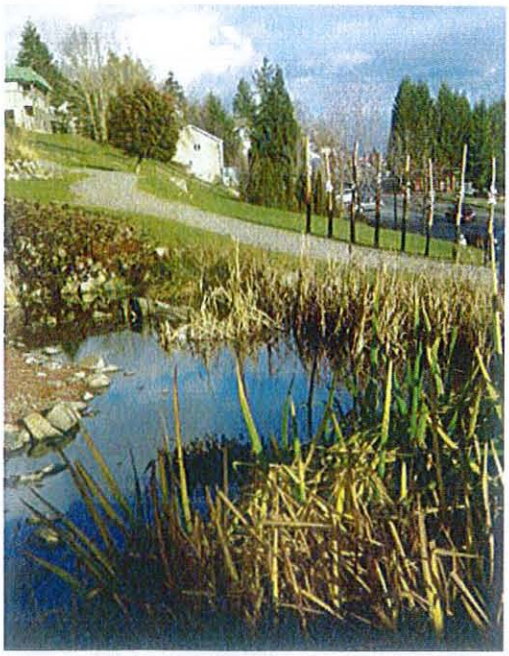
In addition to taking direct action to mitigate the spread of wildfires many local governments also engaged in fire protection outreach activities. The City of Nelson, Squamish Lillooet Regional District, City of Merritt and District of West Kelowna delivered FireSmart workshops and campaigns. In West Kelowna, staff worked with a Registered Professional Forester to host a FireSmart open house and carry out a door to door campaign in one of their neighborhoods to educate and inform private property owners about wildfire mitigation best practices. FireSmart Canada is a program of the Partners in Protection (PiP), a multidisciplinary non-profit association. It is made up of members representing national, provincial and municipal associations, government departments responsible for emergency services, forest and parks management and land use planning, private business and industry.

Drought

A number of local governments took actions to address the impacts of drought in their community. The Comox Valley Regional District has been encouraging the development of rain gardens and bioswales, the use of rain barrels for collecting rainwater and maintenance of trees and vegetation. Similarly, the Thompson Nicola Regional District worked throughout the community to promote a rain barrel program, and on the Sunshine Coast, the Regional District has been collaborating with communities on water conservation strategies which include water meters and water restrictions. In the northern reaches of the province, the City of Dawson Creek started construction of a new raw water reservoir (1,000,000 m3) for increased water security. This provides up to 155 days of reserve in the event that their main watershed is running low or is at risk of becoming contaminated.

The Regional District of North Okanagan's 2011 Drought Management Plan for the Greater Vernon Water Utility was recognized by the Okanagan Basin Water Board (OBWB) as a useful tool for water service providers facing drought related challenges. The key element of the Plan is the decision tree, which helps identify triggers (e.g. reservoir storage, snow pack, weather forecast and customer demand levels) and drought stages, which are then connected to related responses. The Plan is frequently reviewed and has stood the test of time. In 2016, the OBWB created a template based on the Plan and began sharing it with other water service providers in 2017.

To further support the implementation of drought management response, a new web-based alert service for the agricultural sector, connecting drought levels to actions, was piloted by the Regional District of North Okanagan and the City of Penticton in 2017.



MNAI featuring Gibsons

Partner Organizations

As in previous CARIP reporting years, local governments have identified many partner organizations that have helped them work towards their climate mitigation and adaptation goals. Each year the CARIP summary report highlights one partner out of the list of those generated from the CARIP surveys. This year a number of local governments identified connecting with the Municipal Natural Assets Initiative (MNAI).

The MNAI recognizes the contribution of natural assets to local government service delivery. Local governments are increasingly recognizing the MNAI's perspective as they examine options to address their infrastructure needs that are financially sustainable and consider climate change impacts. The MNAI team, comprised of Brooke and Associates, the David Suzuki Foundation, Smart Prosperity Institute and the Town of Gibsons, provides scientific, economic and municipal expertise to support local governments in identifying, valuing and accounting for natural assets in their financial and asset management programs. In 2017, the City of Nanaimo, District of West Vancouver and City of Grand Forks engaged in a pilot project conducted by MNAI to test the natural asset management approach. Click here for more information.

List of Partners Identified in CARIP Reports

Asset Management BC
BC Agriculture and Food Climate Action Initiative
BC Healthy Communities
BC Hydro Sustainable Communities
BC Sustainable Energy Association
BC Hydro Power Smart
BC Hydro EV Charging Station Program
BC Oil to Heat Pump Incentive Program
BC Sustainable Energy Association
Bike BC
Bike to Work BC
C40 Cities
Canadian Urban Sustainability Practitioners Network
Carbon Neutral Cities Alliance
Cariboo Chilcotin Conservation Society
Carpool.ca
Cascadia Network Climate Smart Business
Columbia Basin Trust
Community Energy Association
CRD Climate Action Program
E3 Fleets
EcoTrust
Emergency Management BC
FCM Green Municipal Fund
Federal Gas Tax Funding
Forest Enhancement Society of BC
Fortis BC
Fraser Basin Council
ICLEI Canada
Interior Health Authority
Investment Agricultural Foundation of BC
Interior Health Authority
Municipal Natural Assets Initiative
National Resources Canada
National Wetland Conservation Fund
Northern Development Trust
Northern Initiative Trust
Okanagan Basin Water Board
Pacific Institute for Climate Solutions
Pacific Climate Impacts Consortium
Partnership for Water Sustainability
Pembina Institute (Green Building Leaders)
Plug in BC
Quality Urban Energy Systems of Tomorrow
RBC Blue Water
Real Estate Foundation
Rotary Club
SolarBC Solar Hot Water Ready Regulation (BC Gov)
TD Friends of the Environment Foundation
Tree Canada
UBCM: Community Emergency Preparedness Fund
VanCity
Vancouver Foundation
Woodstove Exchange Program

Conclusion

As demonstrated by the one hundred percent participation of Charter signatories in the CARIP program this year, and the extensive mitigation and adaptation actions reported in 2017, local governments are clearly committed to reducing their corporate and community-wide GHG emissions and addressing the impact of climate change.

The number of local governments measuring corporate emissions increased to 151 with 45 reporting carbon neutral status. Approximately 92 percent of CARIP respondents have a plan in place to support community-wide climate mitigation. As indicated in the Climate Action Highlights sections of this report, innovative projects are being implemented by communities of all sizes, from installing LED lighting to advancing solar energy capture projects. Local governments also reported adaptation actions being implemented in 2017 and planned for in 2018 further demonstrating an understanding of the need to address the changes that are being experienced as a result of climate change.

More information on the CARIP program and CARIP Summary Reports from past years can be found on the Ministry of Municipal Affairs and Housing's website.

Appendix A

2017 Carbon Neutral Status of Reporting B.C. Local Governments

CARBON NEUTRAL

Ashcroft
Capital RD
Central Saanich
Coldstream
Columbia Shuswap RD
Comox Valley RD
Comox
Cowichan Valley RD
Cumberland
Dawson Creek
Delta
Duncan
Fort St. James
Granisle
Highlands
Islands Trust
Ladysmith
Langley, Township
Lantzville
Logan Lake
Lumby
Oak Bay
Oliver
Osoyoos
Parksville
Peace River RD
Pemberton
Penticton
East Kootenay RD
Kitimat-Stikine RD
Mount Waddington RD
Nanaimo RD
Richmond
Sidney
Sooke
Squamish
Squamish-Lillooet RD
Thompson-Nicola RD
Tofino
Ucluelet
West Vancouver
Vancouver
Vanderhoof
View Royal
Whistler

ACCELERATING PROGRESS ON CHARTER COMMITMENTS

Abbotsford
Alert Bay
Bulkley-Nechako RD
Campbell River
Central Kootenay RD
Chilliwack
Clearwater
Colwood
Coquitlam
Courtenay
Creston
Elkford
Esquimalt
Fernie
Fort St. John
Fraser-Fort George RD
Fraser Valley RD
Gold River
Golden
Grand Forks
Harrison Hot Springs
Houston
Invermere
Kamloops
Kelowna
Keremeos
Kimberley
Kootenay Boundary RD
Lake Country
Langford
Langley, City
Masset
Metchosin
Metro Vancouver RD
Midway
Mission
Montrose
Nanaimo
New Denver
New Westminister
North Cowichan
North Saanich
North Vancouver, City
North Vancouver, District
Peachland
Pitt Meadows
Port Alberni
Port Alice
Port Coquitlam
Port Hardy
Port McNeill
Port Moody
Prince George
qathet RD
Qualicum Beach
Radium Hot Springs
Revelstoke
Rossland
Saanich
Salmon Arm
Slocan
Smithers
Sparwood
Summerland
Surrey
Taylor
Telkwa
Trail
Valemount
Vernon
Victoria
Wells
West Kelowna
White Rock

MEASURING GHG EMISSIONS

100 Mile House
Armstrong
Burnaby
Cariboo RD
Central Okanagan RD
Chetwynd
Clinton
Cranbrook
Enderby
Fruitvale
Gibsons
Greenwood
Hudson's Hope
Kitimat
Mackenzie
Maple Ridge
Merritt
Nelson
North Okanagan RD
Northern Rockies
Okanagan-Similkameen RD
Port Clements
Powell River
Quesnel
Salmo
Sicamous
Stewart
Strathcona RD
Sunshine Coast RD
Terrace
Tumbler Ridge
Williams Lake

DEMONSTRATING PROGRESS ON CHARTER COMMITMENTS

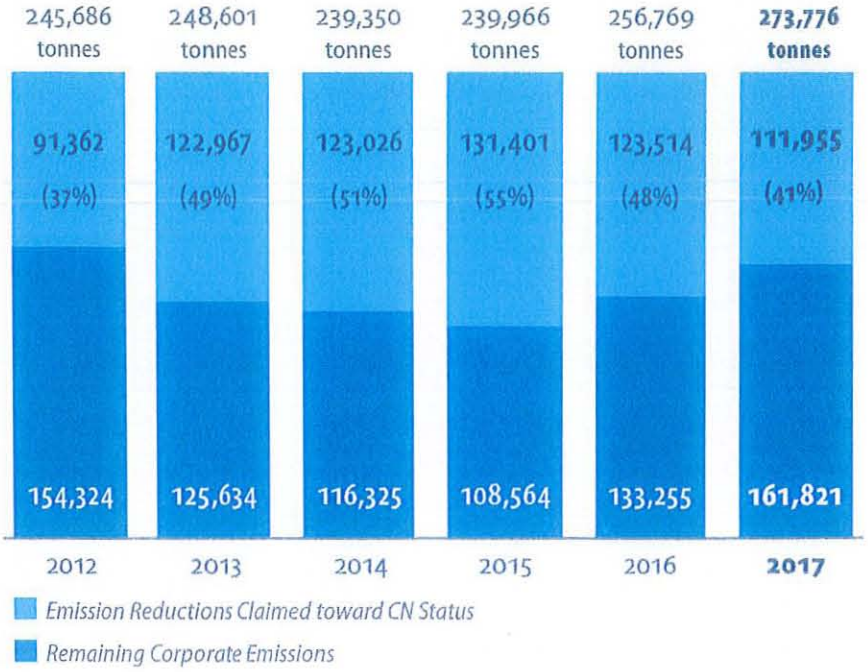
Alberni-Clayoquot RD
Anmore
Barriere
Belcarra
Bowen Island
Burns Lake
Cache Creek
Canal Flats
Castlegar
Central Coast RD
Chase
Fraser Lake
Hazelton
Hope
Kaslo
Kent
Lake Cowichan
Lillooet
Lions Bay
Lytton
McBride
Nakusp
New Hazelton
North Coast RD
Port Edward
Pouce Coupe
Prince Rupert
Princeton
Queen Charlotte
Sayward
Sechelt
Silverton
Spallumcheen
Sun Peaks
Tahsis
Warfield

Appendix B

The following table and bar graph present corporate emissions reported and emission reductions claimed toward carbon neutral status[5].

For further information, please contact PLUM@gov.bc.ca.

CORPORATE EMISSIONS REPORTED THROUGH CARIP, 2012-2017				
	Number of LGs Measuring	Total Corporate Emissions	Emission Reductions Claimed toward CN Status	Remaining Corporate Emissions
2012	144	245,686	91,362	154,324
2013	157	248,601	122,967	125,634
2014	142	239,350	123,026	116,325
2015	146	239,966	131,401	108,564
2016	147	256,769	123,514	133,255
2017	151	273,776	111,955	161,821



5 These figures do not include carryover amounts (i.e. the amounts that can be carried over to the following year from reductions over and above the amount required to be carbon neutral). Carryover amounts were included in emission reductions reported in previous years' CARIP Summary Reports.

Photo courtesy of Hudson's Hope

BRITISH COLUMBIA

CARIP

CLIMATE ACTION REVENUE INCENTIVE PROGRAM

From: Ben Van Nostrand
Sent: May 6, 2019 10:13 AM
To: Rob Niewenhuizen; Jennifer Wilson
Cc: Darcy Mooney
Subject: Organics and carbon offsets

Hi Rob, I understand from Darcy that you're getting some questions from politicians on the carbon offsets that the food waste composting program may bring the City. I've attached the resources that I have from the Province on the program they have established to make it "easy" for municipalities to quantify offsets earned via a food waste composting program. These offsets would be used to lower your corporate emissions in your annual CARIP reporting.

The way I understand it, the City would own the rights to any offset credits calculated from your food waste composting program, as it's your program and you're using a 3rd party to compost (Spa Hills).....you may want to specify that with Spa Hills. The CSRD will not be incorporating the food waste diversion program into any of the CSRD's CARIP / Offset reporting.

Let me know if I can be of further assistance.

Ben Van Nostrand, P.Ag., AScT.
Team Leader I Environmental Health Services
Operations Management
Columbia Shuswap Regional District
T: 250.833.5940 | F: 250.832.1083 | C: 250.517.7271
E: bvannostrand@csrd.bc.ca | W: www.csrd.bc.ca

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Item 8.3

CITY OF SALMON ARM

Date: May 13, 2019

Director of Public Works and Engineering
Work Estimate for Painting of Yan's Tunnel

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM
ENGINEERING AND PUBLIC WORKS DEPARTMENT

2018 WORKS ESTIMATE
Class D

Date:	April 11, 2019
Project No.:	N/A
Prepared By:	KG

PROJECT DESCRIPTION

Painting Yan's Tunnel

Clean Tunnel

Paint - white (x6 five gallon pails)

PROJECT DETAILS

Clean / Scrape Tunnel
Paint Tunnel
Labourer - safety / traffic
Clean up

DESCRIPTION	QUANTITY	UNIT		COST		EXTENSION
Labour	12	Hrs	$	45	$	540
Equipment:						
Backhoe	0	Hrs	$	60	$	-
Tandem	0	Hrs	$	60	$	-
Single Axel	0	Hrs	$	45	$	-
Pickup	6	Hrs	$	15	$	90
Graco Line Lazer	6	Hrs	$	15	$	90
Material					$	-
Culvert - 400mm x 8.0 meters	0	LS	$	520	$	-
3/4" Crush Gravel	0	m^3	$	20	$	-
3" Gravel	0	m^3	$	20	$	-
Traffic Control	0	Days	$	500	$	-
Concrete	0	m^3	$	170	$	-
Paint	6	bucket	$	70	$	420
Asphalt	0	t	$	225	$	-

Misc.
This project involves an additional labourer for safety.
Painter is not permitted to paint in contained / secluded areas alone.

SUBTOTAL		$	1,140
CONTINGENCY	15%	$	171
ADIMINSTRATION	20%	$	262
TOTAL COST		$	1,573

RECEIVED
OCT 15 2018
CITY OF SALMON ARM

Dear Council Members,

I am hoping that you will support my idea to beautify the tunnel that is by Yan's Kitchen. At present it is not decorated at all. I would like to (in the Spring, since it's getting too late to do it this year) paint it with my art students at Jackson as a day project. It may be possible to involve both Chris Shielke's students and/or my Art Club as well.

I have had great success with this project in the tunnel across from the school. Vandalism has been at a minimum, in fact, almost non-existent. Since last fall I have only had to do a few touch-ups and there has been absolutely none this summer. I regularly check it and we paint new images in the areas that need cleaning up. It is an effective way to deter vandalism as well as create a welcoming and aesthetically pleasing space.

I have had lots of positive feedback from many members of the community.

Thank you for your consideration.

Elaine Holmes
250 253 2953

13. PRESENTATIONS

2. Elaine Holmes and Class - Painting of Tunnel by Yan's Kitchen

Elaine Holmes and Class requested permission to paint the tunnels by Yan's Kitchen and Bastion School and have the City repaint/remove graffiti in advance. They were available to answer questions from Council.

0221-2019

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: $145.00 funded from 2019 Council Initiatives be provided to the Salmon Arm Secondary Art Club to paint murals in the tunnels by Yan's Kitchen and Bastion Elementary School.

CARRIED UNANIMOUSLY

Item 8.4

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: Council authorize the use of Ross Street Plaza on May 22, 2019 from 11:00 a.m. to 2:00 p.m. for Public Works 'Day' activities.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

TO: His Worship the Mayor and Members of Council

FROM: Robert Niewenhuizen, Director of Engineering and Public Works

PREPARED BY: Darin Gerow, Manager of Roads & Parks

DATE: April 29, 2019

SUBJECT: **CITY OF SALMON ARM – PUBLIC WORKS DAY – ROSS STREET PARKING LOT USAGE**

Within North America May 19-25, 2019 is National Public Works Week. This week is about educating the general public about the value and necessities of public works throughout North America. This year City of Salmon Arm Staff are proposing a one day Public Works 'Day' on May 22, 2019 from 11am to 2pm, located at the Ross Street Plaza.

Our event is aimed to bring the public to our downtown core and showcase some important education, equipment and our CUPE 1908 to provide BBQ burgers and hotdogs. We plan to provide documentation and education within water and sewer departments, recycling and garbage collection, parks department irrigation and annuals planting, snow plowing operations and fleet equipment.

The location has been set and reserved at the Ross Street Plaza, with additional local entertainment on the stage. We would like to request the use of the southern ±15 meters of the Ross Street parking lot to barricade and close, to showcase a few pieces of equipment and have the public mingle and enjoy their hamburgers or hot dogs.

Respectfully submitted,

Robert Niewenhuizen, AScT
Director of Engineering and Public Works

Item 9.1

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297 be read a first and second time;

AND THAT: a Public Hearing be scheduled for Monday, May 27, 2019 at 7:00 p.m.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

TO:	His Worship Mayor Harrison and Council
DATE:	February 7, 2019
FROM:	Carl Bannister, Chief Administrative Officer
PERPARED BY:	Caylee Simmons, Executive Assistant
SUBJECT:	Checkout Shopping Bag Regulation Bylaw No. 4297

Recommendation:

For direction of Council.

Background:

At the Monday, December 10, 2018 Regular Meeting Council directed staff to prepare a report that includes a draft bylaw, a recommended stakeholder engagement process and a draft communication plan for the prohibition of single-use plastic shopping bags in the City of Salmon Arm, to be implemented in conjunction with the proposed July 1, 2019 curbside organic pick-up program.

There are many municipalities that are regulating the use of single-use shopping bags in an effort to reduce the negative environmental impact and encourage a more sustainable lifestyle. The magnitude of single-use plastic bag waste remains a concern for many municipalities due to the risks they pose to waste operations and landfills. However, global oceanic health concerns are also fueling the movement to ban single-use plastic bags.

The City of Victoria banned plastic checkout shopping bags and adopted Checkout Bag Regulation Bylaw No. 18-008 in January 2018. The bylaw regulates the use of single-use plastic bags in the City and came in to force July 2018. The bylaw then transitioned on January 1, 2019 to increase mandatory fees for reusable bags and implement penalties for non compliance. The Canadian Plastic Bag Association (the "CPBA") challenged Victoria's bylaw at the BC Supreme Court on the basis that the City had no power to enact the ban as it was an environmental regulation that required provincial approval[1]. The courts ruled in favour of the City on June 19, 2018 and concluded that the Victoria Council's decision to implement the ban was based on the impact of plastic bags on municipal facilities and services and on the regulation of business. The CPBA filed a Notice of Appeal in July 2018.

[1] Sabrina Spencer, Young Anderson Barristers & Solicitors. July 9, 2018. It's in the Bag (For Now): BC Supreme Court Upholds Victoria's Ban on Single-Use Plastic Bags

It may be advisable for Council to wait for the outcome of this appeal before proceeding as it is not uncommon for the Court of Appeal to overturn or amend a ruling of the Supreme Court, the court below.

Analysis:

The City of Salmon Arm has continually worked to reduce waste in the landfill; most recently waste containers, including garbage, depositable plastic bottles and mixed recyclables, have been installed in eight downtown locations in an effort to decrease the amount of recyclable materials entering the landfill. In addition, the City (in conjunction with the CSRD) has implemented a curbside organics program and the elimination of "blue bags" in the curbside recycling program to be effective July 1, 2019. In short, the City/CSRD Solid Waste and Recycling program is likely the biggest user of plastic bags; however, efforts are continually being made to reduce the negative impact of plastic bags from entering the landfill. It is clear that established provincial and regional recycling programs alone are not capable of reducing/eliminating single-use plastic bags.

It is important to note that light weight plastic bags are often referred to as single-use; however this is somewhat of a misnomer. In an effort to recycle many individuals are reusing their plastic bags for things such as: future retail purchases, trash can liners, crafting and other various household uses. Many checkout shopping bags that are used for trash can liners or mini garbage bags are then added to a larger plastic garbage bag for curbside pickup and end up in the landfill. Furthermore, plastic checkout shopping bags may already be recycled at depots, for the most part, but escape the collection programs nevertheless.

The restriction of single-use bags may have unintended or undesirable consequences that should be considered by Council, including:

- The potential negative impact on consumer choice and/or convenience;
- Inadvertently increase the quantity of reusable bags (which may also end up in the landfill);
- An adverse business effect/consequences (less or limited consumption dependant on the number of bags a consumer carries);
- Potential health risks of contaminated bags; and/or
- Encourage consumers to cross boundaries (i.e. shop out of town).

Another important consideration is the City's limited staff resources which may result in a challenge to enforce the proposed bylaw at the current staff capacity, although it remains to be seen what sort of enforcement measures may be required/ feasible/ practical.

Next Steps:

Although the banning of checkout shopping bags is a laudable goal which has proven to be somewhat successful in cities around the world, it is obviously imperative to have the input

and/or support of local stakeholders, consumers, advocacy groups, business, and industry leaders for the regulation to be successful in Salmon Arm. An engagement process, similar to the City of Victoria, could be replicated to encourage success of the program.

Potential Schedule of Events:

December 2018	Council direct staff to prepare a staff report and draft bylaw on the regulation of single-use bags
February 2019	Council review the staff report and proposed bylaw. Direct staff to proceed with the engagement process
February 2019	Phase I: Engagement kick-off event with local stakeholders (with letters from the Mayor to local retailers)
March 2019	Meetings with industry representatives, advocacy groups, and local businesses (by invitation from the City)
April 2019	Open House (x2) and Public Meeting (perhaps a Special Council Meeting)
April 8, 2019	Consideration of first and second readings of bylaw
May 2019	Phase II: Engagement Process – open houses, social media, school and chamber meetings, letters to businesses, student led education campaigns
June 10, 2019	Public hearing (though a public hearing is not technically required for this type of bylaw). Consider changes to the bylaw based on public/industry input and third reading
June 24, 2019	Consideration of adoption of bylaw

Budget Impact:

There is no budget impact envisioned (barring some sort of legal challenge and assuming there are no major expenditures for public education materials or program supplies), although this assumes that any enforcement measures undertaken by staff will be minimal. As with other similar issues, (e.g. Pesticide Bylaw) staff would anticipate a barrage of letters, emails, inquiries, complaints, FOI inquiries, etc. over the months to come, and subsequent to bylaw adoption. There will be expectations for enforcement.

Bylaw Highlights:

Some important highlights of the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 are:

- The bylaw stipulates that paper bags must be made from at least 40% of recycled content and a reusable bag must be capable of at least 100 uses (under normal use);

- There will be a six month transition period allowing businesses to use their existing plastic bag stock and source reusable bag options before the bylaw comes into full force January 1, 2020;

- Consumers must be asked if they require a bag and if so provided a paper bag or reusable bag at a fee;

- Paper or reusable bags cannot be provided free of charge. The minimum charges are 15 cents per paper bag and $1 per reusable bag; increasing to 25 cents and $2 after the six month transition period (i.e. January 1, 2020). This is to discourage consumers from purchasing paper and/or reusable bags each time they make a purchase;

- The bylaw provides exemptions for many items where a reusable bag would not be suitable; including the packaging of bulk items, frozen food, meats and poultry, flowers, large items that require protection and cannot fit in a reusable bag, etc. There are likely many other categories appropriate for an exemption which will become apparent over time; and

- The set fines for any offence are outlined in the proposed Bylaw No. 4297, which also includes an amendment to the Municipal Ticket Information Bylaw No. 2760. It is envisioned that any fines issued, which is unlikely, would be to the businesses in question and not the individual consumer (although it could be either or).

Other Considerations:

Some other issues for Council to consider include:

- The proposed bylaw would impact approximately 175 retail stores and 50 food outlets/restaurants within the City of Salmon Arm.

- Single-use/disposable coffee cups, although most are recyclable, likely pose as big of a negative environmental impact.

- The road to changing consumer behavior is a long one, which may be best left to industry in this circumstance (and industry has taken some big strides already in this regard).

- The bylaw could be amended to allow for a time during the transition period where businesses can provide reusable bags to consumers free of charge.

- Some residents will likely suggest that the City should provide reusable bags to each household free of charge (the cost of this has been estimated at $20,000.00 with a 2 month production timeline).

- Plastic bags are used as a marketing tool by many retailers/fast food restaurants (although this could also be achieved with other types of reusable bags). Possible initiative to partner with Brand Leader organizations.

- The bylaw, as written, would apply to all retailers (not just grocery stores), etc. This is expected to require a major adjustment by fast food restaurants, in particular where disposable paper and plastic bags are common place and required for hygiene purposes. Compliance with the bylaw is unlikely in this regard.

- There may be an opportunity to partner with the education program for the organics recycling program; which will potentially offer door to door education throughout the City.

- This is the sort of issue that would benefit from a Province-wide approach (similar to the Pesticide issue) rather than have individual municipalities attempt to implement and enforce a patchwork of bylaws and regulations within their jurisdiction with varying degrees of expertise/resources. However, it sometimes takes the bold action of individual local governments (however small) to force such issues on to the Provincial Agenda.

In short, the bylaw proposes a phased approach for regulatory action to reduce plastic retail bag waste, and promote the adoption of more sustainable retail bags. Draft Bylaw No. 4297 has \essentially been copied from the City of Victoria's Checkout Shopping Bag Regulation Bylaw 18-008. As outlined within, the City may be well advised to wait for the outcome of the City of Victoria's ban on single-use plastic bags at the Court of Appeal before proceeding.

Carl Bannister

Carl Bannister, MCIP
Chief Administrative Officer

Appendix A: City of Salmon Arm Checkout Bag Regulation Bylaw No. 4297

CITY OF
SALMONARM

TO:	His Worship Mayor Harrison and Council
DATE:	April 2019
FROM:	Carl Bannister, Chief Administrative Officer
PERPARED BY:	Caylee Simmons, Executive Assistant
SUBJECT:	Checkout Shopping Bag Regulation Bylaw No. 4297 - Update

Recommendation:

THAT: a public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 be held on Tuesday, April 23, 2019 from 6:00 p.m. to 7:00 p.m.

Background:

At the Monday, December 10, 2018 Regular Meeting Council directed staff to prepare a report that included a draft bylaw (Appendix 1), a recommended stakeholder engagement process and a draft communication plan for the prohibition of single-use plastic shopping bags in the City of Salmon Arm, to be implemented in conjunction with the proposed July 1, 2019 curbside organic pick-up program.

At the Monday, February 25, 2019 Regular Meeting Council received a report and draft bylaw and staff were directed to proceed with an engagement process.

Following the Council Meeting, Mayor Harrison issued a letter to the local business community via Chamber of Commerce, Downtown Salmon Arm and the Salmon Arm Economic Development Society. This information was shared with each organizations membership to help facilitate the City's engagement process (Appendix 2). In addition, an information page on the City website was created and shared through social media. Staff are also investigating an on-line survey.

Thus far, the main points of concern are the inclusion of insurance document bag as an exemption and eliminating the mandatory fees for paper bags. The mandatory charges for bags, both paper and reusable, is to encourage consumers to reuse bags.

To date there has been minimal public input received, Appendix 3. However to continue with the engagement process it is recommended that a public information session be held to receive additional input.

Carl Bannister

Carl Bannister, MCIP
Chief Administrative Officer

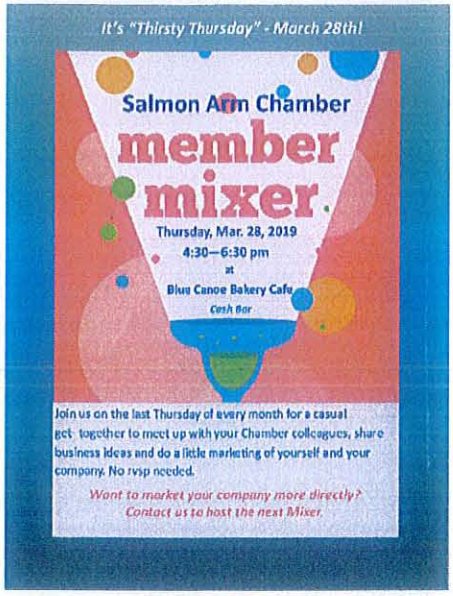
New Members

Agent Change
V&C Courier
Mt. Ida Nursery
Shuswap Hospice Society
Syme Structural Engineering
Garage Kings
Shuswap Bookkeeping Inc.
Benieta Accounting & Business Consulting
Walmart
BC Wildlife Park, Kamloops
See More »

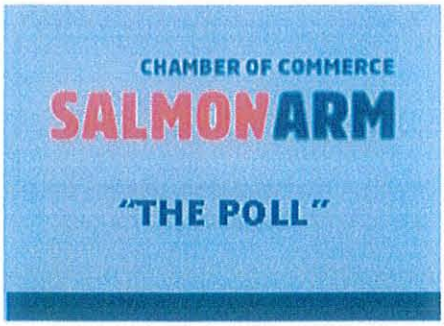
Special Event

Welcome to the Chamber of Commerce

MEMBER MIXER - MARCH 28



NEW PROGRAM FOR 2019 - "THE POLL"



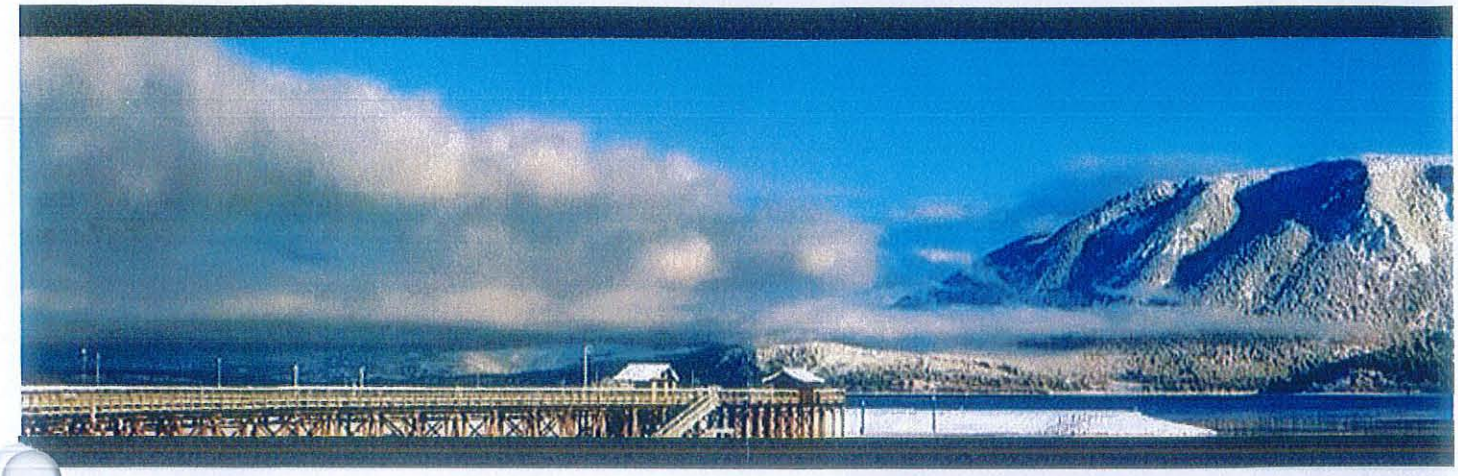
March is the start of our new member opinion program "The Poll". We're kicking it off with a question about the proposed Checkout Shopping Bag Regulation. Click here to take our 1 question survey or click on the image (the survey has a web link for more details on the proposed bylaw) . We'll be sharing the data on our website and with Council at the end of this month so make sure you take the poll!

SPRING 2019 ISSUE

DOWNTOWN UPDATE

Seasonal Publication Of Downtown Salmon Arm

Our vision is to have a compelling downtown experience. Our mission is to build a unique 'vibe' to attract and retain community residents, downtown employees as well as visitors through beautification, cultural projects, events, promotions, restaurants, retail and destination entertainment activities.



A TIME OF RENEWAL

Spring is coming; renewal is upon us. Along with the warming temperatures and additional sun-lit hours each day, DSA is on the edge of change. Not only have we taken on a new look, but on December 31 this year, we draw a close to the City of Salmon Arm Bylaw 3787, our contractual agreement for operational budgets and responsibilities.

In the new bylaw, DSA is proposing a seven year term, from 2020-2027. The new mandate is based on a business plan and budget that promotes growth of new and existing programs that foster economic prosperity of our downtown.

DSA will work hard on your behalf to have a downtown that is a draw to small businesses, residents and tourists seven days a week. We are leading the charge to shift from creating a downtown for cars and traffic to one that is designed for pedestrians, bicyclists, as well as drivers. We want to see people out of their cars and enjoying what downtown Salmon Arm has to offer.

For more specific information, please join us at our AGM/Open House, see page 2.

WHAT'S INSIDE THIS ISSUE:

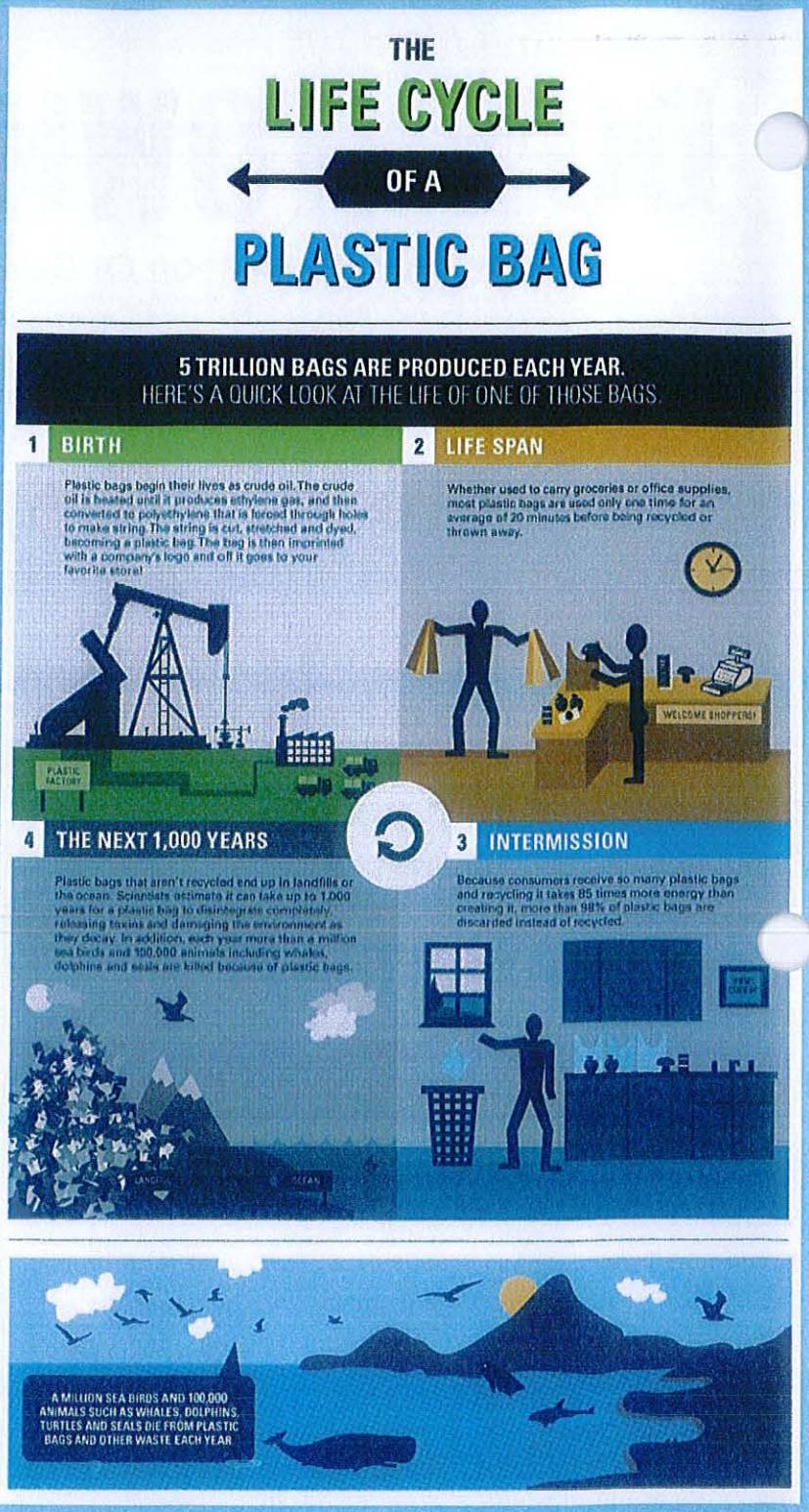
- *2020-2027 Bylaw*
- *2019 Annual General Meeting*
- *City Proposed Plastic Bag Ban*
- *Askew's Community Clean-up Day*
- *Best Dressed Window Display*

DOWNTOWN SALMONARM

Reducing Single Use Plastic Bags

At the February 25, 2019, Regular Meeting, City Council agreed to move forward with the engagement process for regulating checkout shopping bags in the City of Salmon Arm. Council would like input from the community on the proposed regulation prior to moving forward and considering readings of the bylaw. They are hoping downtown business and organizations that will be impacted by this change take the opportunity to provide feedback. Please visit **http://www.salmonarm.ca/index.aspx?nid=384** to read more about the proposed ban and FAQ's for residents and businesses.

Input may be submitted to:
reusablebags@salmonarm.ca



https://greenerideal.com/infographics/life-cycle-of-a-plastic-bag/

8. STAFF REPORTS

1. Chief Administrative Officer - Checkout Shopping Regulation Bylaw No. 4297 - Update

0206-2019

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: a public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 be held on Tuesday, April 23, 2019 from 6:00 p.m. to 7:00 p.m. in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia.

CARRIED UNANIMOUSLY

From: Erin Jackson
Sent: Friday, March 08, 2019 1:58 PM
To: Caylee Simmons
Subject: FW: Online Form Submittal: Mayor and Council

Please add to your file.

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Friday, March 08, 2019 1:56 PM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	Laurie and Don
Last Name	Bolen
Address:	*Field not completed.*
Return email address:	
Subject:	Plastic bags
Body	Dear Mr. Mayor and council. I would like to challenge your recent decision to ban plastic bags. I believe you have made this decision with any input from the public. The categorization that plastic shopping bags are single use is false. Most people re-use bags for storage and lining house hold garbage bins. Denying the reuse of these bags will not reduce the volume in landfills as people will buy single use plastic bags to use instead. Did the city review other jurisdictions to determine what percentage of landfill debris was in their landfills. Calgary did study this matter and found less than 1 percent of refuse in the landfill was due to plastic garbage bags. We need to ensure convenience for the vacationing public as Salmon Arm is a tourist destination. Please put more thought into this decision before pursuing a policy that does little to nothing for the environment. Thank you
Would you like a response:	Yes

Email not displaying correctly? View it in your browser.

Caylee Simmons

From: Susan Whyte
Sent: Friday, March 01, 2019 11:37 PM
To: Caylee Simmons
Subject: Let's move quickly

This would be a significant move to the good in our troubled world.

The town of Raglan, New Zealand, which is similar in size if not a bit smaller has just gone through this same process and I'm sure could happily offer some useful tips. I know there were groups making cloth bags and handing them out with promotional information about the changeover.

There has to be a grace period for the stores of bags in the larger grocers etc.

We should not stop with this. It would be a significant move to also promote the use of non-plastic bio-degradable, disposable packaging made from such materials as hemp. Etc.

We have to address the problem of the CSRD requiring plastic bags for garbage and recycle especially when recycle could be put out in reusable blue boxes instead, something many people have tried to do but were disallowed by our disposal system.

And to promote less wrapping of produce in general. Ie an orange has a perfectly good wrapper, it's own peel. Why wrap it some more?

We could promote the older system of refills, bringing your own container and bulk bins like the Bulk Barn.

There's a big problem with disposable garbage in large complexes like seniors' homes and hospitals. The food is often distributed in tiny packaged portions which is so disturbing. We are trying to be so antiseptic, we are triple polluting the environment by doing so. There needs to be some consciousness raising about the link between personal hygiene and the environment. Right now it seems like the two are compartmentalized and separated in people's minds.

Moving on, there's more.

We need to move forward with banning the use of toxic pesticides on public lawns and awareness about their use on private property.

Did you know that most wheat, not just GMO wheat, is sprayed with the systemic toxin, Roundup, manufactured by Monsanto so that there is residue in most all foods containing wheat, unless it is labelled organic? The farmers do this to create a predictable harvest because as soon as you spray the wheat or soy or corn crop, it will predictably ripen within 16 days. This is a systemic toxin. It goes right inside the seed and cannot be removed by discarding the exterior hull and we are all ingesting it!

We need to remove fluoride from the water.

Did you know that there is a significant amount of pharmaceuticals being flushed into our fresh water which raises the question why are we flushing into any of our waterways? This is fouling the whole water supply for everything and everyone.

Let's allow electric golf carts in town. It might speed up the death of gas running vehicles that are polluting the air we breathe.

Were you aware that forests produce and renew our air and we are cutting them down at a rate so great that there isn't enough forest to renew what air we have left. That sounds like a really stupid thing to do. Forests cool the environment. We are facing global warming and are still cutting these cooling, air refreshing forests down. The air layer around the Earth is alarmingly thin. 112

Let's set up a program to encourage our residents to fund and to use wind and solar electric power.

And finally, however we love our pet cats, they are killing the wild song birds at an alarming rate so that their numbers have been reduced to up to 70% of former populations.

It's time for some regulations based on awareness of these health harming situations instead of allowing ignorance or profit motive to rule our decision making.
Yours truly,
Susan Whyte

--
Susan Whyte www.thefhl.org

Caylee Simmons

From: Barb Phillips
Sent: Saturday, March 02, 2019 10:18 AM
To: Caylee Simmons
Subject: Charges

I fully support removing single use plastics, but do not agree with forcing businesses to charge for paper bags. It's nothing but a tax grab.
I think it's more important to encourage the public to use paper and/or reusable bags, so charging for these is counter active to the overall idea.
Personally I'd like to see pressure put on the big companies who still insist in wrapping their products in plastic, styrofoam, or other non biodegradable items, and while I understand that is not really the subject matter of this letter, it all ties in with plastic waste.
I urge council to seriously reconsider forcing this charge onto businesses, and then onto us, the buying public. I will continue to use my reusable bags, and welcome paper, but not as an added expense.
Mrs B. Phillips

Sent from my iPhone

From: Ellen Grills
Sent: Friday, March 01, 2019 2:05 PM
To: Caylee Simmons
Subject: Plastic vs Paper

Good afternoon,

Yes banning plastic bags at store is a good move ..... might want to consider plastic water bottles etc. As well down the road.
But seriously we are not allowed to use plastic bags and now you want a store to charge for paper bags. That is disgusting and absurd! The Shuswap is one of the most expensive cities I have ever lived in. The joke is "move to the Shuswap and please bring your wallet" in various forms. The rents are just as high as Langley, White Rock etc. Gas and groceries are just as expensive. Note than half the businesses don't even know what customer service is and I have heard that many times from people. I personally would walk out of the store & leave everything at the till as I have in the past if I am being charged for bags while I am trying to support local businesses. You people need to go back to the drawing board. Not even sure what the purpose of charging for paper bags is except a money grab for the taxes.

Let's make Salmon Arm affordable and inviting. Not penalized for shipping at local stores.

Thanks
Ellen G

Sent from my iPhone

Caylee Simmons

From:
Sent: Friday, March 01, 2019 11:00 AM
To: Caylee Simmons
Subject: bags

To whom it may concern. As a long time retailer in Salmon Arm I am in support of banning plastic bags. I do not support charging my customers for bags. I switched to paper bags years ago. I do not support the bylaw as it currently reads.

--
Yours in health,
Hank Berkenpas, CNC, MH
HealthQuest Natural Health & Gift Gallery
www.healthquest.vpweb.ca
250-803-0388

Caylee Simmons

From: Pie Company
Sent: Wednesday, February 27, 2019 12:19 PM
To: Caylee Simmons
Subject: Re: Compostable Bags

Caylee

Damn haha, I feel like compostable plastic should be considered? I realize this is our problem but things like pies in boxes are large and one size and generally don't fit in any paper bags at all.. unless it was monstrous - or else we'll just have source a company that makes square bottomed canvas bags, which is also probably doable.

Tovah

Sent from my iPhone

On Feb 27, 2019, at 11:50, Caylee Simmons <csimmons@salmonarm.ca> wrote:

> Good Morning Tovah,
>
> Thank you for your email.
>
> The proposed bylaw does not permit the use of compostable bags. The only acceptable bags are paper (with a minimum content of 40% recycled material) or reusable bags (capable of a minimum of 100 uses). If you would like Council to consider additional types of permitted bags during the consultation process please respond to this email detailing your feedback.
>
> Respectfully,
>
> **Caylee Simmons | Executive Assistant**
> Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2 | **P** 250.803.4036 | **F** 250.803.4041
> **E** csimmons@salmonarm.ca | **W** www.salmonarm.ca
>
> <image003.png>
>
> ---
>
> **From:** Tovah Shantz
> **Sent:** Wednesday, February 27, 2019 11:21 AM
> **To:** Caylee Simmons
> **Subject:** Compostable Bags
>
> Hi,
>
> We at Shuswap Pie Company have been using compostable plastic bags for about 4 years now...they work great and are available from Enterprise Paper as ell as I'm sure many other companies...will these still be acceptable? Perhaps other companies could purchase these for the items that still need bagging?
>
> Tovah

From: Diana Mangold
Sent: Wednesday, February 27, 2019 12:25 PM
To: Caylee Simmons
Subject: Concerns and options

Hi. My name is Diana Mangold and I am the Coordinator of the Second Harvest Food Bank and President of the Executive Board of Churches Thrift Store.

While in both places, we are encouraging people to use the reusable bags, I think if the plastic bags are totally done away with, it will have a negative effect on both of these places.

My alternative suggestion would be that it is highly encouraged but that businesses still be able to use plastic bags if they are compostable or recyclable. Especially the compostable option as obviously those break down well.

Thanks for listening.

Diana.

ent from Mail for Windows 10

From: Colleen Fennell
Sent: Wednesday, February 27, 2019 12:43 PM
To: Caylee Simmons
Subject: My thoughts on plastic bags

I totally agree with the proposed program of eliminating single plastic bag use. Our family has been using multiple use grocery bags for years.

However, I, like probably many others, have not made it a habit to take a reusable bag with me into other types of stores. (ex. Clothing, gift, etc.) That's my next personal challenge in not bringing these bags into our home.

Sincerely
Colleen Fennell

Sent from my iPhone

Caylee Simmons

From: L Nielson
Sent: Wednesday, February 27, 2019 7:43 PM
To: Caylee Simmons
Subject: Reusable bag ban

We would like to say that as a business we are 100% in favor of the ban on one time use plastic bags. As a retail store in downtown Salmon Arm we have already taken steps to move in this direction. We recently brought in mesh bags for customers to purchase and the response has been excellent. We are also mentoring a local Artisan that is making cloth bags that will be for sale.
Our big issue is being told that we must charge for paper bags and it has to be shown as a separate item on the receipt.
As a business, we feel it is our choice how we offset the cost of these bags. We currently use 80% paper bags and it is one of the costs of doing business.
To add another "department", IE Bags to our till is an expense and time consuming (programming, book keeping etc.)
As a city that has many tourists from places that do not have a similar bylaw, to tell them they have to pay for the bags is not something we are willing to do. We believe they will support the ban but not be thrilled to be charged separately for their bags when we have offered them for the past 1.5 years at no charge.
It is common for customers to purchase different items that require multiple bags or wrapping for travelling therefore the customer would be charged for multiple bags.
We ask that you reconsider this portion of the bylaw.
Thank you,
L Thompson/J Nielson
Owners

--
RE-Market etc.
121 Hudson Ave. NE
Salmon Arm, B.C. V1E 4H7
250-833-6135
Open Tuesday to Friday 10:00am to 5:00pm Saturday 10:00am to 4:00pm
Closed Sunday and Monday
FIND us on Facebook

From: Caylee Simmons
Sent: Wednesday, March 06, 2019 9:08 AM
To: 'Debbie Armour'
Subject: RE: REusable bags

Good Morning Debbie,

Thank you for your input on the proposed Checkout Shopping Bag Regulations.

The bylaw as drafted is scheduled to come in to force on July 1, 2019 however it provides for a six month transition period allowing businesses to use their existing plastic bag stock and source reusable bag options before the bylaw comes into full force January 1, 2020.

If you have any further questions please do not hesitate to ask.

Regards,

Caylee Simmons | Executive Assistant
Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2 | **P** 250.803.4036 | **F** 250.803.4041
E csimmons@salmonarm.ca | **W** www.salmonarm.ca

CITY OF
SALMONARM

From: Debbie Armour
Sent: Wednesday, March 06, 2019 8:56 AM
To: Caylee Simmons
Subject: REusable bags

Hi just reading the letter pertaining to reusable bags in Salmon Arm as have been away.
When I opened my store I searched long and hard for a bag that "stood out." Although pricey I found a Canadian company out of Toronto making plastic bags from recycled materials. This excited me given the nature of my business. Although I have two concerns, I am completely onboard with the city of Salmon Arm getting rid of "plastic" bags.

1. There are companies making plastic bags they claim are "biodegradable." I think more research needs to be done to ensure bags used, claiming they are biodegradable actually are.
2. Clarity be made (if this is passed) that determines how much time business's have to use up bags they have OH, they have paid for? Heard something about charging the public for these bags?

I will be watching with much interest to see where this goes.

Thank You
Deb Armour
deb's Style Loft

-----Original Message-----
From: pamela treleaven
Sent: Thursday, March 28, 2019 8:20 AM
To: Caylee Simmons
Subject: Plastic bag ban

City of Salmon Arm,
I am writing to register my support in favour of implementing a plastic bag ban in Salmon Arm. The suggested timeline, and the paid bag options are very reasonable.
I would also suggest plastic produce bags be removed as there are now many other reusable options for shoppers.
Every small step in the right direction is important.

Sincerely,

Pamela Treleaven
(sent from my iPhone, please forgive the brevity and/or typos)

From: Kylie blundell
Sent: Thursday, March 28, 2019 9:01 AM
To: Caylee Simmons
Subject: Support

Yes! Our home 100% supports this! It's a great start. We already use reusable bags, but find it shocking how many cashiers and customers aren't aware at all of the wastefulness. I think it's a great opportunity to bring awareness to our residents!
(I think if an oil city such as Fort McMurray can manage, then so can Salmon Arm ▯▯)

The Blundells

Sent from my iPhone

From: Brad Calkins
Sent: Thursday, March 28, 2019 9:26 AM
To: Caylee Simmons
Subject: Bag ban

Hello,

I have really mixed feelings about this bag ban. It is similar to my feelings on hybrid/electric cars. It sends the right message, but upon scrutiny isn't the right answer to the problem. As a disclaimer - I currently never take a bag at the grocery store and cart the groceries out to my car and load them in right from the cart. We use reusable bags at other types of stores. On the other hand I use plastic bags to pick up dog "waste", a plastic liner in my kitchen garbage, a single large plastic bag in my garbage can, and blue plastic recycling bags.

There is evidence that banning plastic bags does help waste in the ocean and reduce usage of the bags that are banned, but there is also evidence that the replacement isn't better - taking more energy and water to produce, higher carbon footprint, more weight to transport and require a huge number of reuses to compensate. The biggest issue for me, though, is that it seems to indicate to people that this will actually help make a difference - when there is evidence that this kind of thing being front and center every day gives people license to feel they are making a difference and stop taking the real action we need elsewhere:

https://www.smithsonianmag.com/smart-news/people-who-bring-their-own-grocery-bags-are-more-likely-buy-junk-food-180955855/

Eating less meat, one less trip to the store each week, etc would likely have a much bigger impact, for example.

Below are a few stories about similar bans:

https://www.google.ca/amp/s/www.wired.com/2016/06/banning-plastic-bags-great-world-right-not-fast/amp

https://www.google.ca/url?sa=i&source=web&cd=&ved=2ahUKEwjnz7STlKXhAhUqiVQKHfj_DSMQzPwBegQIARAC&url=https%3A%2F%2Fwww.news.com.au%2Ftechnology%2Fenvironment%2Fclimate-change%2Fplastic-bag-ban-many-alternatives-have-huge-environmental-footprints%2Fnews-story%2F2ea67901345f07b6515bcb71e20c708f&psig=AOvVaw1R3BwvI4vWAjdCOg8x5IOX&ust=1553873538165206

https://greenliving.lovetoknow.com/Why_Should_We_Not_Ban_Plastic_Bags

Thanks for reading, I really appeciate the effort to clean up our city (and the planet!), but I feel like particular issue may do more harm than good, or at best be neutral. I think just charging for plastic bags is the best approach, not forcing someone who forgets a bag to use paper or buy another high impact "reusable" bag. That said, personally I think it is crazy that we provide bags at all :) I've been to a lot of countries where you just wouldn't head to the market without something to carry things home in!

Brad Calkins

Caylee Simmons

From: LYNDA BENNETT
Sent: Saturday, March 30, 2019 1:32 PM
To: Caylee Simmons
Subject: Plastic bags

Hello,

I am definitely in favour of banning single use plastic bags. However, I would like this to go further and include bags that grapes come in , plastic around celery and plastic wrap around meat. It would be wonderful to eliminate the styrofoam as well. We get most of our meat at windmill where it's wrapped in paper.

Good start, salmon Arm!

Lynda Bennett

Sent from my iPad

From: Karen Taylor
Sent: Thursday, April 11, 2019 6:21 PM
To: Caylee Simmons
Subject: Plastic bags

As I am quite certain the people that show up to your open house meeting about the usage of plastic bags in Salmon Arm will mostly be those who feel negatively about it (i.e. wish to complain) I thought I'd send an email of support for your campaign. Thank you for taking a very positive step towards the reduction of single-use plastic! Our world - and in particular, North America - is far too dependant on plastic, and is guilty of a huge volume of unnecessary waste. The next step is to confront the large companies who supply the retail chains to address their over-the-top use of packaging. I realize that is not a municipal issue, but one we can still have a voice in.

The main complaints you will receive will be:
1. Bags are recyclable. True - but that in turn causes emissions, use of electricity/power, factories, machines etc.
2. I reuse my bags. Great! But so many people do not. And your bags end up in the trash or recycling sooner or later. Plus, the manufacturing of the bags still produces emissions and waste.
3. I use my bags for dog poop. Compostable dog poop bags are readily available. And, the city provides dog poop bags at all the parks and major walking trails.
4. I use my bags to line my garbage cans. There are alternatives (many, actually)
5. We don't live near the ocean, why is this our problem. Well, all waterways eventually lead to the ocean. And we are all responsible for our footprint on the earth.
6. It's inconvenient. Hmm.... most of Europe has banned plastic bags - some never had them to begin with (like small towns in Italy). Somehow, they have all gotten by just fine. There are many, many alternatives - it isn't that hard to carry reusable bags with you. A fabric bag can be tucked in your purse or back pocket.
7. What about tourists. Well, see #6 above. Somehow, we'll manage. Most stores will likely have alternatives, such as paper bags, reused bags, cloth/fabric bags you can purchase. It's just a mindset - we can all change and grow.

Any complaints beyond these are simply not relevant. We live in a day and age when we must be responsible for our actions, not leave it to the next generation to clean up after us. Our landfills are not endless, our water supply will not forever be pristine, and our decisions WILL impact others.

I only have one suggestion - that you give people a 3 - month "initiation" phase. During that time, they can still purchase plastic bags, for .50 or $1/each. This may help remind them that the full ban is coming and needs to be adapted to.

Thank you for your time! I fully support the ban on plastic bags.
Sincerely,

Karen Taylor

Caylee Simmons

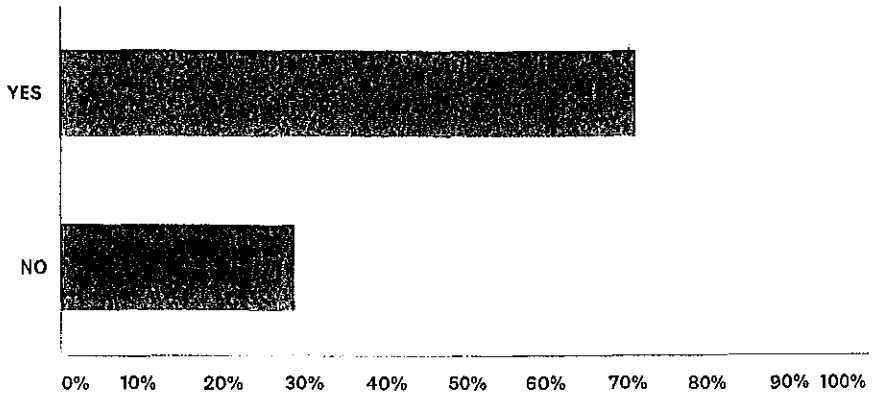
From: Gary Wikkerink [garkat50@gmail.com]
Sent: Thursday, April 11, 2019 10:55 AM
To: Caylee Simmons
Subject: reusable bags

Good morning Mr Mayor and staff at Salmon Arm City Hall

My name is Kathy Wikkerink. and we are hearing a lot about banning the use of single use plastic bags.
We are totally in favor of a greener planet.
However I am not at all in favor of this bylaw and find it quite narrow minded.
The reason being I and our family run a cheese farm with a store from our farm. We have many customers and I believe this is going to hurt small businesses like ours.
Plastic bags are not the only plastic filling the landfills,. The life style of the folks that make up our community is we are on the go. The plastic issue is a lifestyle issue. We buy convenience and it is filled with plastic waste is all around almost everything that we buy.
When customers come into my store and buy 6 pieces of cheese they have to go out the store with their hands full, they can't go for a stroll with a small bag in their hand Instead they have trouble getting out the door because those wedge are slippery and they want to fall out of their hands. Yes I can sell them a bag but " they have a cupboard full of bags". SO instead of enjoying themselves they are going to go to their car and leave. Or they are only going to buy 2 pieces of cheese because oops they forgot their bag. We charge for a single use bags and that is working. We have seen a large decline in bags. Taking away that as an option is wrong.
Small businesses in our small community are struggling to keep our customers coming to our places of business and now one more regulation to discourage them. Walmart's are way more convenient.
The idea is a lofty idea, and the feedback I read on Facebook is pretty narrow minded.
We want to encourage people to support small business, or don't we. By the way many of our customers don;t use single use plastic bags already so it will not effect them but the people who come might very well be discouraged. We are also a tourist stop, so now they have to cut down how many more trees, how do paper bags and ice packs mix?
We already have reusable bags available for our customers (but they cost a whole lot more than $2.00- like you are suggesting).
Please do things to support small businesses in your community. They are positive building blocks that we are being slowly snuffed out.
Thanks for your time.
Kathy Wikkerink

Q1 Do you support the proposed Checkout Shopping Bag Regulation currently being consider by City Council? Need more details click here.

Answered: 52 Skipped: 0



ANSWER CHOICES	RESPONSES	
YES	71.15%	37
NO	28.85%	15

Total Respondents: 52

Q2 Is there anything else you would like to say about this?

Answered: 29 Skipped: 23

#	RESPONSES	DATE
1	With the right education, the populace will understand why this bylaw is important and the dangers single-use plastics pose to the health of our landscape, wildlife and community.	3/29/2019 12:28 PM
2	at least it is a small something in trying to reduce a much bigger problem. Every step helps.	3/28/2019 8:36 PM
3	I think there is more important issues than no bags and this will deter visitors coming to shop in Salmon Arm	3/28/2019 1:21 PM
4	Business can be encouraged to not use plastic bags Making a bylaw is interfering with how a business chooses to run there company	3/22/2019 1:01 PM
5	I think bags for take out items from restaurants could be exempt. Orders need to be organized for take out and carry - especially when more than 1 item is ordered. Maybe - bags can be used when more than 1 item is ordered. I think it is important to consider the health risks and implications when the rules are created. It may also be prudent to wait and see if the current ruling for City of Victoria is reversed or upheld with regards to passing the bylaw.	3/19/2019 2:07 PM
6	This is so necessary for our community	3/14/2019 11:27 AM
7	I have employed reusable canvas shopping bags for 15+ years. City SA should not expend precious resources to develop & enforce this bylaw. A small budget to promote locally might be okay. A ban on plastic shopping bags however, should be a provincial initiative.	3/10/2019 12:39 PM
8	Visitors to the area will not be prepared with their own reusable bags and may not appreciate having to purchase them or have nothing to carry their purchases home in.	3/9/2019 5:37 PM
9	Allow merchants to charge for plastic bags to encourage the use of reusable bags.	3/8/2019 11:30 PM
10	I have been using a shopping basket or cloth bags for 20+ years so I don't see a problem with this decision.	3/8/2019 2:47 PM
11	You can't ban all plastic bags. As a promotion reusable bags should be given to customer for the first month or 2 wks. to promote this. The money they will make selling will cover their costs a few months later. Or like Demilles they take .05 off bill. It's better than nothing.	3/8/2019 1:22 PM
12	Does not seem a practice solution for a variety of grocery products that require separate packaging, such as frozen or meat products etc. It would encourage me to shop elsewhere where there is no ban in place.	3/8/2019 10:47 AM
13	I carry my reusable bags and use them whenever I can but for sanitary reasons (e.g. meat) I do not always use my recyle bags. I also up cycle them after. Tourists do not always have bags and we want to encourage them to stop in our community so we want to make it simple for them to leave their money here.	3/8/2019 10:21 AM
14	These bags get recycled anyway. a waste of time.	3/8/2019 10:00 AM
15	The only issue I see with this (speaking as a consumer and not a business owner) is that I will now need to be buying boxes of kitchen trash bin liners which I haven't bought since I first moved from my parents' to my own home 37 years ago. I use fabric bags for all my shopping except for once a week or so - I get a couple of plastic grocery bags to line my wet kitchen waste can. I do not live within the city (CSRD area D), and you can't compost or recycle everything.	3/7/2019 11:59 PM
16	I believe that while the behavioral change that will be required for some will be difficult (myself included), the potential net benefit of reducing plastic waste (in our lake as well as on a larger scale) will be worth it.	3/7/2019 3:06 PM
17	it is a great idea but there needs to be more time to implement the ban. We have all become used to the convenience of SUI bags over the past few decades and to undo all those years of being accustomed to the convenience overnight is a huge task. It requires more time and input from stakeholders to get it right.	3/7/2019 8:56 AM

18	I think there needs to be a great campaign to educate people on the options and what "reusable" means. I think it needs to be clear, funny, and everywhere.	3/6/2019 5:54 PM
19	Most people carry cloth bags in their cars but forget to take them into the grocery store. If they knew that there were no plastic bags it would encourage more people to take their own bags in to the stores.	3/6/2019 5:07 PM
20	I think this issue is being addressed by industry already in the practice of charging for plastic bags. As Carl's letter says, changing consumer behaviour takes a long time, but it is happening already.	3/6/2019 4:43 PM
21	We already encourage this to our customers. Banning plastic bags is in my opinion only a tip of all the plastic that is used in consumerism in our day and age. The fast pace of life - is increasing plastics not decreasing them.	3/6/2019 3:21 PM
22	In the event we don't bring our own bags, is there going to be reusable bags for sale that do not contain plastic?	3/6/2019 3:13 PM
23	It was done in Fort McMurray years ago and was a huge success. We noticed the difference after the first winter. Much less to clean up. Wish they would do it with coffee cups and water bottles as well. No need for all the trash.	3/6/2019 3:12 PM
24	The board and staff of the Arts Council fully support this regulation. It is in line with our 3-year focus on mitigating climate change.	3/6/2019 2:56 PM
25	Although I support the regulation, I think we should wait until the appeal process launched by the Canadian Plastic Bag Association has been resolved before moving ahead.	3/6/2019 2:56 PM
26	I strongly support the intent of the proposed bylaw but also see the logistical and operational challenges that will be experienced by businesses and consumers alike. In the case of Salmon Arm, the argument that plastic bags pollute the oceans is irrelevant as refuse from Salmon Arm does not enter the ocean (arguably there is a point to be made about plastics in our lakes). The giant plastic doldrums in the ocean are primarily derived from Asia and historically poor waste management decisions in coastal cities (ie: the 1970s New York City garbage barge). Single use plastic grocery bags that see second use as kitchen waste bin liners before making their way to landfill at least serve some secondary purpose. Eliminating the retail plastic bag will necessitate for the vast majority of people the need to purchase NEW single use trash bags - so this is really implementing a net gain for manufacturers and retailers of plastic bags which not reducing the eventual waste going to landfill. Alternative by-law recommendation: I would recommend the requirement that single use bags be compostable (not biodegradable - as these usually require sunlight to degrade which is not possible in a landfill). These compostable bags could be paper or bio-plastic (corn starch base etc). Mandate a minimum end consumer charge per bag, which escalates over 3 - 5 years. (ie: $0.10, $0.15, $0.25, $0.50).	3/6/2019 2:51 PM
27	The more we as a City do to recycle and keep refuse out of the land fill the better. As an Automotive shop we are a large generator of stuff. We can almost recycle every thing and eliminate as much as possible going to the dump. If we can every one can	3/6/2019 2:44 PM
28	what happens if i don't have bags with me? then what?	3/6/2019 2:44 PM
29	This is a progressive action for our City.	3/6/2019 2:21 PM

City of Salmon Arm
500 - 2 Avenue NE
Mailing Address: Box 40
Salmon Arm, BC V1E 4N2
Tel: 250.803.4000 Fax: 250.803.4041
www.salmonarm.ca

From the Office of the Mayor

February 26, 2019

Chamber of Commerce
Downtown Salmon Arm
Salmon Arm Economic Development Society

Dear: Local Stakeholders and Retailers

Re: Checkout Shopping Bag Regulation

I am very excited to announce that the Council has supported, in principle, the decision to help reduce plastic bag litter and waste in our community by considering a bylaw to regulate single use checkout shopping bags in the City of Salmon Arm.

The staff report and proposed bylaw were brought forward to Council on February 26, 2019. The bylaw proposes the regulation be implemented in conjunction with the proposed July 1, 2019 curbside organic pick-up program. There will be a six month transition period allowing businesses to use their existing plastic bag stock and source reusable bag options before the bylaw comes into full force January 1, 2020.

The City's current focus is to engage local stakeholders and receive their feedback on the proposed bylaw. The methods and degree of enforcement are still being contemplated.

The City's website on "Reducing Single-Use Plastic Bags in Salmon Arm" will be continually updated with the most up to date information. Please submit your feedback to the Administration Department at reusablebags@salmonarm.ca or contact 250.803.4036.

Yours truly,

Alan Harrison
Mayor

Enclosure(s): Staff Report and Draft Bylaw

City of Salmon Arm Regular Council Meeting of December 10, 2018
12. NEW BUSINESS

1. Checkout Shopping Bag Regulations – Mayor Harrison

0533-2018

Moved: Mayor Harrison
Seconded: Councillor Eliason
WHEREAS the per capita usage rate of single-use plastic shopping bags in Canada is estimated to be 200 per year;

AND WHEREAS many of these single-use plastic shopping bags end up in landfills or being littered;

AND WHEREAS there are alternatives to using single-use plastic shopping bags;

AND WHEREAS cities across North America are successfully curbing the use of single-use plastic shopping bags by passing regulations that prohibit their use;

BE IT RESOLVED THAT: Council direct staff to bring a report to Council that includes a draft bylaw, a recommended stakeholder engagement process and a draft communication plan;

AND THAT: The timeline for implementation of a bylaw coincides with the July 1, 2019 curbside organic pick-up.

CARRIED UNANIMOUSLY

City of Salmon Arm Regular Council Meeting of February 25, 2019
8. STAFF REPORTS
8. Chief Administrative Officer - City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297

0131-2019

Moved: Mayor Harrison
Seconded: Councillor Lindgren
THAT: Council support in principle the Checkout Shopping Bag Regulation Bylaw No. 4297;

AND THAT: staff be authorized to proceed with the engagement process as outlined in the staff report dated February 7, 2019.

CARRIED UNANIMOUSLY

City of Salmon Arm Regular Council Meeting of April 8, 2019
8. STAFF REPORTS

1. Chief Administrative Officer – Checkout Shopping Regulation Bylaw No. 4297 – Update

0206-2019

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: a public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 be held on Tuesday, April 23, 2019 from 6:00 p.m. to 7:00 p.m. in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia.

CARRIED UNANIMOUSLY

Memo to: Council

Re: Reusable bags with Salmon Arm branding

At the April 8th Council meeting I communicated I was looking into including one reusable grocery bag, per household, with our roll out of a recycling bin and two organic collection containers.

I see an opportunity here, to both help households get started in the habit of shopping with reusable bags, and also communicate our new branding project with the residents of Salmon Arm.

In our Sanitation and Recycling budget we presently have $757,556. We are purchasing the bins and containers from this budget, at a cost of $391,090. There is also a small deficit being funded for the 2019 year. The remaining balance will be $304 116. I propose we fund the cost of the reusable bags from this budget. The estimated cost would be $15 000, which would leave a balance of $289 116.

Economic Development is interested in partnering in this project, with possible partial monies to help promote our new brand. They see this opportunity as a great way to carry our message to the residents of Salmon Arm.

THAT: Council approve the purchase and distribution of 8,000 reusable bags with the Salmon Arm brand to a maximum of $15,000.00 funded from Solid Waste/Recycling Services;

AND THAT: staff be directed to lobby the Salmon Arm Economic Society to provide funding and enter into a cost sharing agreement for the purchase of 8,000 reusable bags.

Restaurants Canada

PO Box 28004
499 Granville Street
Vancouver BC, Canada V6C 3T7
www.restaurantscanada.org
t 604-685-9655
1-800-387-5649 X 6500

April 22, 2019

Mayor Alan Harrison & Council
City of Salmon Arm
Box 40, 500 2 Ave. NE
Salmon Arm, BC
V1E 4N2

Re: Proposed Checkout Bag Regulation Bylaw No. 4297

Dear Mayor Harrison & Council,

On behalf of Salmon Arm's restaurant industry, Restaurants Canada is writing to you today to discuss the City's proposed Checkout Bag Regulation Bylaw, its impacts on our sector, and how we can work together to achieve mutually positive outcomes.

We understand that the City is wanting to reduce waste through the above-mentioned bylaw. Our industry shares the same commitment to the environment, and we are making efforts in all areas to reduce the environmental impacts of consumer packaging. A study from Restaurants Canada in 2018 showed that 98% of foodservice operators recycle, while 93% use energy or water saving equipment and 77% compost or donate leftover food. In addition, many brands and chains that operate in the city have announced wide-ranging and impactful commitments, programs and other measures aimed at reducing and effectively managing customer packaging in the restaurant industry. Many in our industry moved away from plastic bags years ago, and paper bags are an environmentally friendly alternative when compared to plastics, particularly when they are composed of recycled content, which creates a market for post-consumer materials. Restaurants Canada also developed a Single-Use-Items Reduction strategy guide to help members reduce Single-Use-Items in their operations (electronic copy attached).

Restaurants are important to the communities they serve. They are an important part of people's lifestyles from families on the go, business meetings, celebrations and those that may not always have the ability to prepare food on their own.

Restaurants operate in a highly regulated environment from liquor service, health standards, environmental responsibilities, labour regulation, fire, and a host of other municipal regulations. They also are facing regulated minimum wage increases, employer health taxes, rising municipal taxes, a severe labour shortage due to negative demographic trends, rising food prices, and increasing competition from home meal replacements, "groceraunts" and other new business models. They fight for their share of wallet and increasing menu prices to deal with these pressures can have very negative consequences on sales. The consumer is savvy and price sensitive. The average restaurants earn less than 4% pre-tax profit. It is within this context we share the following comments.

Generally, we are asking Council to exempt food service businesses from the bylaw's provisions regarding paper bags, namely the requirements to charge a $0.15/$0.25 fee for each paper bag distributed, as well as from the provision that prohibits restaurants from refusing to allow a customer to bring their own bag.

We would like to highlight a few important points for your consideration:

1. A paper bag fee of $.15 or $0.25 on a take-out or drive-through order of just $1.49 pre-tax (for a muffin, for example), can increase the cost of that item by over 16%. To illustrate further, a larger order of $6.00 could require $0.50 cents in fees charged. In an industry where customers are extremely price sensitive, this percentage increase is unacceptable and will certainly negatively impact sales. It is also important to note that most members are already paying a fee for the recycling of this packaging through Recycle BC.
2. Food service and take away do not allow for the opportunity to use reusable bags due to food safety concerns.
3. The proposed bylaw contradicts existing provincial health regulations, and we would recommend that the City of Salmon Arm consults with local health officials to develop have guidelines for restaurateurs on how to comply with the proposed bylaw without being non-compliant with respect to important health regulations.

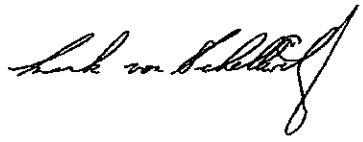
4. Restaurateurs need to protect the health and safety of their guests as the first priority making it difficult to comply with the reusable bag provisions of the proposed bylaw.
5. There are significant operational challenges when considering drive-through and online/mobile ordering, which are both important business drivers for our industry.
6. In general the industry can achieve industry compliance on the main goal of the proposed bylaw to eliminate plastic bag use.

Mayor Harrison and Council, this is a very significant and complicated issue for Salmon Arm's hospitality industry. Our members are prepared to our part in reducing Single-Use-Item waste but it must done in a way that recognizes the reality that customers are increasingly demanding more takeout and delivery food & beverage options. To achieve SUI reduction goals will require long term consumer education to be successful. We believe we could have a greater impact on consumer behavior by working with the Council on a consumer awareness and education campaign on the general issue of bags to the thousands of patrons we serve each week. We also support a provincial framework for a Single-Use-Item reduction strategy to avoid a patchwork of municipal Single-Use-Item bylaws.

Given the concerns with certain elements of the bylaw, we urge you to consider amendments to the bylaw that reflect the realities of the foodservice industry while also achieving the goal of reducing the amount of Single-Use plastic bags.

We hope to work with Council to find solutions that other jurisdictions have implemented that balance foodservice business realities and the demands of the thousands of customers they serve in a mutually beneficial way going forward to avoid possible future non-compliance battles on certain elements of the bylaw.

Sincerely,

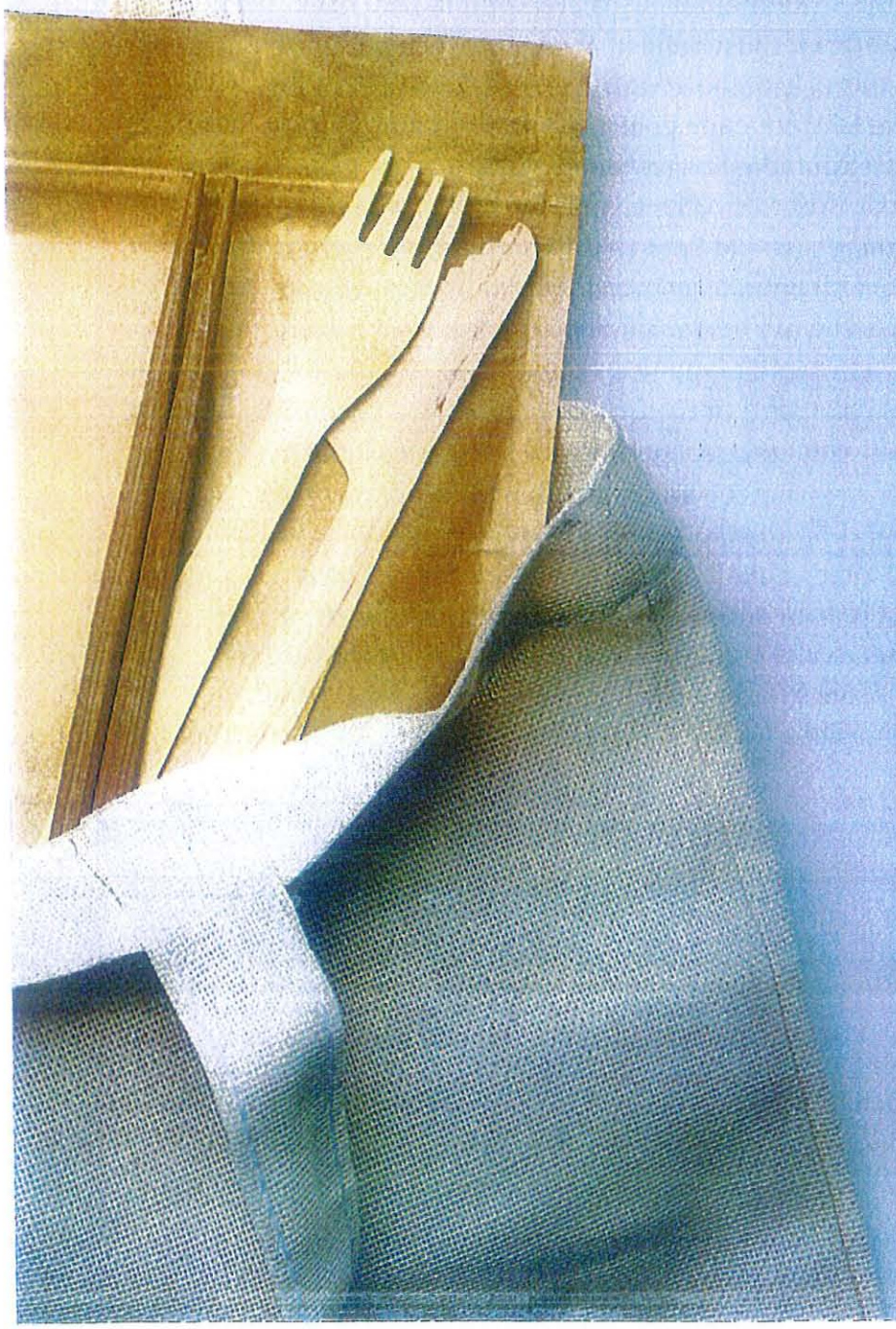


Mark von Schellwitz
Vice President, Western Canada

SINGLE-USE ITEMS

Reduction Strategy Guide

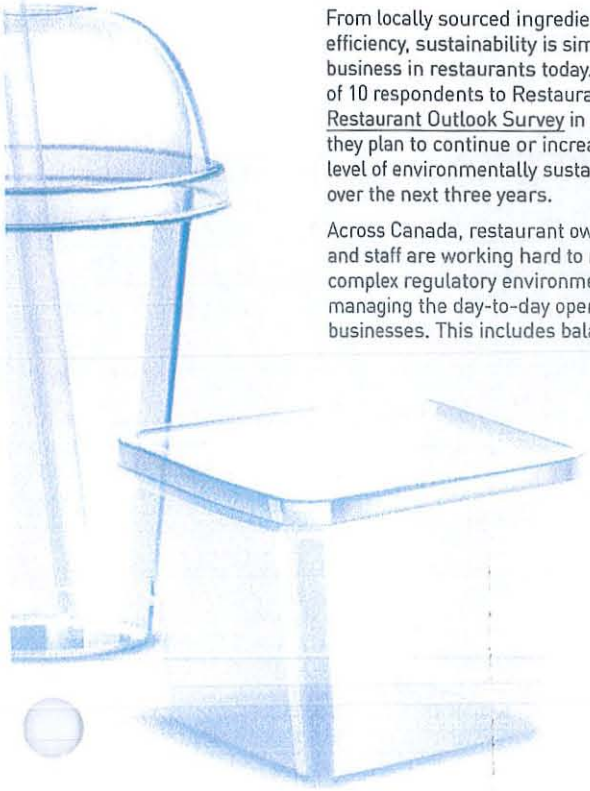
A checklist of best practices for building a strategy that's right for your foodservice business



Restaurants Canada

The voice of foodservice | La voix des services alimentaires

INTRODUCTION



From locally sourced ingredients to energy efficiency, sustainability is simply part of doing business in restaurants today. In fact, nine out of 10 respondents to Restaurants Canada's Restaurant Outlook Survey in Q3 of 2018 said they plan to continue or increase their current level of environmentally sustainable operations over the next three years.

Across Canada, restaurant owners, operators and staff are working hard to navigate the complex regulatory environment related to managing the day-to-day operations of their businesses. This includes balancing the need to reduce single-use items while meeting the needs of guests seeking increasing convenience and delivery options.

This guide provides information to support the development of a single-use item reduction strategy for your business. It provides you with the facts on single-use items and an overview of the related regulatory landscape, as well as strategies to reduce litter and engage your staff and your guests in this important initiative.

The checklist included in this guide provides direction on initiatives and best practices to reduce the use of single use items in your operations by following the environmental hierarchy of reduce, reuse and recycle.

While there is no one solution and each location will have its individual challenges and opportunities, the guide provides a range of options for restaurateurs and other foodservice operators seeking to build a single-use item reduction strategy.

THE FACTS ON SINGLE-USE ITEMS

The most recently published "Canada's Dirty Dozen" from the Great Canadian Shoreline Cleanup includes several single-use items that may be found in foodservice establishments. Plastic bottles, food wrappers, bottle caps, plastic bags, straws and beverage cans represented 23 per cent of the items collected, while the top two items — tiny plastic or foam and cigarette butts — accounted for 69 per cent of the items found cumulatively.

SOURCE
www.shorelinecleanup.ca/impact/facts

While waste from single-use items may be generated outside of foodservice establishments, restaurants recognize their impacts on the environment, public concerns and the need to show continued leadership.

Focus on Plastic Straws

Awareness around the environmental impact of plastic straws has recently become a major catalyst for change. Industry data indicates that approximately 4 million straws are used in Canadian foodservice establishments daily.

THE REGULATORY LANDSCAPE

As the impact of single-use items is increasingly documented and observed, there is mounting pressure for governments at all levels to act. The result in Canada has been a patchwork of by-laws and regulatory frameworks targeting these items with a focus on reducing dependency on plastics.

Policy tools and approaches range from voluntary to mandatory.

Voluntary initiatives include posting signage in restaurants and retail locations, encouraging guests to reduce waste, and developing optional waste reduction plans. Whereas mandatory by-laws and regulations may ban particular single-use items, such as polystyrene takeout containers, require businesses to offer on-site waste diversion collection programs, such as recycling, or imposing fees on the distribution of certain single-use items, such as plastic bags.

Appendix A highlights various government initiatives related to single-use items.

It is important to stay informed about local by-laws that may impact your business, as many jurisdictions are examining the issue of single-use items and determining their approach.

Federally, the Canadian Council of Ministers of the Environment (CCME) released their Strategy on Zero Plastic Waste, which includes a focus on single-use plastics. Specifically, the CCME has identified the need for improved results with respect to "the responsible use and recycling of single-use products", including shopping bags, straws, utensils, as well as beverage and take-out containers. The strategy acknowledges important functions these items play in today's society, while also recognizing the need to reduce their usage where and whenever possible.

This is a philosophy we can all align on — so let's start building your single-use item reduction strategy.

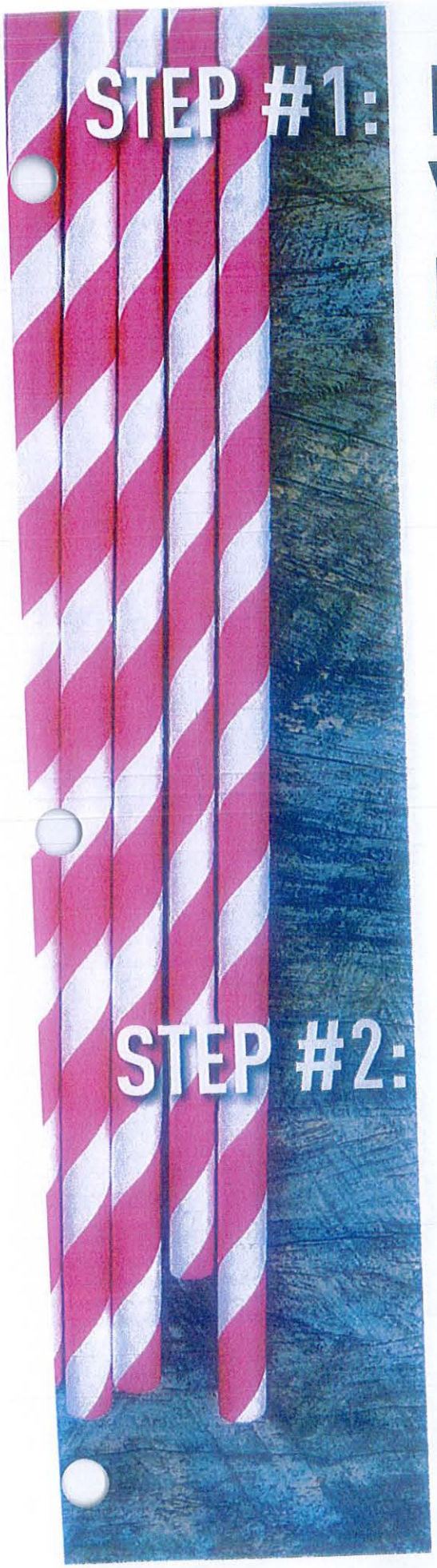
BUILDING A SINGLE-USE ITEM REDUCTION STRATEGY

As you set out to build your own single-use item reduction strategy, focusing on the benefits is a good place to start. This will ensure you have desired outcomes in mind as you plan for your strategy, review and select appropriate initiatives for your business, look at ways to reduce litter, and finally share your plan with stakeholders, including your team and guests.

Benefits of a Single-Use Item Reduction Strategy

Beyond the environmental benefits of a single-use item reduction strategy, additional benefits to your business may include:

- Reduced purchasing costs for single-use items
- Reduced costs of waste management services
- Improved brand reputation and community relations
- Increased guest loyalty and appeal to additional consumers



STEP #1: PLANNING FOR YOUR SINGLE-USE ITEM REDUCTION STRATEGY

Take Inventory

Taking stock is an important first step in strategy development. Knowing the type and quantity of single-use items in your establishment will help you identify the most appropriate and impactful actions your business should take.

This means taking inventory of all the single-use items in your restaurant — both in the back and front of house. Take note of the type of material each item is made of, such as the type of plastic, amount of post-consumer recycled content, etc.

Review Waste Management Services

Review your waste management service contracts and program requirements. This might help you identify opportunities for cost savings and/or increased diversion through improved recyclability and compostability of single-use items.

Track Progress

Having an inventory or baseline of single-use items and waste management costs at your establishment will also assist you in measuring progress towards your waste reduction goal, as well as quantify any cost savings being realized.

STEP #2: DEVELOPING YOUR SINGLE-USE ITEM REDUCTION STRATEGY

The following checklist will support you in building your own unique single-use item reduction strategy. It includes best practices and common approaches to reducing single-use items in the foodservice sector. While some suggestions will apply to all restaurants, others will be more relevant for certain business models than others.

Review the information provided and select the options most relevant to your business. Engaging your team for their input will be valuable at this stage.

The options below are ordered according to the environmental hierarchy of reduce, reuse and recycle. This is intended to help you focus on initiatives that may eliminate or reduce single-use items as the top priority.

Reduction Initiatives

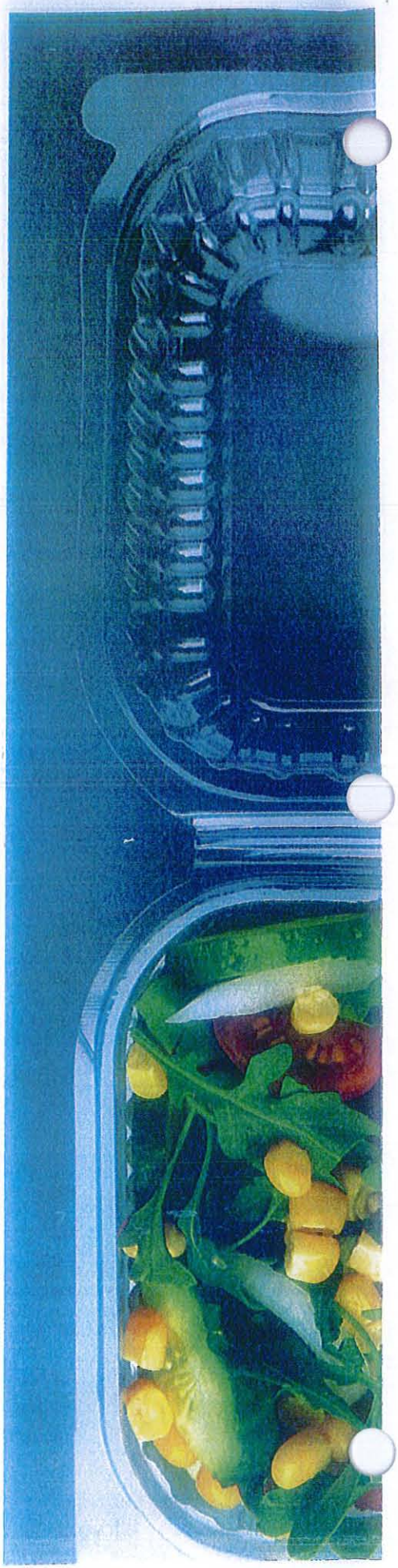
Reduction initiatives implemented within your establishment will work toward eliminating or minimizing the use of single-use items. Reuse initiatives within your operations also contribute to this goal of elimination and reduction. Implementing any of the following actions will support your efforts in this area.

FRONT OF HOUSE:

- ☐ Eliminate any non-essential products like paper place mats or frilly toothpicks, as well as practices that add waste, such as placing two straws in a beverage.
- ☐ Explore opportunities with suppliers to reduce the weight of single-use packaging while still delivering on functionality.
- ☐ Ask customers if they need items such as cutlery, condiments and/or carry-out bags with their take-out orders.
- ☐ Consider the implementation of an "upon request" policy for straws.
- ☐ If needed, consider the use of a straw dispenser rather than using prewrapped straws.
- ☐ Ensure dispensers for straws and napkins are easy to use and encourage less waste or consider having staff distribute these items from behind the counter when requested/needed.
- ☐ Look into using condiment dispensers to reduce the number of individual packets used.
- ☐ Provide a thermos of creamer and jar of sugar at coffee stations instead of single-use packets.
- ☐ Ensure that reusable cups, plates, cutlery etc. are the default for dine-in customers if you already have these items available.
- ☐ Replace single-use items, such as cups and cutlery, with reusable items when serving dine-in customers.
- ☐ Use washable and reusable table linens.
- ☐ Increase recycled content in single-use items to reduce use of virgin materials while boosting demand for recycled materials and contributing to a circular economy.
- ☐ Work with suppliers to review opportunities for material substitutions that improve environmental outcomes — for example, switching beverage lids from polystyrene to polypropylene may reduce the environmental footprint of these items.

BACK OF HOUSE:

- ☐ Work with suppliers that utilize reusable shipping and storage containers.
- ☐ Purchase items in bulk and reduce incoming single-use packaging, particularly for condiments and non-perishable products, such as sugar and oil.
- ☐ Request products with a minimal amount of packaging from your suppliers.
- ☐ Use reusable cloth towels where possible rather than paper.
- ☐ Provide employees with reusable mugs and cups for beverages while at work.



Reuse Initiatives

In addition to the reuse initiatives that you can adopt for your own operations, there are reuse initiatives that encourage customers to bring in and use their own reusable items. Some reusable items from guests may not be suitable for use in your establishment for public health reasons. Consult your local health authority before implementing any of these initiatives.

- ☐ Consider discounts for guests bringing reusable containers such as travel mugs.
- ☐ Explore the opportunity to have customers bring their own containers, either for their order in its entirety or leftovers.
- ☐ Offer customers low-cost reusable containers and bags for purchase that can be used as part of a loyalty (discount) program.

Recycling and Composting Initiatives

Once you have considered and selected appropriate reduction and reuse initiatives for your business, review opportunities for diverting waste from landfill through recycling and composting.

To ensure acceptance in recycling and composting programs, it's imperative that you connect with your waste management service provider to confirm what goes where before making any changes to your single-use item purchasing strategy. It will also be valuable to connect with your local municipality to understand how any changes may impact their programs and how your customers may dispose of their single-use items at home.

- ☐ Review opportunities to implement back and front of house recycling and composting programs.
- ☐ Request supporting verification from your waste management service provider that they have been properly managed.
- ☐ Where possible, support public space recycling and work with local municipality on acceptable items for these programs.
- ☐ Collaborate with your local government to expand and improve recycling and composting services for foodservice packaging.
- ☐ Consider changing to single-use items that are accepted in your local waste diversion programs.

Plastic Alternatives

If you are considering whether to switch from conventional plastic to another material to reduce the environmental impact of your single-use items, there are a few things you need to know so that your efforts don't go to waste... literally.

If appropriate disposal methods are not used, alternatives to plastic will not actually help the environment.

Before making any changes, it is important to understand your options as well as what is needed to ensure that the change will have a positive impact. Here are some things to know:

- **Conventional Plastic:** Made from petrochemicals (a.k.a. fossil fuels)
- **Biodegradable:** Biodegradable plastics are made with petrochemicals just like conventional plastics. However, additives in these plastics allow them to decompose more quickly when exposed to light and oxygen as well as heat and moisture. While these plastics can be broken down into water, carbon dioxide and some bio-material there are concerns that they may leave behind a toxic residue and that could make them unacceptable for composting.

- **Bioplastics:** Bioplastics are made from natural substances, such as corn starch or vegetable fats/oils, rather than from petroleum. Bioplastics generally produce a relatively lower net increase in carbon dioxide gas when they break down. While bioplastics are often compostable some will only break down in an industrial composting facility which generates temperatures high enough to allow for effective decomposition. There is also concern that bioplastics may leave a toxic residue or result in smaller plastic particles.
- **Compostable:** Many people confuse biodegradable with compostable. While they are similar, biodegradable simply means the object can be biologically broken down, while compostable materials go one step further by providing the earth with nutrients once the material has completely broken down in the form of compost or humus. It is important to note there are differences between acceptable items from one compost facility to the next so even a "compostable" alternative may have its challenges.
- **Recycled Plastic:** Made from recycled plastics rather than virgin petrochemicals. In many cases as it relates to foodservice packaging this will include a certain percentage of recycled content in plastic packaging. The recycled content may be post-consumer (after use by consumers) or post-industrial (the recycling of materials from the manufacturing process). Post-consumer recycled content is viewed more positively as it creates demand for materials collected through residential recycling programs.

SOURCE

https://blog.restaurantscanada.org/index.php/2018/10/19/need-know-switching-to-biodegradable-plastic/ and https://www.explainthatstuff.com/bioplastics.html

Ask Before You Switch

Biodegradable plastics, bioplastics and compostable plastics are great options if they can and will be diverted from landfill.

There is no universal solution or method to properly dispose of plastic alternatives that will ensure better environmental outcomes. Practices differ from municipality to municipality, and waste hauler to waste hauler.

Before you make any change, work with your municipality and/or waste hauler manage to understand how these materials will be managed in their waste diversion programs or all the time, effort and money you spend may not have a positive effect on the environment.

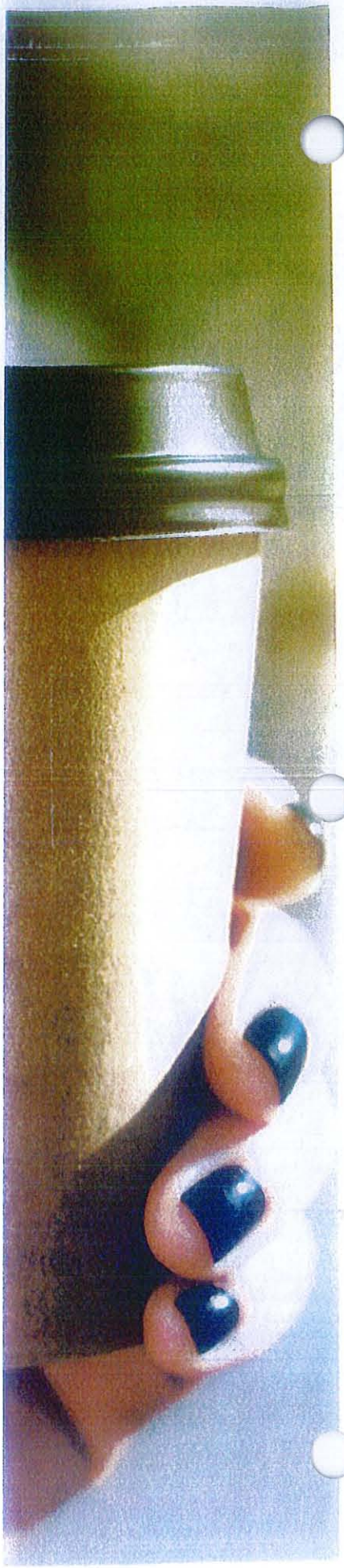
Straw Alternatives

In instances where straws are still needed for your guests, there are some alternatives worth exploring. For example, there are glass straws and metal straws that may be used for dine-in customers or there are plastic alternatives for guests on-the go that include paper straws, biodegradable plastic straws (see box above), straw straws as well as edible straws.

Some alternatives may not be suitable for all guests, including those with disabilities. For example, certain guests may need straws that can be bent into position, which may not be possible with alternatives such as glass. Selecting the best alternatives for your business should allow for all guests to be included and accommodated.

As with any change, it is imperative to ensure that the functionality of the alternative is reviewed as well as what waste diversion programs may be needed to ensure they are properly managed after use.

We welcome you to refer to Appendix B for a list of suppliers that may be able to assist you in evaluating opportunities to introduce single-use item alternatives.



STEP 3: INCLUDING INITIATIVES TO REDUCE LITTER

Include initiatives to reduce and manage litter while you are building your single-use item reduction strategy.

In addition to ensuring that the proper number of waste collection and diversion receptacles are available at the exterior of your restaurant and procedures in place for keeping the premises litter-free, you may wish to consider the following initiatives to reduce litter.

- ☐ Support local neighbourhood cleanups — this could include promoting the event, encouraging staff to participate in the event or providing refreshments to volunteers.
- ☐ Consider taking part in an "Adopt-a-Road", "Adopt-a-School," "Adopt-a-Highway" or other "Adopt-a-Spot" program.
- ☐ Initiate your own litter cleanup with an organization such as Pitch In Canada or the Great Canadian Shoreline Cleanup.
- ☐ Encourage other businesses to support litter-prevention activities.

STEP 4

SHARING YOUR SINGLE-USE ITEM REDUCTION STRATEGY

Once you have created your single-use item reduction strategy it's time to share it.

Your team, your guests, your local politicians and your fellow businesses are just some of the stakeholders that will be interested to learn of your strategy and all the work you are doing to reduce single-use items in your establishment.

Sharing your strategy and commitment to single-use item reduction can be a great marketing opportunity to differentiate your brand and enjoy increased business.

Restaurants Canada would also like to hear of your efforts, so don't forget to let us know too!

The Key to Success: Sharing your strategy is a great way to get your team and your guests engaged in the initiatives you are undertaking. Many of those initiatives will require their buy-in and participation in order to be successful.

SUMMARY

Restaurants Canada is committed to supporting you in your sustainability endeavours and will continue to update and build upon this guide.

Watch for more updates and get in touch with us with any questions, comments or experiences and best practices that you would like to share.

By creating your own unique single-use item reduction strategy with the help of the steps above, you will be joining a growing number of restaurants across the country that are embracing sustainable practices and future-ready operations.

Case Studies / Examples

NUBURGER'S TAKE-OUT PACKAGING IS RECYCLABLE OR COMPOSTABLE

Nuburger in Winnipeg is one of three Manitoban restaurants that have achieved a LEAF certification in recognition of their commitment to the environment and providing a sustainable dining experience.

All Nuburger take-out packaging is either recyclable or compostable and many products are locally sourced in an effort to reduce their carbon footprint.

A&W CANADA ELIMINATED PLASTIC STRAWS IN 2018

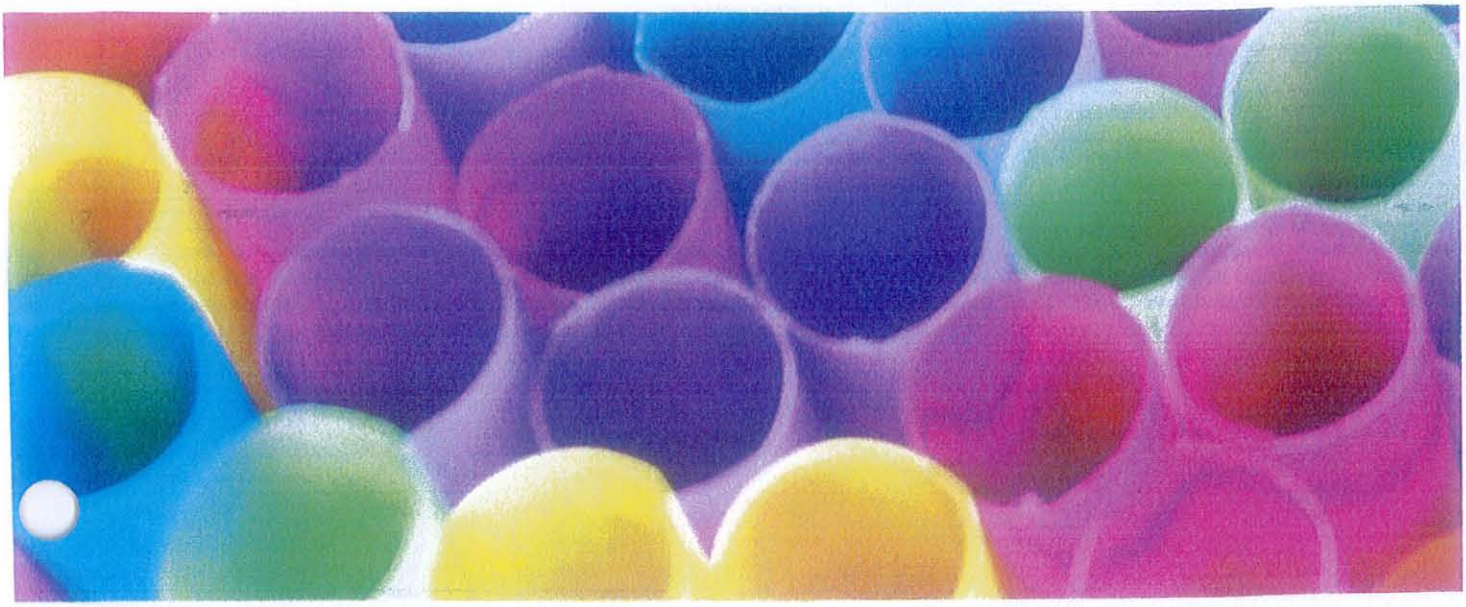
By the end of 2018, A&W Food Services of Canada Inc. eliminated plastic straws from their restaurants. They were the first quick-service restaurant chain in North America to make and deliver on this ambitious commitment. A&W now provides guests with the option of a paper straw. This commitment and change to a paper straw is projected to eliminate the use of 82 million plastic straws annually.

According to Susan Senecal, President and CEO:
Reducing waste from landfills is a top priority for A&W and this is one big way that we can make a difference. We are proud to make this change, which has been driven by the wishes of our guests, franchisees and staff.

According to Tyler Pronyk, Director of Distribution, Equipment & Packaging:
Introducing packaging innovations that reduce waste is key to A&W's environmental strategy. By using compostable packaging, real mugs, plates and cutlery, we are diverting millions of single-use packaging from landfills every year. Eliminating plastic straws is another big step for us. As we learn more about new tools and sustainable practices, we look forward to more improvements ahead.

THE COUP DRAWS EXCLUSIVELY UPON RECYCLABLE PRODUCTS

Calgary's The Coup recycles everything possible and utilizes paper products that contain post-consumer recycled content. They also ensure that everything that arrives to The Coup has minimal packaging.



Any food waste from the restaurant gets composted for their garden, which produces vegetables for their menu.

The Coup owners, Tabitha Archer and Dalia Kohen, are committed to offsetting the minimal amount of waste they produce by working through Tree-Canada to plant 36 trees every month.

EAST COAST CHEF ARDON MOFFORD HAS REDUCED STRAW USE IN HIS RESTAURANTS

Cape Breton restaurateur Ardon Mofford has reduced the use of plastic straws at his Maritime restaurants — Governor's Pub and Eatery and the Commoner Table and Tap. Plastic straws are only provided upon request, which diminished the total number of straws used while accommodating those guests in need of a straw.

To further jump-start his effort, Mofford has been challenging fellow Cape Breton restaurants and bars to take the same initiative.

> **According to Mofford himself:**
> My decision to reduce the use of plastic straws was motivated by the impact plastic is having on the environment. But also there was a practical reason — straws get into every sink pipe drain in the restaurant and eventually clog the drains, resulting in costly plumber visits. For the most part, this change has been received extremely well. A few customers get upset and we quickly respond with a straw to make them happy. Finally, what it has done now is opened up my eyes to how dependant we are on plastic in the foodservice industry, and the challenges we have moving forward to eliminate single-use wasteful plastic containers and bags.

RECIPE UNLIMITED PLANS TO ELIMINATE PLASTIC STRAWS FROM ITS ENTIRE RESTAURANT NETWORK

As part of a far-reaching strategy to reduce waste in all of its restaurants, Recipe Unlimited (formerly Cara Operations) intends to eliminate plastic straws across its deep, 19-brand network of eateries. Their goal is to offer paper straws exclusively by the end of March 2019.

Recipe Unlimited's brand network includes proprietary names like Swiss Chalet, Harvey's, East Side Mario's, New York Fries and St-Hubert.

Across its full-service restaurants, the paper straws will be granted only upon request.

> **According to Frank Hennessey, CEO:**
> Our goal is to enrich life in Canada — and that extends beyond our restaurants and guests, to our oceans, wildlife and environment. Straws are just one component of the work we're undertaking to eliminate single-use plastics from our supply chain and shift to recyclable or compostable materials wherever possible.

SUBWAY CANADA IS COMMITTED TO TRANSITIONING TO PAPER STRAWS IN EVERY CANADIAN LOCATION

Subway Canada has committed to transitioning to paper straws in all 3,200 of its restaurants in 2019.

The company is also working to ensure its restaurants and operations are as environmentally responsible as possible. This includes increasing recycled materials in its paper and plastic packaging and reducing its packaging's carbon impact through minimalist design and material choice based on sound science.

APPENDIX A

The Single-Use Item Regulatory Landscape

Below are highlights of current government initiatives related to single-use items.

LOCATION	SINGLE USE ITEM - VOLUNTARY AND MANDATORY INITIATIVES

Victoria, BC	• Mandatory ban on single-use plastic checkout bags, including biodegradable bags
	• Approved alternative bags include:
	  · Paper bags provided for a minimum charge of 15 cents per bag (increasing to 25 cents on July 1, 2019)
	  · Reusable bags for a minimum charge of $1 per bag (increasing to $2 on July 1, 2019)
	• Fees for alternative bags must be itemized on receipts
	• Exemptions include protecting prepared foods or bakery goods that are not pre-packaged

Vancouver, BC	• Single-use Item Reduction Strategy approved by council in May 2018 as part of the city's Zero Waste 2040 long-term plan
	• 2019-2020 initiatives include:
	  Paper and Plastic Bags / Disposable Cups
	  · Mandatory reduction plans for businesses for these items
	  · Items to contain a minimum of 40% post-consumer content
	  Polystyrene Foam Cups and Take-Out Containers
	  · Beginning June 1, 2019 there will be a mandatory ban on prepared food in polystyrene foam cups and take-out containers as well as plastic straws
	  Take-out Containers
	  · Bring Your Own Container pilot in partnership with Vancouver Coastal Health (launched in 2018)
	  · Require a minimum of 40% post-consumer content
	  Straws and Utensils
	  · Plastic straw ban effective June 1, 2019

Wood Buffalo, AB (Fort MacMurray)	• Mandatory ban on single-use plastic bags that are less than 2.25 millimetres thick polyethylene, biodegradable bags, oxo-biodegradable plastic, PLA-starch, polylactide, or any other plastic resin composite that is intended to degrade at a faster rate than non-biodegradable plastic film • Exemptions: Restaurants, mobile catering companies and non-profit organizations, including food banks
Montreal, QC	• Mandatory ban on traditional plastic shopping bags that are less than 0.05 millimetres thick, oxo-degradable, oxo-fragmentable or biodegradable plastic bags • Exemptions include restaurants, dry-cleaning or bags that contain advertising and promotional material delivered to homes • Voluntary initiative to encourage charges for alternative bags offered
Prince Edward Island	• Mandatory province-wide ban on plastic checkout bags set to take effect July 1, 2019 via the province's Plastic Bag Reduction Act • Paper bag alternatives may be provided for a fee to the customer for a minimum 15 cent charge and reusable bags can be provide for a minimum of $1; these fees will increase to 25 cents and $2 respectively on Jan. 1, 2020 • Exemptions include protecting prepared foods or bakery goods that are not pre-packaged
Northwest Territories	• Mandatory 25 cent fee charge for every paper, plastic or biodegradable bag • Exemptions include bags used for unpackaged bulk items like produce, bakery and candy

Other jurisdictions that are currently reviewing their approach to single-use items include: Calgary and Edmonton, Alberta; Toronto, Ontario; and Halifax, Nova Scotia.

APPENDIX B

The following suppliers offer products that may be able to help you reduce single-use plastics as part of your reduction strategy.

- Galligreen - www.galligreen.com
- Green Circle Dine Ware - https://greencircleshop.ca
- World Centric - https://www.worldcentric.com
- Graphic Packaging International Canada - www.graphicpkg.com
- Discus Supply Co - www.discussupplyco.com
- Solpak - www.solpak.ca/en
- Fabri-Kal - www.fabri-kal.com/brands/greenware
- Greenovation Eco Dinnerware - www.ecopalmleaves.com
- Klover - www.kloversales.com
- Greenmunch - www.greenmunch.ca

PUBLIC INPUT ON SHOPPING BAG BAN

Your Worship, Mayor Harrison and Councillors Cannon, Eliason, Flynn, Lavery, Lindgren, and Wallace Richmond.

Thank you for the opportunity for public input to the Checkout Shopping Bag Bylaw. I had hoped to deliver my thoughts in person but will be in Vancouver on April 23, the day of the public input session.

While I appreciate the sentiment behind a shopping bag ban, I have concerns that the intended outcome will not be met.

Most of us have likely seen the horrific pictures of whales and other sea life slowly killed by the ingestion of shopping bags, plastic straws, and similar litter. Banning plastic shopping bags in Salmon Arm will have zero impact on this problem.

Our plastic waste ends up in the local landfill, not in the Pacific Ocean or China. It is compacted and layered with other waste in a low-oxygen environment in which some items will slightly decay over time but plastic will not.

In instances where plastic content of landfill has been monitored (such as the country of Ireland and the city of Toronto), single-use plastic shopping bags make up approximately 1% of all plastic. Given the somewhat progressive nature of recycling in BC, I suspect that number might be even lower here.

Council has looked to Victoria as an example of a shopping bag ban working. If they actually conduct a follow-up study to see if the amount of plastic in their waste stream has been reduced, they may well have similar findings to the country of Ireland who instituted a country-wide plastic shopping bag tax in 2002. By 2006 research Ireland noted the amount of plastic in their waste stream had increased by 20%. They still kept the tax and have recently increased the tax with a rationale of having reduced the amount of plastic bag litter, and, I suspect, from a political perspective, it makes people feel like they are helping save the environment when they load their box of "kitchen catchers" into their cloth shopping bag. (After the plastic bag ban in Ireland, the sales of "kitchen catcher" type plastic waste bags increased by 77% over 4 years.)

My daughter lives in an apartment in Victoria; garbage and recycling is done in dumpsters located in the apartment's parkade. During a number of visits with her in Victoria, I have done the favour of "taking out the garbage" and have seen visual evidence in the dumpster of single use plastic shopping bags now replaced by "kitchen catcher" and large green garbage bags since the single use plastic bag ban.

If the intent is to reduce plastic in our landfill, I suggest this bylaw will actually have the opposite effect. Even with the implementation of the curbside organic pickup program, households will still require garbage container liners for messy waste from kitchens and bathrooms. People who have used "single-use" plastic shopping bags as liners will now buy "kitchen catchers". This type of bag contains 78% more plastic than a single-use plastic shopping bag.

Having consumers select a paper bag for a $0.15 charge is also not the answer; studies have shown that increased paper usage actually produces more greenhouse gas emissions (due to production requirements).

If the intent is to change attitudes, I suggest the money and efforts spent on enforcing this bylaw would be better spent in promoting increased awareness and/or providing incentives for:

1) using re-usable grocery bags in stores and only using plastic grocery bags for things like meat and fish
2) re-using some plastic grocery bags as garbage catchers instead of kitchen-catching type bags
3) tying up and dumping "single-use" bags directly into the garbage cans that are going to be provided to residents versus lining those cans with the heavy duty green garbage bags that contain about 300% more plastic than a plastic grocery bag.
4) Providing incentives to grocery stores that use plant-based bags and packaging (the real culprit in terms of plastic in our landfill).

There have been many examples of ill-advised projects in the name of environmental stewardship. I ask that council think carefully before adding to that list.

Thank you.

Dave Witt

From: Caylee Simmons
Sent: Monday, April 29, 2019 9:12 AM
To: 'Julie Funfer'
Subject: RE: A few questions

Good Morning Julie,

Thank you for your inquiries on the proposed Checkout Shopping Bag regulations.

The proposed bylaw only pertains to checkout bags which are defined in the bylaw as follows:

"Checkout Bag" means:

a) any bag intended to be used by a customer for the purpose of transporting items purchased or received by the customer from the business providing the bag; or

b) bags used to package take-out or delivery of food;

c) and includes Paper Bags, Plastic Bags, or Reusable Bags;

The bylaws also proposes to permit the follow exemptions:

a) package loose bulk items such as fruit, vegetables, nuts, grains, or candy;
b) package loose small hardware items such as nails and bolts;
c) contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;
d) wrap flowers or potted plants;
e) protect prepared foods or bakery goods that are not pre-packaged;
f) contain prescription drugs received from a pharmacy;
g) transport live fish;
h) protect linens, bedding, or other similar large items that cannot easily fit in a Reusable Bag;
i) protect newspapers or other printed material intended to be left at the customer's residence or place of business; or
j) protect clothes after professional laundering or dry cleaning.

Garbage can bags will continue to be permitted, however as of July 1, 2019 recycling bags will no longer be permitted in the curbside recycling program. Recycling containers will delivered to each household for this use closer to the implementation date.

If you have any further questions please do not hesitate to contact the undersigned.

Regards,

Caylee Simmons | Executive Assistant
Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2 | **P** 250.803.4036 | **F** 250.803.4041
E csimmons@salmonarm.ca | **W** www.salmonarm.ca

CITY OF
SALMONARM

-----Original Message-----
From: Julie Funfer
Sent: Thursday, April 25, 2019 7:12 AM
To: Caylee Simmons
Subject: A few questions

Hello there, I was not able to attend the info session that was held, so forgive me if my questions have already been addressed.
I fully support the ban on plastic bags in stores, however I do have a couple of questions as to what else is effected....
I'm wondering WHICH single use plastic bags will be eliminated? I know it is store bags, but I'm wondering if that includes the bags in the bulk bin areas and the produce/bakery departments in stores.
Also, how does this effect garbage can bags or recycling bags?
Will the city be switching the currently plastic dog poop bags in the dispensers, to biodegradable poop bags?

Thank you for your time,
Julie Funfer

Sent from my iPhone

153
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CITY OF SALMON

6,492 views | Apr 23, 2019, 11:45am

New York Officially Bans Plastic Bags

Trevor Nace Contributor
Science

A pedestrian carries a plastic shopping bag in New York, U.S., on Sunday, March 31, 2019. © 2019 Bloomberg Finance LP © 2019 BLOOMBERG FINANCE LP

Yesterday, New York governor Andrew Cuomo signed into law a statewide ban on single-use plastic bags. It is estimated that New York uses 23 billion plastic bags every year with 50 percent of those plastic bags ending up in landfills and around the city and waterways.

Governor Cuomo signed the legislation on Earth Day, which will take effect next March. The new law comes after Governor Cuomo implemented the New York

State Plastic Bag Task Force in March of 2017. The task force developed a long-term solution to the plastic bag problem in the state. The final report detailed the plastic bag problem and solutions to implement.

"Throughout New York State, plastic bags have become a ubiquitous sight on the landscape. They can be seen stuck in trees, as litter in our neighborhoods, floating in our waterways and as a general aesthetic eyesore of our environment. Single-use plastic bags are a detriment to the health of communities and the environment alike," the report notes.

The plastic bag ban will not only reduce plastic bags in New York landfills and waterways, but it will also eliminate an estimated 12 million barrels of oil used to make plastic bags used by New York each year.

New York is the third state to completely ban plastic bags after California and Hawaii. As the ban rolls out the Department of Environmental Conservation will work to limit the impact this ban has on low-income families. In the new ban counties and cities will be able to charge a five-cent fee per single-use paper bags, which will go toward the states Environmental Protection Fund and the distribution of reusable bags.

The Environmental Protection Agency estimates that 80 percent of the plastic found in oceans originates from land and that by 2050 there will be more plastic by weight in our oceans than fish.

In 2014 it is estimated that the United States used 100 billion single-use plastic shopping bags with the average American family using 1,500 single-use plastic bags each year. The fourth most populous state, New York, joins the first and 40th most populous states California and Hawaii to ban single-use plastic bags. The three states combined account for over 60 million Americans, roughly 18% of the population of the United States.

Trevor Nace is a PhD geologist, founder of Science Trends, Forbes contributor, and explorer. Follow his journey @trevornace.

Trevor Nace Contributor

I am a geologist passionate about sharing Earth's intricacies with you. I received my PhD from Duke University where I studied the geology and climate of the Amazon. I a... **Read More**

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Friday, April 26, 2019 9:03 AM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	
Last Name	
Address:	
Return email address:	
Subject:	Shopping Bags
Body	Banning plastic bags is a bad idea when the first bag at hand at our two largest grocery stores are heavy plastic, mixed material bags, every tourist will be forced to purchase. No one is going to purchase a $20 cloth bag if they just forgot theirs at home. You are also choosing to ignore the fact that cloth bags are just as bad for the environment, the cotton industry is terrible. You propose that we move away from a plastic bag made of minimal plastic, easily made to be compostable and is already REUSABLE. A much better idea would be to have compostable bags at stores for a fee and promote reusing existing bags.
Would you like a response:	Yes

Disclaimer
Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular Council Agendas.

Email not displaying correctly? View it in your browser.

From: Stephanie Hodge,
Sent: Wednesday, April 24, 2019 12:52 PM
To: Caylee Simmons
Subject: YES

I am in favor of banning plastic bags. Thank you!

NOTICE OF PUBLIC INPUT SESSION

Proposed Checkout Shopping Bag Regulations

Notice is hereby given that the Council of the City of Salmon Arm will hold a Public Input Session in the Council Chamber of City Hall, 500 - 2 Avenue NE on Tuesday, April 23, 2019 commencing at 6:00 p.m. to consider the proposed Checkout Shopping Bag Regulations Bylaw No. 4297.

The City staff report and bylaw can be viewed at the front counter of City Hall and at www.salmonarm.ca.

All persons who deem their interest to be affected by the proposed bylaw will be afforded an opportunity to be heard in person, by a representative, or by written submission on all matters contained in the proposal at the above time and place.

For more information, please contact 250.803.4036 or email reusablebags@salmonarm.ca.

20. PUBLIC INPUT SESSION

1. Checkout Shopping Bag Regulation Bylaw No. 4297

Mayor Harrison opened the public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 at 6:00 p.m.

B. DeMille, owner, DeMille's Farm Market, 3710 Trans Canada Highway SW spoke in support of the proposed Bylaw and expressed concerns about the use of paper bags in retail causing a larger carbon footprint than plastic, the possibility of contamination using reusable shopping bags and the cost of biodegradable bags versus plastic. He asked that the Bylaw be put into effect at the end of summer 2019 to allow retailers to use up their current supply of plastic bags.

D. Askew, owner, Askew's Foods, 111 Lakeshore Drive NE, and D. Wallace, Operations Manager, Askew's Foods, Armstrong, are solidly in support of the proposed Bylaw and have been offering reusable bags for sale for several years. D. Askew proposed a bag share and the possibility of using compostable bags. D. Wallace noted that Askew's use of plastic bags has been reduced by 50% since they have been charging for them.

L. Munro-Lamarre, 35, 3350 10 Avenue SE, spoke in favour of the proposed Bylaw and provided samples of homemade fabric bags and suggested that fabric bags could be available for consumer use by donation.

L. Thomson, owner, RE-Market etc., 121 Hudson Avenue NE, is in favour of the proposed Bylaw and now uses 85% paper bags however, has concerns about charging customers for bags and that the proposed Bylaw could result in additional expense for retailers.

L. Munro-Lamarre, 35, 3550 10 Avenue SE, offered information on a TV program aimed at reducing the use of plastic.

B. DeMille, owner, DeMille's Farm Market, 3710 Trans Canada Highway SW, spoke regarding the use of plastic being reduced if retailers are charging for plastic bags and suggested that consumers will adapt to the proposed Bylaw.

0250-2019

Moved: Mayor Harrison
Seconded: Councillor Lindgren
THAT: Council approve the purchase and distribution of reusable bags with the Salmon Arm brand to a maximum of $15,000.00 funded from Solid Waste/Recycling Reserve;

AND THAT: staff be directed to coordinate with the Salmon Arm Economic Society to provide branding information.

CARRIED UNANIMOUSLY

CITY OF SALMON ARM

BYLAW NO. 4297

A bylaw to regulate the use of checkout shopping bags

WHEREAS the City of Salmon Arm desires to regulate the business use of single use checkout bags to reduce the creation of waste and associated municipal costs, to better steward municipal infrastructure and/or property, including sewers, streets and parks, and to promote responsible and sustainable business practices that are consistent with the values of the community;

NOW THEREFORE under its statutory powers, including Section 8(6) of the Community Charter, the Council of the City of Salmon Arm, in open meeting assembled, enacts as follows:

1. DEFINITIONS

"Checkout Bag" means:

a) any bag intended to be used by a customer for the purpose of transporting items purchased or received by the customer from the business providing the bag; or

b) bags used to package take-out or delivery of food;

c) and includes Paper Bags, Plastic Bags, or Reusable Bags;

"Business" means any person, organization, or group engaged in a trade, business, profession, occupation, calling, employment or purpose that is regulated under the Business Licence Bylaw and, for the purposes of Section 3, includes a person employed by, or operating on behalf of, a Business;

"Paper Bag" means a bag made out of paper containing at least 40% of post consumer recycled paper content, and displays the words "Recyclable" and "made from 40% post-consumer recycled content" or other applicable amount on the outside of the bag, but does not include a "Small Paper Bag";

"Plastic Bag" means any bag made with plastic, including biodegradable plastic or compostable plastic, but does not include a Reusable Bag;

"Reusable Bag" means a bag with handles that is for the purpose of transporting items purchased by the customer from a Business and is:

a) designed and manufactured to be capable of at least 100 uses; and

b) primarily made of cloth or other washable fabric;

"Small Paper Bag" means any bag made out of paper that is less than 15 centimeters by 20 centimeters when flat.

2. CHECKOUT BAG REGULATIONS

1) Except as provided for in this Bylaw, no Business shall provide a Checkout Bag to a customer.

2) A Business may provide a Checkout Bag to a customer only if:

   a) the customer is first asked whether he or she needs a bag;

   b) the bag provided is a Paper Bag or a Reusable Bag; and

   c) the customer is charged a fee not less than:

      a. $0.15 per Paper Bag; and

      b. $1.00 per Reusable Bag.

3) For certainty, no Business may

   a) sell or provide to a customer a Plastic Bag; or

   b) provide a Checkout Bag to a customer free of charge.

4) No Business shall deny or discourage the use by a customer of his or her own Reusable Bag for the purpose of transporting items purchased or received by the customer from the Business.

3. EXEMPTIONS

1) Section 2. does not apply to Small Paper Bags or bags used to:

   a) package loose bulk items such as fruit, vegetables, nuts, grains, or candy;

   b) package loose small hardware items such as nails and bolts;

   c) contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;

   d) wrap flowers or potted plants;

   e) protect prepared foods or bakery goods that are not pre-packaged;

   f) contain prescription drugs received from a pharmacy;

   g) transport live fish;

   h) protect linens, bedding, or other similar large items that cannot easily fit in a Reusable Bag;

i) protect newspapers or other printed material intended to be left at the customer's residence or place of business; or

j) protect clothes after professional laundering or dry cleaning.

2) Section 2 does not limit or restrict the sale of bags, including Plastic Bags, intended for use at the customer's home or business, provided that they are sold in packages of multiple bags.

3) Notwithstanding Sections 2. 2) c) and 2. 3) b), a Business may provide a Checkout Bag free of charge if:

a) the Business meets the other requirements of Section 2. 2);

b) the bag has already been used by a customer; and

c) the bag has been returned to the Business for the purpose of being re-used by other customers.

4. OFFENCE

1) A person or a business commits an offence and is subject to the penalties imposed by this Bylaw, the Municipal Ticket Information Utilization Bylaw and the Offence Act if that person:

a) Contravenes a provision of this Bylaw;

b) Consents to, allows, or permits an act or thing to be done contrary to this Bylaw; or

c) Neglects or refrains from doing anything required by a provision of this Bylaw.

2) Each instance that a contravention of a provision of this Bylaw occurs and each day that a contravention continues shall constitute a separate offence.

5. PENALTIES

A corporation or individual found guilty of an offence under this Bylaw is subject to a fine:

a) If a corporation, of not less than $100.00 and not more than $10,000.00; or

b) If an individual, of not less than $50.00 and not more than $500.00

for every instance that an offence occurs or each day that it continues.

6. CONSEQUENTIAL AMENDMENT TO THE TICKET BYLAW

The City of Salmon Arm Ticket Information Utilization Bylaw No. 2760 is amended by inserting, immediately after Schedule 19, the Schedule attached to this Bylaw as the new Schedule 20.

7. SEVERABILITY

If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remaining portions of this bylaw.

8. ENACTMENT

Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

9. TRANSITION PROVISIONS

1) Section 2. 2) c) a) is amended by deleting "$0.15" and substituting "$0.25".

2) Section 2. 2) c) b) is amended by deleting "$1.00" and substituting "$2.00".

10. EFFECTIVE DATE

This bylaw shall come into full force and effect on July 1, 2019, except Sections 4 and 9 which come into force on January 1, 2020.

11. CITATION

This bylaw may be cited as "City of Salmon Arm Checkout Bag Regulation Bylaw No. 4297"

READ A FIRST TIME THIS	DAY OF	2019
READ A SECOND TIME THIS	DAY OF	2019
READ A THIRD TIME THIS	DAY OF	2019
ADOPTED BY COUNCIL THIS	DAY OF	2019

MAYOR

CORPORATE OFFICER

BYLAW NO. 2760

SCHEDULE 20

BYLAW	SECTION	SET FINE
Checkout Bag Regulation Bylaw No.		
Providing a Checkout Bag to a Customer except as provided in the bylaw	2. 1)	$100.00
Providing a Checkout Bag without asking whether a customer wants one	2. 2) a)	$100.00
Providing a Checkout Bag that is not a Paper Bag or Reusable Bag	2. 2) b)	$100.00
Charging less than a prescribed amount for a Checkout Bag	2. 2) c)	$100.00
Selling or providing a Plastic Bag	2. 3) a)	$100.00
Providing Checkout Bag free of charge	2. 3) b)	$100.00
Denying or discouraging use of customer's own Reusable Bag	2. 4)	$100.00

Item 10.1

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337 be read a final time.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

TO: His Worship Mayor Harrison and Council

DATE: April 17, 2019

SUBJECT: Amendment to City of Salmon Arm Industrial Revitalization Tax Exemption Bylaw No. 4020

MOTION FOR CONSIDERATION:

THAT: the bylaw cited as "City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337 be read a first, second and third time.

AND THAT: final reading be withheld subject to fulfillment of the public notice requirement as set out under sections 94 [public notice] and 227 [notice of permissive tax exemptions] of the Community Charter.

BACKGROUND:

Revitalization tax exemptions are a tool that Councils may use to encourage various types of revitalization to achieve a range of objectives. A revitalization program may apply to a small area or areas, a certain type of property or properties, a particular activity or circumstance related to a property or properties, or an entire municipality.

City of Salmon Arm Industrial Revitalization Tax Exemption Bylaw No. 4020 (attached as APPENDIX A) was adopted on June 23, 2014 for a 5 year period and applies to:

i) the construction of a new improvement where the value of the new construction referred to in the building permit has a value in excess of $300,000.00;

ii) the alteration of an existing improvement where the alteration referred to in the building permit has a value in excess of $300,000.00, and

when the Property is located within the Industrial Revitalization Area as set out on Schedule "A".

The amount exempted under Bylaw No. 4020 is based on the tax (excluding specified area levies) attributed to any increase in the assessed value of improvements on the Property which is connected to a building permit issued as a result of new construction or the alteration to an existing improvement, as follows:

i)	Year 1 - 5	Total Amount
ii)	Year 6	Total Amount less 20%
iii)	Year 7	Total Amount less 40%
iv)	Year 8	Total Amount less 60%
v)	Year 9	Total Amount less 80%
vi)	Year 10	Total Amount less 100% - No Industrial Revitalization Tax Exemption, the Property is fully taxable.

Revitalization tax exemptions are limited to municipal property value taxes (Section 197(1)(a) of the Community Charter only) and do not include school and other property taxes, such as parcel taxes. An exemption may be granted for up to 10 years and is not subject to section 25 of the Community Charter (prohibition against assistance to business).

While Council does have the ability to change the threshold and exemption amounts, it is recommended by staff that they remain as is to avoid unintended tax shifts and nuisance applications associated with minor amounts. Whether the intended goals of the program are being met is questionable; however, staff recognize that revitalization tax exemptions are popular economic development tools and will continue to support their use. If Council chooses to amend these amounts a full analysis will be required.

Respectfully submitted,

Erin Jackson
Director of Corporate Services

APPENDIX A

CITY OF SALMON ARM

BYLAW NO. 4020

A bylaw to provide for an Industrial Revitalization Tax Exemption

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WHEREAS the Council may, by bylaw, provide for an Revitalization Tax Exemption Program in accordance with Section 226 of the *Community Charter;*

AND WHEREAS Council wishes to establish an Industrial Revitalization Tax Exemption Program to encourage property investment and industrial revitalization in the Industrial Revitalization Area;

AND WHEREAS Council's objective is to stimulate and reinforce development initiatives in the Industrial Revitalization Area by promoting property investment;

AND WHEREAS Council has designated an Industrial Revitalization Area pursuant to the City of Salmon Arm's Official Community Plan;

AND WHEREAS the *Community Charter* provides that an Revitalization Tax Exemption Program bylaw may only be adopted after notice of the proposed bylaw has been given in accordance with Section 227 of the *Community Charter* and Council has given this notice;

NOW THEREFORE, the Council of the City of Salmon Arm, in open meeting assembled, enacts as follows:

INTERPRETATION

1. In this bylaw:

"Agreement" means an Industrial Revitalization Tax Exemption Agreement, as set out in Schedule "B" attached hereto and forming part of this Bylaw, between the owner of a property located in the Industrial Revitalization Area as set out on Schedule "A" attached hereto and forming part of this Bylaw;

"Assessed Value" will have the same meaning as set out in the *Assessment Act;*

"City" means the City of Salmon Arm;

"Corporate Officer" means the Corporate Officer of the City of Salmon Arm;

"Council" means the Council of the City of Salmon Arm;

"Owner" means the legal registered owner and any subsequent owner of the Property or any parts into which the Property is subdivided, and includes any person who is a registered owner in fee simple of the Property from time to time;

"Property" means the legally described improvements to which an Industrial Revitalization Tax Exemption is applied for and as legally described in the Agreement, but does not include new construction or alterations to an existing improvement on City owned lands;

"Industrial Revitalization Area" means an area designated and set out on Schedule "A" attached hereto and forming part of this Bylaw;

"Industrial Revitalization Tax Exemption means an Industrial Revitalization Tax Exemption pursuant to an Industrial Revitalization Tax Exemption Certificate;

"Industrial Revitalization Tax Exemption Certificate" means an Industrial Revitalization Tax Exemption pursuant to this Bylaw.

2. There is established an Industrial Revitalization Tax Exemption Program which includes the following:

a) Industrial Revitalization Tax Exemptions authorized under this Bylaw applies to:

i) the construction of a new improvement where the value of the new construction referred to in the building permit has a value in excess of $300,000.00;

ii) the alteration of an existing improvement where the alteration referred to in the building permit has a value in excess of $300,000.00, and

wherein the Property is located within the Industrial Revitalization Area as set out on Schedule "A" attached hereto and forming part of this Bylaw.

b) Any construction of a new improvement or alteration of an existing improvement as outlined in Section 2 a) of this Bylaw undertaken prior to the application for an Industrial Revitalization Tax Exemption will not be eligible for consideration.

c) The maximum Industrial Revitalization Tax Exemption authorized under this Bylaw must not exceed the increase in the assessed value of the improvements on the Property between:

i) the calendar year before the construction or alteration began, as outlined under Section 2 a) of this Bylaw; and

ii) the calendar year in which the construction or alteration as outlined under Section 2 a) of this Bylaw is completed.

d) The Property's assessed value of improvements must not be reduced below the amount assessed in the calendar year prior to construction or alteration, as outlined in Section 2 a) of this Bylaw, as a result of the Industrial Revitalization Tax Exemption.

e) The maximum term of an Industrial Revitalization Tax Exemption is contingent on when the Industrial Revitalization Tax Exemption Certificate for the Property is issued by the City pursuant to this Bylaw and the Agreement:

i) if the new construction or the alteration to an existing improvement as outlined in Section 2 a) of this Bylaw have commenced on or before October 31 and will be assessed on the subsequent year's assessment roll, then the Industrial Revitalization Tax Exemption Certificate will be issued for one (1) year and a subsequent Industrial Revitalization Tax Exemption Certificate will be issued for the next four (4) years plus a single renewal for a term of an additional five (5) years;

ii) if the new construction or the alteration to an existing improvement as outlined in Section 2 a) of this Bylaw have commenced and been completed on or before October 31 and will be assessed on the subsequent year's assessment roll, then the Industrial Revitalization Tax Exemption Certificate will be issued for five (5) years plus a single renewal for a term of an additional five (5) years;

f) The amount of Industrial Revitalization Tax Exemptions authorized under this Bylaw to calculate the general municipal property tax payable (excluding specified area levies) is equal to any increase in the assessed value of improvements on the Property attributed to a building permit issued as a result of new construction or the alteration to an existing improvement as outlined in Section 2 a) of this Bylaw (hereinafter referred to as the Total Amount) and is as follows:

i)	Year 1 - 5	Total Amount
ii)	Year 6	Total Amount less 20%
iii)	Year 7	Total Amount less 40%
iv)	Year 8	Total Amount less 60%

v)	Year 9	Total Amount less 80%
vi)	Year 10	Total Amount less 100% - No Industrial Revitalization Tax Exemption, the Property is fully taxable.

3. The kinds of property that will be eligible for an Industrial Revitalization Tax Exemption under this Bylaw will be limited to property zoned Industrial.

4. This Bylaw does not apply to a property unless:

   a) the property is located in the Industrial Revitalization Area shown on Schedule "A" attached hereto and forming part of this Bylaw; and

   b) the Owner of the property has entered into an Agreement with the City as set out in Schedule "B" attached hereto and forming part of this Bylaw.

5. Where a property is partially within the Industrial Revitalization Area, this Bylaw shall apply where at least 50% of the property lies within the Industrial Revitalization Area.

6. This Bylaw does not apply to any property owned by the City of Salmon Arm.

7. Once the conditions established under this Bylaw and the Agreement as set out in Schedule "B" attached hereto and forming part of this Bylaw, have been met, an Industrial Revitalization Tax Exemption Certificate must be issued for the Property.

8. The Industrial Revitalization Tax Exemption Certificate must, in accordance with the conditions established in this Bylaw and the Agreement set out in Schedule "B" attached hereto and forming part of this Bylaw, specify the following:

   a) the amount of the Industrial Revitalization Tax Exemption or the formula for determining the Industrial Revitalization Tax Exemption;

   b) the term of the Industrial Revitalization Tax Exemption;

   c) the conditions on which the Industrial Revitalization Tax Exemption is provided; and

   d) that a recapture amount is payable if the Industrial Revitalization Tax Exemption Certificate is cancelled and how that amount is to be determined.

9. If an Owner wants to apply for an Industrial Revitalization Tax Exemption under the Bylaw, the Owner must apply to the Corporate Officer in writing and must submit the following with the application:

a) a certificate that all property taxes assessed and rates, charges, and fees imposed on the Property have been paid and where property taxes, rates or assessments are payable by installments, that all installments owing at the date of the certificate have been paid; the provision for Development Cost Charge installments shall be pursuant to Section 933 of the *Local Government Act* and Regulation 166/84.

b) a completed written application as per Schedule "C" attached hereto and forming part of this Bylaw available in the Office of the Corporate Officer;

c) description of the construction or alteration as outlined in Section 2 a) of this Bylaw, that would be eligible under the Bylaw for an Industrial Revitalization Tax Exemption;

d) an examination fee in the amount of $100.00; and

e) a copy of the Agreement as set out in Schedule "B" attached hereto and forming part of this Bylaw, duly executed by and on behalf of the Owner.

10. In the event that the conditions under which an Industrial Revitalization Tax Exemption Certificate was issued are no longer met by the Owner, as set out in Section 10 of this Bylaw, the Owner must pay to the City a recapture amount of the foregone general municipal property taxes of the following applicable percentage of the total Industrial Revitalization Tax Exemptions obtained under this Bylaw:

a) Years 1 to 10 50%

11. An Industrial Revitalization Tax Exemption Certificate will be cancelled if:

a) the Industrial zoning is changed;

b) the Owner breaches any covenant or condition of this Bylaw or the Agreement set out in Schedule "B" attached hereto and forming part of this Bylaw;

c) the Owner has allowed the property taxes to go into arrears or to become delinquent; or

d) the property is put to a use that is not permitted in the Industrial zone.

12. The Corporate Officer is hereby authorized to execute the documentation necessary to give effect to the provisions of this Bylaw, including the Agreement set out in Schedule "B" attached hereto and forming part of this Bylaw.

13. If any section or phrase of this Bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, it shall be severed and the invalidity of the remaining provisions of this Bylaw shall not be affected.

14. Any enactments referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.

15. This Bylaw shall come into full force and effect upon adoption of same.

16. This Bylaw shall have an expiration date of five (5) years from the date of adoption.

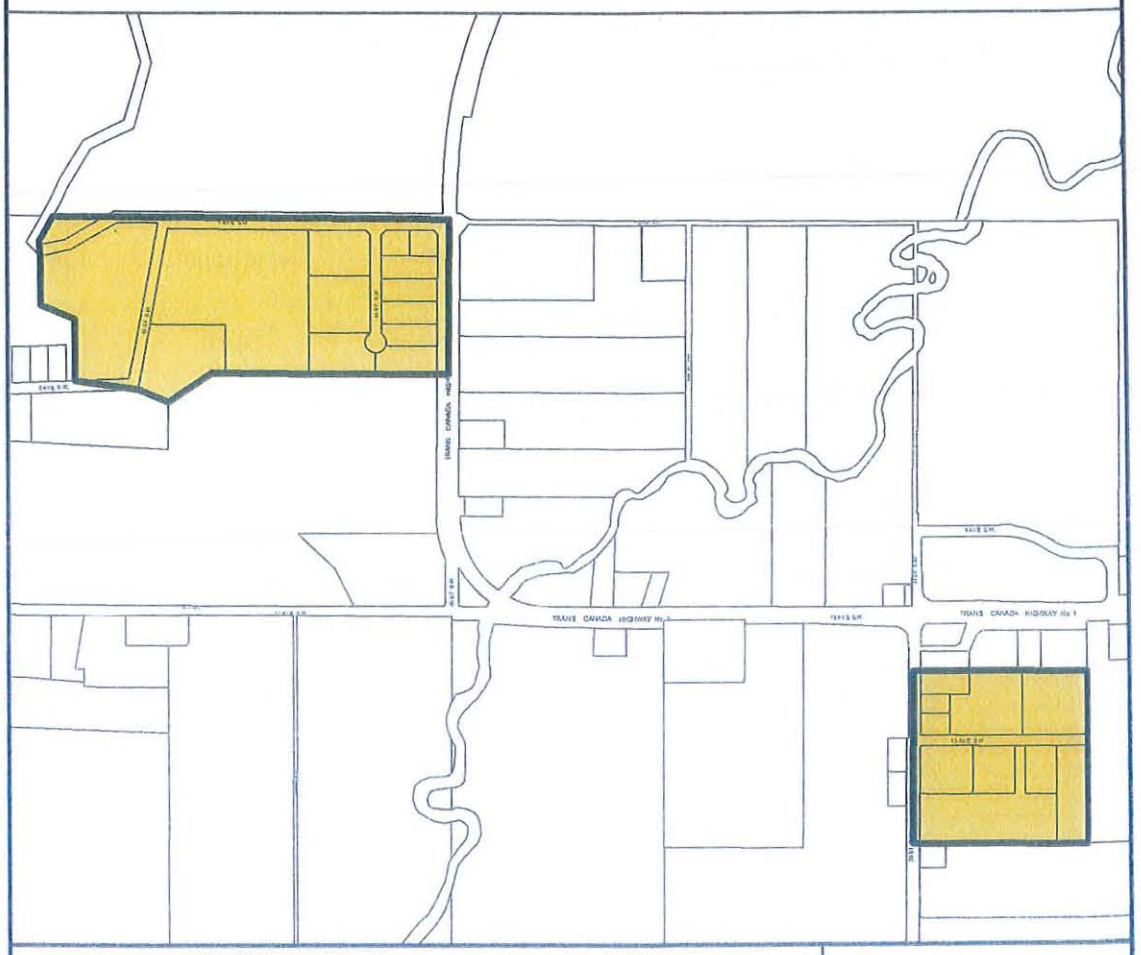
17. This Bylaw may be cited as "City of Salmon Arm Industrial Revitalization Tax Exemption Bylaw No. 4020".

READ A FIRST TIME THIS	28th	DAY OF	April	2014
READ A SECOND TIME THIS	28th	DAY OF	April	2014
READ A THIRD TIME THIS	28th	DAY OF	April	2014
ADOPTED BY COUNCIL THIS	23rd	DAY OF	June	2014

"N. COOPER"
MAYOR

"E. JACKSON"
CORPORATE OFFICER

Schedule A
Map 1



INDUSTRIAL

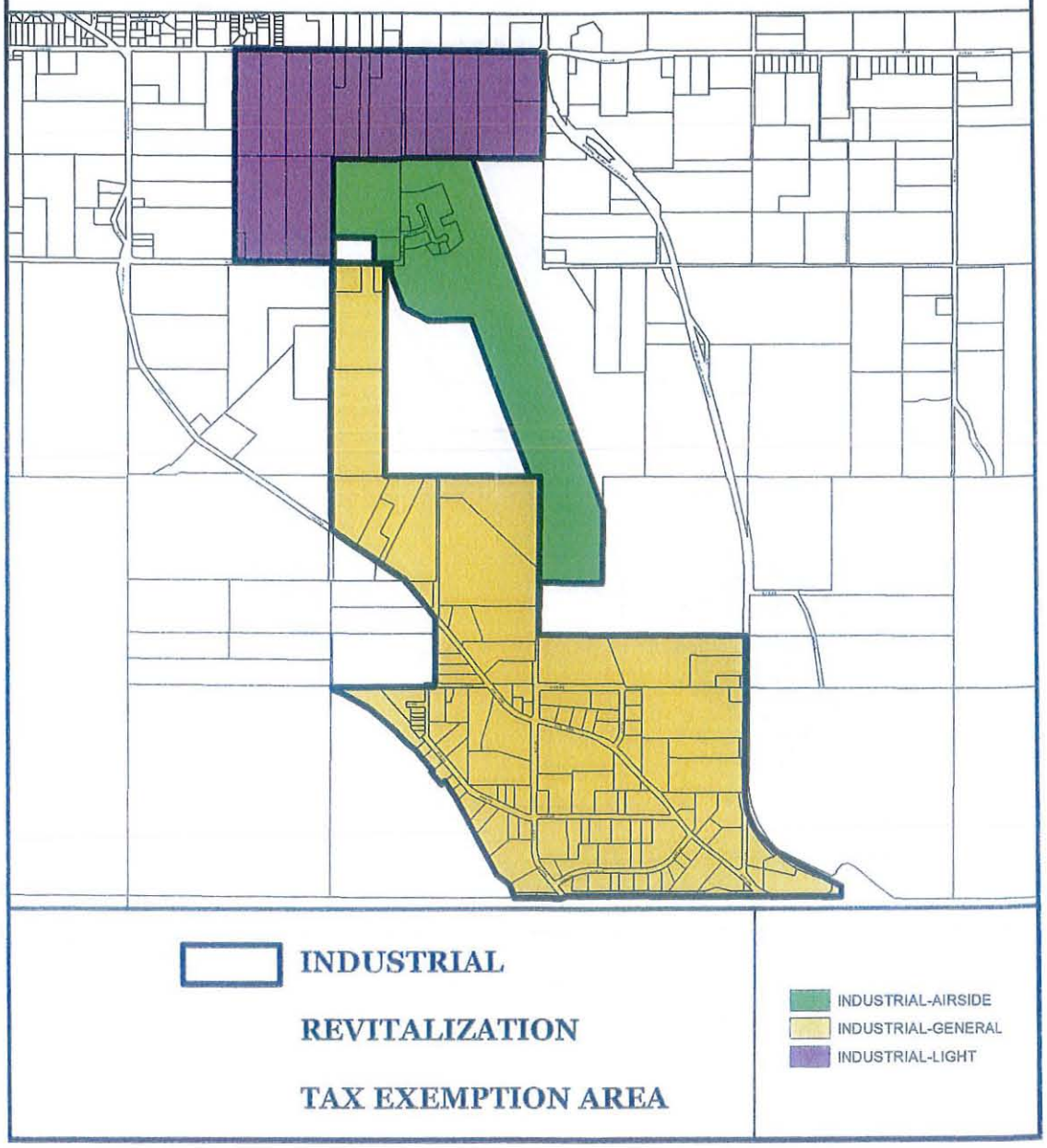
REVITALIZATION

TAX EXEMPTION AREA

INDUSTRIAL-AIRSIDE
INDUSTRIAL-GENERAL
INDUSTRIAL-LIGHT

Schedule A
Map 2

Schedule A
Map 3



BYLAW NO. 4020

SCHEDULE "B"

Industrial Revitalization Tax Exemption Agreement

This Agreement dated for reference the day of ,

BETWEEN

Name and Address of Owner (hereinafter called the Owner)

OF THE FIRST PART

AND

City of Salmon Arm (hereinafter called the City)
500 - 2 Avenue NE
Box 40
Salmon Arm BC V1E 1V8

OF THE SECOND PART

WHEREAS the City has under the Bylaw defined in this Agreement established an Industrial Revitalization Tax Exemption Program for the purpose of encouraging Industrial Revitalization of an area of the municipality;

AND WHEREAS Council's objective is to stimulate and reinforce development initiatives in the Industrial Revitalization Area by promoting property investment within the Industrial zone and to reinforce the City's investment in infrastructure upgrades and beautification projects;

AND WHEREAS the Property that is the subject of this Agreement is located in an area designated by the City Council as an Industrial Revitalization Area legally described as ____ _____(hereinafter referred to as the Property);

AND WHEREAS the Owner is a registered Owner in fee simple of the Property defined in this Agreement;

AND WHEREAS this Agreement contains the terms and conditions respecting the provision of an Industrial Revitalization Tax Exemption under the Bylaw defined in this Agreement;

AND WHEREAS the Property that is subject of this Agreement is zoned Industrial and shall remain zoned Industrial for the duration of this Agreement;

AND WHEREAS the Owner and the City wish to enter into this Agreement.

THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and agreements contained in this Agreement and the payment by the Owner to the City consideration in the amount of $10.00 (Ten) Dollars, the receipt and sufficiency of which are acknowledged by the City, the City and Owner covenant and agree with each other as follows:

DEFINITIONS

1. In this Agreement the following words have the following meanings:

   "Agreement" means this Agreement, including the standard charge terms contained in this Agreement;

   "Assessed Value" means the most recent assessed value of the Property as determined by the BC Assessment Authority in the area in which the Property is located; if such value is not available then the assessed value means the highest price in terms of money that the real property will fetch under all conditions requisite to a fair sale with the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus as estimated by a real estate appraiser accredited in the jurisdiction in which the Property is located;

   "Bylaw" means "City of Salmon Arm Industrial Revitalization Tax Exemption Bylaw No. 4020", in force from time to time;

   "Council" means the Council of the City of Salmon Arm;

   "Owner" means the legal registered owner and any subsequent owner of the Property or any parts into which the Property is subdivided, and includes any person who is a registered owner in fee simple of the Property from time to time;

   "Property" means the legally described land and improvements to which an Industrial Revitalization Tax Exemption is applied for and as legally described in the Agreement;

TERM

2. The Owner covenants and agrees with the City that the term of this Agreement is:

   a) five (5) years commencing on January 1 of the first calendar year after the calendar year that the Industrial Revitalization Tax Exemption Certificate is issued; and

   b) a renewal term of an additional five (5) years at the election of the Owner.

RENEWAL

3. The Owner must make application to the City for a renewal by October 31 in the year prior to the year in which the Industrial Revitalization Tax Exemption is requested to qualify for a renewal for the additional five (5) years.

APPLICATION IMPROVEMENTS

4. The Industrial Revitalization Tax Exemption authorized under the Bylaw applies to:

   a) construction of a new improvement where the value of the construction referred to in the building permit is in excess of $300,000.00; or

   b) alteration of an existing improvement, where the value of the alteration referred to in the building permit is in excess of $300,000.00;

   Any construction of a new improvement or alteration of an existing improvement as outlined in this Section that is undertaken prior to the application for an Industrial Revitalization Tax Exemption will not be eligible for consideration.

INDUSTRIAL REVITALIZATION TAX EXEMPTION CERTIFICATE

5. a) Once the Owner has completed the construction of the new improvement or alteration of an existing improvement referred to in Section 4 of this Agreement and the City has issued an Occupancy Permit under the City's Building Regulation Bylaw, in force from time to time, in respect of the new improvement or alteration of an existing improvement, the City must issue an Industrial Revitalization Tax Exemption Certificate to the Owner of the Property if the Owner and the Property are otherwise in compliance with this Agreement.

   b) An Industrial Revitalization Tax Exemption Certificate must, in accordance with the conditions established under the Bylaw and this Agreement, specify the following:

      i) the amount of the Industrial Revitalization Tax Exemption or the formula for determining the Industrial Revitalization Tax Exemption;

      ii) the term of the Industrial Revitalization Tax Exemption;

      iii) the conditions on which the Industrial Revitalization Tax Exemption is provided; and

      iv) that a recapture amount is payable if the Industrial Revitalization Tax Exemption Certificate is cancelled and how that amount is to be determined.

INDUSTRIAL REVITALIZATION TAX EXEMPTION

6. So long as an Industrial Revitalization Tax Exemption Certificate in respect of the Property has not been cancelled, the Property is exempt, to the extent, for the period and subject to the conditions provided in the Industrial Revitalization Tax Exemption Certificate, from general municipal property taxation (excluding specified area levies).

7. The maximum Industrial Revitalization Tax Exemption authorized under this Bylaw must not exceed the increase in the assessed value of the improvements on the Property between:

   a) the calendar year before the construction or alteration began, as outlined in Section 4 of this Agreement; and

   b) the calendar year in which the construction or alteration as outlined in Section 4 of this Agreement is completed.

8. The Property's assessed value of improvements must not be reduced below the amount assessed in the calendar year prior to new construction of an improvement or an alteration of an existing improvement, as outlined in Section 4 of this Agreement, as a result of the Industrial Revitalization Tax Exemption

9. The Industrial Revitalization Tax Exemption shall be an amount equal to any increase in assessed value of improvements on the Property attributed to the building permit issued as a result of the new construction of an improvement or the alteration of an existing improvement, as outlined in Section 4 of this Agreement.

10. The maximum term of an Industrial Revitalization Tax Exemption is contingent on when the Industrial Revitalization Tax Exemption Certificate for the Property is issued by the City pursuant to the Bylaw and the Agreement:

    a) if the new construction or the alteration to an existing improvement as outlined in Section 4 of this Agreement have commenced on or before October 31 and will be assessed on the subsequent year's assessment roll, then the Industrial Revitalization Tax Exemption Certificate will be issued for one (1) year and a subsequent Industrial Revitalization Tax Exemption Certificate will be issued for the next four (4) years plus a single renewal for a term of an additional five (5) years;

    b) if the new construction or the alteration to an existing improvement as outlined in Section 4 of this Agreement have commenced and been completed on or before October 31 and will be assessed on the subsequent year's assessment roll, then the Industrial Revitalization Tax Exemption Certificate will be issued for five (5) years plus a single renewal for a term of an additional five (5) years;

11. The amount of Industrial Revitalization Tax Exemptions authorized under this Bylaw to calculate the general municipal property tax payable (excluding specified area levies) is equal to any increase in the assessed value of improvements on the Property attributed to a building permit issued as a result of new construction or the alteration to an existing improvement as outlined in Section 4 of this Agreement (hereinafter referred to as the Total Amount) and is as follows:

i)	Years 1 to 5	- Total Amount.
ii)	Year 6	- Total Amount less 20%
iii)	Year 7	- Total Amount less 40%
iv)	Year 8	- Total Amount less 60%
v)	Year 9	- Total Amount less 80%
vi)	Year 10	- Total Amount less 100% No Revitalization Exemption, the Property is fully taxable.

12. The Industrial Revitalization Tax Exemption Certificate may be cancelled by the City:

    a) on the request of the Owner;

    b) if the Industrial zoning is changed;

    c) the Owner breaches any covenant or condition of the Bylaw or this Agreement;

    d) the Owner has allowed the property taxes to go into arrears or to become delinquent; or

    e) the Property is put to a use that is not permitted in the Industrial zone.

13. To maintain an Industrial Revitalization Tax Exemption, the Occupancy Permit must be issued within twenty-four (24 months) of the Industrial Revitalization Tax Exemption Application being approved.

RECAPTURE

14. In the event that the conditions under which an Industrial Revitalization Tax Exemption Certificate was issued are no longer met by the Owner, as set out in this Agreement, the Owner must pay to the City a recapture amount of the foregone general municipal property taxes of the following applicable percentage of the total Industrial Revitalization Tax Exemptions obtained under the Bylaw:

    a) Years 1 to 10 50%

OWNERS OBLIGATIONS

15. The Owner must pay to the City the cost of all tie-ins of works and services associated with the new construction or alteration to existing improvements, to existing storm and sanitary sewers, water mains, water meters, driveways, and other municipal services prior to the issuance of an Industrial Revitalization Tax Exemption Certificate.

16. The Owner must comply with:

    a) all enactments, laws, statutes, regulations and Orders of any authority having jurisdiction, including bylaws of the City; and

    b) all federal, provincial, municipal and environmental licences, permits and approvals required under applicable enactments.

OBLIGATIONS OF CITY

17. The City must issue an Industrial Revitalization Tax Exemption Certificate to the Owner in respect of the Property once the Owner has applied for and obtained an Occupancy Permit from the City under the City's Building Regulation Bylaw, in force from time to time, in relation to the new construction or alteration to an existing improvement, so long as the Owner and the Property are otherwise in compliance with the Bylaw and this Agreement.

CITY'S RIGHTS AND POWERS

18. Nothing contained or implied in this Agreement prejudices or affects the City's rights and powers in the exercise of its functions or its rights and powers under any public and private statutes, bylaws, orders, or regulations to the extent the same are applicable to the Property, all of which may be fully and effectively exercised in relation to the Property as if this Agreement had not been executed and delivered by the Owner.

GENERAL PROVISIONS

19. The City of Salmon Arm Industrial Revitalization Tax Exemption Bylaw No. 4020 and amendments thereto form an integral part of this Agreement.

20. It is mutually understood, agreed and declared by and between the parties that Salmon Arm has made no representations, covenants, warranties, guarantees, promises, or agreements (oral or otherwise), expressed or implied, with the Owner other those expressly contained in this Agreement.

21. It is further expressly agreed that the benefit of all covenants made by the Owner herein shall accrue solely to the City and this Agreement may only be modified by agreement of the City with the Owner.

22. This Agreement shall enure to the benefit of and is binding on the parties and their respective heirs, executors, administrators, successors and assigns.

23. The Owner shall, on the request of the City, execute and deliver or cause to be executed and delivered, all such further transfers, agreements, documents, instruments, easements, statutory rights of way, deeds and assurances, and do and perform or cause to be done and performed, all such acts and things as may be, in the opinion of the City, necessary to give full effect to the intent of this Agreement.

24. Time is of essence of this Agreement.

25. This Agreement constitutes the entire agreement between the Owner and the City with regard to the subject matter hereof and supersedes all prior agreements, understandings, negotiations, and discussions, whether oral or written of the City with the Owner.

26. Any notice or other communication required or contemplated to be given or made by any provision of this Agreement shall be given or made in writing and either delivered personally (and if so shall be deemed to be received when delivered) or mailed by prepaid registered mail in any Canada Post Office (and if so, shall be deemed to be delivered on the sixth business day following such mailing except that, in the event of interruption of mail service notice shall be deemed to be delivered only when actually received by the party to whom it is addressed), so long as the notice is addressed as follows:

to the Owner at:

Name
Address

and

to the City at:

City of Salmon Arm
500 - 2 Avenue NE
Box 40
Salmon Arm BC V1E 4N2

Attention: Corporate Officer

or to such other address to which a party hereto from time to time notifies the other parties in writing.

27. a) No amendment or waiver of any portion of this Agreement shall be valid unless in writing and executed by the parties to this Agreement; and

b) Waiver of any default by a party shall not be deemed to be a waiver of any subsequent default by that party.

28. This Agreement is not intended to create a partnership, joint venture, or agency between the Owner and the City.

29. This Agreement shall be construed according to the laws of the Province of British Columbia.

30. A reference in this Agreement to the City or the Owner includes their permitted assigns, heirs, successors, officers, employees, and agents.

31. This Agreement is effective from and after the reference date in this Agreement, but only if this Agreement has been executed and delivered by the Owner executed by the City.

32. Unless otherwise expressly provided in this Agreement, the expense of performing the obligations and covenants of the Owner contained in this Agreement, and of all matters incidental to them, is solely that of the Owner.

33. The Owner represents and warrants to the City that:

a) all necessary corporate actions and proceedings have been taken by the Owner to authorize its entry into and performance of this Agreement;

b) upon execution and delivery on behalf of the Owner, this Agreement constitutes a valid and binding contractual obligation of the Owner;

c) neither the execution and delivery, nor the performance, of this Agreement shall breach any other Agreement or obligation, or cause the Owner to be in default of any other Agreement or obligation, respecting the Property; and

d) the Owner has the corporate capacity and authority to enter into and perform this Agreement.

IN WITNESS WHEREOF the parties have affixed their hands and seals and where a party is a corporate entity, the corporate seal of that company has been affixed in the presence of its duly authorized officers effective the day and year first recited above.

SIGNED, SEALED AND DELIVERED BY THE
CITY OF SALMON ARM in the presence of:

_____ _____
Mayor Witness

_____
Corporate Officer

SIGNED BY THE OWNER OF THE ABOVE
NOTED PROPERTY in the presence of:

_____ _____
Witness

_____

BYLAW NO. 4020

SCHEDULE "C"

Application for Industrial Revitalization Tax Exemption

Date_____ Receipt No._____ Application No. _____

Property Owner/Applicant_____

Mailing Address _____

_____

Telephone No._____ Cell No. _____

Subject Property

Roll No._____ Civic Address_____

Legal Description_____

Zoning Designation_____

Current Assessed Value _____ Business Licence No._____

Description of Proposed Industrial Revitalization_____

_____

_____

_____

Year(s) Applying For_____

Value of Construction_____ Building Permit No._____

Note: Additional backup information may be required.

I certify that the above information is to my knowledge accurate and that I have received and read the Industrial Revitalization Tax Exemption Bylaw and applicable schedules.

_____ _____

Property Owner/Applicant Date

Office Use:

Property Tax Account_____ Utility Account_____

Other Fees, Rates or Charges Outstanding_____

_____

Notes To File_____

_____

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CITY OF SALMON ARM

BYLAW NO. 4337

A bylaw to Amend Industrial Revitalization Tax Exemption Bylaw No. 4020, 2014

WHEREAS the Council of the City of Salmon Arm has adopted Industrial Revitalization Tax Exemption Bylaw No. 4020, 2014;

AND WHEREAS it is deemed necessary to amend the bylaw;

NOW THEREFORE, the Council of the City of Salmon Arm, in open meeting assembled, enacts as follow;

1. THAT Section 16 be amended as follows:

   a) deleting "This Bylaw shall have an expiration date of five (5) years from the date of adoption." and replacing it with "This Bylaw shall have an expiration date of May 12, 2024."

2. SEVERABILITY
   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT
   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE
   This bylaw shall come into full force and effect upon adoption of same.

5. CITATION
   This Bylaw may be cited as "City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337".

READ A FIRST TIME THIS	23	DAY OF	April	2019
READ A SECOND TIME THIS	23	DAY OF	April	2019
READ A THIRD TIME THIS	23	DAY OF	April	2019
ADOPTED BY COUNCIL THIS		DAY OF		2019

MAYOR

CORPORATE OFFICER

Item 10.2

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 be read a final time.

[OCP4000-38; Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

TO: His Worship Mayor Harrison and Members of Council

DATE: March 11, 2019

SUBJECT: Official Community Plan Amendment Application No. OCP4000-38
Zoning Amendment Application No. 1141

Legal: Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069
Civic: 1231 – 30 Street NE
Owners/Applicant: Cutting Edge Holdings LTD.

MOTION FOR CONSIDERATION

THAT: **A bylaw be prepared for Council's consideration, adoption of which would amend the Official Community Plan Bylaw No. 4000 Land Use Designation of Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from HC (Highway Service/Tourist Commercial) to HDR (High Density Residential);**

AND THAT: **Pursuant to Section 475 of the *Local Government Act*, Council has considered this Official Community Plan amendment after appropriate consultation with affected organizations and authorities;**

AND THAT: **Pursuant to Section 476 of the *Local Government Act*, Council has considered this Official Community Plan amendment after required consultation with School District No. 83;**

AND THAT: **Pursuant to Section 477 (3) (a) of the Local Government Act, Second Reading of the Official Community Plan bylaw be withheld pending Council's consideration of the amendment in conjunction with:**

1) The Financial Plans of the City of Salmon Arm; and
2) The Liquid Waste Management Plan of the City of Salmon Arm.

AND THAT: **A bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from R-1 (Single-Family Residential) to R-5 (High Density Residential);**

AND FURTHER THAT: Final Reading of the Zoning Amendment Bylaw be withheld subject to:

1) Ministry of Transportation and Infrastructure approval; and
2) Adoption of the associated Official Community Plan Amendment Bylaw.

STAFF RECOMMENDATION

THAT: The motion for consideration be adopted;

PROPOSAL

The subject parcel is located at 1231 – 30 Street NE, just north of the Trans Canada Highway (Appendices 1 and 2). It is designated Highway Service / Tourist Commercial (HC) in the City's Official Community Plan (OCP) and zoned R-1 (Single Family Residential) in the Zoning Bylaw (Appendix 3 and 4). The parcel currently contains a single family dwelling (site photos are attached as Appendix 5).

The purpose of this application is to amend the OCP and rezone the subject parcel to accommodate a multi family residential use. As discussed in more detail, a high density land use designation is deemed to be the most appropriate designation of the OCP.

The Zoning Map attached shows the mix of zones in the immediate area, predominantly Residential (R-4 with R-1 and R-5), with Rural zones to the east, and Commercial zones further to the west and south. Land uses adjacent to the subject parcel include the following:

North: Residential land (R-1 Single Family and R-4 Medium Density Residential)
South: Residential land (R-1 Single Family Residential)
East: Road (30 Street NE) and A-2 (Rural Holding) land beyond
West: Residential land (R-4 Medium Density Residential)

A conceptual site plan (Appendix 6) has been submitted to illustrate the development proposal featuring 5 or 6 three-storey residential units. While the details of the attached plans are unclear, they represent the intent of the applicant at this time and would be subject to detailed review at the Development Permit stage. Note the maximum height in the R-5 zone is 12 metres (39.4 feet), without a height bonus, while the maximum height permitted in the C-6 zone (envisioned by the OCP "HC" designation) is 19 metres (62.3 feet).

If rezoned to R-5, a form and character residential development permit application would be required prior to development to address building forms, site plan, lot grading, and landscaping designs. A Development Permit application would be reviewed by City staff, the Design Review Panel, and then by Council for consideration of approval.

OCP POLICY

The proposed OCP amendment from HC (Highway Service / Tourist Commercial) to HR (Residential - High Density) would place the subject parcels in Residential Development Area A, considered the highest priority for development. The proposed amendment to HR would align with the OCP's Urban Residential Objectives listed in Section 8.2 and the Urban Residential Policies listed in Section 8.3, including providing a variety of housing types, providing housing options, and supporting compact communities. In terms of siting, the proposal appears aligned with OCP Siting Policies under Section 8.3.19, including good access to transportation routes, recreation, community services, and utility servicing.

Section 475 & 476 - Local Government Act

Pursuant to Sections 475 and 476 of the Local Government Act (consultation during OCP amendments), the proposed OCP amendments were referred to the following organizations on January 23, 2019:

Adams Lake Indian Band:	No response to date
Neskonlith Indian Band:	No response to date
Economic Development Society:	Letter of support attached (Appendix 7).
Interior Health Authority:	No response to date
School District No. 83: (pursuant to Section 476)	No response to date

Section 477 - Local Government Act

Pursuant to Section 477 of the Local Government Act (adoption procedures for an OCP amendment), prior to Second Reading of the bylaw, Council must consider the proposed OCP amendment in relation to the City's financial and waste management plans. In the opinion of staff, this proposed OCP amendment is largely consistent with both the City's financial and waste management plans.

COMMENTS

Ministry of Transportation & Infrastructure

MOTI has granted preliminary approval (Appendix 8).

Engineering Department

Servicing information provided to applicant in advance of any future development (Appendix 9).

Planning Department

The surrounding neighbourhood has been undergoing slow development with a mix of older, single family housing and newer condominium, institutional and commercial development, most significantly the uptown SASCU / Askew's location and the 21 Street NE underpass. The subject parcel is located in an area well-suited for higher density residential development featuring sidewalks and transit routes, being within close walking distance of the commercial node to the west, the recreation centre and arena, schools (including Okanagan College), as well as the City Centre and hospital further west.

At present, the subject parcel may be considered less ideal for Highway Service / Tourist Commercial development as presently designated, considering the size of the parcel, the commercial node established to the west, and the proximity of recent residential development. As noted, the Residential – High Density (HD) designation in the City's Official Community Plan (OCP) supports the proposed development scenario, which in the opinion of staff aligns with broad OCP policies.

The maximum residential density permitted under R-5 zoning is 100 dwelling units per hectare of land. As the subject property is 0.13 hectares in area, the maximum permitted density would be 13 dwelling units assuming: 1) the present gross areas of the subject parcel; and 2) no density bonus. With a density bonus under R-5 zoning, the maximum density is 130 units per hectare, or 16 units on 0.13 hectares, with a height increase to 15 m. The minimum residential density permitted under R-5 zoning is 3 units in the form of a triplex. The applicant is currently proposing a 5-to-6 unit development (which equates to a density of 46 units per hectare) subject to a Development Permit application. The proposed development should align well with the residential development to the north, south, and west.

Table 1 – R-5 Zoning Analysis (0.48 hectare area)

	R-5 Permitted/Required	R-5 with Bonus	Proposed
Density	13 units	16 units	5-to-6 units
Height	12 m	15 m	tbd
Parcel Coverage	55 %	70 %	tbd
Setback – front	5 m	5 m	tbd
Setback – interior side	2.4 m	2.4 m	tbd
Setback – rear	5 m	5 m	tbd
Parking	16	20	tbd
Small Car Spaces	20 % (3)	20 % (4)	tbd

Considering the proposed development concept, a 6 unit development would be required to provide 8 parking stalls. The provision of on-site parking is practical and necessary, as the opportunity for on-street parking at this site is very limited.

As previously noted, if rezoned as proposed, a form and character development permit application would be required prior to development and would clarify the inclusion of various site elements. Detailed site plans, building renderings, a landscape plan provided by a landscape architect, and a lot grading plan submitted at the development permit stage are all required to illustrate how the applicant's proposal would address various requirements. Specific details regarding building design including heights, and site planning including the requisite screened refuse/recycling area, fencing and landscaping have not yet been determined. Staff note that parking areas are required to meet the standards specified in the Zoning Bylaw, including hard surfacing, grading, drainage, and delineation (painted lines) of parking spaces.

Staff have discussed these matters with the applicant and as such, staff are comfortable with the concept as proposed at this stage, with the expectation that detailed designs are forthcoming and the understanding that these details are required at the Development Permit stage.

CONCLUSION

The proposed Residential - High Density (HR) OCP land use designation and R-5 zoning of the subject properties is consistent with OCP residential policy, will not result in any significant impact on the City's commercial land supply, and is therefore supported by staff.

Prepared by: Chris Larson, MCP
Planning and Development Officer

Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services

Appendix 1: Aerial View

N

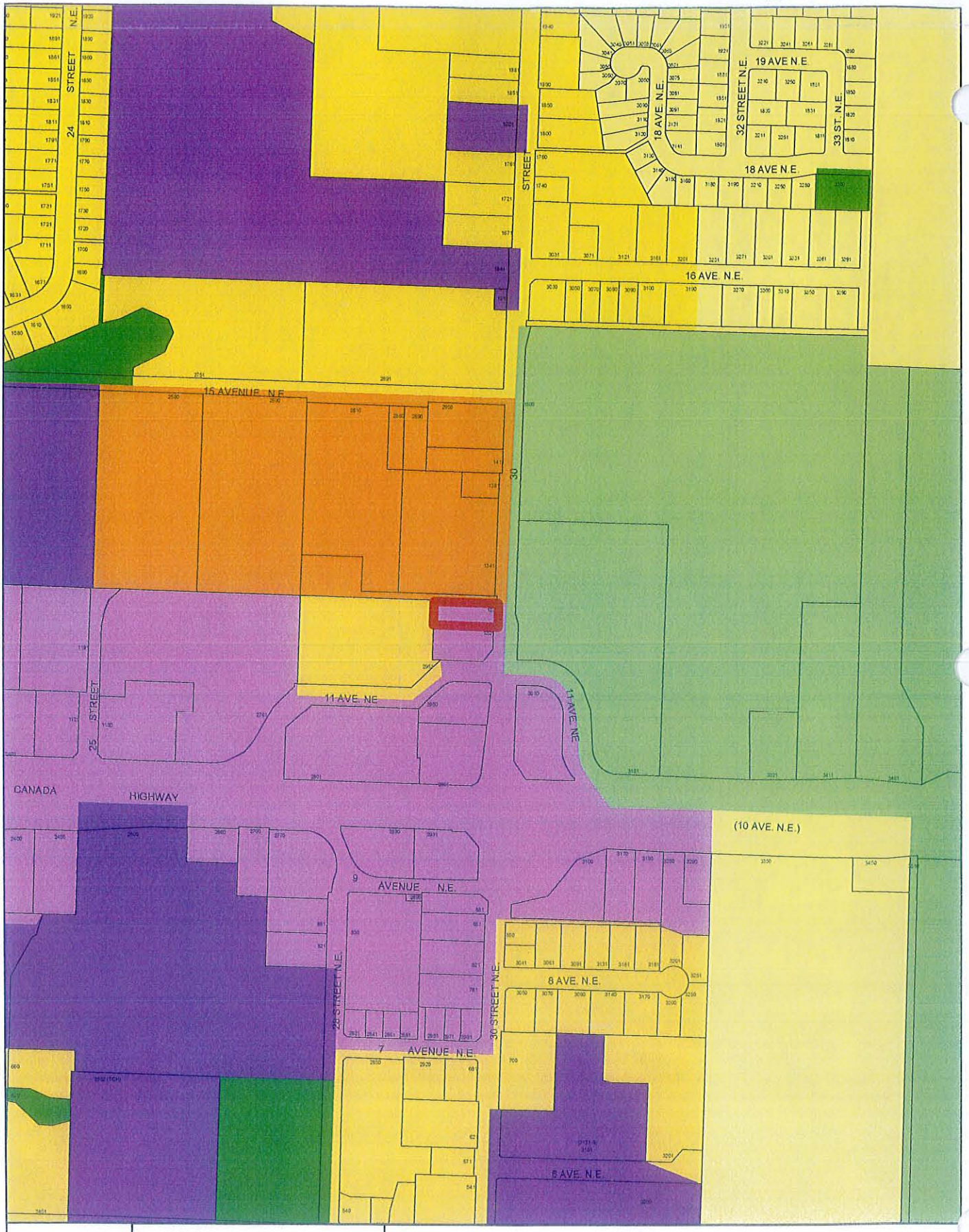
0 45 90 180 270 360 Meters

Subject Parcel

N

0 5 10 20 30 40 Meters

Subject Parcel



N

0 2040 80 120 160 Meters

Subject Parcel

Acreage Reserve

Park

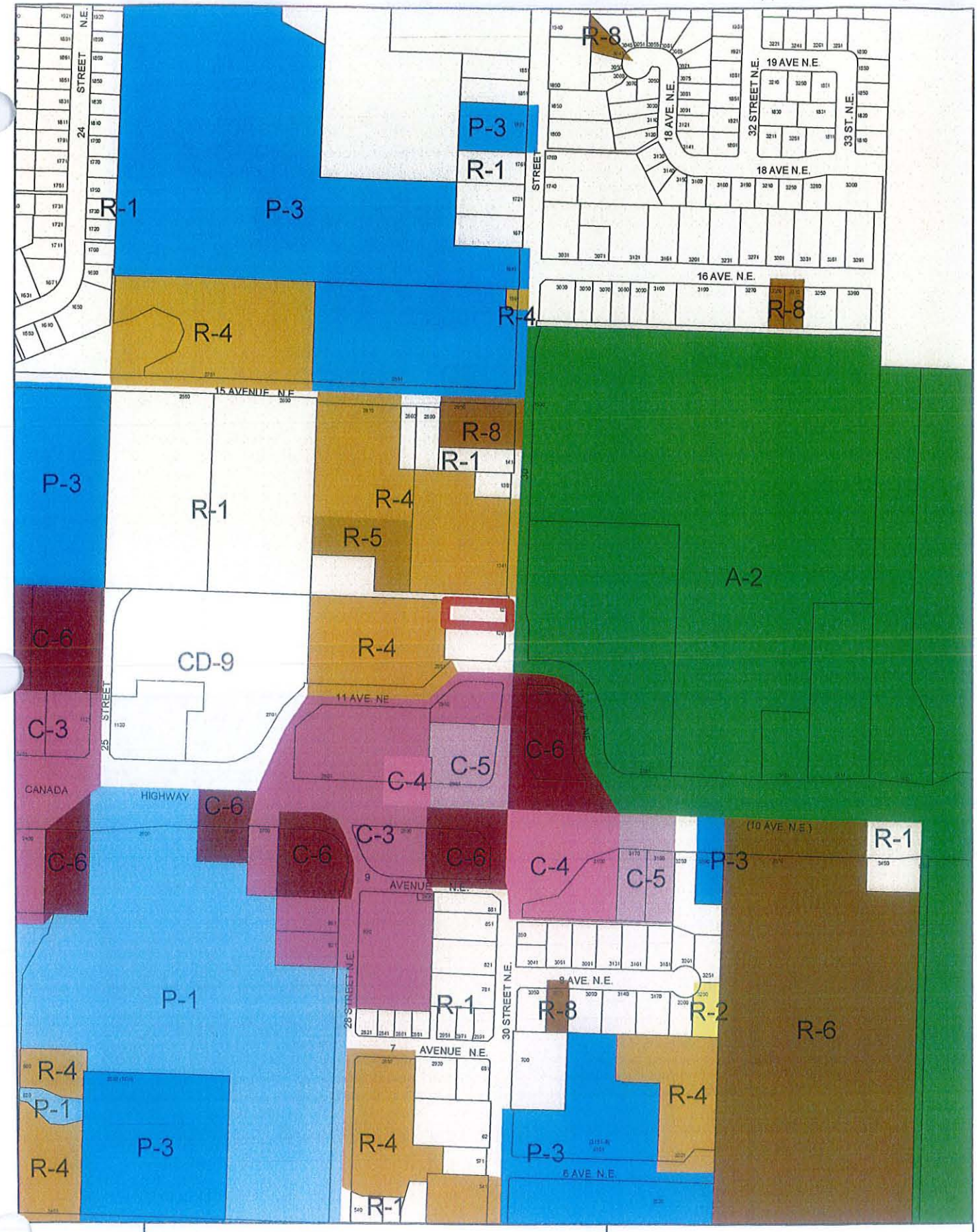
Institutional

High Density Residential

Commercial - Highway/Service Tourist

Medium Density Residential

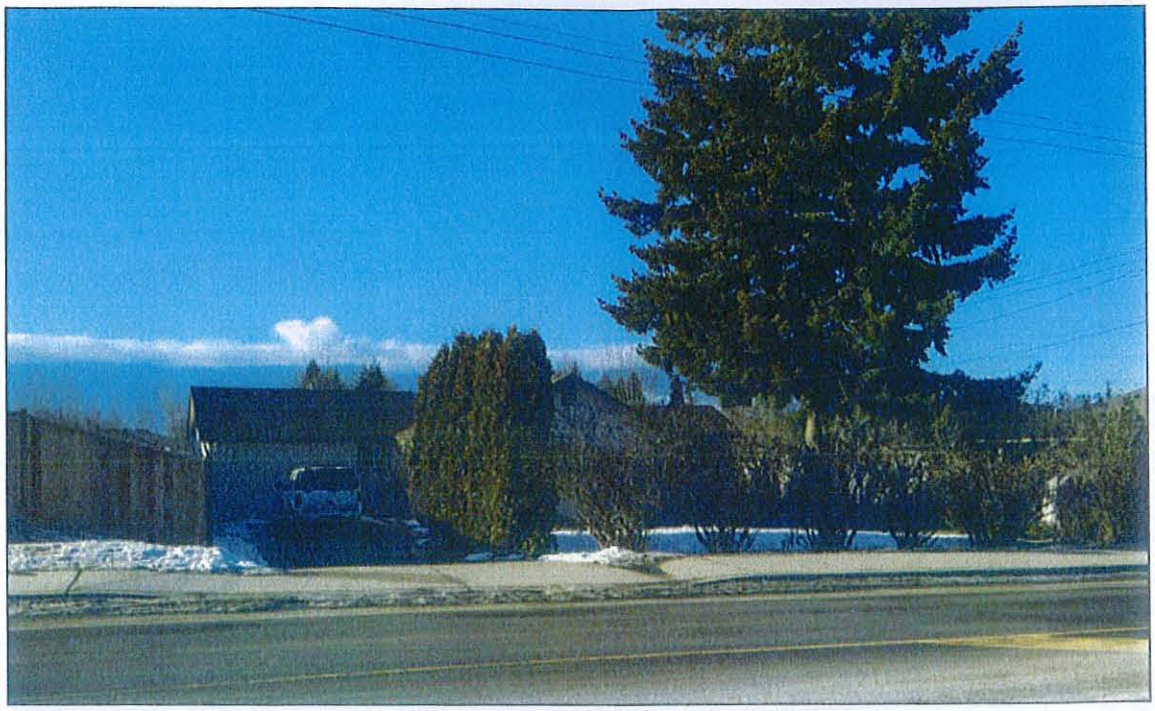
Appendix 4: Zoning



N

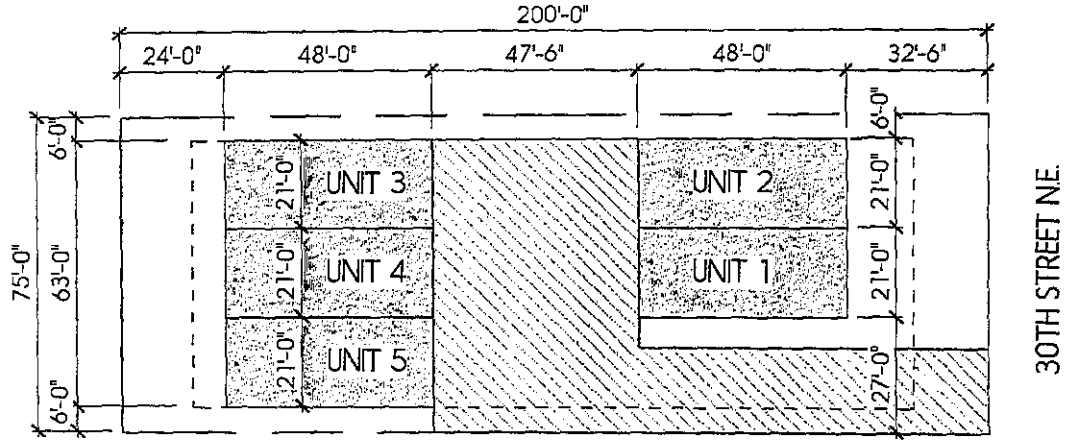
0 45 90 180 270 360 Meters

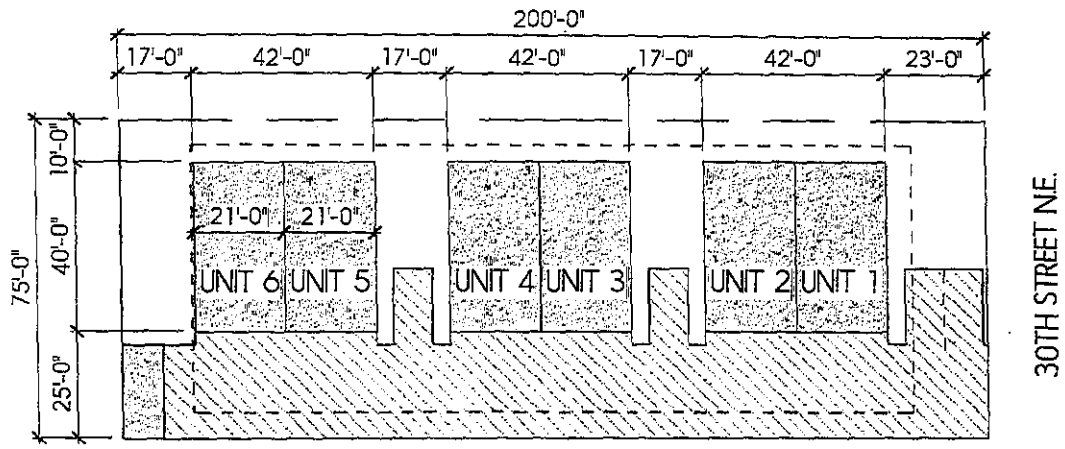
Subject Parcel



View of subject parcel looking west from 30 Street NE.

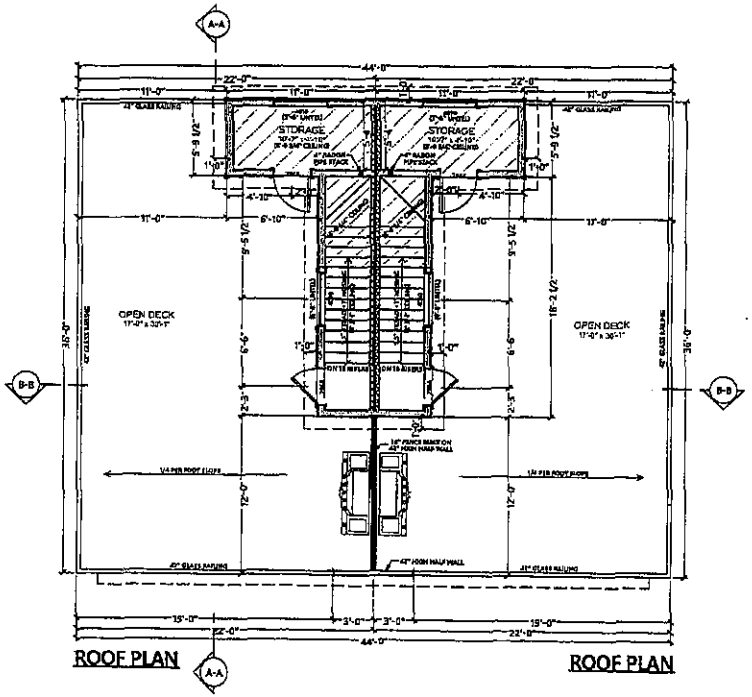
View of subject parcel looking south west from 30 Street NE showing adjacent (fenced) residential development.





1 SITE
1:500

NOV 15 2018
1231 30TH STREET, N.E.
SALMON ARM, B.C.



ROOF PLAN

ROOF PLAN

PARTY WALL ASSEMBLY

AS PER TABLE A-9.10.3.1.A 8.C BUILDING CODE
W13a - 1 HR. FRR - STC 57

Exterior Sheathing	Exterior Stud	Cavity Insulation	Interior Stud	Interior Sheathing
12.7mm	38x89	89mm	38x89	12.7mm

-5/8" TYPE "X" GYPSUM BD.
-2x4 @ 16" O/C C/W R-13 BATT INSULATION
-1" AIR SPACE
-2x4 @ 16" O/C C/W R-13 BATT INSULATION
-5/8" TYPE "X" GYPSUM BD.

NOTE: 26 GA. GALVANIZED FIRE STOP @ TOP OF ASSEMBLY AND @ UNDERSIDE OF ROOF TRUSSES SPANNING AIR SPACE.

SPECIFICATIONS

ROOF CONSTRUCTION
FLASHING (SHINGLES)
TORCH ON
7/16" ROOF SHEATHING
ENGINEERED POOF TRUSSES
R-40 BLOWN CELLULOSE
6 MIL UV POLY
1/2" DRYWALL

EXTERIOR WALLS
VINYL SIDING
1/2" WALL SHEATHING
2x4 STUDS 24" O/C
R-40 & R-24 BATT INSULATION
6 MIL UV POLY
1/2" DRYWALL

STAIR CONSTRUCTION
PRE MANUFACTURED
OPEN RISERS
10" TREAD + 1" NOSING
2X6 @ 12" W/ LANDINGS

DOORS & WINDOWS
VINYL DOORS & WINDOWS MIN. U VALUE OF 1.4
GARAGE DOOR MIN. R VALUE OF 4.3
FIBERGLASS BACKED ROLLED CURTAIN WALLS

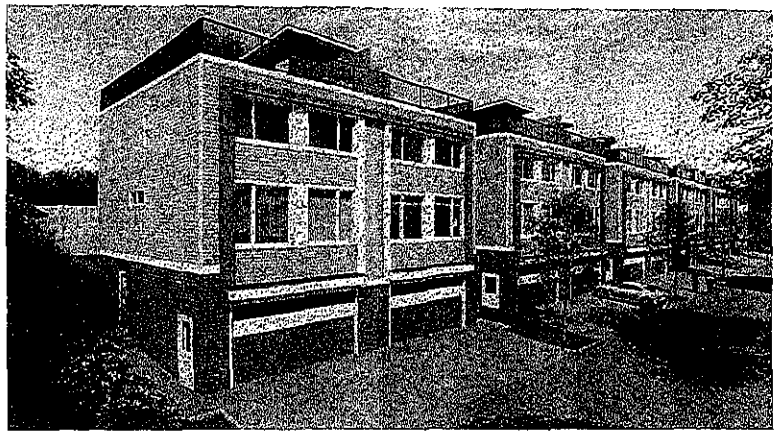
FOUNDATION
8" CONC. FOUNDATION
TOUGH SEAL
1'x8" CONC. FOOTING

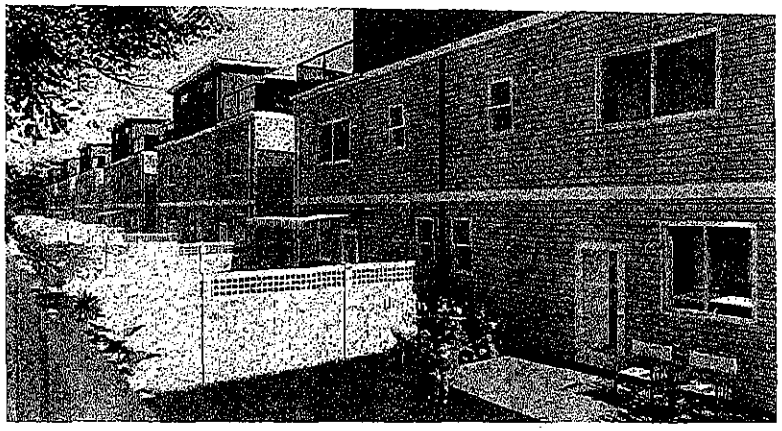
CONCRETE SLAB
4" CONC. SLAB
6 MIL UV POLY
6" COMPACTED GRAVEL

DRAINAGE TILE
PERFORATED PVC
WRAPPED IN FILTER FABRIC
4" DRAIN TILE

FLOOR SYSTEM
2x8" TILE JOISTS @ 16" O.C.
DBL. HEADERS

SOFFIT & FASCIA
5" GUTTER
2x6 SOFFIT
1x6 & 1x12 FASCIA
VENTED ALUMINUM SOFFIT





R-istry Home Design
design@ristryhomedesign.com
PH: 250-469-1641

ISSUED PLANS:

REV. 1	PERMIT	AUGUST 17, 2016
REV. 2	PARTY WALL ASSEMBLY	SEPT 12, 2016
REV. 3	CONSTRUCTION DRAWINGS	DEC. 13, 2016

ELKRIDGE
A Strata Development

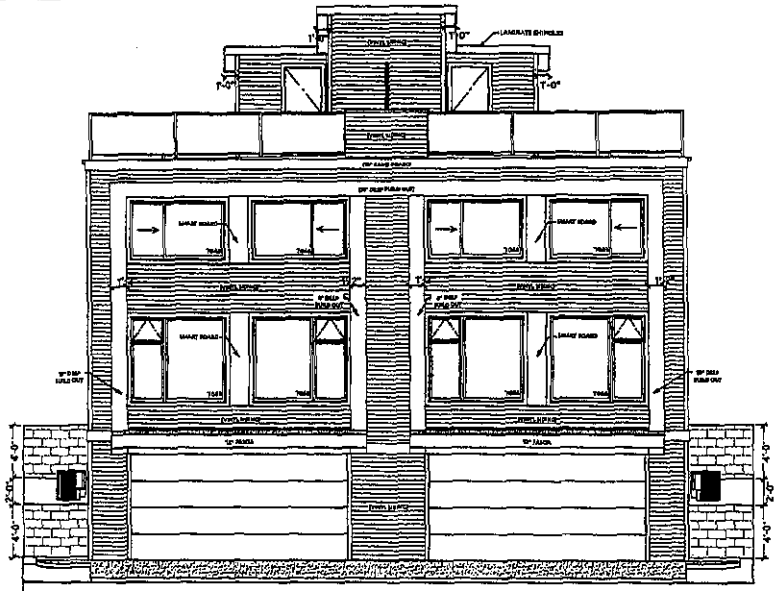
PROJECT TITLE:
ELKRIDGE - DUPLEX
2&3 BED UNITS

DATE:
12/13/2016

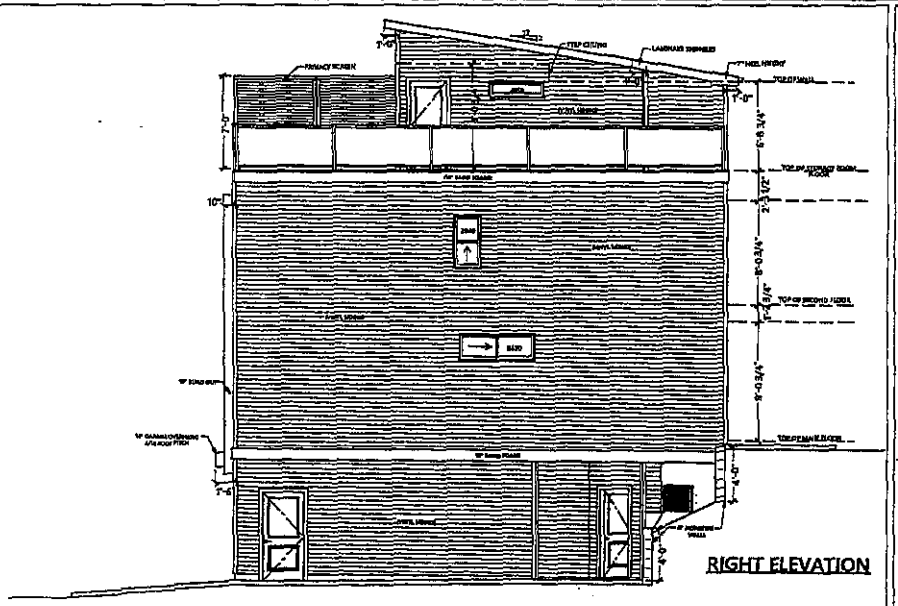
SCALE:
1/4" = 1'

SHEET:
4/5

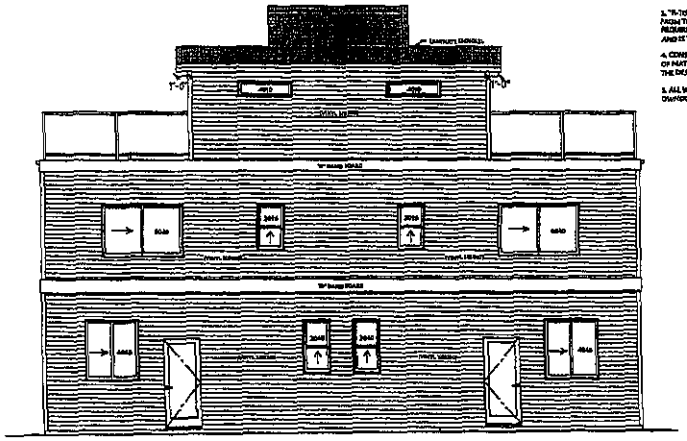
Appendix 6: Development Concept



FRONT ELEVATION



RIGHT ELEVATION



REAR ELEVATION

STANDARD NOTES

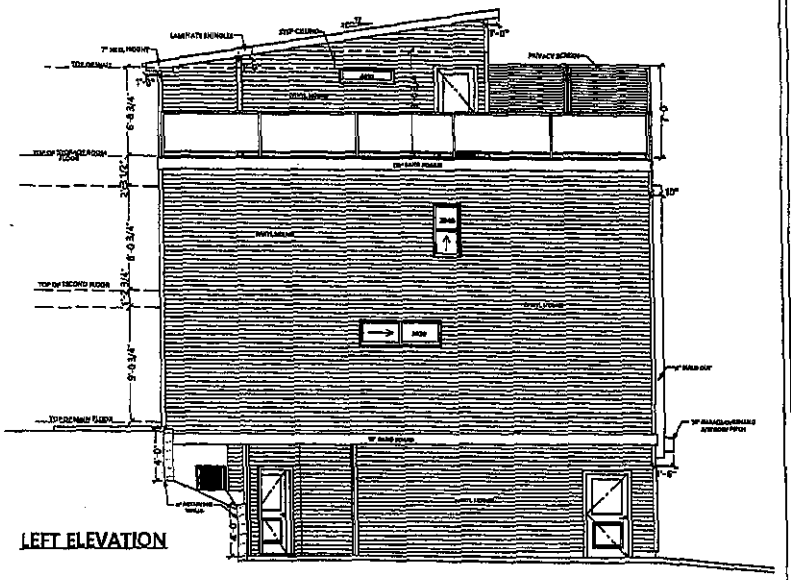
1. ALL WORK SHALL CONFORM TO THE CURRENT BUILDING CODES ADOPTED BY AUTHORITIES HAVING JURISDICTION OR LOCAL BUILDING CODES AND BYLAWS WHICH MAY TAKE PRECEDENCE.

2. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DRAWINGS.

3. "R-TISTRY DRAFTING INC." SHALL NOT BE RESPONSIBLE FOR ANY VARIANCE FROM THE STRUCTURAL DRAWINGS AND SPECIFICATIONS, OR ADJUSTMENT REQUIRED RESULTING FROM CONDITIONS ENCOUNTERED AT THE JOB SITE AND IS THE SOLE RESPONSIBILITY OF THE OWNER/ BUILDER.

4. CONSTRUCTION LOADS ON THE STRUCTURE CAUSED BY INTERIM STORAGE OF MATERIALS OR USE OF EQUIPMENT, SHALL NOT BE ALLOWED TO EXCEED THE DESIGN LOADINGS.

5. ALL WINDOW AND DOOR SIZES AND OPERATION ARE TO BE CONFIRMED BY OWNER/BUILDER WITH THE MANUFACTURER.



LEFT ELEVATION

R-tistry Home Design
design@rtistryhomedesign.com
PH: 250-469-1641

ISSUED PLANS

NO. 1	DRAFT	AUG 03 '16
NO. 2	ISSUED FOR REVIEW	SEPT 06 '16
NO. 3	ISSUED FOR DEVELOPMENT PERMIT	APR 03 '17

ELKRIDGE
8 Second Street, Nelson

PROJECT TITLE:
ELKRIDGE - DUPLEX
2&3 BED UNITS

DATE:
12/13/2016

SCALE:
1/4" = 1'

SHEET:
1/5

SALMONARM
ECONOMIC DEVELOPMENT SOCIETY

February 12, 2019

City of Salmon Arm
PO Box 40
Salmon Arm BC
V1E 4N2

Attention: Kevin Pearson
Director of Development Services

Dear Sir:

Re: OCP Amendment Application No OCP4000-38

The Salmon Arm Economic Development Society (SAEDS) Board of Directors has reviewed the information for the above-noted OCP Amendment Referral to redesignate the OCP designation of the property located at 1231 30th Street NE, Salmon Arm from Highway Commercial to High Density Residential and the zoning of the same property from R1 to R5. The Board has no objections to the application, based on the information provided.

We thank you for the opportunity to comment on this OCP Amendment Referral.

Sincerely,

Lana Fitt, Economic Development Manager
Salmon Arm Economic Development Society

BRITISH COLUMBIA | Ministry of Transportation and Infrastructure

DEVELOPMENT APPROVALS PRELIMINARY BYLAW COMMUNICATION

Your File #: ZON-1141
eDAS File #: 2019-00410
Date: Jan/28/2019

City of Salmon Arm, Development Services
500 2nd Avenue NE
PO Box 40
Salmon Arm, BC V1E 4N2
Canada

Attention: City of Salmon Arm, Development Services

Re: Proposed Bylaw for: Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069
1231 – 30 Street NE, Salmon Arm

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*.

We ask that the City of Salmon Arm consider imposing development cost charges towards this and future developments in the area to contribute towards a traffic study and possible future improvements to the municipal intersection(s) to the Trans-Canada Highway, as warranted.

If you have any questions please feel free to call Tara Knight at (250) 833-3374.
Yours truly,

Knight

Tara Knight
District Development Technician

Local District Address
Salmon Arm Area Office Bag 100 850C 16th Street NE Salmon Arm, BC V1E 4S4 Canada Phone: (250) 503-3664 Fax: (250) 833-3380

Appendix 9: Engineering Comments

CITY OF
SALMONARM

Memorandum from the Engineering and Public Works Department

TO:	Kevin Pearson, Director of Development Services
DATE:	08 February 2019
PREPARED BY:	Chris Moore, Engineering Assistant
OWNER:	**Cutting Edge Holdings Ltd.**, 2790 – 25 St NE, Salmon Arm, BC, V1E 2Z7
APPLICANT:	Owner
SUBJECT:	**OCP AMENDMENT APPLICATION NO. OCP4000-38** **ZONING AMENDMENT APPLICATION FILE NO. ZON-1141**
LEGAL:	Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069
CIVIC:	**1231 – 30 Street NE**

Further to your referral dated 17 January, 2019, the Engineering Department does not have any concerns related to the Re-zoning and OCP amendment and recommends approval.

In advance of any development proceeding to the next stages we provide the following servicing information. These comments and servicing requirements are not conditions for Rezoning / OCP Amendment; however, these comments are provided as a courtesy, prior to the next stage of development.

General:

1. Full municipal services are required as noted herein. Owner / Developer to comply fully with the requirements of the Subdivision and Development Services Bylaw No 4163. Notwithstanding the comments contained in this referral, it is the applicant's responsibility to ensure these standards are met.

2. Comments provided below reflect the best available information. Detailed engineering data, or other information not available at this time, may change the contents of these comments.

3. Properties shall have all necessary public infrastructure installed to ensure properties can be serviced with (underground) electrical and telecommunication wiring upon development.

4. Property under the control and jurisdiction of the municipality shall be reinstated to City satisfaction.

5. Owner / Developer will be responsible for all costs incurred by the City of Salmon Arm during construction and inspections. This amount may be required prior to construction. Contact City Engineering Department for further clarification.

6. Erosion and Sediment Control measures will be required at time of construction. ESC plans to be approved by the City of Salmon Arm.

7. Any existing services (water, sewer, hydro, telus, gas, etc) traversing the proposed lot must be protected by easement or relocated outside of the proposed building envelope. Owner/Developer will be required to prove the location of these services. Owner / Developer is responsible for all associated costs.

8. At the time of subdivision the applicant will be required to submit for City review and approval a detailed site servicing / lot grading plan for all on-site (private) work. This plan will

OCP AMENDMENT APPLICATION NO. OCP4000-38
ZONING AMENDMENT APPLICATION FILE NO. ZON-1141
08 February 2019
Page 2

show such items as parking lot design, underground utility locations, pipe sizes, pipe elevations, pipe grades, catchbasin(s), control/containment of surface water, contours (as required), lot/corner elevations, impact on adjacent properties, etc.

9. For the off-site improvements at the time of development the applicant will be required to submit for City review and approval detailed engineered plans for all off-site construction work. These plans must be prepared by a qualified engineer. As a condition of development approval, the applicant will be required to deposit with the City funds equaling 125% of the estimated cost for all off-site construction work.

Roads / Access:

1. 30 Street NE, on the subject properties Eastern boundary, is designated as an Urban Arterial Road standard, with an ultimate 25.0m road dedication (12.5m on either side of road centerline). Although the City only requires an Interim total of 20.0m of road dedication (10.0m on either side of road centerline) at this time, all building setbacks will be required to conform to the ultimate 25.0m cross section. Available records indicate that no additional road dedication is required (to be confirmed by BCLS).

2. 30 Street NE is currently constructed to an Interim Urban Arterial Road standard. Upgrading to the approved Interim Urban Arterial Road standard will require the installation of one additional street light in accordance with drawing SL-1. No further upgrading is anticipated at this time.

3. Owner / Developer is responsible for ensuring all boulevards and driveways are graded at 2.0% towards the existing roadway.

4. There is currently a single residential letdown to the property. Only one letdown (8m maximum width) will be permitted, any un-used letdowns are to be reinstated. Owner / Developer is responsible for all associated costs.

5. It is recommended that a turn-around is incorporated into the design, suitably sized to allow service vehicles to turn and exit in a forward direction.

Water:

1. The subject property fronts a 300mm diameter Zone 4 watermain on the West side of 30 Street NE and a 250mm diameter Zone 4 watermain on the East side of 30 Street NE. No upgrades will be required at this time.

2. Records indicate that the existing property is serviced by a service of unknown size from the 300mm diameter watermain on 30 Street NE. All existing inadequate / unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

3. The proposed development is to be serviced by a single metered water service connection (as per Specification Drawing No. W-10), adequately sized to satisfy the proposed use.

Water meter will be supplied by the City at the time of subdivision, at the Owner / Developer's cost. Owner / Developer is responsible for all associated costs.

4. Bare Land Strata developments with ground oriented access have the option of a bulk water meter installed at property line at time of subdivision with invoicing to the Strata Corporation or individual strata lot metering with invoicing to each strata lot (currently on an annual flat rate). To qualify for the second option each unit requires a separate outside water service shut-off connected to the onsite private water main. Contact Engineering Department for more information. All meters will be provided at time of building permit by the City, at the owner/developers cost.

5. The subject property is in an area with sufficient fire flows and pressures according to the 2011 Water Study (OD&K 2012).

6. Fire protection requirements to be confirmed with the Building Department and Fire Department.

Sanitary:

1. The subject property fronts a 200mm diameter sanitary sewer on 30 Street NE. No upgrades will be required at this time.

2. The development is be serviced by a single sanitary service connection adequately sized (minimum 100mm diameter) to satisfy the servicing requirements of the development. Owner / Developer is responsible for all associated costs.

3. Records indicate that the existing property is serviced by a 100mm service from the sanitary sewer on 30 Street NE. All existing inadequate/unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

Drainage:

1. The subject property fronts a 300mm diameter storm sewer on 30 Street NE. No upgrades will be required at this time.

2. Records indicate that the existing property is not serviced with a storm service. All existing inadequate/unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

3. An Integrated Stormwater Management Plan (ISMP) conforming to the requirements of the Subdivision and Development Servicing Bylaw No. 4163, Schedule B, Part 1, Section 7 shall be provided.

4. Where onsite disposal of stormwater is recommended by the ISMP, an "Alternative Stormwater System" shall be provided in accordance with Section 7.2.

OCP AMENDMENT APPLICATION NO. OCP4000-38
ZONING AMENDMENT APPLICATION FILE NO. ZON-1141
08 February 2019
Page 4

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5. Where discharge into the Municipal Stormwater Collection System is recommended by the ISMP, this shall be in accordance with Section 7.3. The proposed lot(s) shall be serviced (each) by a single storm service connection adequately sized (minimum 150mm) to satisfy the servicing requirements of the development. Owner / Developer's engineer may be required to prove that there is sufficient downstream capacity within the existing City Storm System to receive the proposed discharge from the development. All existing inadequate / unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

Geotechnical:

1. A geotechnical report in accordance with the Engineering Departments Geotechnical Study Terms of Reference for: Category A (Building Foundation Design), is required.

Chris Moore
Engineering Assistant

Jenn Wilson P.Eng., LEED ® AP
City Engineer

From: cheryl hughes
Sent: April-15-19 9:21 AM
To: Denise Ackerman
Subject: Zoning bylaw 2303

Hello the reason for this message as we will be away on April 23rd

we are opposed to this idea reasons for,
the area as is ,there is a lot of congestion even though we have the set of lights on the corner by McDonald's
it makes it very difficult still getting into our subdivision to have more homes it would just be that much more also we have a senior's place down the road and is very busy with ambulances going past here he just need to be against this too much traffic too much congestion in the area this is both for myself Cheryl Hughes and my husband Kitchener Hughes

Thank you

24. STATUTORY PUBLIC HEARINGS

1. Official Community Plan Amendment Application OCP4000-38 [Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR]

The Director of Development Services explained the proposed Official Community Plan Amendment Application.

Submissions were called for at this time.

B. & C. Durston, the applicants, outlined the application and were available to answer questions from Council.

S. Berisoff, #18, 1341 30 Street NE, presented a petition to Council and outlined concerns with increased traffic and the impact a new development would have on neighbourhood safety and privacy.

A. Sutherland, 1251 30 Street NE, lives next to the proposed development and clarified that her driveway is not a public lane.

J. Searight, #17, 1341 30 Street NE, expressed concerns with increased neighbourhood population and privacy.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4324 was declared closed at 7:25 p.m.

CITY OF SALMON ARM

BYLAW NO. 4324

A bylaw to amend "City of Salmon Arm Official Community Plan Bylaw No. 4000"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on April 23, at the hour of 7:00 p.m. was published in the April 10 and April 17, 2019 issue of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "City of Salmon Arm Official Community Plan Bylaw No. 4000" is hereby amended as follows:

    1. Re-designate Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from Highway Service / Tourist Commercial to High Density Residential, as shown on Schedule "A" attached hereto and forming part of this bylaw;

2. SEVERABILITY

    If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

    Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

    This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

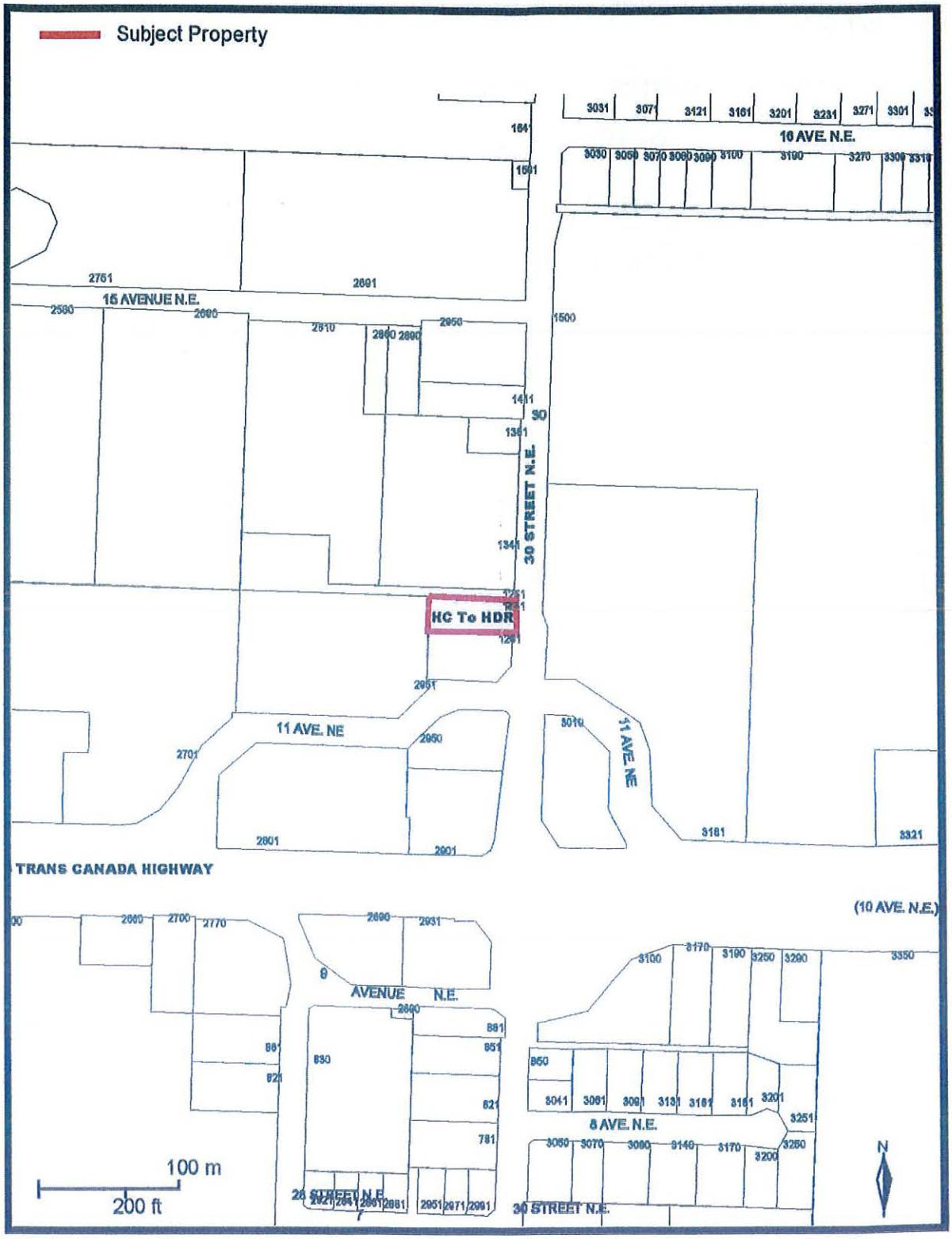
This bylaw may be cited as **"City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324".**

READ A FIRST TIME THIS	25th	DAY OF	March	2019
READ A SECOND TIME THIS	8th	DAY OF	April	2019
READ A THIRD TIME THIS	23rd	DAY OF	April	2019
ADOPTED BY COUNCIL THIS		DAY OF		2019

MAYOR

CORPORATE OFFICER

Schedule "A"



HC - Highway Service / Tourist Commercial

HDR - High Density Residential

Item 10.3

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4325 be read a final time.

[ZON-1141; Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

24. STATUTORY PUBLIC HEARING

2. Zoning Amendment Application ZON-1141 [Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

B. & C. Durston, the applicants were available to answer questions from Council.

S. Berisoff, #18, 1341 30 Street NE, expressed concerns with the functionality of the property for the development as well as concerns regarding rental properties.

P. Figgess, #14, 1341 30 Street NE, requested clarification on height difference between R-4 Zoning and R-5 Zoning.

B. DeSouza, #20, 1341 30 Street NE, expressed concerns with the congested traffic at 30 Street NE and 11 Avenue NE and privacy.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4325 was declared closed at 7:37 p.m.

CITY OF SALMON ARM

BYLAW NO. 4325

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on April 23, 2019 at the hour of 7:00 p.m. was published in the April 10 and April 17, 2019 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

   Rezone Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from R-1 Single Family Residential Zone to R-5 High Density Residential Suite Zone, attached as Schedule "A".

2. SEVERABILITY

   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

   This bylaw shall come into full force and effect upon adoption of same.

City of Salmon Arm
Zoning Amendment Bylaw No. 4325

5. CITATION

This bylaw may be cited as **"City of Salmon Arm Zoning Amendment Bylaw No. 4325"**

READ A FIRST TIME THIS	25th	DAY OF	March	2019
READ A SECOND TIME THIS	8th	DAY OF	April	2019
READ A THIRD TIME THIS	23rd	DAY OF	April	2019

APPROVED PURSUANT TO SECTION 52 (3) (a) OF THE TRANSPORTATION ACT
ON THE 29th DAY OF April 2019

For Minister of Transportation & Infrastructure

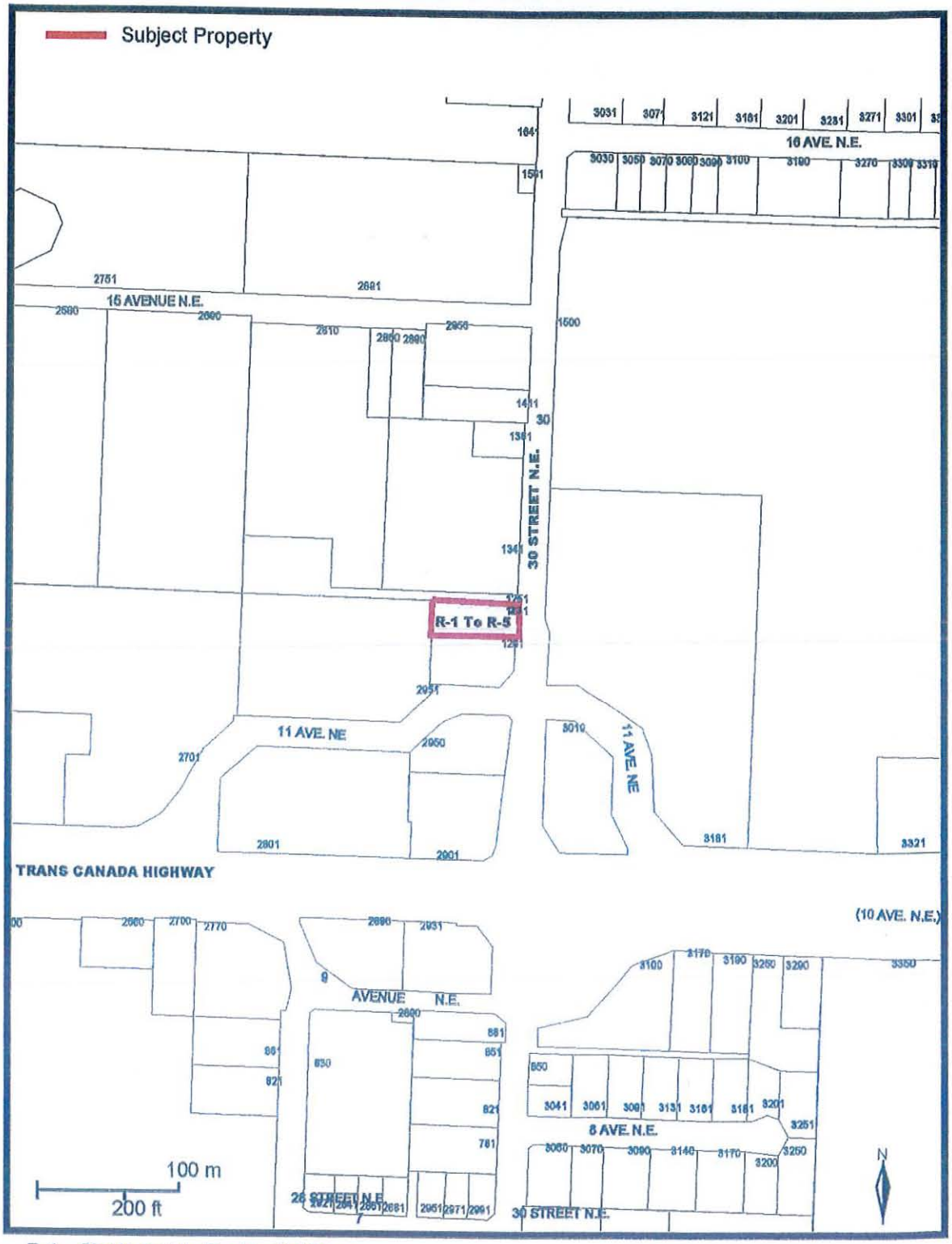
ADOPTED BY COUNCIL THIS DAY OF 2019

MAYOR

CORPORATE OFFICER

City of Salmon Arm
Zoning Amendment Bylaw No. 4325

SCHEDULE "A"



R-1 - Single Family Residential Zone

R-5 - High Density Residential Zone

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INFORMATIONAL CORRESPONDENCE - MAY 13, 2019

1.	Building Department - Building Statistics - April 2019	N
2.	Building Department - Building Permits - Yearly Statistics	N
3.	K. Pearson, Director of Development Services to S. Caner, President Shuswap Food Action Society - email dated May 7, 2019 - Request for addition of food security language to Official Community Plan Bylaw	A
4.	Petition to Ban Snare Traps within Salmon Arm City Limits (Molly's Law)	A
5.	R. Morton - letter dated April 23, 2019 - Request for Lighting around McGuire Lake	A
6.	S. Toma - email dated April 27, 2019 - Concern about drones	N
7.	Don R. - email dated April 29, 2019 - RCMP over aggressive with smug attitudes	N
8.	M. Davidson - email dated April 30, 2019 - Downtown Improvement Association/ Downtown Business	A
9.	A. Channer - letter dated May 2, 2019 - Lower Income Housing	A
10.	D. Beadle - email dated May 5, 2019 - Cats	A
11.	R. J. Haney Heritage Village and Museum - newsletter dated Spring 2019 - Heritage Update	N
12.	K. Bubola, Chair, Salmon Arm Children's Festival Society - letter dated April 18, 2019 - Request temporary road closure on July 1st, 2019 (Canada Day) - 5 Avenue SW	R
13.	D. Gonella, Executive Director, Salmon Arm Folk Music Society - letter dated April 23, 2019 - Temporary Campground	R
14.	D. Gonella, Executive Director, Salmon Arm Folk Music Society - letter dated April 19, 2019 - Noise Bylaw Variance Request	R
15.	Salmon Arm Chamber of Commerce - email dated May 3, 2019 - Back Country Closure Proposals - What it Means to Our Economy	N
16.	L. Fitt, Manager, Salmon Arm Economic Development Society - email dated May 2, 2019 - NJAC Bid Support	A
17.	L. Fitt, Manager, Salmon Arm Economic Development Society - letter dated May 3, 2019 - Shuswap Food Hub Feasibility Study - Receipt of Project Funds	R
18.	T. Kutschker, Director/Curator, Shuswap District Arts Council - letter dated May 7, 2019 - Salmon Arm Arts Centre Requests City Council Representation	A
19.	J.P. Wrobel, President and General Manager, JPW Road & Bridge Inc. - letter dated April 29, 2019 - End of Maintenance Contract	N
20.	V. Day, Senior Policy Analyst, Community Policy and Legislation Branch, Community and Management Services Division - email dated April 22, 2019 - Seeking new applicants for the Audit Council of the Auditor General for Local Government	N
21.	D. Ward, Director, Ministry of Health - letter dated April 30, 2019 - Shuswap Outpatient Laboratory	N
22.	S. Robinson, Minister, Municipal Affairs and Housing - letter dated May 7, 2019 - Partnership opportunities to increase the supply of affordable housing	N
23.	M. Howie, Director of Advocacy and Communications, Host of Defender Radio Podcast, The Fur-Bearers - email and attachments dated April 24, 2019 - Snares in Salmon Arm	A
24.	CN - email dated April 24, 2019 - CN Right-of-Way Vegetation Control	N
25.	S. Ouellette, Executive Assistant, Systems Manager, Recycling Council of Ontario - email dated April 30, 2019 - Canada's 1st Circular Procurement Summit	N

N = No Action Required
A = Action Requested
S = Staff has Responded
R = Response Required

26. H. Braun, Mayor, City of Abbotsford to J. Horgan, Premier of British Columbia – letter dated April 18, 2019 – City of Abbotsford, Resolution: Criminal Justice Reform in British Columbia N
27. H. Braun, Mayor, City of Abbotsford to J. Horgan, Premier of British Columbia – letter dated April 18, 2019 – City of Abbotsford, Resolution: Continued Widening of TransCanada Highway #1, through the Fraser Valley N
28. M. Hurley, Mayor, City of Burnaby – letter dated May 2, 2019 – Expanding Investment Opportunities N

N = No Action Required
A = Action Requested
S = Staff has Responded
R = Response Required

Item 13.1

CITY OF SALMON ARM

Date: May 13, 2019

Presentation 4:00 p.m.

NAME: Rick Newcombe

TOPIC: Bike Safety Improvements/Share the Road

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

City of Salmon Arm
500 - 2 Avenue NE
Mailing Address: Box 40
Salmon Arm, BC V1E 4N2
Tel: 250.803.4000 Fax: 250.803.4041
www.salmonarm.ca

Salmon Arm

January 30, 2019

Rick Newcombe
4551 20 Street NE
Salmon Arm, BC V1E 2G9

Dear Mr. Newcombe;

Re: Request for Funding for 2019
Safety Improvements for Bike Traffic

Thank you for your request regarding funding for safety improvements for bike traffic and share the road signage.

Please be advised that Council recently finalized their capital and operational budgets for 2019 and this year in particular presented several challenges. While Council focused on maintaining service levels, costs associated with doing so have risen and consequently new initiatives and capital projects were reviewed very carefully.

While Council understands your request, they had to balance the many priority projects with the limited funding available. Unfortunately, your request for funding for safety improvements for bike traffic and share the road signage was not approved.

Should you have any questions, please do not hesitate to contact me at 803-4032 or email at cvandecappelle@salmonarm.ca.

Yours truly,

Chelsea Van de Cappelle, CPA, BBA
Chief Financial Officer

Item 13.2

CITY OF SALMON ARM

Date: May 13, 2019

Presentation 4:15 p.m.

NAME: Lana Fitt, Manager, Salmon Arm Economic Development

TOPIC: SAEDS 2018 Annual Measurables Report

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

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Item 13.3

CITY OF SALMON ARM

Date: May 13, 2019

Presentation 4:30 p.m.

NAME: Darby Boyd, General Manager, Shuswap Recreation Society and Melissa Higgs and Aiden Callison, HCMA Architecture & Design

TOPIC: Salmon Arm Recreation Campus Redevelopment Feasibility Study

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

  Opposed:

  - ❑ Harrison
  - ❑ Cannon
  - ❑ Eliason
  - ❑ Flynn
  - ❑ Lavery
  - ❑ Lindgren
  - ❑ Wallace Richmond

Moved: Councillor

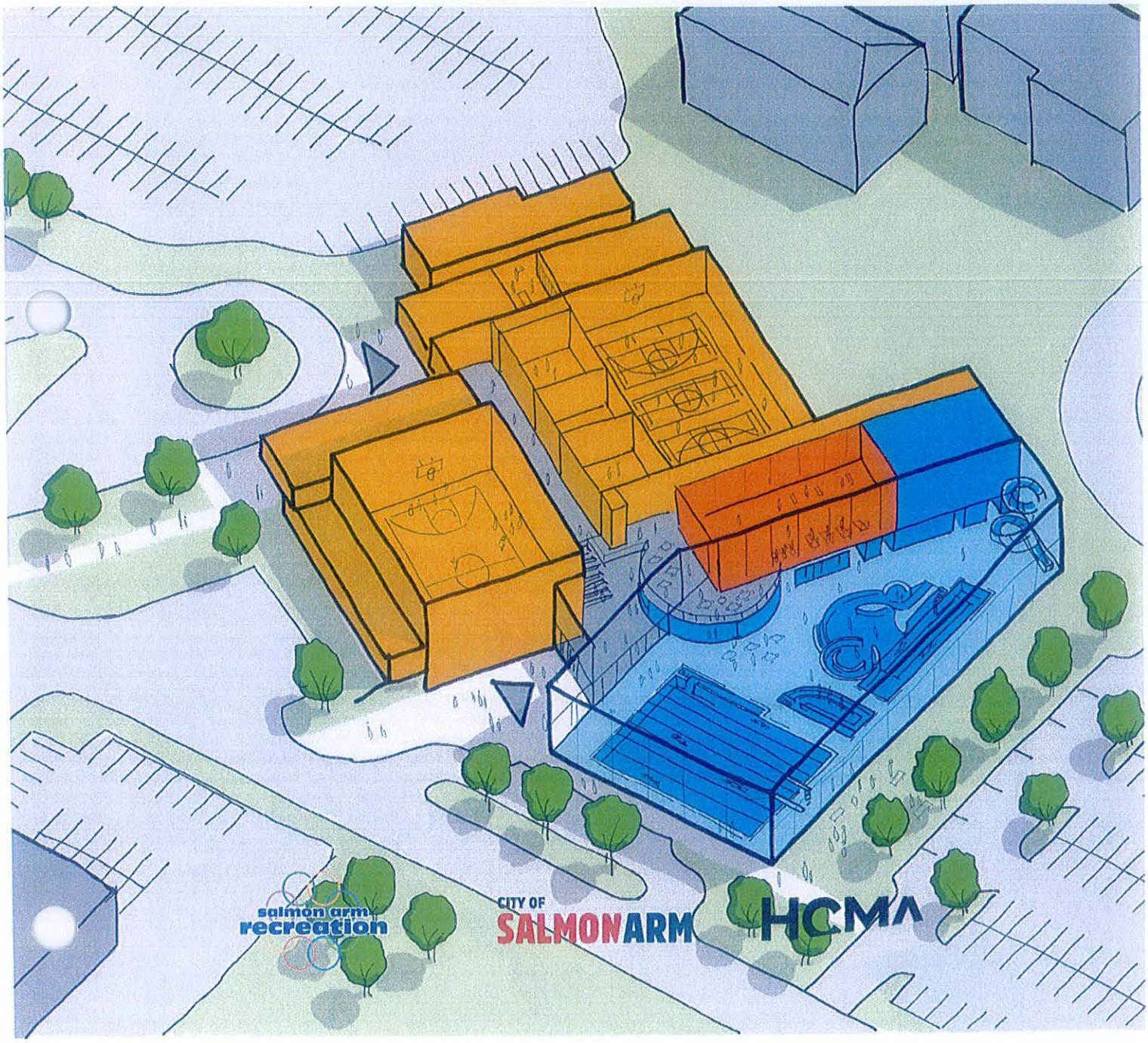
Seconded: Councillor

THAT: Council support, in principle, the Salmon Arm Recreation Campus Redevelopment Feasibility Study - City of Salmon Arm, issued April 2019, prepared by HCMA Architecture + Design.

Salmon Arm Recreation Campus Redevelopment Feasibility Study

City of Salmon Arm

Issued: April 2019



"A facility that is suited to all users, young and old. Accessible to all."

Quote from **Shuswap Swims** - Public Engagement, Fall 2018

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PROJECT CONSULTANTS

Architectural Design:
HCMA Architecture + Design

Quantity Surveyor:
Ross Templeton + Associates

Building Condition Assessment + Energy Modeling:
Morrison Hershfield

1.0 Executive Summary

1.0 Executive Summary

The current SASCU Recreation Centre is aging. As a result, the Shuswap Recreation Society and City of Salmon Arm are exploring ideas around future aquatic, recreation and performing arts spaces for the Shuswap community. In the Spring of 2018, Shuswap Recreation Society hired HCMA Architecture + Design to undertake a feasibility study to explore ideas around future aquatic, recreation, and performing arts spaces for the Shuswap community. The purpose of the study was to assess the current context and building conditions, as well as the future demographics and aspirations of the community in order to develop an approach to maximize current assets to meet future needs.

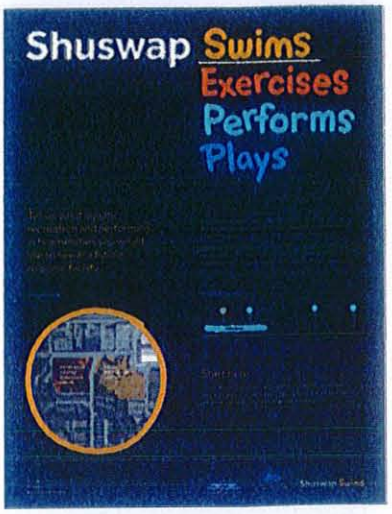
▲ SASCU Recreation Centre and recreation centre expansion lands

BUILDING CONDITIONS ASSESSMENT

The study began with a building condition assessment carried out by Morrison Hershfield. Based on the outcome of the building condition assessment, it was determined that, with required upgrades, the existing building has enough remaining life expectancy to warrant renovation of the existing building as an option to consider.

PUBLIC ENGAGEMENT - PHASE 1

The City of Salmon Arm and the Shuswap Recreation Society wanted to understand the interests and preferences of residents and users of the current facility. To do so, two phases of public engagement were carried out, the first of which ran concurrently with the building condition assessment (Summer 2018 - Fall 2018). The initial phase was intended to define community values and needs. This phase informed the selection of the program components included in the concept options explored. Phase 2 (Winter 2019) was intended to report back on how community input informed recommended conceptual design options and to seek feedback on a preferred option. The results of the open house held on February 10, 2019 and the associated community feedback form informed the final proposed concept option.



▲ Shuswap Swims public engagement campaign

PROGRAM

In order to determine the proposed program, the decision making process was divided into three component groups:

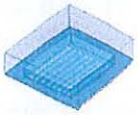
- Base Program - meets core building functions
- Main Aquatic Tank - addresses demand capacity, programmatic needs and aquatic focus
- Optional Aquatic Components - that meet community priorities
- Optional Recreation Components - that meet community priorities
- Optional Performing Arts Components - that meet community priorities

PROPOSED PROGRAM

Facility Support (lobby, staff areas)

Leisure Tank & Hot Pool

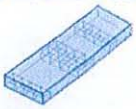
Program Tank [25m x 8 lane]



Waterslide

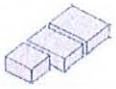
Sauna & Steam

Change Rooms & Support Spaces

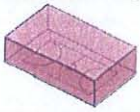


Fitness Studio

Renovate Existing Pool into Gymnasium & Multipurpose Rooms



Renovate Existing Auditorium into Multipurpose Gymnasium



Maintain Existing Racquet Courts

To assist with the initial discussions, areas and high-level costs were provided for each program element. The decision making framework was presented in the form of a 'menu' card that key decision makers were asked to review and make their selection from each group of program components.

These 'menu' results, along with the demand analysis study, and public engagement results were used to determine the proposed building program. The proposed program was developed to provide:

- Community needs for aquatic, recreation, and performing arts programs, as identified by the public engagement results and through consultation with key decision makers.
- Current and projected capacity requirements for aquatic facilities and usage trends based on the demand analysis.
- Flexibility of aquatic programming through different subdividable pool tanks that can accommodate leisure, fitness length swim and competitive swim training.
- Maximize the potential of the existing building to provide new or renovated aquatic, recreation, and performing arts program spaces.
- Provide other social and community needs through amenities like additional social spaces.

CONCEPT OPTIONS

A demand analysis, costing analysis, and the results of the public engagement informed the selection of program and, subsequently, the development of two concept options. Two different concept design options were developed.

OPTION A - RENOVATE + EXPAND

A lower budget option proposed renovating and maintaining as much of the existing aquatic centre as possible and expanding where necessary to include additional aquatic, recreation, and performing arts components.

- Renovate + Expand the Pool
- New Multi-purpose Gymnasium
- Convert Multi-purpose auditorium into dedicated Performing Arts Space
- New Fitness Centre

OPTION B - REBUILD + RENOVATE

A higher budget option proposed building a new aquatic centre adjacent to the existing building, and renovating the existing facility in order to convert it into recreational and performing arts program.

- New Pool + Fitness Centre
- Convert existing pool into gymnasium + multi-purpose
- Convert multi-purpose auditorium into dedicated Performing Arts Space

PUBLIC ENGAGEMENT - PHASE 2

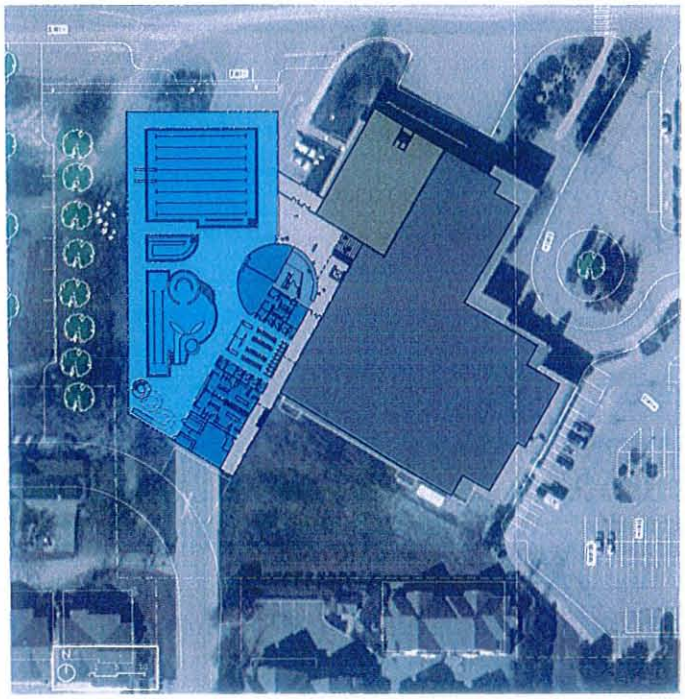
Phase 2 of the public engagement (Winter 2019) was intended to report back on how community input informed recommended conceptual design options and to seek feedback on a preferred option. The results of the open house held on February 10, 2019 and the associated community feedback form resulted in three key messages.

- 8-Lane pool is required to meet the needs of the community
- The chosen option needs to ensure that the existing pool remains open during the construction of a new facility
- There was a lack of support to include performing arts space from both the general public and key local performing arts stakeholders stemming from a belief that the renovated auditorium into purpose built performing arts space did not accommodate a large enough audience or meet the users needs

FINAL PROPOSED CONCEPT

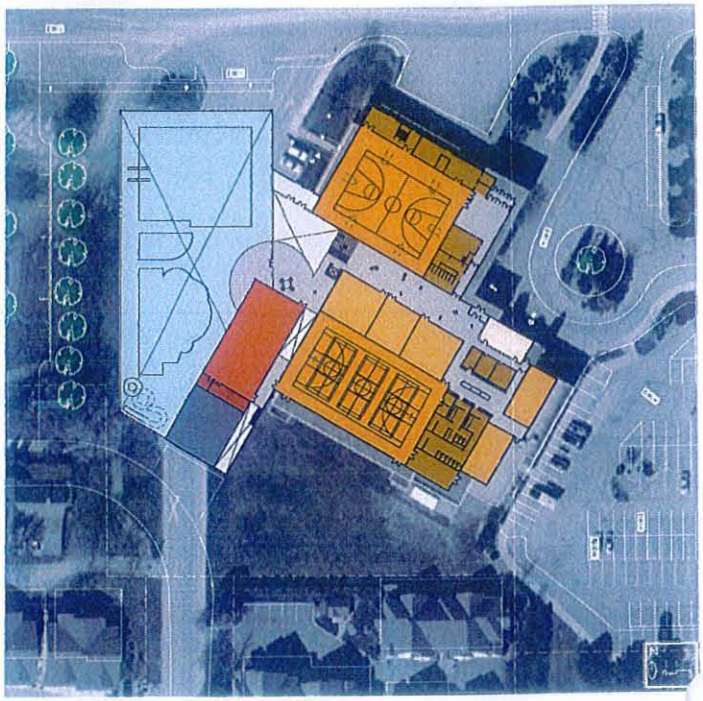
Feedback from the Open House indicated a preference for Option B while prompting several adjustments to the initial proposed program. The final proposed concept includes an 8-lane lap pool. Although the concept of Performing Arts was addressed in the consultation process and was identified by the general public as a community need, the feedback for converting the multipurpose auditorium into a dedicated Performing Arts Space was not supported to the degree necessary to include this concept in the Final Report. Therefore, the proposed concept invests less into the renovation of this space, for it to become a multi-use gymnasium, meeting room, sports court and play space. In consultation with the City, through a current Cultural Master Plan, this initiative will continue to be addressed and the community will be better positioned to consider the feasibility of a Performing Arts space within the Facility. The emergence of a collective, unified position from the Arts community will provide more direction for this concept. The final proposed concept involves rebuilding a new aquatic facility, to the west of the existing building. This allows the existing pool to remain in operation during construction of the new facility. The existing natatorium will then be converted into a gymnasium and multipurpose spaces. Other existing building areas, including the racquet courts, will remain with minor upgrades. A social spine will connect the facilities and allow for unprogrammed space, not only for improved navigation and circulation, but for enhanced social interaction.

Lower Level



▲ Final Concept Lower Level Plan

Ground Level



▲ Final Concept Upper Level Plan

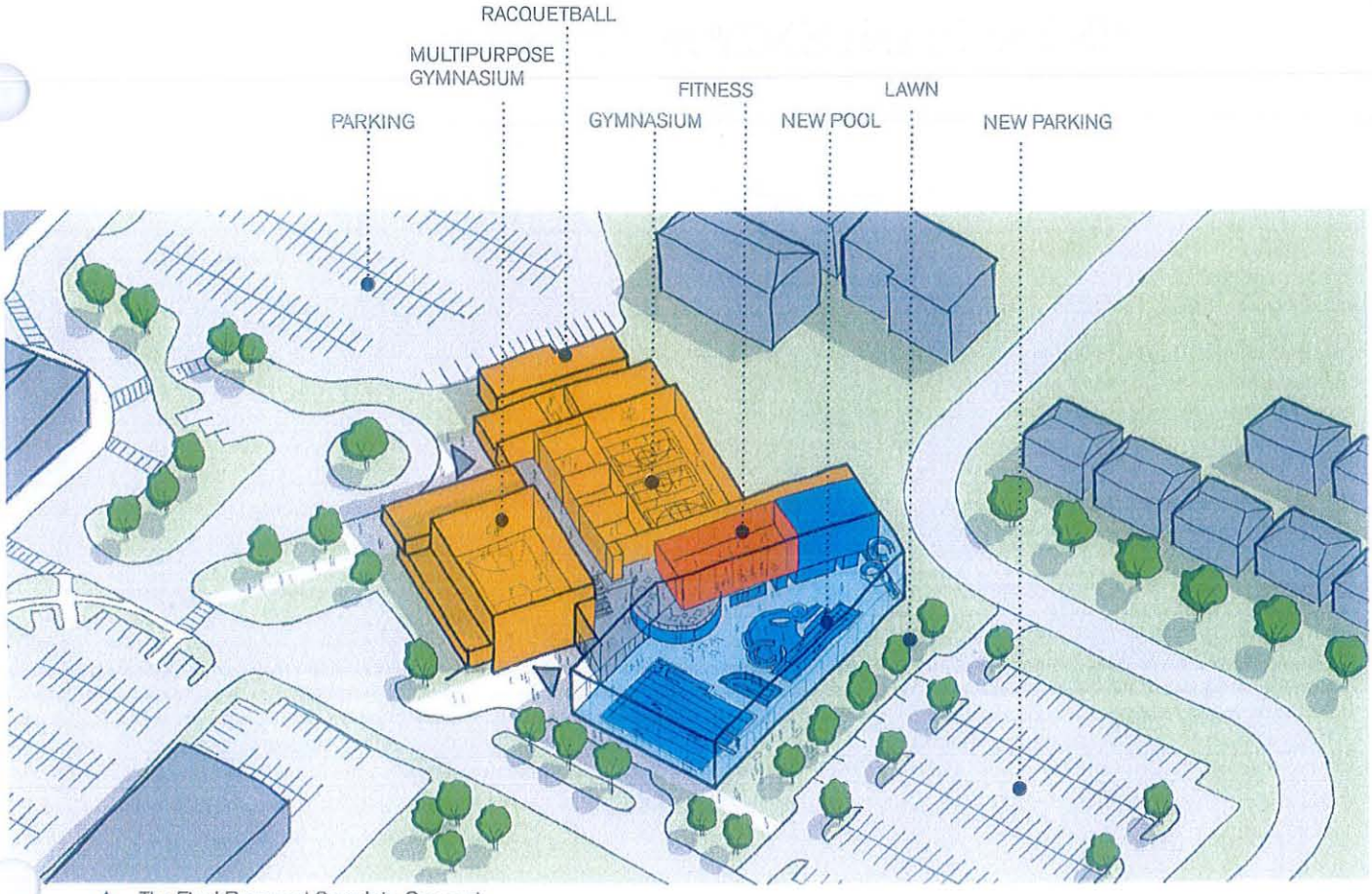
CAPITAL COSTING ANALYSIS

It is anticipated that the complete project costs will be approximately $45.5 million based on a Preliminary Class D Estimate conducted in February 2019. This estimate includes typical contingencies that are reflective of the early stage of the project development and assumes a construction start in the year 2020. The following identifies three proposed project phases and its associated project costs.

Phase 1: New Pool + Fitness Centre	~$38,400,000
Phase 2: Convert existing pool into Gymnasium + Multi-purpose	~$5,500,000
Phase 3: Renovate multi-purpose auditorium	~$1,500,000
Total	**~$45,400,000**

NEXT STEPS

The objective of the feasibility process was to produce a building program and concept options that have been guided by public input, tested by careful analysis and are programmatically, functionally and financially supportable. The information contained within this report can be used to make key decisions for the future progression of this project and should be used as the basis for the commencement of schematic design.



▲ The Final Proposed Complete Concept

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Item 18.1

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: Council authorize the fee structure and placement of storage Container at Klahani Park for the Salmon Arm Pickleball Club, as set out in the letter from Darby Boyd dated May 1, 2019.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

  Opposed:

  - ☐ Harrison
  - ☐ Cannon
  - ☐ Eliason
  - ☐ Flynn
  - ☐ Lavery
  - ☐ Lindgren
  - ☐ Wallace Richmond

salmon arm recreation

City of Salmon Arm
Box 40
500 2nd Avenue NE
Salmon Arm BC V1E 4N2

May 1, 2019

Attention: City of Salmon Arm Council

Dear Councillors:

We are writing to outline an amended agreement with Salmon Arm Pickleball Club. After the inaugural season for the Club we collected feedback from the Club and members of the general public. Based on this feedback and discussions with the Club, the Shuswap Recreation Society is recommending the following fees and benefits:

- Annual playing fees of $25 per player. Based on reduced membership numbers (approximately 65) this will equate to an annual amount of $1,625;
- Exclusive playing privileges on 3 of the 6 public courts from 9:00 am to 12:00 noon on Monday to Friday from May 1 to September 30;
- Exclusive playing privileges on 3 of the 6 public courts from 5:00 pm to dusk on Monday to Friday evenings from May 1 to September 30;
- The Club will ensure that there will be one empty court available at all times during their scheduled times to ensure public access;
- The placement of a storage container at the Klahanie site for the storage of Club equipment for the maintenance of the courts subject to conditions as established by the CSA;
- Exclusive playing privileges on the public courts for one weekend each season for the purposes of hosting a tournament;
- We will provide one free room rental per season for the Club for a meeting;

We believe that the increase in exclusive the times combined with the availability of public courts at all times provides a balance between organized play through the Club and drop in availability for the general public. The Club has expressed the benefit of additional times will allow their Club to spread out the programming of specific times for their different levels of players (i.e. Men's/Ladies time, etc.).

Please do not hesitate to contact us should you have any questions regarding the items outlined in this letter.

Yours truly,

Darby Boyd

General Manager
Shuswap Recreation Society
Salmon Arm BC

2600 - 10TH AVENUE NE
SALMON ARM, BC V1E 2S4
TEL: 250-832-4044
FAX: 250-833-4656

your link to recreation

From: Darby Boyd
Sent: April-30-19 4:39 PM
To: Diana Mangold
Subject: RE: Klahani Park

Diana,
Thanks for your understanding and kind words. I am glad to hear the Club will provide several benefits as we have always expected they would. Enjoys your court time this summer.
Darby

From: Diana Mangold
Sent: April-30-19 4:34 PM
To: Darby Boyd
Subject: RE: Klahani Park

Thank you so, so much Darby. That is very fair. My husband and I are probably going to join the club this year anyway so that our money can help with the maintenance of the courts too. Money has been tight for us but we enjoy it so much that we would like to help some if we are able to. We may just pay for one of us and then the other later. But even if we do join, I still believe that it is good to have 3 courts for the public because not everyone can afford it and I believe that you guys are being more than fair and reasonable! Thank you very much!

Diana.

From: Darby Boyd
Sent: Tuesday, April 30, 2019 4:28:16 PM
To: Diana Mangold
Subject: RE: Klahani Park

Diana,
They may be confused. What we agreed to was that they must always leave one court vacant. It is inefficient and unrealistic (we can't monitor all the time) to expect players to not utilize unused courts. So we agreed that the Club members could use the 2 of the 3 public courts. However, as soon as a non-member arrives and fills the empty court, the Club players must vacate another court. If another non-member arrives then they again vacate the final court.

I understand that this will require the Club to self-manage their members, but this is an expectation for their use. We also recognize the benefit of the Club in regard to court maintenance. We will spot check compliance and stay in touch with the Club. I hope this better explains how the process should work. We will be ordering new signage to explain court usage expectations.
Darby

From: Diana Mangold
Sent: April-30-19 3:55 PM
To: Darby Boyd
Subject: Re: Klahani Park

Hi Darby. Sorry, I meant to email back right away and let you know how awesome that was that you were going to let the public still use 3 courts, I got a bit busy and haven't had much chance on my email.

I am glad that I waited however, as the Club seems to have misunderstood. My husband went to the AGM on Monday night (I had a Volunteer commitment so I couldn't go) and the Club said that they planned on using 5 Courts every week night and only leaving 1 open for the public.

I just thought that I had better let you know. Thanks for taking the time with all this, I really appreciate it.

Diana.

From: Darby Boyd
Sent: April 26, 2019 6:45 PM
To: Diana Mangold
Subject: FW: Klahani Park

Diana,

I completely understand your concerns. Actually, your idea of leaving 3 public courts available during Club times is exactly what has been proposed for this season. Although the number of times for the Club may increase, the availability of public courts will be maintained. This proposal has been discussed with the Club and our Board and seems to be the compromise that works. Please let me know if you have any further questions and concerns. I will present this compromise to Council as soon as I can get on their Agenda.

Darby

From: Diana Mangold
Sent: April 26, 2019 10:59 AM
To: Dale Berger
Subject: Klahani Park

Hi Mr. Berger.

My name is Diana and I have a big concern. My husband and I play Pickleball. We both work so we play evenings and Sunday afternoons over the winter at the Rec Centre. We play with a big group of people most times, only a few of which are Members of the Pickleball Club and seriously competitive players.

Are whole group was totally thrilled when you put in courts at Klahani Park because we would have a chance to play without it costing us money and many of us are on not making a lot of money.

Last year we were a little sad when the Club chose to take over Tuesday & Thursday nights a Klahani Park after striking a deal with the City. We didn't want to fight over it, so we changed out days, even thought Tuesdays at the Rec Centre had been the mixed players night and the year before, our same group had went to Tuesday & Thursday nights outside.

We would like to support the Club but because of our work and Volunteer schedules in the Community, many of us don't do Tournaments and can't always play so to pay to be part of the Club just makes no sense since they put the fees up.

Now things sound like they are going to get much worse because the Club is talking about keeping all six of the Courts at Klahani to themselves every week night.

That would mean that my husband and I and many of the less competitive players would not be able to play at all unless we play the Club $5 each per time. So there would go our affordable play time.

I find it very sad that they might be able to do this in a Public Park.

I would have no qualms if they used half of the Courts for the Club and left the Public with three Courts, but to take all the Courts seems downright unfair!

My husband and I do tons of Community Volunteer work and are usually busy on weekends with that, so we would be totally not able to play Pickleball all summer without paying.

I understand the reasons why you and the Club have a deal, but could you not limit them to having control over only three Courts unless they are having Tournament?

Thank you for hearing me and I truly hope that you will consider letting the public use three of the six courts.

Yours truly,

Diana Mangold.

10. CORRESPONDENCE

2. D. Boyd, General Manager, Shuswap Recreation Society - letter dated May 23, 2018 - Salmon Arm Pickleball Club

D. Boyd explained the fee structure for the Pickleball Court rental and was available to answer questions from Council.

0252-2018

Moved: Councillor Flynn
Seconded: Councillor Wallace Richmond
THAT: Council authorize the fee structure and placement of storage container at Klahani Park for the Salmon Arm Pickleball Club as set out in D. Boyd's correspondence dated May 23, 2018.

CARRIED UNANIMOUSLY

May 23, 2018

Item 10.2 - Additional Information
Salmon Arm Pickleball Club

Dear Mayor Cooper and Councillors,

I have heard that there is a plan to have all 6 of the pickleball courts at Klahani Park reserved for certain times during the day and evening for those that have paid an $85.00 fee. There is currently a sign at the park that clearly states that the courts are "public use only; no fees required". There are people of all ages that use these courts, and I think there will be many (especially families with children) who will not be able to afford this fee.

The Salmon Arm Parks and Recreation Master Plan from 2012 talks about Klahani Park being designated "Community-Athletic", and that the vision for the park is to "enhance outdoor experiences for a variety of users". I feel that it is not fair that the community members who currently use the courts for free will now be denied access, unless they pay the fee. I feel this is creating an exclusive and elitist atmosphere in what is meant to be a public park. We should be trying to be more inclusive and encouraging more community members to become physically active, not making it more unreachable for them.

Please reconsider this decision and keep all 6 pickleball courts open to everybody. If the plan is still to go ahead, then at least make it so that only 3 of the courts are for "exclusive" use, and 3 are left for free public use at all times. Another thought may be to add pickleball lines to the tennis courts near McGuire Lake, to give people more options of where to play.

Thank you,

Rachel Richardson

(250)253-2152

RECEIVED
MAY 2 5 2018
CITY OF SALMON ARM

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Item 21.1

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: Development Variance Permit No. VP-496 be authorized for issuance for Lot 15, Section 12, Township 20, Range 10, W6M, KDYD, Plan EPP71301, which will vary Zoning Bylaw No. 2303 as follows:

1. Section 4.12.1 (a) Fences and Retaining Walls - increase the maximum permitted combined height of a retaining wall and fence from 2.0 m to 4.12 m.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

TO: His Worship Mayor Harrison and Members of Council

FROM: Director of Development Services

DATE: April 25, 2019

SUBJECT: Development Variance Permit Application No. VP-496
Legal: Lot 15, Section 12, Township 20, Range 10, W6M, KDYD, Plan EPP71301
Civic Address: 2171 – 14 Avenue SE
Owner: D. Gunn & R. Cross
Applicant / Agent: R. Heyde

MOTION FOR CONSIDERATION

THAT: Development Variance Permit No. VP-496 be authorized for issuance for Lot 15, Section 12, Township 20, Range 10, W6M, KDYD, Plan EPP71301, which will vary Zoning Bylaw No. 2303 as follows:

1. Section 4.12.1 (a) Fences and Retaining Walls - increase the maximum permitted combined height of a retaining wall and fence from 2.0 m to 4.12 m

STAFF RECOMMENDATION

THAT: The motion for consideration be adopted.

PROPOSAL

The subject property is located at 2171 – 14 Avenue SE which is located in a new subdivision adjacent to Hillcrest Elementary School (Appendix 1 & 2). The proposal is to build a retaining wall along the north and west property lines (Appendix 3). The applicant is requesting a variance to increase the maximum combined height of a retaining wall in conjunction with a fence from 2.0 m to 4.12 m as per the elevation plan provided by the applicant (Appendix 4). Site photos are attached as Appendix 5

BACKGROUND

The subject property is designated Low Density Residential in the City's Official Community Plan (OCP) and zoned R-8 Residential Suite Zone in the City's Zoning Bylaw. The house and landscaping is under construction on the property and the request for the variance is to create a level backyard.

The lots along 14 Avenue SE slope from southeast to northwest. It is the northwest corner where the height of the retaining wall and fence will be the greatest; the height of the wall will be 3.05 m and the fence on the top of the wall will be an additional 1.07 m, for a total of 4.12 m. The wall will begin at grade at the northeast corner and increase in height until it reaches the highest point (4.12 m) at the northwest corner. The wall will then extend to the south towards the 14th Avenue and decrease in height until it reaches grade (Appendix 3).

The retaining wall is going to built out of 30"x30"x60" concrete blocks with drainage behind and the fencing on the top will be a metal mesh fencing.

STAFF COMMENTS

Fire Department
No response to date.

Building Department
Building permit required complete with structural or geotechnical engineers involvement

Engineering Department
No Engineering Concerns

Planning Department
The applicant is requesting a variance to Section 4.12.3 of the Zoning Bylaw. The Zoning Bylaw permits a maximum combined height of 2.0 m for a retaining wall and fence in all rear and interior side yards in residential zones.

In this situation, the applicant is requesting a variance from the maximum combined height of a retaining wall and fence from 2.0 m to 4.12 m to be able to create a level backyard. As the natural slope of the property is from the southeast to the northwest (Appendix 6), the retaining wall will gradually increase in height until it reaches the maximum height at the northwest corner. Including a fence on top of the wall will lessen the aesthetic impact of a 3.0 m retaining wall; and, more importantly the fence will provide a safety measure to lessen the fall hazard.

Being that the property backs onto the Hillcrest School and there is a buffer of vegetation between the wall and the school, the wall will have little to no aesthetic impact to school. Because the road (14th Avenue) slopes from east to west, the neighbouring property on the east has a retaining wall and a wire mesh fence already built. The retaining wall blocks and fence will be same as the ones used on the property to the east as shown in the site photos (Appendix 5). The property adjacent to the west is currently vacant but will likely need a retaining wall to achieve a more level backyard. Thus, the proposal fits well with neighbouring properties and provides stability to the natural slope from southeast to northwest.

Due to the topography of Salmon Arm, there are many residential neighbourhoods built on steep slopes and construction of retaining walls is a common approach to creating level backyards in residential neighbourhoods such as this. Although OCP Policy 8.3.22 suggests minimizing cut, fill and retaining walls on hillside areas, as well as the preparation of grading plans prior to servicing and construction, this is the first retaining wall / fence variance application for this neighbourhood and the neighbouring property to the east was able to achieve a level backyard, not going over the maximum permitted height of 2.0 m.

CONCLUSION

Although the applicant is asking for over double the maximum permitted height of 2.0 m of a combined wall and fence, staff feel that it will have little aesthetic impact to neighbouring properties and is a justified request due to the topography and site conditions.

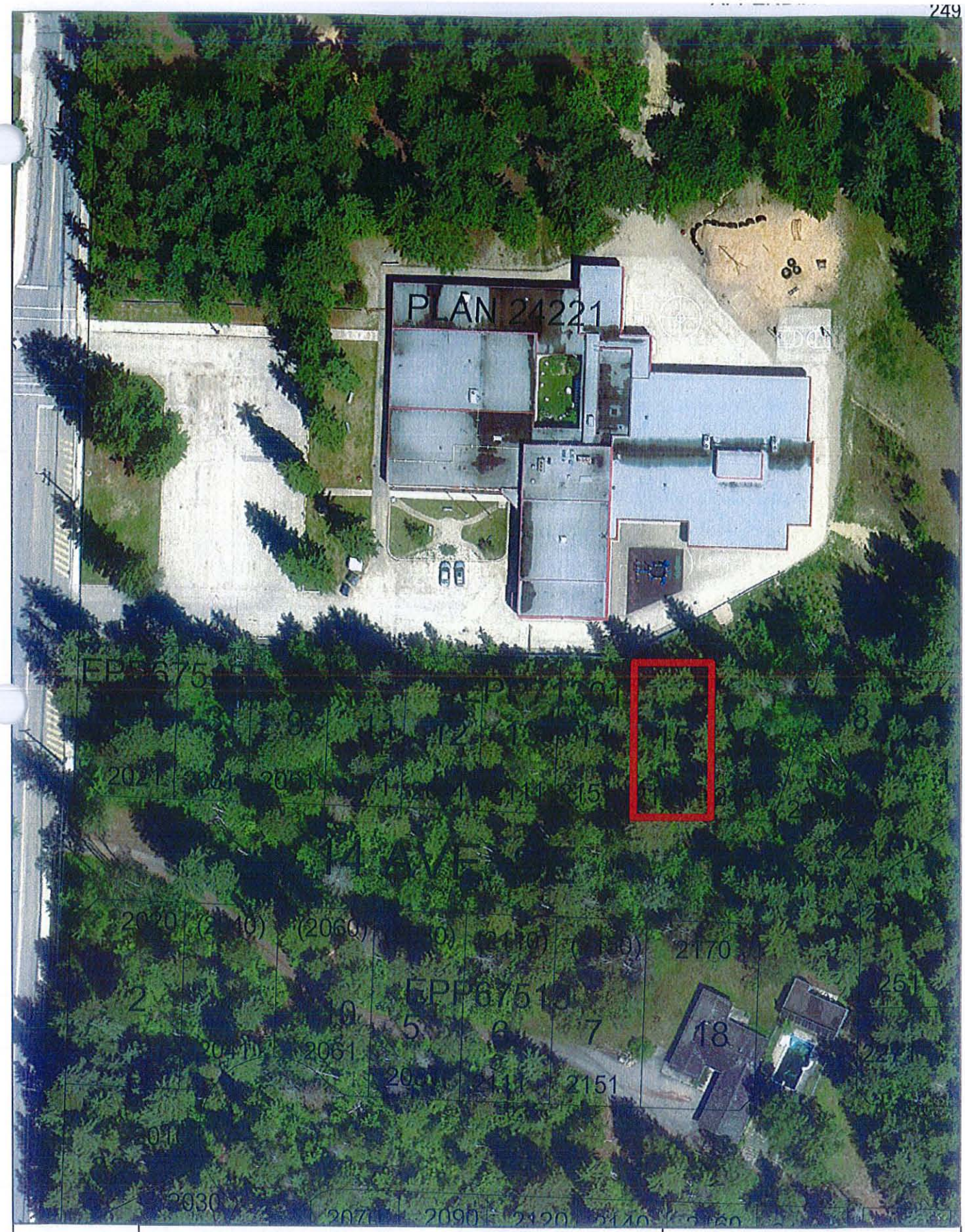
Denise Ackerman
Planner, Development Services Department

Kevin Pearson, MCIP,RPP
Director of Development Services

N

0 25 50 100 150 200 Meters

Subject Parcel



N

0 10 20 40 60 80 Meters

Subject Parcel

BROWNE JOHNSON Land Surveyors

BRITISH COLUMBIA AND CANADA LANDS
Box 362, Salmon Arm, B.C. VIE 4N5
250-832-9701 | office@brownejohnson.com

BC LAND SURVEYOR'S BUILDING LOCATION CERTIFICATE

To: Heydewerk Homes,
c/o Rudy Heyde,
3702 Southview Road,
Tappen, BC V0E 2X1

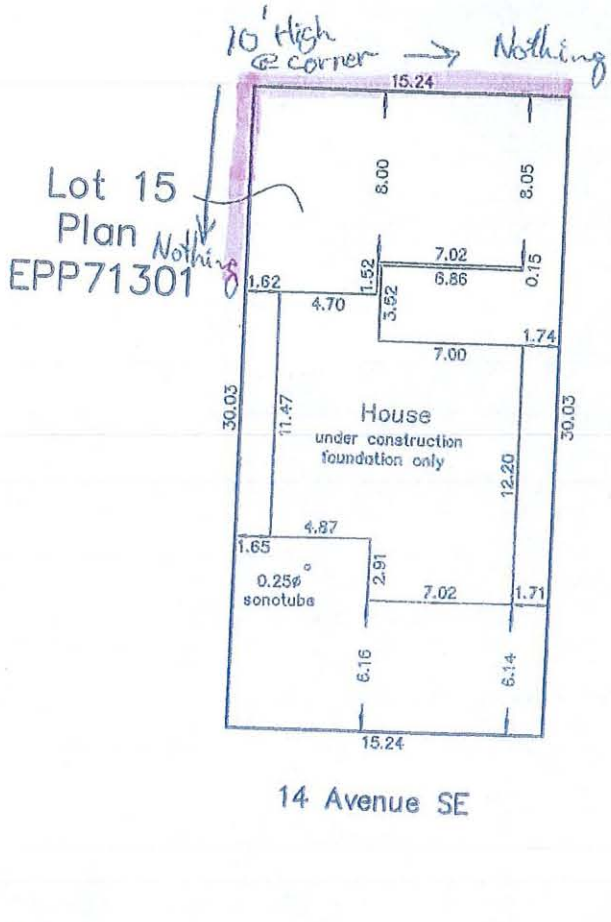
Your File:

Re: Lot 15, Section 12, Township 20, Range 10, W6M, KDYD, Plan EPP71301

Parcel Identifier (PID): 030-112-044

Civic Address: 2171 14 Avenue SE

List of documents registered on title which may affect the location of improvements:
Covenant CA5746787
Building Scheme CA5923962



Scale 1: 250

5 0 5 10 15 20 25

All distances are in metres.

Dimensions derived from Plan EPP71301

Offsets from property line to building are measured from the foundation.

The signatory accepts no responsibility or liability for any damages that may be suffered by a third party as a result of any decisions made, or actions taken based on this document.

This plan was prepared for inspection purposes and is for the exclusive use of our client. This document shows the relative location of the surveyed structures and features with respect to the boundaries of the parcel described above. This document shall not be used to define property lines or property corners.

This building location certificate has been prepared in accordance with the Professional Reference Manual and is certified correct this 13th day of December , 2017.

Nicole Bird GIMSQW

Digitally signed by Nicole Bird GIMSQW
Date: 2017.12.19 15:53:27 -08'00'

BCLS

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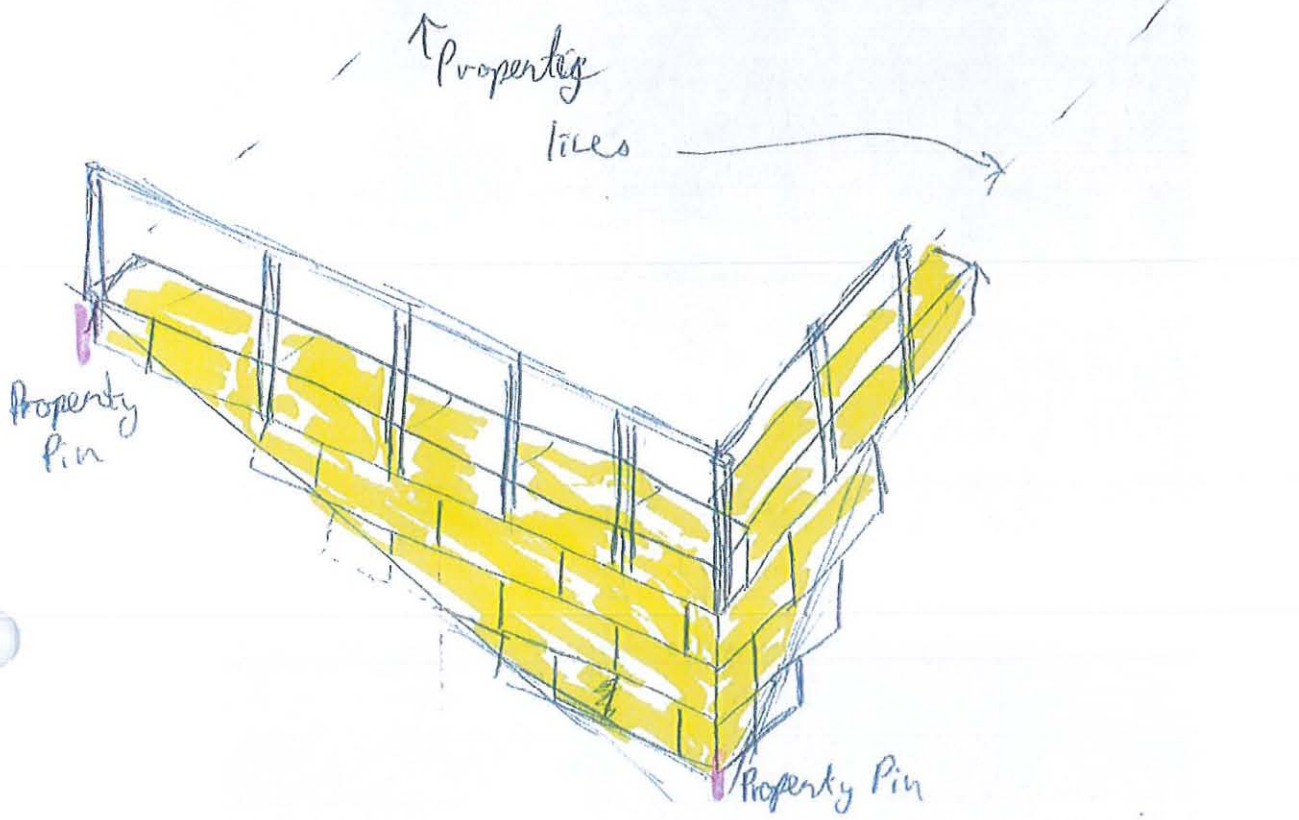
THIS DOCUMENT IS NOT VALID UNLESS ORIGINALLY | DIGITALLY SIGNED.

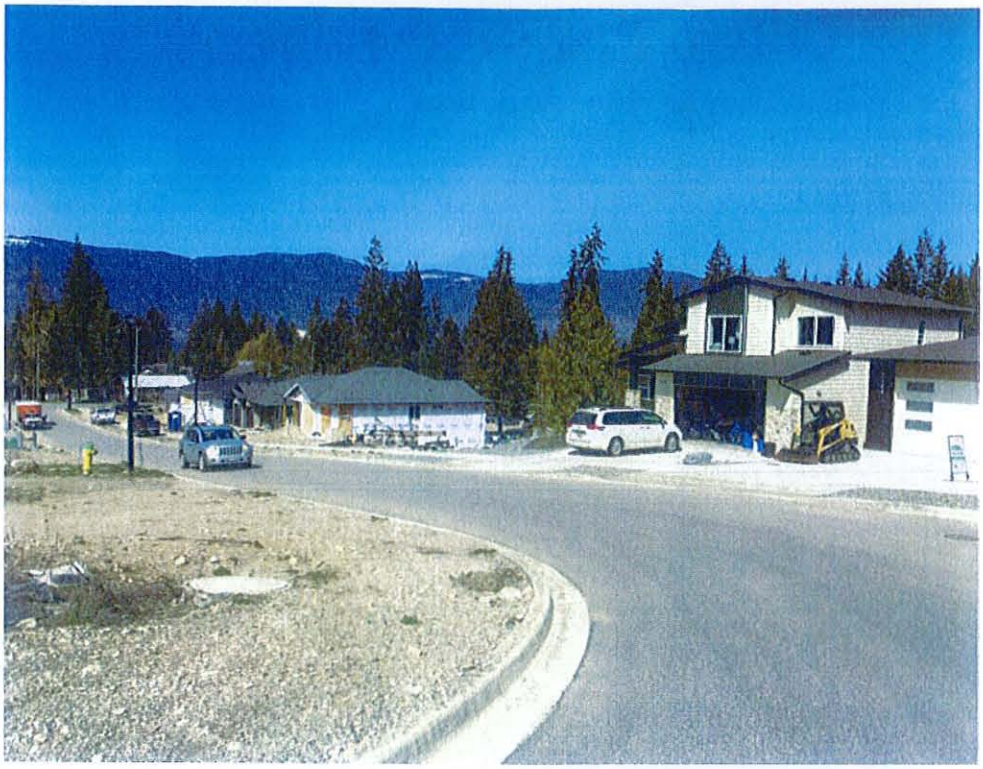
Our File: 690-17 Fb: 691-17.raw

New house @
2171 - 14th Ave SE.



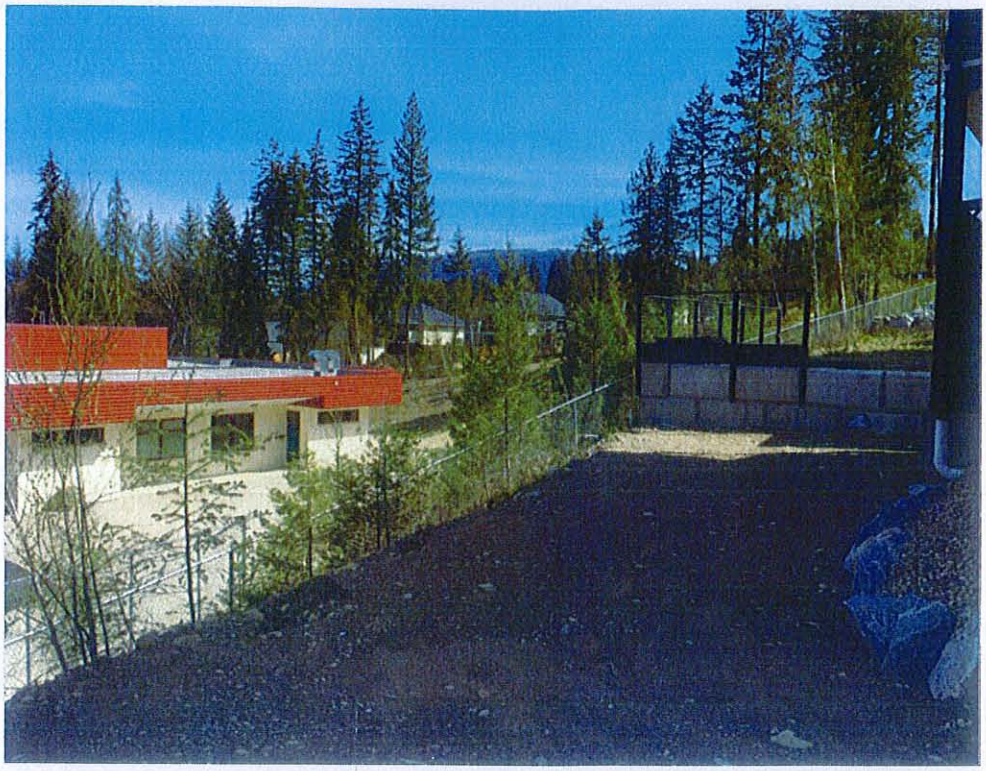
30" x 30" x 60" Concrete blocks
w/ drainage behind.

4x4 Treated and stained Posts
Metal Mesh fencing.



View looking west down 14th Avenue SE towards 20th Street SE

View looking south at the rear of the house (subject property on the right)



View of the backyard and neighbouring property to the east

View looking northeast

PLAN 24221
14 AVE
EPP67515
N
0 10 20 40 60 80
Meters
Subject Parcel

CITY OF SALMON ARM
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Council of the City of Salmon Arm will hold a Public Hearing in the **Council Chambers at City Hall,** 500 – 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, May 13, 2019 at 7:00 p.m.**

1. **Proposed Amendment to Zoning Bylaw No 2303:**

   Proposed Rezoning Lot 10, Section 36, Township 20, Range 10, W6M, KDYD, Plan 31502 from R-1 Single Family Residential Zone to R-8 Residential Suite Zone.

   Civic Address: 1230 – 52 Avenue NE

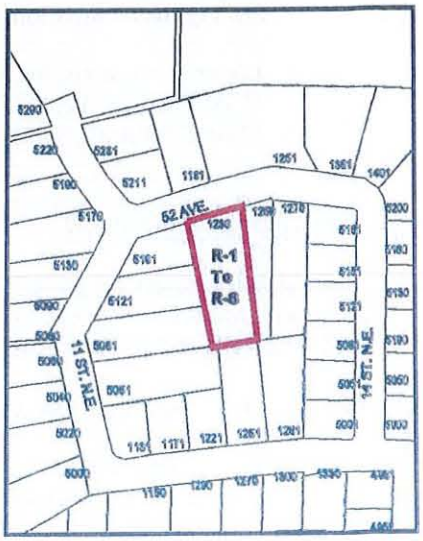
   Location: West of Lakeshore Road NE in Raven Subdivision

   Present Use: Single family dwelling

   Proposed Use: Single family dwelling with a secondary suite

   Owner/Applicant: Brown, C & D/ Browne Johnson Land Surveyors

   Reference: ZON-1147/ Bylaw No. 4334



The file for the proposed bylaws is available for inspection between the hours of 8:30 a.m. and 4:00 p.m., Monday through Friday, excluding holidays from April 30 to May 13, 2019, both inclusive, in the office of the Corporate Officer at City Hall, 500 - 2 Avenue NE.

Those who deem their interest affected by the proposed bylaw are urged to review the file available in the Development Services Department (or telephone 250-803-4021) to obtain the facts of the proposal prior to the Public Hearing.

Erin Jackson, Director of Corporate Services

May 1 and 8, 2019

CITY OF
SALMONARM

To: His Worship Mayor Harrison and Members of Council

Date: April 8, 2019

Subject: Zoning Bylaw Amendment Application No. 1147

Legal: Lot 10, Section 35, Township 20, Range 10, W6M, KDYD, Plan 31502
Civic Address: 1230 – 52 Avenue NE
Owner/Applicant: Brown, C. & D. / Browne Johnson Land Surveyors

MOTION FOR CONSIDERATION

THAT: a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 10, Section 35, Township 20, Range 10, W6M, KDYD, Plan 31502 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone);

AND THAT: Final reading of the zoning amendment bylaw be withheld subject to:

1. **Registration of Section 219 *Land Title Act* covenant(s) registered on title ensuring a *detached suite* is not permitted; and**

2. **Confirmation that the proposed *secondary suite* in the existing single family dwelling meets Zoning Bylaw and BC Building Code requirements.**

STAFF RECOMMENDATION

THAT: The motion for consideration be adopted.

PROPOSAL

The subject parcel is located at 1230 – 52 Avenue NE (Appendix 1 and 2) and is under subdivision application (SUB-18.27) to create one new lot and a remainder. A proposed sketch plan of the subdivision (Appendix 3) has been provided. The proposal is to rezone the parcel from R-1 (Single Family Residential) to R-8 (Residential Suite) to permit the development a *secondary suite* on each of the proposed parcels.

BACKGROUND – SECONDARY SUITES

The parcel is designated Low Density Residential in the City's Official Community Plan (OCP), and zoned Single Family Residential (R-1) in the Zoning Bylaw (Appendix 4 & 5). The subject parcel is located in the "Raven" residential neighbourhood, largely comprised of R-1 zoned parcels containing single family dwellings. There are currently four R-8 zoned parcels within the proximity of the subject parcel, including the parcel directly to the east.

The subject parcel was recently before Council related to a variance application (VP-493) which was approved including a reduced panhandle width at a point adjacent the southeast corner of the existing house. The property is approximately 0.259 ha in size, and it is intended that the existing single family dwelling will be retained on the Remainder Lot, while a new lot will be created as shown in the attached sketch plan (Appendix 3). Site photos are attached as Appendix 6.

Policy 8.3.25 of the OCP provides for the consideration of secondary suites in all Residential (High, Medium, and Low) designated areas via a rezoning application, subject to compliance with the Zoning Bylaw and the BC Building Code. Based on parcel area, the subject property has potential to meet the conditions for the development of a *detached suite*, including sufficient space for additional off-street parking stalls.

COMMENTS

Engineering Department

No concerns with rezoning. Comments provided with SUB-18.27 and VP-493.

Building Department

BC Building Code requirements must be met to construct a *secondary suite*.

Fire Department

No concerns.

Planning Department

In response to the concerns of neighbours noted during the variance application process, the applicant has offered to restrict future development through a covenant registered on title eliminating the option of a detached suite included in the motion for consideration. This measure has been suggested as a measure to limit potential impacts on neighbouring properties.

In relation to the existing house, during the variance application process staff became aware of an existing secondary suite within the existing single family dwelling without any record of a Building Permit. Confirmation will be required that the secondary suite in the existing single family dwelling meets BC Building Code requirements, included in the motion for consideration as is standard practice with such applications.

The proposed R-8 zoning of the subject parcel is consistent with the OCP and is therefore supported by staff. Any new development will require a building permit and will be subject to applicable Development Cost Charges, as well as meeting Zoning Bylaw and BC Building Code requirements.

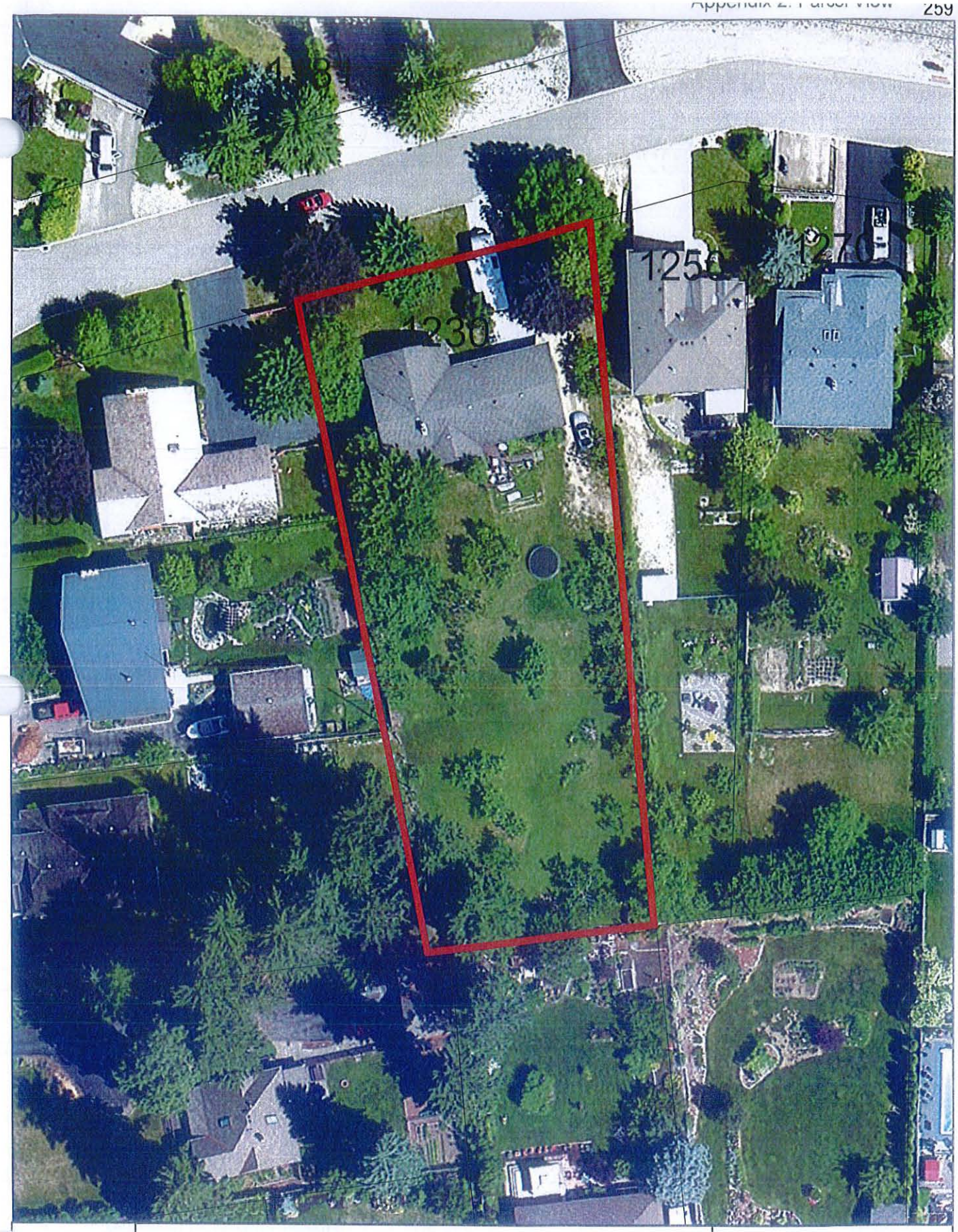
Prepared by: Chris Larson, MCP
Planning and Development Officer

Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services

N

0 45 90 180 270 360 Meters

Subject Parcel



N

0 5 10 20 30 40 Meters

Subject Parcel

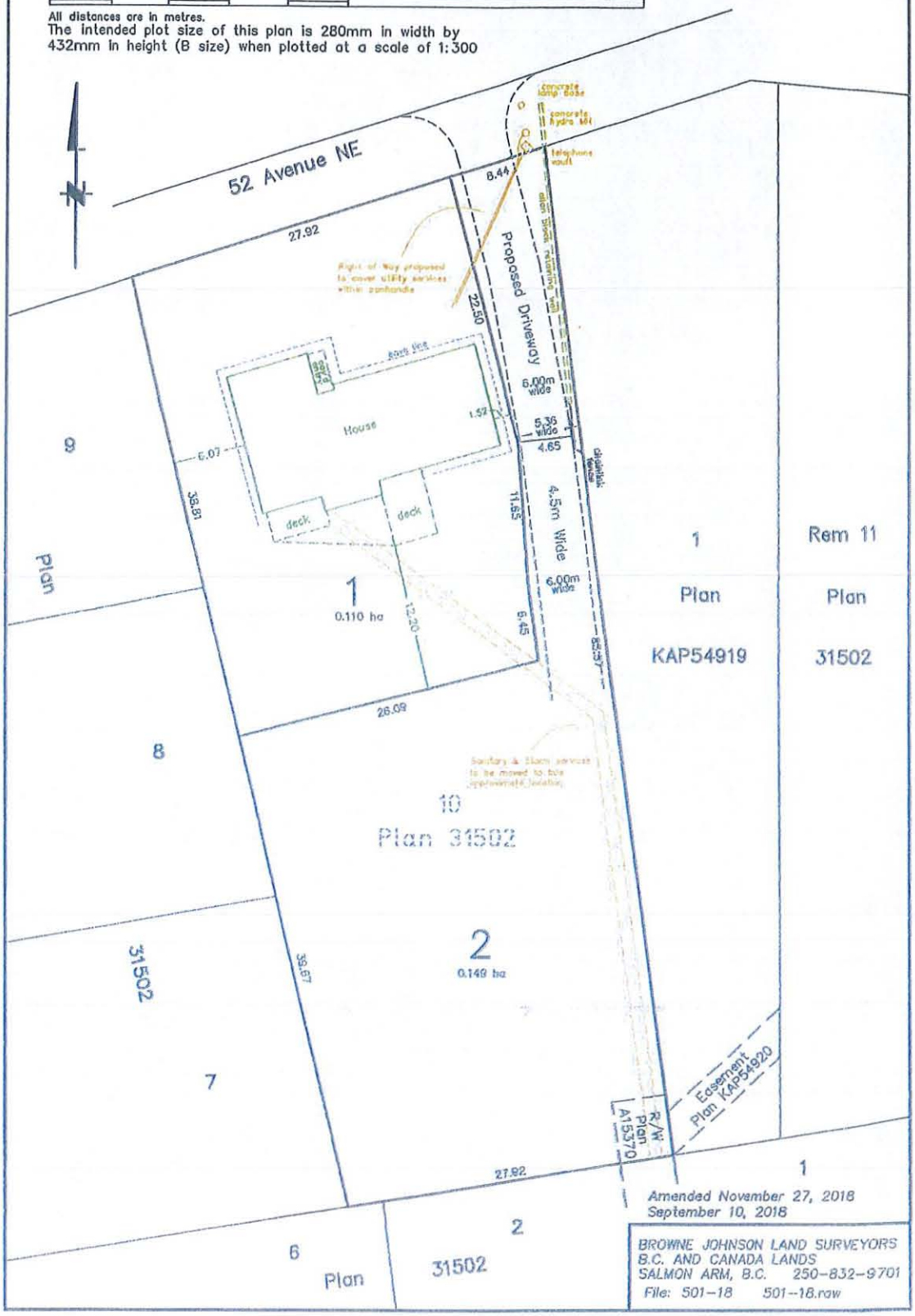
Sketch Plan of Proposed Subdivision of Lot 10, Sec 35, Tp 20, R 10, W6M, KDYD, Plan 31502

Scale 1:300

BCGS 82L.084

25 0 25

All distances are in metres.
The intended plot size of this plan is 280mm in width by 432mm in height (B size) when plotted at a scale of 1:300



Amended November 27, 2018
September 10, 2018

BROWNE JOHNSON LAND SURVEYORS
B.C. AND CANADA LANDS
SALMON ARM, B.C. 250-832-9701
File: 501-18 501-18.raw

N

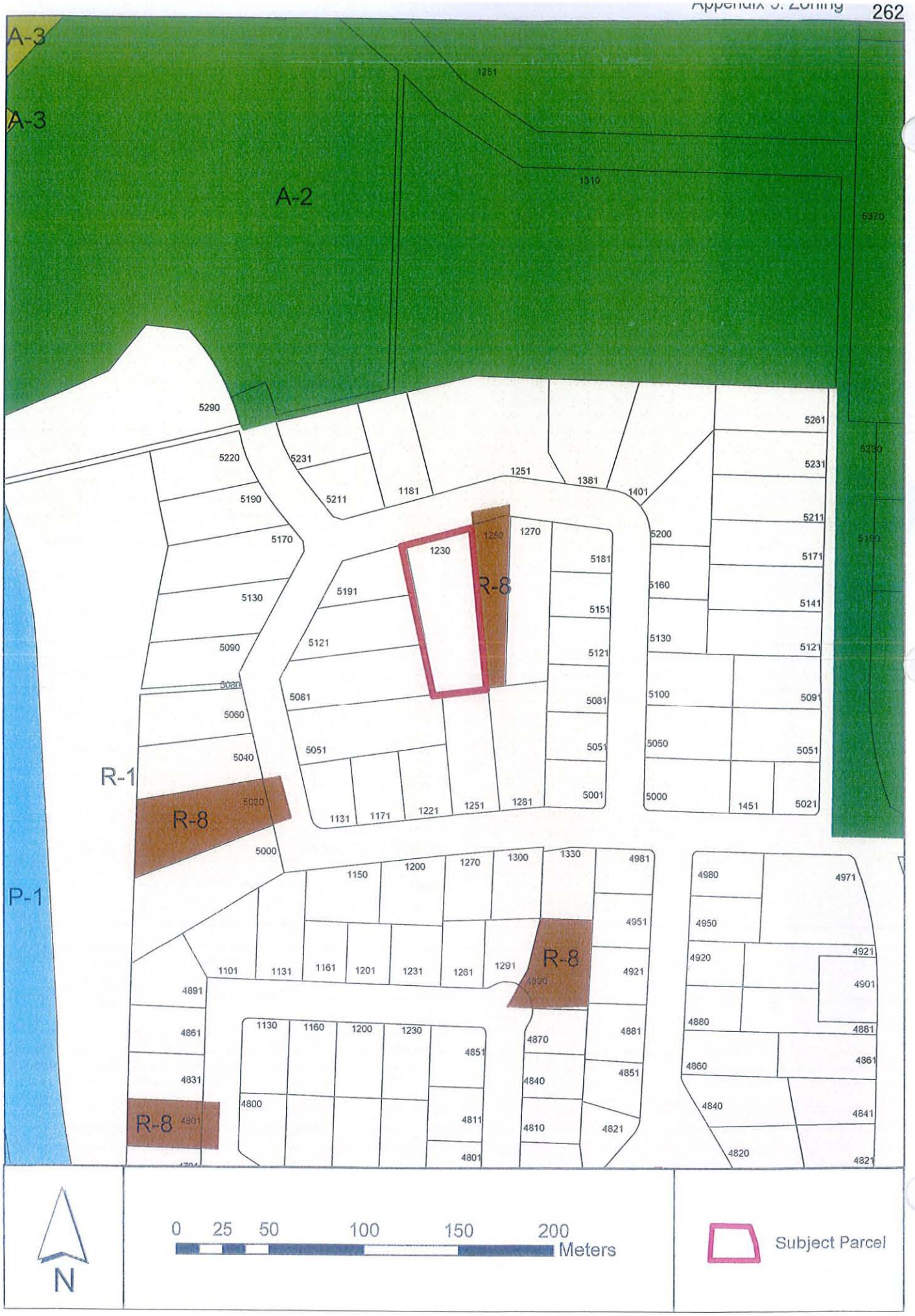
0 10 20 40 60 80 Meters

Acreage Reserve

Low Density Residential

Park

Subject Parcel


A-3
A-3
A-2
R-1
R-8
R-8
R-8
R-8
P-1
N
0 25 50 100 150 200
Meters
Subject Parcel

View southwest of subject parcel from 52 Avenue NE.

View southeast of subject parcel from 52 Avenue NE.

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CITY OF SALMON ARM
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Council of the City of Salmon Arm will hold a Public Hearing in the **Council Chambers at City Hall,** 500 – 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, May 13, 2019 at 7:00 p.m.**

2) Proposed Amendment to Zoning Bylaw No 2303:

Proposed Rezoning Lot 2, Section 12, Township 20, Range 10, W6M, KDYD, Plan 19098 from R-1 Single Family Residential Zone to R-8 Residential Suite Zone.

Civic Address: 1441 – 20 Avenue SE

Location: West of the intersection 20 Avenue SE and 15 Street SE

Present Use: Single family dwelling

Proposed Use: Single family dwelling with a secondary suite

Owner / Applicant: 0815605 BC Ltd.

Reference: ZON-1149/ Bylaw No. 4335

The file for the proposed bylaws is available for inspection between the hours of 8:30 a.m. and 4:00 p.m., Monday through Friday, excluding holidays from April 30 to May 13, 2019, both inclusive, in the office of the Corporate Officer at City Hall, 500 - 2 Avenue NE.

Those who deem their interest affected by the proposed bylaw are urged to review the file available in the Development Services Department (or telephone 250-803-4021) to obtain the facts of the proposal prior to the Public Hearing.

Erin Jackson, Director of Corporate Services

May 1 and 8, 2019

CITY OF
SALMONARM

To: His Worship Mayor Harrison and Members of Council

Date: April 16, 2019

Subject: Zoning Bylaw Amendment Application No. 1149

Legal:	Lot 2, Section 12, Township 20, Range 10, W6M, KDYD, Plan 19098
Civic:	1441 – 20 Avenue SE
Owner:	0815605 BC Ltd.
Applicant:	Raspberry, W.

MOTION FOR CONSIDERATION

THAT: a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 2, Section 12, Township 20, Range 10, W6M, KDYD, Plan 19098 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone).

STAFF RECOMMENDATION

THAT: The motion for consideration be adopted.

PROPOSAL

The subject parcel is located at 1441 - 20 Avenue SE (Appendix 1 and 2), is approximately 1.5 acres (6081 square metres) in area, and contains an existing single family dwelling. The proposal is to rezone the parcel from R-1 (Single Family Residential) to R-8 (Residential Suite) to permit the future construction and use of a *secondary suite*. Although there are no detailed plans at this time, the lot is large enough to accommodate either a *secondary suite* or a *detached suite*.

BACKGROUND

The subject parcel is designated Low Density Residential in the City's Official Community Plan (OCP) and zoned R-1 (Single Family Residential) in the Zoning Bylaw (Appendix 3 & 4).

The subject parcel is located in an area largely comprised of R-1 and A-2 zoned parcels containing single family dwellings, and has future subdivision potential (an old pre-plan involving the lot to the east and a recent concept for a 7-lot bare land strata subdivision are attached as Appendix 5). There are presently 18 R-8 zoned parcels within the vicinity of the subject parcel. The properties located along the south side of 20 Avenue SE are in the Rural Area and ALR, with A-2 zoning that allows for secondary suites.

Site photos are attached as Appendix 6.

Secondary Suites

Policy 8.3.25 of the OCP provides for the consideration of secondary suites in all Residential designated areas via a rezoning application, subject to compliance with the Zoning Bylaw and the BC Building Code. Based on parcel area and width, the subject property has potential to easily meet the conditions for the development of a *secondary suite* (or *detached suite*), including sufficient space for an additional off-street parking stall.

COMMENTS

Engineering Department

No objections to the proposed rezoning. Comments attached as Appendix 7.

Building Department

BC Building Code will apply. A Building Permit application will be required to create a secondary suite.

Fire Department

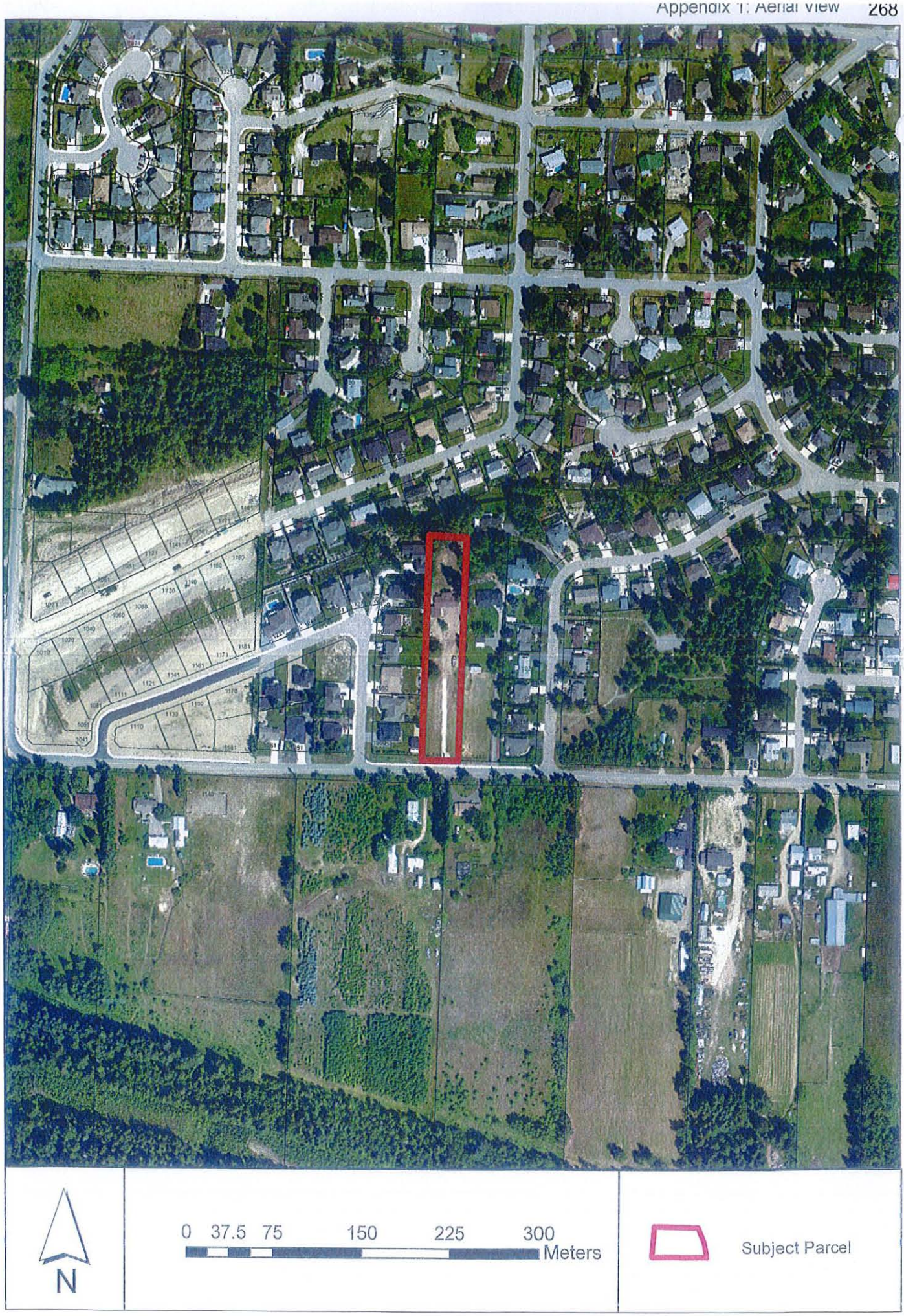
No concerns.

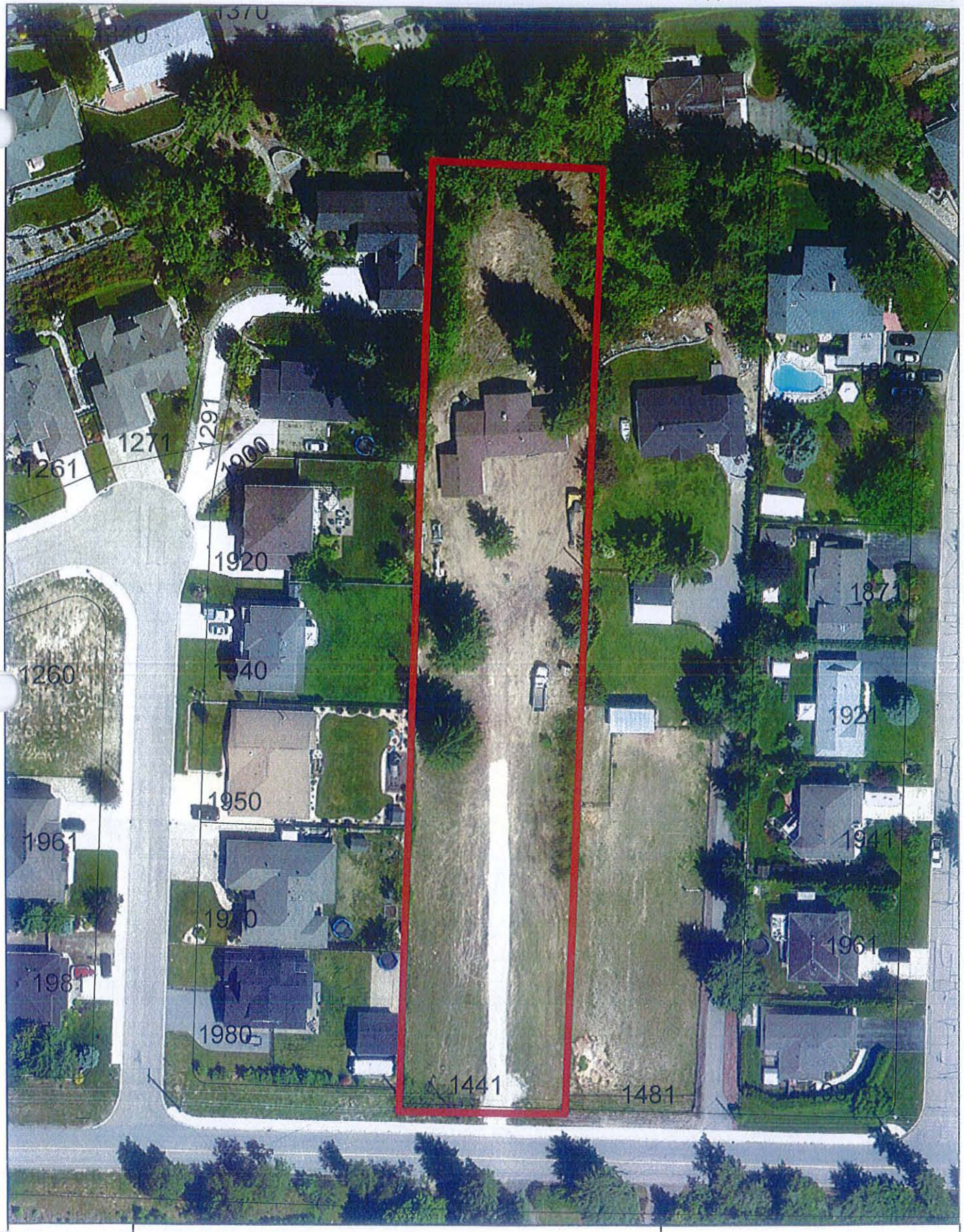
Planning Department

The proposed R-8 zoning of the subject parcel is consistent with the OCP and is therefore supported by staff. The large subject parcel is well suited to R-8 development and has more than sufficient area to meet all R-8 Zone requirements, including the provision of onsite parking. Any development of a secondary suite would require a building permit and will be subject to meeting Zoning Bylaw and BC Building Code requirements.

Prepared by: Chris Larson, MCP
Planner

Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services


N
0 37.5 75 150 225 300
Meters
Subject Parcel



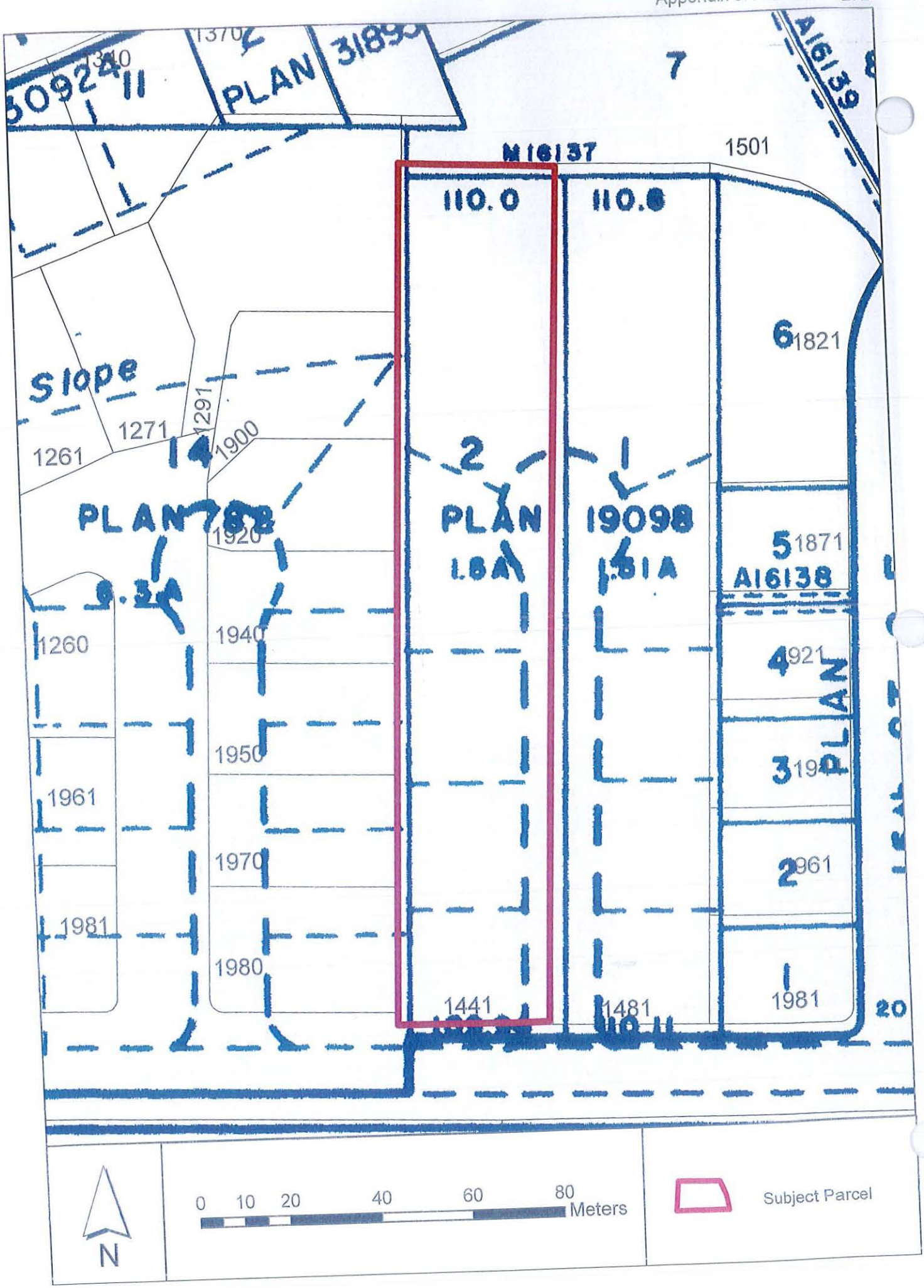
N

0 10 20 40 60 80 Meters

Subject Parcel

N
0 20 40 80 120 160
Meters
Subject Parcel
Low Density Residential
Acreage Reserve
Park

R-8
R-1
R-7
P-1
A-3
A-2
N
0 37.5 75 150 225 300
Meters
Subject Parcel

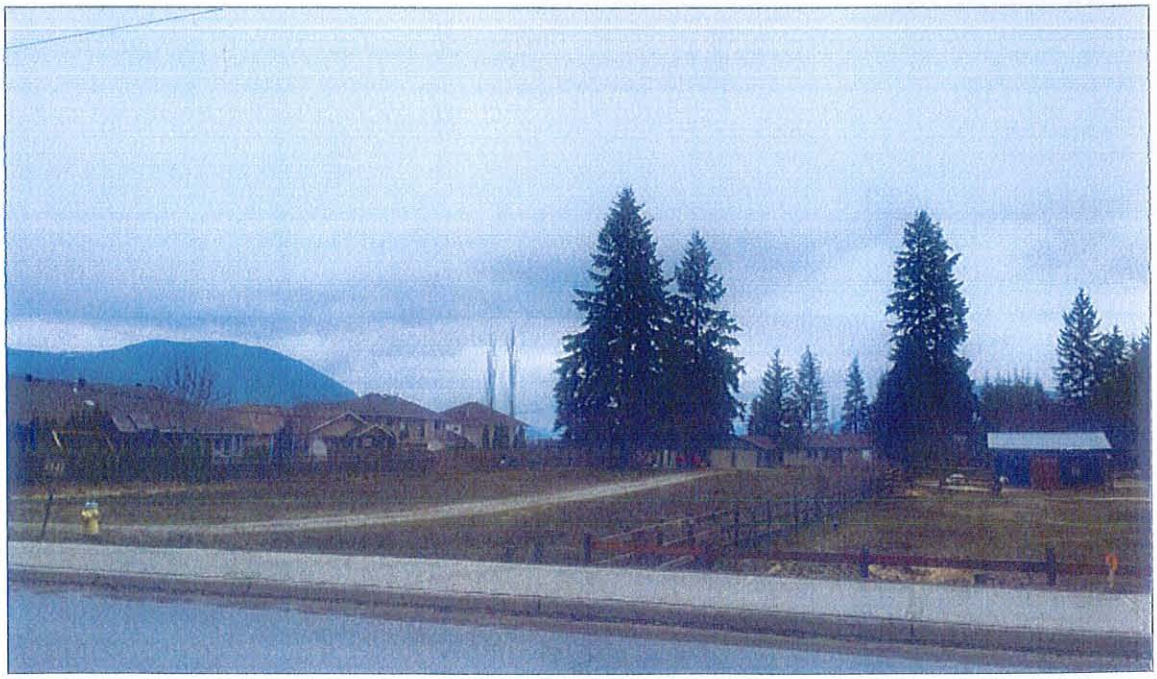


N

0 10 20 40 60 80 Meters

Subject Parcel

View of subject parcel looking north from 20 Avenue SE.



View of subject parcel looking north-west from 20 Avenue SE.

CITY OF
SALMON ARM

DEVELOPMENT SERVICES DEPARTMENT
Box 40, 500 - 2nd Avenue NE, Salmon Arm, BC, V1E 4N2
Phone: 250-803-4021 FAX: 250-803-4041

TO:

DIRECTOR OF DEVELOPMENT SERVICES (Kevin)
PLANNING AND DEVELOPMENT OFFICER (Jon)
PLANNING AND DEVELOPMENT OFFICER (Wes)
PLANNING AND DEVELOPMENT OFFICER (Chris)
MANAGER OF PERMITS & LICENSING (Maurice)
FIRE DEPARTMENT (Brad)
ENGINEERING & PUBLIC WORKS DEPARTMENT (Rob, Jenn & Shelly)
BC HYDRO, via email utilities group
FORTISBC, via email utilities group
TELUS, via email utilities group
SHAW CABLESYSTEMS, via email utilities group

REFERRAL:

DATE:	March 4, 2019
OWNER:	**0816605 BC Ltd.**, 941 Harbourfront Drive NE, Salmon Arm, BC V1E 3L4
APPLICANT:	**Owner(s)**
SUBJECT:	**ZONING AMENDMENT APPLICATION FILE NO. ZON-1149**
LEGAL:	Lot 2, Section 12, Township 20, Range 10, W6M KDYD, Plan 19098
CIVIC:	**1441 – 20 Avenue SE**

Please provide comments on the attached Zoning Amendment Application at your earliest opportunity.

OCP Designation:	LR (Low Density Residential)
OCP Designation Requested:	n/a
Development Permit Area:	Environmentally Sensitive Riparian Areas
Current Zoning:	R-1 (Single Family Residential Zone)
Requested Zoning:	R-8 (Residential Suite Zone)
ALR:	No
Previous Files:	n/a
Associated File:	n/a

Thank you.

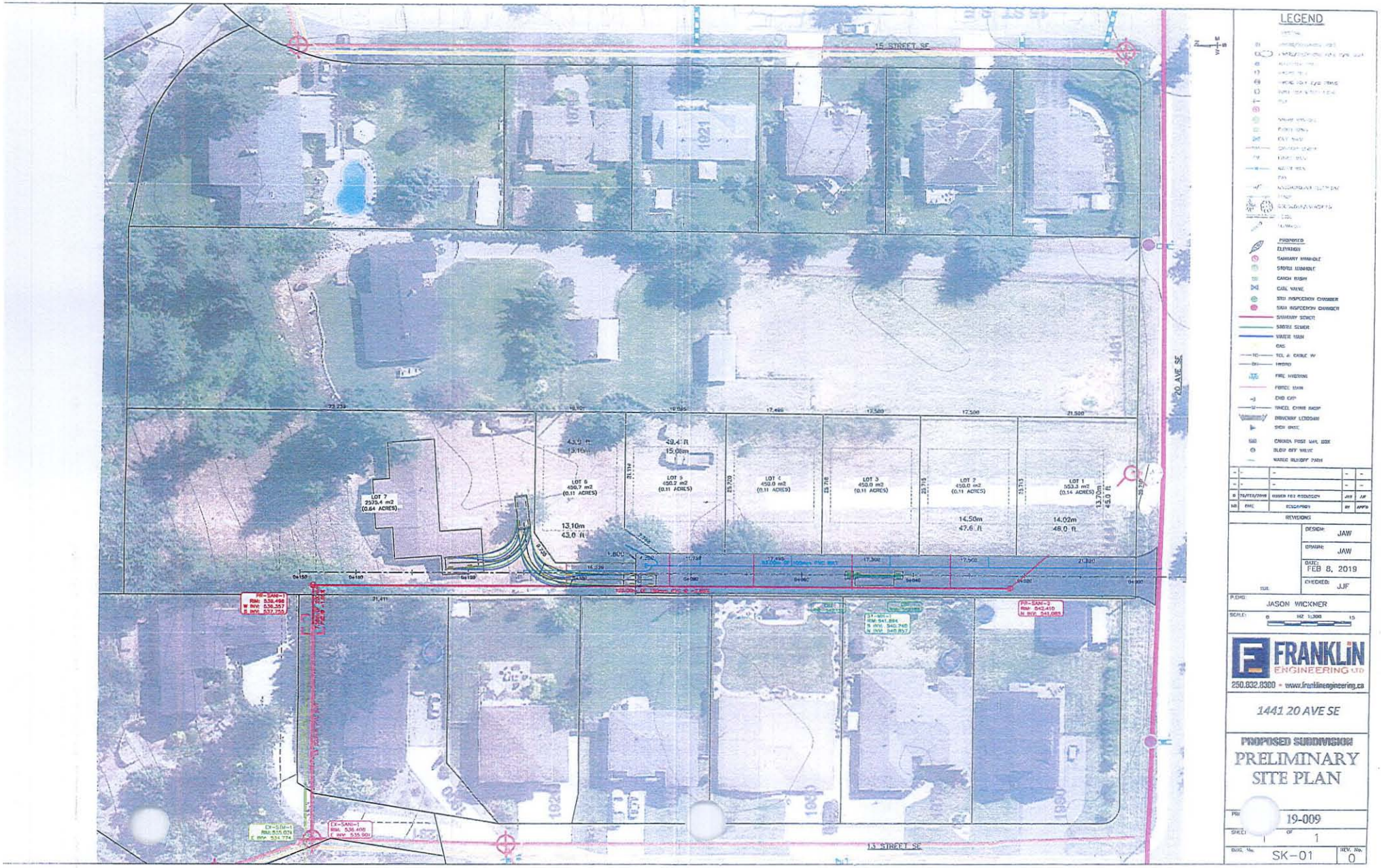
Kevin Pearson, MCIP, RPP
Director of Development Services

COMMENTS for ZON-1149:

NO ENGINEERING CONCERNS.
AT BP STAGE OWNER WILL BE REQUIRED TO UPGRADE WATER SERVICE TO 1" (CURRENTLY ½") & INSTALL WATER METER IN A PIT AT PROPERTY LINE.

SIGNATURE:

DATE: 13/03/19


15 STREET SE
13 STREET SE
20 AVE SE
LOT 7
2575.4 m2
(0.64 ACRES)
LOT 6
450.7 m2
(0.11 ACRES)
LOT 5
450.2 m2
(0.11 ACRES)
LOT 4
450.0 m2
(0.11 ACRES)
LOT 3
450.0 m2
(0.11 ACRES)
LOT 2
450.0 m2
(0.11 ACRES)
LOT 1
553.3 m2
(0.14 ACRES)
13.10m
43.0 ft
14.50m
47.6 ft
14.02m
46.0 ft
LEGEND
PROPOSED
ELEVATION
SANITARY MANHOLE
STORM MANHOLE
CATCH BASIN
CURB VALVE
STORM INSPECTION CHAMBER
SANITARY INSPECTION CHAMBER
SANITARY SEWER
STORM SEWER
WATER MAIN
GAS
TEL & CABLE TV
HYDRO
FIRE HYDRANT
FENCE MAIN
END CAP
TRACEL CHAIN BASIN
DRIVEWAY LOCATION
SIGN BASE
CANADA POST MAIL BOX
BLOCK OFF VALVE
WATER RUNOFF PATH
REVISIONS
DESIGN: JAW
DRAWN: JAW
DATE: FEB 8, 2019
CHECKED: JJF
P.ENG: JASON WICKMER
SCALE: 1:300
FRANKLIN ENGINEERING LTD
250.832.8300 • www.franklinengineering.ca
1441 20 AVE SE
PROPOSED SUBDIVISION
PRELIMINARY SITE PLAN
19-009
SHEET 1 OF 1
SK-01
REV. No. 0

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CITY OF SALMON ARM
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Council of the City of Salmon Arm will hold a Public Hearing in the **Council Chambers at City Hall,** 500 – 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, May 13, 2019 at 7:00 p.m.**

3) Proposed Amendment to Zoning Bylaw No 2303:

District of Salmon Arm Zoning Bylaw No. 2303 is hereby amended as follows:

1. Section 9.3 - Add the defined terms *Assisted Living Housing* and *Dining Area* to the list of Permitted Uses in the R-4 - Medium Density Residential Zone and renumber the balance of Section 9.3 accordingly;

2. Section 9.11 - Add a new Section 9.11.3 which would state: Notwithstanding Section 9.11.1, the maximum *density* in the R-4 *Zone* may be increased to a maximum of 50 *dwelling units* per hectare (20.2 units per acre) for the provision of *Assisted Living Housing;*

3. Section 10.3 - Add the defined terms *Assisted Living Housing* and *Dining Area* to the list of Permitted Uses in the R-5 - High Density Residential Zone and renumber the balance of Section 10.3 accordingly; and

4. Section 10.11 - Add a new Section 10.11.3 which would state: Notwithstanding Section 10.11.1, the maximum *density* in the R-5 *Zone* may be increased to a maximum of 130 *dwelling units* per hectare (52.6 units per acre) for the provision of *Assisted Living Housing*.

Owner / Applicant: City of Salmon Arm

Reference: ZON-1150/ Bylaw No. 4336

The file for the proposed bylaws is available for inspection between the hours of 8:30 a.m. and 4:00 p.m., Monday through Friday, excluding holidays from April 30 to May 13, 2019, both inclusive, in the office of the Corporate Officer at City Hall, 500 - 2 Avenue NE.

Those who deem their interest affected by the proposed bylaw are urged to review the file available in the Development Services Department (or telephone 250-803-4021) to obtain the facts of the proposal prior to the Public Hearing.

Erin Jackson, Director of Corporate Services

May 1 and 8, 2019

CITY OF
SALMONARM

To: His Worship Mayor Harrison and Members of Council

From: Development Services Department

Date: April 10, 2019

Subject: Zoning Amendment Application No. 1150

MOTION FOR CONSIDERATION

THAT: A bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 as follows:

1. **Section 9.3 - Add the defined terms *Assisted Living Housing* and *Dining Area* to the list of Permitted Uses in the R-4 - Medium Density Residential Zone and renumber the balance of Section 9.3 accordingly; and**

2. **Section 9.11 - Add a new Section 9.11.3 which would state:**
   Notwithstanding Section 9.11.1, the maximum *density* in the R-4 *Zone* may be increased to a maximum of 50 *dwelling units* per hectare (20.2 units per acre) for the provision of *Assisted Living Housing*.

AND THAT: A bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 as follows:

1. **Section 10.3 - Add the defined terms *Assisted Living Housing* and *Dining Area* to the list of Permitted Uses in the R-5 - High Density Residential Zone and renumber the balance of Section 10.3 accordingly; and**

2. **Section 10.11 - Add a new Section 10.11.3 which would state:**
   Notwithstanding Section 10.11.1, the maximum *density* in the R-5 *Zone* may be increased to a maximum of 130 *dwelling units* per hectare (52.6 units per acre) for the provision of *Assisted Living Housing*.

STAFF RECOMMENDATION

That the motion for consideration be adopted.

PROPOSAL

The purpose of this application is to add the existing defined terms "*Assisted Living Housing*" and "*Dining Area*" as permitted uses to the R-4 Medium Density and R-5 High Density Residential Zones in order to broaden the range of housing options within these two zones. The current R-4 and R-5 zone regulations are attached (Appendix 1 & 2) for reference. The proposed text amendments are supported by the Official Community Plan (OCP) Urban Residential Objectives and Policies. OCP and zoning maps of high and medium density areas are attached (Appendix 3 & 4).

Recently, CMHA were approved funding from BC Housing for a proposed approximately 70 units of affordable rental housing for families, seniors and people with disabilities at 250 5th Avenue South West. These units meet the definition of *multiple family housing* permitted in the R-5 zone. BC Housing is currently exploring the opportunity to build approximately 40 additional units with on-site supports on the same property. If this Zoning Bylaw Amendment is adopted by City Council, these additional units would be permitted at this site (please see cover letters and fact sheet attached as Appendix 8).

BACKGROUND

The land use *assisted living housing* was adopted into the Zoning Bylaw in June 2002. The use was included in the first Comprehensive Development (CD) Zone in the City for the "Piccadilly Terrace" Development located at 810 - 10 Street SW (ZON-727). Since that time, three other CD zones (CD-2, CD-4, and CD-14 provided as Appendix 5) have been created for *assisted living housing* developments: Lakeside Manor, Lander's Lodge and Andover Terrace (locations identified on map attached as Appendix 6, with site photos attached as Appendix 7).

When the first assisted living housing development was proposed in the City, the Provincial government had been initiated a trend of privatizing various types of residential care facilities. In response, staff created the *assisted living housing* land use definition with the primary intention for it to be consistent with Provincial guidelines while fitting within the Medium and High Density Residential Land Use designated areas of the OCP.

A second intention was to provide some flexibility with the use and definition by referring to both private and public care facilities. Up until the *assisted living housing* use was adopted, a residential care facility was only permitted within the Institutional P-3 zone under the Zoning Bylaw's definition of *rest home*.

Italicized terms are defined in the Zoning Bylaw within Section 2. *Assisted Living Housing* is defined in Section 2 of the Zoning Bylaw. As a component of a zoning bylaw, this broad definition addresses land use and does not have any associated background requirements for tenants nor does it address any socio-economic conditions.

Assisted Living Housing means:

> housing intended for both independent and semi-independent living in the form of either *congregate housing*, *dwelling units*, *sleeping units*, or any combination thereof, within which is provided for the exclusive use of the occupants, their families and guests, daily common meal preparation using commercial cooking facilities, ***dining area*** and laundry facilities. *Assisted living housing* may or may not accommodate health services such as nursing care, home support, rehabilitative and transportation services.

Nested within the above, the provision of a *dining area* is a required amenity in an assisted living housing development; in 2002 this provision was consistent with Interior Health's minimum standards for a commercial kitchen and dining area.

Dining Area is defined as:

> a common area allocated exclusively for dining purposes of sufficient size to accommodate all of the residents of an assisted living housing complex, which has not less than 1.4 square metres of floor area per unit.

Over the years, staff has intended on proposing to add *assisted living housing* as an outright permitted use in the R-4 and R-5 zones. However, the CD zoning method ended up being a convenient and practical way to evaluate and tailor each of the 4 CD zones specifically to the particular property under consideration, with specialized setbacks, site coverage, buildings heights, and site characteristics. The commonality with all four CDs is the inclusion of *assisted living housing* as a permitted use, a minimum parking ratio of 1 stall / 3 units, and density bonusing.

COMMENTS

Engineering Department

No Engineering concerns.

Fire Department

No Fire Department concerns.

Building Department

No concerns with rezoning.

Planning Department

This proposal involves text amendments to add the permitted uses to all R-4 and R-5 zoned parcels of land within the City. Currently, there is land with R-4 and R-5 zoning throughout the central residential area of the city (there are also currently 3 R-4 Zoned parcels in Canoe). These zones align with the Medium and High Density Residential Development areas designated by the OCP, thus development within these areas is subject to a Development Permit application to ensure that proposals meet the Residential Development Permit Area form and character guidelines.

Official Community Plan

In terms of general OCP policies, the Growth Management and Social Services policies both consider *assisted living housing*.

Under the topic of Growth Management, OCP policy 4.4.12 states that the City will continue to improve community services and quality of life through a range of actions including support continued cooperation in the provision of community facilities (e.g. community care, assisted living facilities). Under the OCP's Social Services Policies, 15.3.20 encourages the City to work in a cooperative and supportive capacity with federal, provincial, and non-profit service providers, while 15.3.22 recognizes that social issues may include affordable and accessible housing.

This proposal affects lands within the Medium and High Density Residential Development areas designated by the OCP. Generally speaking, these are lands in the core residential area of the city mostly south of the TCH corridor, but also affecting areas around the uptown commercial node and within Canoe. In terms of the OCP policies most relevant to residential lands and *assisted living housing*, the Urban Residential Objectives listed under Section 8.2 of the OCP are stated as to:

> *8.2.1 Provide opportunities for a variety of housing types and densities in appropriate locations to accommodate diverse lifestyles and needs.*
>
> *8.2.2 Encourage and support affordable and special needs housing, including options for the community's diverse populations*
>
> *8.2.3 Encourage residential development the will support strong neighbourhoods in compact communities.*

Furthermore, OCP policies 8.3.9 and 8.3.11 provide density provisions for *Assisted Living Housing* on Medium and High Density Residential lands: up to 80 units per hectare of *Assisted Living Housing* are permitted within Medium Density areas, while up to 200 units of *Assisted Living Housing* per hectare are permitted within High Density areas. Staff are not suggesting a corresponding amendment to the R-4 and R-5 zone densities to match this provision, rather that *Assisted Living Housing* be afforded the same density bonus provisions already in place in those zones as described in the Motion for Consideration.

To achieve the higher densities for *Assisted Living Housing* envisioned by the OCP, staff suggest that a CD zone and associated Zoning application process would be the best procedure to carefully consider such densities with respect to the specific sites under application. This aligns with the procedure followed in the past for the current CD zones including the *Assisted Living Housing* use.

The proposed addition of uses to the R-4 and R-5 zones is consistent with OCP Policy. The same policies have been considered favourable to City staff and Council when supporting the comprehensive development zoning for the various existing *Assisted Living Housing* developments, which allow the use.

Assisted Living Housing Zoning

Assisted Living Housing and *Dining Area* are both defined land uses that have been included in the Zoning Bylaw since 2002. As envisioned by the OCP, it has been the intent of staff to include these uses in the corresponding R-4 and R-5 zones for some time.

The general approach towards proposals involving these uses up until this time has been to incorporate these uses into custom Comprehensive Development (CD) zones, with 4 such CD zones permitting *Assisted Living Housing* (staff note that additional forms of assisted living housing also currently exists on Institutionally zoned lands). Given the various specific site considerations involved in such developments, this approach has worked well, however staff feel that a more inclusive approach would be supportive given the context of the current housing market.

Restriction by Definition

A range of residential uses are presently permitted in the R-4 and R-5 zones including *duplexes* (only R-4), *triplexes* and *multiple family dwellings*. Given that *Assisted Living Housing* is not presently listed as a permitted use in either R-4 or R-5, as a defined term in the Zoning Bylaw it is restricted from these zones despite likely having a potentially similar form and character to the permitted residential uses.

The following residential uses and definitions of the Zoning Bylaw are provided to illustrate how these residential uses in the current R-4 and R-5 zones are regulated and restricted:

> ***BOARDING HOME*** *means a residential occupancy which is the operator's residence, in which the operator supplies, for a fee, lodging and may supply meals, for not more than eight [8] boarders, exclusive of the operator and immediate family. Lodging is limited to sleeping units with no cooking facilities. The operator may not provide meals to persons other than the boarders. The boarders are intended to be independent persons who do not require care.*
>
> ***DUPLEX*** *means any building divided into two dwelling units.*
>
> ***MULTIPLE FAMILY DWELLING*** *means any building consisting of four or more dwelling units.*
>
> ***ROOMING HOUSE*** *means a building of residential occupancy (as defined by the B.C. Building Code) in which the operator supplies, for a fee, lodging and may supply meals, for up to 12 boarders. Lodging is limited to sleeping units with no cooking facilities. The operator may not provide meals to persons other than the boarders. The boarders are intended to be independent persons who do not require care. A dwelling unit for the operator is permitted as an accessory use within the rooming house building. The property owner or operator must reside on-site.*
>
> ***TRIPLEX*** *means any building divided into three dwelling units.*

Considering the above definitions, it can be seen that *Assisted Living Housing* is a complimentary residential use that may further serve the needs of the community, aligned with the existing permitted uses of residential lands in the R-4 and R-5 zones.

Development Permit

All of the parcels currently zoned R-4 and R-5 are included within the Residential Development Permit Area of the OCP. This Development Permit Area as described within the OCP provides form and character guidelines for development. Any significant redevelopment or future development within current R-4 and R-5 zones resulting from this proposed zoning amendment would require submission of a Development Permit Application to ensure these guidelines are met.

CONCLUSION

The proposed addition of the uses to the R-4 and R-5 zones is consistent with the OCP and is therefore supported by staff. This proposal will further enable supportive residential uses within existing residential areas of the City in closest proximity to existing services.

Chris Larson, MCP
Planning and Development Officer

Kevin Pearson, MCIP, RPP
Director of Development Services

SECTION 9 - R-4 - MEDIUM DENSITY RESIDENTIAL ZONE

Purpose

#2789 #3740 9.1 The purpose of the R-4 Zone is to provide for medium *density, multiple family* and small lot *single family* residential developments. New *multiple family* developments zoned R-4 shall be required to obtain a *Development Permit* as per the requirements of the *Official Community Plan*, and shall comply with the provisions of the ***Fire Services Act, British Columbia Building Code***, and other applicable legislation.

Regulations

9.2 On a *parcel zoned* R-4, no *building* or *structure* shall be constructed, located or altered and no plan of subdivision approved which contravenes the regulations set out in the R-4 *Zone* or those regulations contained elsewhere in this Bylaw.

Permitted Uses

9.3 The following uses and no others are permitted in the R-4 *Zone*:

.1 *bed and breakfast* in a *single family dwelling*, limited to two let rooms;
.2 *boarders*, limited to two;
#2789 .3 *boarding home*;
.4 *commercial daycare facility*;
.5 *duplexes*;
#3082 .6 *family childcare facility*;
#3082 .7 *group childcare;*
#2782 .8 *home occupation*;
.9 *multiple family dwellings*;
.10 *public use*;
.11 *public utility*;
.11 *single family dwelling*;
.12 *triplexes*;
.13 *accessory use.*

Maximum Height of Principal Buildings

9.4 The maximum *height* of *a principal buildings* shall be 10.0 metres (32.8 feet). This may be increased to 13.0 metres (42.7 ft.), via the Development Permit process, if any of the special amenity(ies) in Table 2 are provided.

Maximum Height of Accessory Buildings

9.5 The maximum *height* of an accessory *building* shall be 6.0 metres (19.7 feet).

SECTION 9 - R-4 - MEDIUM DENSITY RESIDENTIAL ZONE - CONTINUED

Maximum Parcel Coverage

#2811 9.6 The total maximum *parcel coverage* for *principal* and *accessory buildings* shall be 55% of the *parcel area*, of which 10% shall be the maximum parcel coverage for *accessory buildings*.

Minimum Parcel Area

9.7 .1 The minimum *parcel area* for a *single family dwelling* shall be 300.0 square metres (3,229.3 square feet).

.2 The minimum *parcel area* for a *duplex* shall be 600.0 square metres (6,458.6 square feet).

.3 The minimum *parcel area* for all other uses shall be 900.0 square metres (9,687.8 square feet).

Minimum Parcel Width

#3740 9.8 .1 The minimum *parcel width* shall be 30.0 metres (98.5 feet).

.2 Notwithstanding Section 9.8.1, the minimum *parcel width* for a *single family* lot shall be 10.0 metres (32.8 feet).

.3 Notwithstanding Section 9.8.1, the minimum *parcel width* for a stacked *duplex* lot shall be 14.0 metres (45.9 feet).

.4 Nothwithstanding Section 9.8.1, the minimum *parcel width* for a side-by-side *duplex* lot shall be 20.0 metres (65.6 feet)).

Minimum Setback of Principal Buildings

9.9 The minimum *setback* of *principal buildings* from the:

.1	*Front parcel line*	
	- adjacent to a *highway* shall be	5.0 metres (16.4 feet)
	- adjacent to an *access route* shall be	2.0 metres (6.6 feet)
.2	*Rear parcel line*	
	- adjacent to a *parcel zoned* R-4 shall be	3.0 metres (9.8 feet)
	- all other cases shall be	5.0 metres (16.4 feet)
.3	*Interior side parcel line*	
	- adjacent to a *parcel zoned* R-4 shall be (#3475)	1.2 metres (3.9 feet)
	- all other cases shall be	1.8 metres (5.9 feet)
.4	*Exterior side parcel line*	
	- adjacent to a *highway* shall be	5.0 metres (16.4 feet)
	- adjacent to an *access route* shall be	2.0 metres (6.6 feet)
.5	Minimum separation between residential *buildings* on the same lot of not more than one storey in height shall be	1.5 metres (4.9 feet)
.6	Minimum separation between residential *buildings* on the same lot of more than one storey in height shall be	3.0 metres (9.8 feet)

SECTION 9 - R-4 - MEDIUM DENSITY RESIDENTIAL ZONE - CONTINUED

.7 Notwithstanding Sections 9.9.2 and 9.9.3, a *principal building* on a corner *parcel* may be sited not less than 1.5 metres (4.9 feet) from the *rear parcel line* provided the combined total of the *rear* and interior *side yards* shall be not less than 6.0 metres (19.7 feet).

#2811 .8 Refer to Section 4.9 for "Special Building Setbacks" which may apply.

Minimum Setback of Accessory Buildings

9.10 The minimum *setback* of accessory *buildings* from the:

.1	*Front parcel line* shall be	5.0 metres (16.4 feet)
.2	*Rear parcel line* shall be	1.0 metre (3.3 feet)
.3	*Interior side parcel line* shall be	0.6 metre (1.9 feet)
.4	*Exterior side parcel line* shall be	5.0 metres (16.4 feet)

#2811 .5 Refer to "Pound and Animal Control Bylaw" for special setbacks which may apply.

Maximum Density

Note: The following *density* provisions are based on the *gross parcel area*. Parking requirements, *setback* requirements, road dedication, etc. have not been taken into consideration.

#2789 9.11 .1 The maximum *density* shall be a total of 40 *dwelling units* or *sleeping units* per hectare (16.2 *dwelling units* or *sleeping units* per acre).

.2 Notwithstanding Section 9.11.1, the maximum *density* in the R-4 *Zone* may be increased to a maximum of 50 *dwelling units* per hectare (20.2 units per acre) in accordance with Table 2. In Table 2, Column I sets out the special amenity to be provided and Column II sets out the added *density* assigned for the provision of each amenity.

SECTION 9 - R-4 - MEDIUM DENSITY RESIDENTIAL ZONE - CONTINUED

TABLE 2

COLUMN I SPECIAL AMENITY TO BE PROVIDED	COLUMN II ADDED DENSITY
1. Provision of each dwelling unit which caters to the disabled (e.g. wheelchair access)	▪ 2 units per hectare (0.8 units per acre)
2. Provision of *commercial daycare facility* 7 - 10 children 11 - 15 children 16 or more children	 ▪ 3 units per hectare (1.2 units per acre) ▪ 4 units per hectare (1.6 units per acre) ▪ 7 units per hectare (2.8 units per acre)
3. Provision of below *grade* or parkade type parking for at least 50% of the required off street parking	▪ 10 units per hectare (4.0 units per acre)
4. Provision of each rental *dwelling unit*	▪ 2 units per hectare (0.8 units per acre)
5. Provision of affordable rental *dwelling units* in accordance with special agreement under Section 904 (93218)	▪ 5 units per hectare (2.0 units per acre)

Maximum Floor Area Ratio

9.12 The maximum *floor area ratio* of a *single family dwelling* shall be 0.65.

Parking

9.13 Parking shall be required as per Appendix I.

SECTION 10 - R-5 - HIGH DENSITY RESIDENTIAL ZONE

Purpose

#2789 10.1 The purpose of the R-5 Zone is to provide for high *density, multiple family* residential *development* in selected locations throughout the *Municipality*. New *developments* zoned R-5 shall be required to obtain a *Development Permit* as per the requirements of the *Official Community Plan*, and shall comply with the provisions of the ***Fire Services Act, British Columbia Building Code***, and other applicable legislation.

Regulations

10.2 On a *parcel zoned* R-5, no *building* or *structure* shall be constructed, located or altered and no plan of subdivision approved which contravenes the regulations set out in the R-5 *Zone* or those regulations contained elsewhere in this Bylaw.

Permitted Uses

10.3 The following uses and no others are permitted in the R-5 *Zone:*

.1 *boarders*, limited to two;
#2789 .2 *boarding home*;
.3 *commercial daycare facility*;
#2782 .4 *home occupation*;
.5 *multiple family dwellings*;
.6 *public use*;
.7 *public utility*;
#2789 .8 *rooming house*;
#3286 .9 *triplex;*
.10 *accessory use.*

Maximum Height of Principal Building

10.4 The maximum *height* of the *principal buildings* shall be 12.0 metres (39.4 feet). This may be increased to 15.0 metres (49.2 ft.), via the Development Permit process, if any of the special amenity(ies) in Table 3 are provided.

Maximum Height of Accessory Building

10.5 The maximum *height* of an accessory *building* shall be 6.0 metres (19.7 feet).

Maximum Parcel Coverage

#2811 10.6 .1 The total maximum *parcel coverage* for *principal* and *accessory buildings* shall be 55% of the *parcel area*, of which 10% shall be the maximum parcel coverage for *accessory buildings*.

.2 The above *parcel coverage* may be increased to 70% of the *parcel area* if all requisite parking, except for visitors, is provided underground.

SECTION 10 - R-5 - HIGH DENSITY RESIDENTIAL ZONE - CONTINUED

Minimum Parcel Area

10.7 The minimum *parcel area* shall be 775.0 square metres (8,342.3 square feet).

Minimum Parcel Width

10.8 The minimum *parcel width* shall be 30.0 metres (98.5 feet).

Minimum Setback of Principal Buildings

10.9 The minimum *setback* of *buildings* from the:

.1	*Front parcel line* shall be	5.0 metres (16.4 feet)
.2	*Rear parcel line* shall be	5.0 metres (16.4 feet)
.3	*Interior side parcel line* shall be	2.4 metres (7.8 feet)
.4	*Exterior side parcel line* shall be	5.0 metres (16.4 feet)
#2811 .5	Refer to Section 4.9 for "Special Building Setbacks" which may apply.	

Minimum Setback of Accessory Buildings

10.10 The minimum *setback* of accessory *buildings* from the:

.1	*Front parcel line* shall be	5.0 metres (16.4 feet)
.2	*Rear parcel line* shall be	1.0 metre (3.3 feet)
.3	*Interior side parcel line* shall be	1.0 metre (3.3 feet)
.4	*Exterior side parcel line* shall be	5.0 metres (16.4 feet)
#2811 .5	Refer to "Pound and Animal Control Bylaw" for special setbacks which may apply.	

Maximum Density

Note: The following *density* provisions are based on the *gross parcel area.* Parking requirements, *setback* requirements, road dedication, etc. have not been taken into consideration.

#2789 10.11 .1 The maximum *density* shall be a total of 100 *dwelling units* or *sleeping units* per hectare (40.5 *dwelling units* or *sleeping units* per acre).

.2 Notwithstanding Section 10.11.1, the maximum *density* in the R-5 *Zone* may be increased to a maximum of 130 *dwelling units* per hectare (52.6 units per acre) in accordance with Table 3. In Table 3, Column I sets out the special amenity to be provided and Column II sets out the added *density* assigned for each amenity.

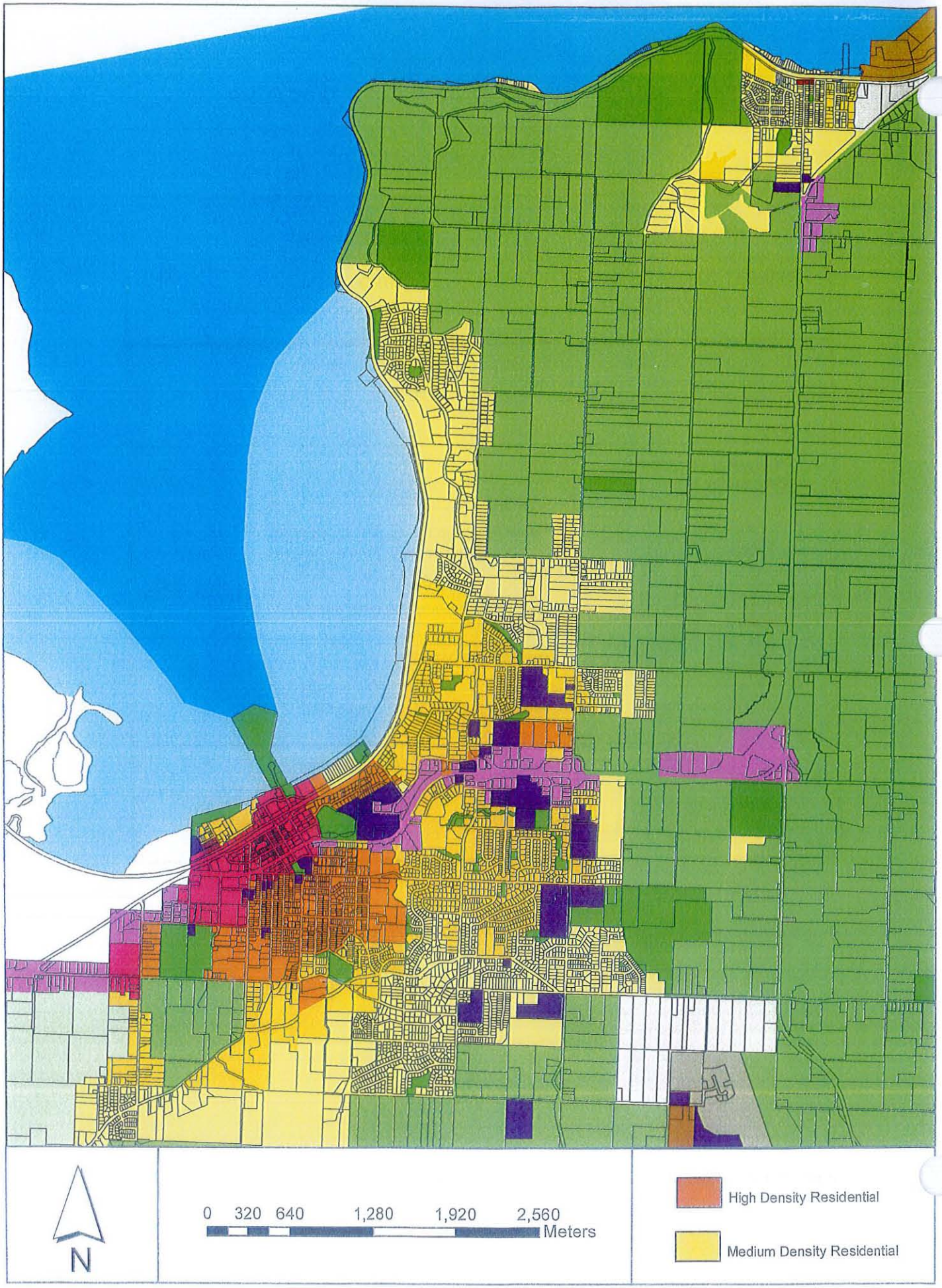
SECTION 10 - R-5 - HIGH DENSITY RESIDENTIAL ZONE - CONTINUED

TABLE 3

COLUMN I SPECIAL AMENITY TO BE PROVIDED	COLUMN II ADDED DENSITY
1. Provision of each *dwelling unit* which caters to the disabled (e.g. wheelchair access)	▪ 2 units per hectare (0.8 units per acre)
2. Provision of *commercial daycare facility* 7 - 10 children 11 - 15 children 16 or more children	 ▪ 4 units per hectare (1.6 units per acre) ▪ 6 units per hectare (2.4 units per acre) ▪ 8 units per hectare (3.2 units per acre)
3. Provision of below *grade* or parkade type parking for at least 50% of the required off street parking	▪ 10 units per hectare (4.0 units per acre)
4. Provision of each rental *dwelling unit*	▪ 2 units per hectare (0.8 units per acre)
5. Provision of affordable rental *dwelling unit* in accordance with special agreement under Section 904 (#1218)	▪ 5 units per hectare (2.0 units per acre)

Parking

10.12 Parking shall be required as per Appendix I.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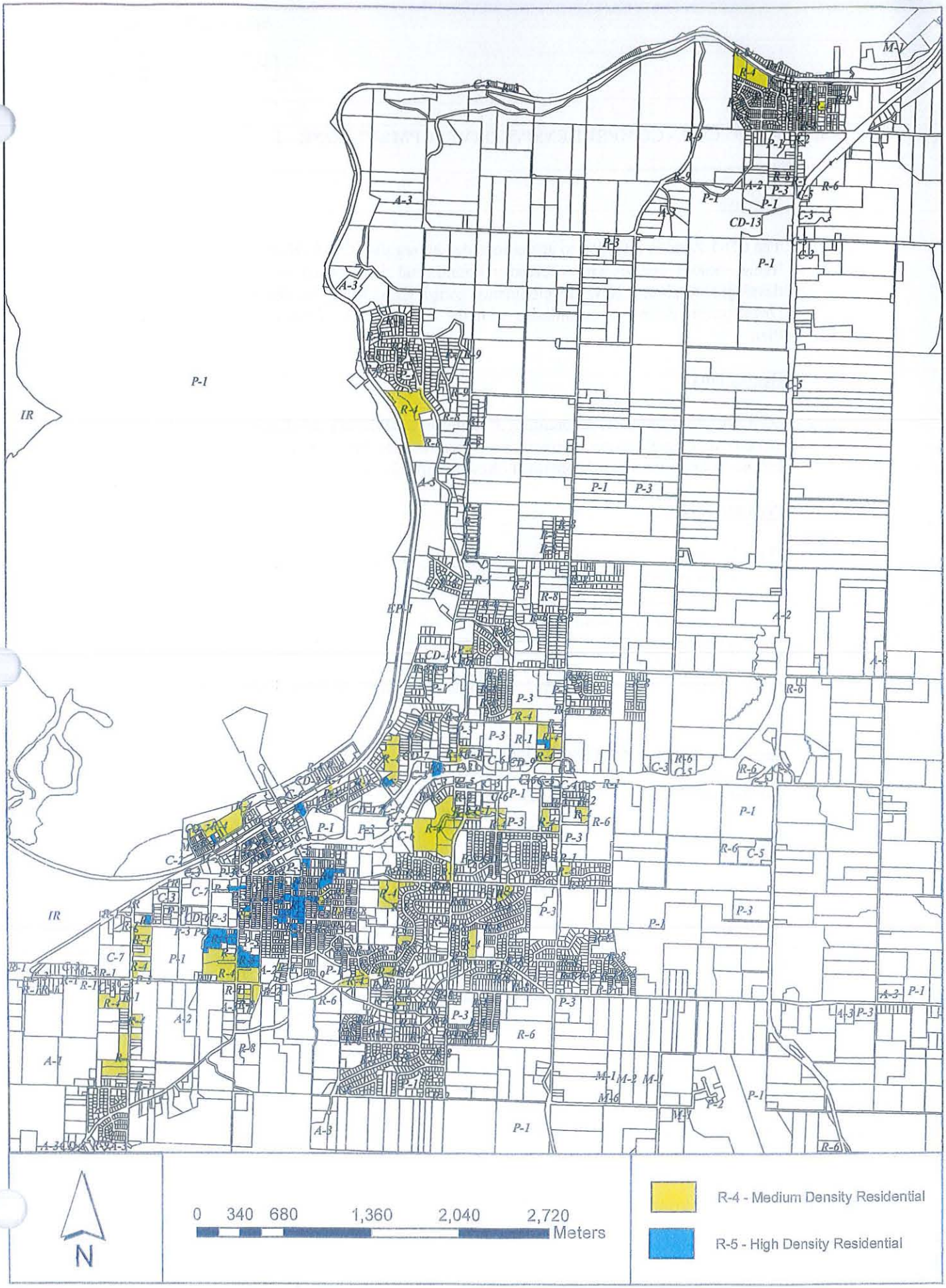
High Density Residential
Medium Density Residential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Meters
R-4 - Medium Density Residential
R-5 - High Density Residential

#3044 **SECTION 39 - CD-1 - COMPREHENSIVE DEVELOPMENT ZONE - 1**

Purpose

39.1 The CD-1 Zone is intended to accommodate and regulate the *development* of an assisted living seniors centre with accessory commercial uses based on a comprehensive development plan. New developments zoned CD-1 shall be required to obtain a Development Permit in accordance with the requirements of the Official Community Plan.

Regulations

39.2 On a *parcel zoned* CD-1, no *building* or *structure* shall be constructed, located or altered and no plan of subdivision approved which contravenes the regulations set out in the CD-1 *Zone* or those regulations contained elsewhere in this Bylaw.

Permitted Uses

39.3 The following uses and no others are permitted in the CD-1 Zone:

#3194
.1 *assisted living housing;*
.2 *home occupation;*
.3 *multiple family dwellings;*
.4 *public use;*
.5 *public utility;*
.6 *Assisted Living Commercial to a maximum of 10% of total gross floor area;*
.7 *accessory use.*

Maximum Height of Principal Building

39.4 The maximum *height* of the *principal buildings* shall be 12.0 metres (39.4 feet).

Maximum Height of Accessory Building

39.5 The maximum *height* of an accessory *building* shall be 6.0 metres (19.7 feet).

Maximum Parcel Coverage

39.6 The total maximum *parcel coverage* for principal and accessory buildings shall be 40% of the parcel area.

Minimum Parcel Area

39.7 The minimum *parcel area* shall be 4,800.0 square metres (51,668 square feet).

SECTION 39 - CD-1 - COMPREHENSIVE DEVELOPMENT ZONE - 1

Minimum Parcel Width

39.8 The minimum *parcel width* shall be 35.0 metres (114.8 feet).

Minimum Setback of Principal Buildings

39.9 The minimum *setback* of *buildings* from the:

.1	*Front parcel line* shall be	5.0 metres (16.4 feet)
.2	*Rear parcel line* shall be	5.0 metres (16.4 feet)
.3	*Interior side parcel line* shall be	2.4 metres (7.8 feet)
.4	*Exterior side parcel line* shall be	5.0 metres (16.4 feet)
.5	**Refer to Section 4.9 for "Special Building Setbacks" which may apply.**	

Minimum Setback of Accessory Buildings

39.10 The minimum *setback* of accessory *buildings* from the:

.1	*Front parcel line* shall be	5.0 metres (16.4 feet)
.2	*Rear parcel line* shall be	1.0 metre (3.3 feet)
.3	*Interior side parcel line* shall be	1.0 metre (3.3 feet)
.4	*Exterior side parcel line* shall be	5.0 metres (16.4 feet)
.5	**Refer to "Pound and Animal Control Bylaw" for special setbacks which may apply.**	

Maximum Density

39.11 Note: The following *density* provisions are based on the *gross parcel area*. Parking requirements, *setback* requirements, road dedication, etc. have not been taken into consideration.

#3194 .1 The maximum *density* shall be a total of 100 *dwelling units* per hectare (40.5 *dwelling units* per acre).

#3194 .2 Notwithstanding Section 39.11.1, the maximum *density* in the CD-1 Zone may be increased to a maximum of 200 units per hectare (81 units per acre) for *Assisted Living Housing*.

SECTION 39 - CD-1 - COMPREHENSIVE DEVELOPMENT ZONE - 1

Parking and Loading

39.12 Parking and loading shall be required as per Appendix I.

.1 Notwithstanding the provisions of Appendix I, the number of off-street parking stalls required is calculated according to the following:

.1	Assisted Living Commercial	-	1.0 spaces per 35 square metres
.2	Seniors Dwelling Units	-	1.0 space per 3 units
.3	Upper Floor Dwelling Units	-	1.0 space per unit
.4	Manager's Suite	-	1.0 space per unit

#3227 # SECTION 40 - CD-2 - COMPREHENSIVE DEVELOPMENT ZONE - 2

Purpose

40.1 The CD-2 Zone accommodates and regulates the *development* of a seniors' oriented *Assisted Living Housing* complex based on a comprehensive development plan. Proposed developments zoned CD-2 shall be required to obtain a Development Permit in accordance with the requirements of the Official Community Plan.

Regulations

40.2 On a parcel zoned CD-2, no *building* or structure shall be constructed, located or altered and no plan of subdivision shall be approved which contravenes the regulations set out in the CD-2 *Zone* or those regulations contained elsewhere in this Bylaw.

Permitted Uses

40.3 The following uses and no others are permitted in the CD-2 *Zone*:

.1 *assisted living housing;*
.2 *home occupation;*
.3 *public use;*
.4 *public utility;* and
.5 *accessory use.*

Maximum Height of Principal Building

40.4 The maximum *height* of the *principal building* shall be 16.53 metres (54.25 feet).

Maximum Height of Accessory Building

40.5 The maximum *height* of an accessory *building* shall be 6.0 metres (19.7 feet).

Maximum Parcel Coverage

40.6 The total maximum *parcel coverage* for principal and accessory *buildings* shall be 25% of the *parcel area.*

Minimum Parcel Area

40.7 The minimum *parcel area* shall be 4,900.0 square metres (52,745 square feet).

Minimum Parcel Width

40.8 The minimum *parcel width* shall be 50.0 metres (164.0 feet).

#3227 **SECTION 40 - CD-2 - COMPREHENSIVE DEVELOPMENT ZONE - 2 cont'd**

Minimum Setback of Principal Building

40.9 The minimum *setback* of the *principal building* from the:

.1 *Front parcel line* shall be 5.0 metres (16.4 feet);
.2 *Rear parcel line* shall be 44.36 metres (145.56 feet);
.3 *Interior side parcel line* shall be 4.0 metres (13.1 feet);
.4 *Exterior side parcel line* shall be 5.0 metres (16.4 feet);
.5 Refer to Section 4.9 for "Special Building Setbacks" which may apply.

Minimum Setback of Accessory Buildings

40.10 The minimum *setback* of accessory *buildings* from the:

.1 *Front parcel line* shall be 3.0 metres (11.5 feet);
.2 *Rear parcel line* shall be 1.0 metres (3.3 feet);
.3 *Interior side parcel line* shall be 1.0 metres (3.3 feet);
.4 *Exterior side parcel line* shall be 5.0 metres (16.4 feet);
.5 Refer to "Pound and Animal Control Bylaw" which may apply.

Maximum Density

40.11 Explanatory Note: The following *density* provisions are based on the *gross parcel area.* Parking requirements, *setback* requirements, road dedication, etc. have not been taken into consideration.

.1 The maximum *density* shall be a total of 125 *Assisted Living Housing* units per hectare (50 units per acre).

Parking and Loading

40.12 Parking and loading shall be required as per Appendix I.

#3428

SECTION 42 - CD-4 - COMPREHENSIVE DEVELOPMENT ZONE - 4

Purpose

42.1 The purpose of the CD-4 Zone is to accommodate the *development* of *assisted living housing* on small parcels designated High Density Residential in the *Official Community Plan*. New *development* proposals require a Development Permit in accordance with the Residential Development Permit Area Guidelines of the *Official Community Plan*, and shall comply with the provisions of the British Columbia Building and Fire Codes, and any other applicable legislation.

Regulations

42.2 On a *parcel* zoned CD-4, no *building* or *structure* shall be constructed, located or altered and no plan of subdivision shall be approved which contravenes the regulations set out in the CD-4 *Zone* or those regulations contained elsewhere in this Bylaw.

Permitted Uses

42.3 The following uses and no others are permitted in the CD-4 *Zone*

.1 *assisted living housing*;
.2 *public use;*
.3 *public utility;*
.4 *rest home;* and
.5 *accessory use*, including a managers suite.

Maximum Building Height

42.4 The maximum *building height* shall be 12.0 metres (39.4 feet).

Maximum Parcel Coverage

42.5 The maximum *parcel coverage* for all *buildings* shall be 55% of the *parcel area.*

Minimum Parcel Area

41.6 The minimum *parcel area* shall be 1,050.0 square metres (11,302.4 square feet).

Minimum Parcel Width

42.7 The minimum *parcel width* shall be 30.0 metres (98.4 feet).

#3428 **SECTION 42 - CD-4 - COMPREHENSIVE DEVELOPMENT ZONE - 4 cont'd**

Minimum Setback of Principal Buildings

42.8 The minimum *setback* of a *building* from the:

.1 *Front parcel line* shall be 3.0 metres (9.8 feet)
.2 *Rear parcel line* shall be 3.0 metres (9.8 feet)
.3 *Interior side parcel line* shall be 1.5 metres (4.8 feet)
.4 *Exterior side parcel line* shall be 3.0 metres (9.8 feet)
.5 Refer to Section 4.9 for "Special Building Setbacks" which may apply.

Maximum Density

42.9 The maximum *density* shall be 200 units per hectare (80 units per acre).

Parking

42.10 Parking shall be required as per Appendix I.

#3905 SECTION 52 - CD-14 - COMPREHENSIVE DEVELOPMENT ZONE - 14

Purpose

52.1 The purpose of the CD-14 *Zone* is to accommodate the *development* of *assisted living housing* on land legally described as Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 39456, Except Plans KAP57773 and EPP1245 (Civic Address: 2110 Lakeshore Road NE). *Development* within the CD-14 *Zone* shall be subject to the relevant *Development Permit* Area Guidelines of the *Official Community Plan.*

Regulations

52.2 On a *parcel zoned* CD-14, no *building* or *structure* shall be constructed, located or altered and no plan of subdivision approved which contravenes the regulations set out in the CD-14 *Zone* or those regulations contained elsewhere in this Bylaw.

Permitted Uses

52.3 The following uses and no others are permitted in the CD-14 *Zone*:

.1 *assisted living housing*
.2 *public utility*
.3 *private utility*
.4 *public use*
.5 *accessory use*

Maximum Height of Principal Building

52.4 The maximum *height* of a *principal building* shall be 10.0 metres (32.8 feet).

Maximum Height of Accessory Buildings

52.5 The maximum *height* of an accessory *building* shall be 6.0 metres (19.7 feet).

Maximum Parcel Coverage

52.6 The maximum *parcel coverage* for all *buildings* shall be 55% of the *parcel area.*

Minimum Parcel Area

52.7 The minimum *parcel area* shall be 0.70 hectares (1.72 acres).

#3905 SECTION 52 - CD-14 - COMPREHENSIVE DEVELOPMENT ZONE - 14 - CONT'D

Minimum Setbacks for Buildings

52.8 The minimum setback of all *buildings* from:

.1	The *front parcel line* shall be	5.0 metres (16.4 feet)
.2	The *rear parcel line* shall be	5.0 metres (16.4 feet)
.3	An *exterior parcel line* shall be	5.0 metres (16.4 feet)
.4	An *interior parcel line* shall be	3.0 metres (9.8 feet)
.5	Refer to Section 4.9 for "Special Building Setbacks" which may apply.	

52.9 Maximum Density

The maximum *density* shall not exceed 64 *assisted living housing* units.

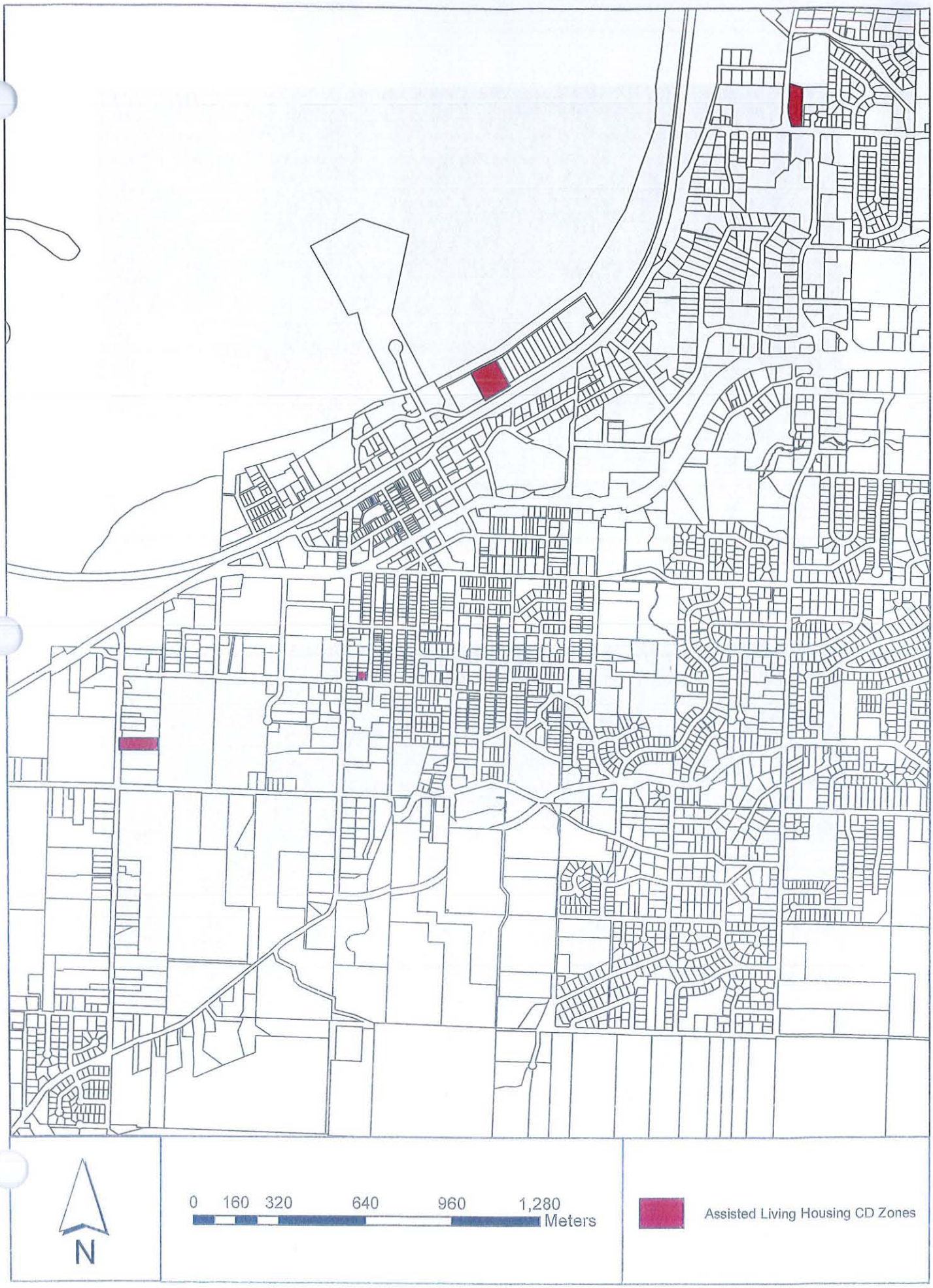
Outside Storage

52.10 Outside storage shall be screened as per Appendix III or as approved by a Development Permit.

Parking and Loading

52.11 Parking and loading shall be required as per Appendix I and as follows:

assisted living housing	0.70 stall per unit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Meters
Assisted Living Housing CD Zones

View to the north-west of Lander's Lodge.

View north-east of Piccadilly terrace.

View to the north-west of Lakeshore Manor.

View north of Andover Terrace.

BC HOUSING

April 8, 2019

BC Housing understands that supportive housing, as congregate housing providing daily common meal preparation using commercial cooking facilities, dining area and laundry facilities, with health services accommodated on-site including individualized case planning to further develop life and social skills such as employment planning and managing the transition to independence and recovery, would fit under the proposed definition of Assisted Living Housing to be included in the R-5 zone:

> *Assisted Living Housing* means:
> housing intended for both independent and semi-independent living in the form of either *congregate housing, dwelling units, sleeping units*, or any combination thereof, within which is provided for the exclusive use of the occupants, their families and guests, daily common meal preparation using commercial cooking facilities, dining area and laundry facilities. *Assisted living housing* may or may not accommodate health services such as nursing care, home support, rehabilitative and transportation services.

Please see the attached ***Addressing Homelessness Through Supportive Housing*** for more information about how supportive housing operates throughout the province.

Addressing Homelessness with Supportive Housing

The 2018 Report on Homeless Counts identified more than **7,655 people** experiencing homelessness across the province. That's why the Province is investing $291 million to build over 2,000 modular supportive housing units across B.C. for people who are homeless or at risk of homelessness. People living on the street and in shelters will get priority for this initiative. All new modular housing buildings in the province are being provided with around-the-clock staffing to help young people, people with disabilities, seniors, and others in critical housing need.

What is supportive housing?

Supportive housing is an opportunity for people to leave the streets and shelter system for safe and stable housing, towards improved quality of life. Supportive housing is a self-contained studio home with supports provided on-site, to ensure people can achieve and maintain housing stability.

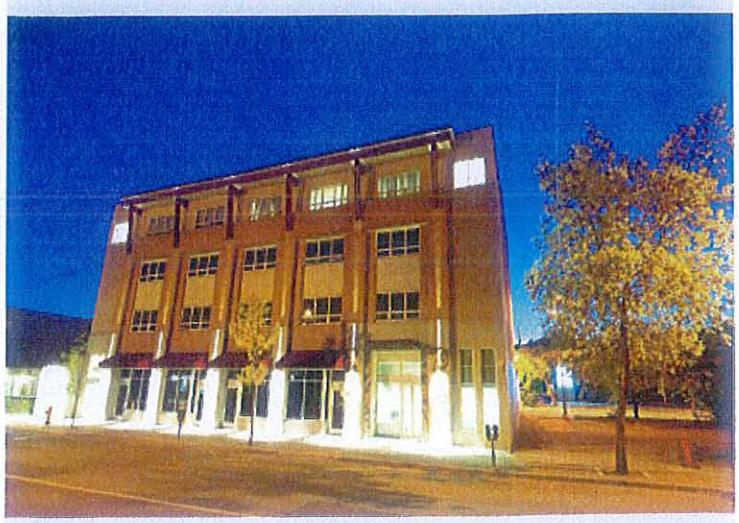
Supports include outreach workers, wellness checks, life skills training, employment assistance, connection and referral to community services and support groups. Residents have access to counselling, as well as health, mental health, and addiction recovery services through local health authorities. All residents pay rent.

BC Housing works in partnership with local municipalities, health authorities, and non-profits to address homelessness.

BC HOUSING

Cardington Apartments

Kelowna's Cardington Apartments opened in 2008, in a residential-commercial mix neighbourhood. It is 30 self-contained homes operated by the John Howard Society of the Central and South Okanagan.



When Cardington Apartments first opened, there were some complaints from neighbours as on-site support levels were still being worked out. Once the level of on-site support service was adjusted, there were few complaints from neighbours. Today, the building has a good reputation in the neighbourhood. Neighbours look out for tenants when they are out and about in the neighbourhood, as well as homeless people camping out in the area. Neighbours often bring donations by and help with fundraising. A nearby business offered free services to tenants. Residents feel comfortable accessing nearby businesses, such as the pharmacy.

Resident selection process

Each potential resident is considered on an individual basis to ensure that the housing and supports provided by the program match the services they need. Residents are chosen by means of a thorough and coordinated assessment process. Offers are made following meetings where outreach, housing, and regional health authorities work with BC Housing's coordinated access team to assess the applicants for suitability.

Staffing requirements

Professional, trained staff are available 24 hours a day, seven days a week. The training required by BC Housing includes:

- Crisis prevention
- First Aid/CPR
- Mental health first aid
- Domestic violence and safety planning
- Substance use awareness and safety
- Trauma-informed training
- Naloxone intervention

Individualized support plans

Supportive housing includes developing a resident-focused and mutually agreed upon plan to assist a resident to move forward with their lives and integrate more fully into their community. Case Planning includes an explanation of available options, identification of goals, how the operator can support the resident, and the benefits of planned services.

Community safety

We are committed to building a safe community both inside and outside the housing with:

Experience: Housing is operated by experienced non-profit housing providers,

Staffing: Staff are onsite 24/7 to support residents, manage building, be available to respond directly to any related concerns that arise in a timely manner.

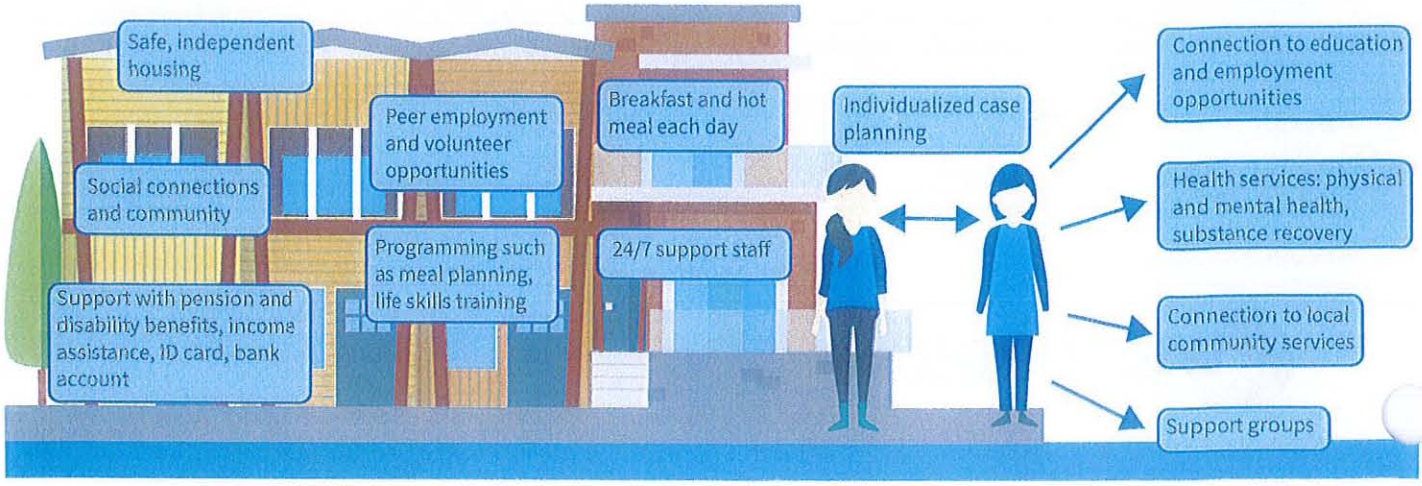
Resident Mix: Residents are selected based on ability of staff to provide right level of support to all.

Property Maintenance: Regular sweeps of property and immediate area ensure cleanliness.

Design Features: Optimized lighting, security cameras, fob access only, staffed reception, contained outdoor space for smoking and dog walking, are typical design features for each development.

Agreements: Residents sign program agreement around expectations.

Community Advisory Committee: Non-profit operators develop a Community Advisory Committee to mitigate and address any related issues or concerns that come forward, with representation from partners and key stakeholders, such as BC Housing, local health authority, city staff, local businesses, community organizations, and community members. Many of the modular Community Advisory Committees have started to reduce their meeting length and times due to a lack of issues and concerns being raised.



BC HOUSING

Canadian Mental Health Association
Mental health for all

Neighbourhood Consultation Letter.
Mailed to all properties within 200 m of
250 5 Avenue SW.

THIS IS THE ADDRESS
SALMON ARM, BC
123-456

April 8, 2019

Hello neighbour,

We are writing to let you know that Canadian Mental Health Association – Shuswap / Revelstoke Branch (CMHA), through the support of BC Housing, is in the process of purchasing the property at 250 5th Avenue South West in Salmon Arm. BC Housing will be building approximately 70 units of affordable rental housing for families, seniors and people with disabilities. The housing will be operated by CMHA.

In addition, to respond to the local need for housing with supports for people experiencing homelessness, BC Housing is currently exploring the opportunity to build approximately 40 additional units with on-site supports, at 250 5th Avenue South West. When considering locations for supportive housing, BC Housing looks for proximity to community services (commercial and recreational activities); accessibility to transit; adequate lot size; connections to utilities; compatible land use policies. People without homes are already living in our community – supportive housing would give people a home, access to a range of supports and communal interior and exterior living space. They would no longer need to live in camps, on the streets, in parks, in cars, in shelters. Learn more about supportive housing at: www.bchousing.org/community-supportive-housing

The City of Salmon Arm will be bringing forward a Bylaw Amendment to allow Assisted Living in R-5 zoning throughout the community, including at 250 5th Avenue South West. BC Housing understands that supportive housing, as congregate housing providing daily common meal preparation using commercial cooking facilities, dining area and laundry facilities, with health services accommodated on-site including individualized case planning to further develop life and social skills such as employment planning and managing the transition to independence and recovery, would fit under the proposed definition of Assisted Living Housing to be included in the R-5 zone:

> *Assisted Living Housing* means:
> housing intended for both independent and semi-independent living in the form of either *congregate housing, dwelling units, sleeping units*, or any combination thereof, within which is provided for the exclusive use of the occupants, their families and guests, daily common meal preparation using commercial cooking facilities, dining area and laundry facilities. *Assisted living housing* may or may not accommodate health services such as nursing care, home support, rehabilitative and transportation services.

We will reach out to the community again once the project moves forward. In the meantime, we welcome questions and comments to communityrelations@bchousing.org.

Joyce Smith
J. Jay Simons
2390 4A Avenue S.E.
Salmon Arm, B.C.
V1E 1K6

RECEIVED
MAY 06 2019
CITY OF SALMON ARM

May 6, 2019

City of Salmon Arm
Box 40
500 2nd Avenue NE
Salmon Arm, BC
V1E 4N2

Dear Mayor and Council:

Re: Housing for Homeless Project - 250 5th Avenue S.W.

We are writing this letter as a follow-up to the article in the April 24, 2019 edition of the Salmon Arm Observer, entitled Zoning Change to Support Housing for Homeless and a letter we received from BC Housing and the Canadian Mental Health Association - Shuswap/Revelstoke Branch dated April 8, 2019 in regard to the property at 250 5th Avenue SW in Salmon Arm.

We are current owners of an apartment in Cambridge Court I at 650 3rd Street SW. We purchased this apartment as an investment for our senior years and currently rent it to a family of new Canadians.

We have delved into BC Housing's website and reviewed the numerous case studies in the Community Acceptance Series about existing Supportive Housing sites in BC. We concur with Salmon Arm Council and with BC Housing that both affordable housing and supported housing units are necessary to assist individuals who have physical and mental barriers to overcome. We also recognize that we have a population in Salmon Arm who are currently homeless and have mental health and drug dependency issues that may never be resolved. We support the provincial government, CMHA and the City of Salmon Arm in this initiative as we understand the need, but we have our own concerns as well as we appreciate the concerns the community has.

Our concerns are similar to ones expressed by neighbours and stakeholder groups in other case studies, namely:

- Decreased property values
- Safety issues for neighbours, particularly the numerous seniors that live in the neighbourhood
- Higher incidents of drug dealing and crime

We have additional thoughts and concerns regarding this project that we feel should be expressed. We hope that Salmon Arm Council will consider these questions and concerns with the view that our intention is to ensure that the project will become an acceptable and livable development in our community.

If loitering, break-ins to cars, and other property crimes occur and/or increase, our additional concern is that the Strata Councils for Cambridge Court I & II may have to install security cameras throughout their property to monitor the carports and grounds at additional costs to strata owners.

Do the dwelling units for supportive housing contain sufficient kitchen facilities should the meal programs disappear?

Is there a landscape plan that will provide for visibility at ground level to monitor human activities, but still provide for visual vegetative screening at upper levels to provide privacy between buildings?

We acknowledge that standard parking requirements may not be deemed necessary for affordable and supportive housing, but Council should keep the option open to convert all the units to affordable housing should the need arise.

At the Camas Gardens project in Victoria, a large sign was erected during construction describing the project. This created concerns by some neighbours, particularly those trying to sell their properties. We think that such a sign would be inappropriate; we would prefer that the transition be considered low key.

Some of the organizations tasked with managing the BC Housing projects have utilized good neighbour agreements to hold residents accountable for disruptive behaviours. Other organizations believe that tenancy agreements would be sufficient. Are there other instruments that could be utilized? Does Council know which instrument will be utilized at this project?

The Salmon Arm project is significantly larger than other projects that BC Housing has built, particularly the case studies that are identified on its website. This project will contain about 110 units, more than the two Cambridge Court developments combined. As well, there will be a 57% ratio of supported housing to affordable housing. We are

assuming that BC Housing and CMHA are employing 'economies of scale' to rationalize engaging two full-time staff and one night staff person on a 24/7 basis.

The case studies on BC Housing's website show examples of relatively successful integration into the neighbourhood. But they also imply that there are other projects that are not so successful. In the Cardington Apartments project in Kelowna, the number of police calls increased once the project was completed and occupied. Furthermore, there is little assurance provided by BC Housing that property values will not decrease. This is very disconcerting to us.

What if the current NDP (minority) government should lose the next election? What if the next provincial government does not have such a strong social welfare philosophy, and decides to cut or reduce funding for these supportive housing projects?

Does Salmon Arm have contingency plans in the event that this project goes sour? What if this project's goals, objectives, and expectations are not met? What if the major concerns as itemized above are not ameliorated? We expect that our property value for our condominium at Cambridge Court I will rise every year at the same rate as other Salmon Arm properties as a whole. We acknowledge that we cannot commit a future Council to take any action, but would this Council be prepared to rezone the property to eliminate the supportive housing component and convert those units into affordable units?

We have raised these issues and concerns so that this project can be conceived in a comprehensive manner with a strong chance for success. But be assured that if neighbours feel adversely affected by this project, there will be consequences and pressure on this Council and future Councils to rectify the situation.

Sincerely,

J. Smith

Joyce Smith

J. J. Simons

J. Jay Simons

c.c. BC Housing, Revelstoke Branch and Corporate Office, Burnaby
Canadian Mental Health Association, Salmon Arm Branch and Corporate Office, Vancouver

Item 23.1

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4334 be read a third time.

[ZON-1147; Brown, C. & D. / Browne Johnson Land Surveyors; 1230 – 52 Avenue NE; R-1 to R-8]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM

BYLAW NO. 4334

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on , 2019 at the hour of 7:00 p.m. was published in the and , 2019 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

   Rezone Lot 10, Section 36, Township 20, Range 10, W6M, KDYD, Plan 31502 from R-1 Single Family Residential Zone to R-8 Residential Suite Zone attached as Schedule "A".

2. SEVERABILITY

   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

   This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

This bylaw may be cited as "**City of Salmon Arm Zoning Amendment Bylaw No. 4334**"

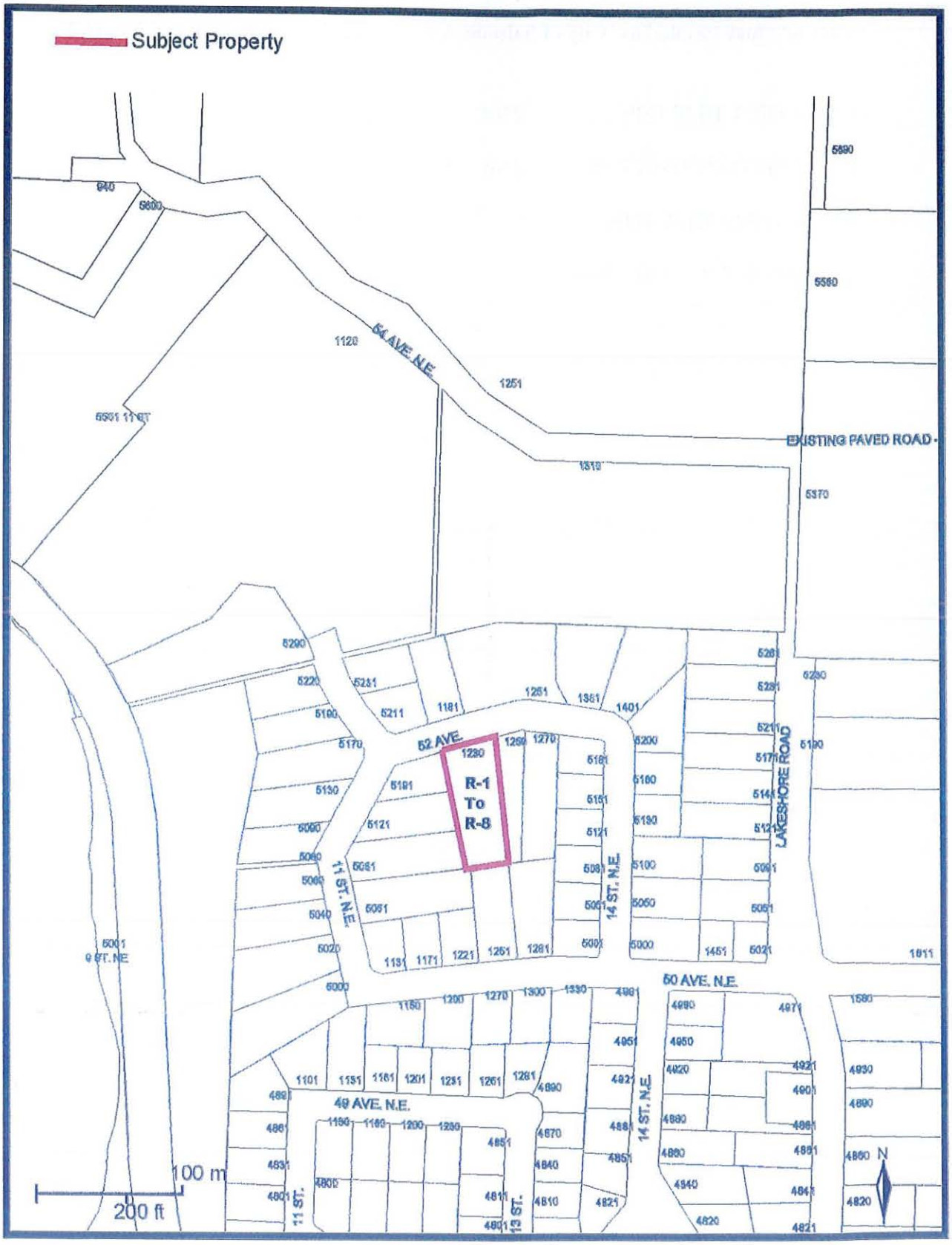
READ A FIRST TIME THIS	23rd	DAY OF	April	2019
READ A SECOND TIME THIS	23rd	DAY OF	April	2019
READ A THIRD TIME THIS		DAY OF		2019
ADOPTED BY COUNCIL THIS		DAY OF		2019

_____
MAYOR

_____
CORPORATE OFFICER

City of Salmon Arm
Zoning Amendment Bylaw No. 4334

SCHEDULE "A"



Item 23.2

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4335 be read a third time.

[ZON-1149; 0815605 BC Ltd. / Raspberry, W.; 1441 – 20 Avenue SE; R-1 to R-8]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

  Opposed:

  - ❑ Harrison
  - ❑ Cannon
  - ❑ Eliason
  - ❑ Flynn
  - ❑ Lavery
  - ❑ Lindgren
  - ❑ Wallace Richmond

CITY OF SALMON ARM

BYLAW NO. 4335

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia, on , 2019 at the hour of 7:00 p.m. was published in the and , 2019 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

   Rezone Lot 2, Section 12, Township 20, Range 10, W6M, KDYD, Plan 19098 from R-1 Single Family Residential Zone to R-8 Residential Suite Zone attached as Schedule "A".

2. SEVERABILITY

   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

   This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

This bylaw may be cited as "**City of Salmon Arm Zoning Amendment Bylaw No. 4335**"

READ A FIRST TIME THIS	23rd	DAY OF	April	2019
READ A SECOND TIME THIS	23rd	DAY OF	April	2019
READ A THIRD TIME THIS		DAY OF		2019
ADOPTED BY COUNCIL THIS		DAY OF		2019

MAYOR

CORPORATE OFFICER

City of Salmon Arm
Zoning Amendment Bylaw No. 4335

SCHEDULE "A"

Item 23.3

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4336 be read a third and final time.

[ZON-1150; Text Amendment; R-4 and R-5 Zones]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM

BYLAW NO. 4336

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on , 2019 at the hour of 7:00 p.m. was published in the and , 2019 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE, the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. District of Salmon Arm Zoning Bylaw No. 2303 is hereby amended as follows:

    1. Section 9.3 - Add the defined terms *Assisted Living Housing* and *Dining Area* to the list of Permitted Uses in the R-4 - Medium Density Residential Zone and renumber the balance of Section 9.3 accordingly;

    2. Section 9.11 - Add a new Section 9.11.3 which would state: Notwithstanding Section 9.11.1, the maximum *density* in the R-4 *Zone* may be increased to a maximum of 50 *dwelling units* per hectare (20.2 units per acre) for the provision of *Assisted Living Housing;*

    3. Section 10.3 - Add the defined terms *Assisted Living Housing* and *Dining Area* to the list of Permitted Uses in the R-5 - High Density Residential Zone and renumber the balance of Section 10.3 accordingly; and

    4. Section 10.11 - Add a new Section 10.11.3 which would state: Notwithstanding Section 10.11.1, the maximum *density* in the R-5 *Zone* may be increased to a maximum of 130 *dwelling units* per hectare (52.6 units per acre) for the provision of *Assisted Living Housing*.

2. SEVERABILITY

    If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

This bylaw may be cited as "**City of Salmon Arm Zoning Amendment Bylaw No. 4336**".

READ A FIRST TIME THIS	23	DAY OF	April	2019
READ A SECOND TIME THIS	23	DAY OF	April	2019
READ A THIRD TIME THIS		DAY OF		2019
ADOPTED BY COUNCIL THIS		DAY OF		2019

_____
MAYOR

_____
CORPORATE OFFICER

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NOTICE OF PUBLIC HEARING

Street Solicitation Prevention Bylaw No. 4273

Notice is hereby given that the Council of the City of Salmon Arm will reconvene the Public Hearing from August 13, 2018 to consider proposed Street Solicitation Prevention Bylaw No. 4273 in the Council Chambers of City Hall, 500 - 2 Avenue NE on Monday, May 13, 2019 commencing at 7:00 p.m.

The City staff report and Bylaw can be viewed at the front counter at City Hall and at www.salmonarm.ca.

All persons who deem their interest to be affected by the proposed Bylaw will be afforded an opportunity to be heard in person, by a representative, or by written submission on all matters contained in the proposal at the above time and place.

For more information, please contact Erin Jackson, Director of Corporate Services at 250.803.4029 or ejackson@salmonarm.ca.

Salmon Arm

Report from the Director of Development Services

TO: Her Worship Mayor Cooper and Members of Council

DATE: June 5, 2018

SUBJECT: Proposed Street Solicitation Prevention Bylaw No. 4273

MOTION FOR CONSIDERATION

That: Street Solicitation Prevention Bylaw No. 4273 receive first and second readings;

And Further That: Third and Final Readings be withheld subject to a Public Hearing.

BACKGROUND

At its January 15, 2018 meeting, Council requested a staff report on the topic of street soliciting.

The issue was discussed last year by the Social Impact Advisory Committee (SIAC) after Downtown Salmon Arm (DSA) received complaints from several merchants who expressed concerns about increased soliciting and nuisance activities in front of their businesses. City staff met with City Council, the SIAC, DSA Board and staff, and local RCMP members on several occasions to discuss the issue.

When Council reviewed the information and background report by the undersigned at the February 26, 2018 Council meeting, staff was directed to draft a bylaw to regulate street solicitation activities and to model the bylaw on ones in effect in Kelowna and Kamloops, along with the intent of the bylaw to be an extension to the Provincial Safe Streets Act.

The majority of solicitation activity occurs along Alexander Street between Hudson Avenue and Lakeshore Drive NE.

PROPOSED BYLAW

Proposed Bylaw No. 4273 (attached) is similar to the bylaws in Kamloops and Kelowna. It incorporates the term "solicitation" instead of "panhandling" with using more or less the same definition to that in the Safe Streets Act. The definition of solicitation in the proposed bylaw was modified due to recent complaints about some busking activities in the downtown core.

Concerns about busking have been echoed to City staff by some of the DSA Board members and staff, and the Bylaw Enforcement Officer periodically receives complaints. It was determined that the busking activities in question are not programmed or organized in anyway, and some of the actions cross into the realm of street solicitation, are deemed as a nuisance to some members of the public and merchants, and in some rare cases have involved complaints of public harassment.

Under the Safe Streets Act and Criminal Code, it is the RCMP members who deal with matters crossing into harassment. The local RCMP detachment has been responsive the local concerns and has recently increased its on-foot presence in the downtown core.

Section 4 of the proposed bylaw increases the restriction zone of solicitation activities from the 5 m prescribed in the Safe Streets Act to 15 m in proximity to various kinds of businesses and land uses. The proposed 15 m buffer is a greater restrictive zone compared to Kamloops and Kelowna, each with a 10 m proximity to various land uses such as banks and ATMs.

Other types of locations, such as public facilities and plazas, theatres, and restaurants with approved outside seating (e.g. street cafes) are included in the proposed Bylaw.

The penalties of the proposed bylaw are consistent with Kelowna and Kamloops. Should Bylaw No. 4273 be adopted, staff will prepare amendments to the City's Ticket Information Utilization Bylaw. At this time, appropriate ticketing levies have not been contemplated.

COMMUNITY CHARTER

Proposed Bylaw No. 4273 would appear to fall within the scope of the Community Charter which, broadly speaking, allows a municipality as a fundamental power to regulate matters concerning:

1) the health, safety or protection of persons or property; and

2) the protection and enhancement of the well-being of its community in relation to nuisances, disturbances and other objectionable situations.

These types of bylaws do not require a statutory public hearing, and can in fact receive three readings at a single Council meeting followed by final reading at a subsequent Council meeting without public notification. Staff suggests that proposed Bylaw No. 4273 receive two readings at a single Council meeting, followed by a non-statutory public hearing at a subsequent meeting prior to third and final readings, which could potentially be at the same meeting as the public hearing.

CONCLUSION

Proposed Bylaw No. 4273 is intended to have the effect of increasing the restriction zones for solicitation activities beyond the distance prescribed in the Provincial Safe Streets Act. The idea of having an entire street restricted was contemplated; however, it is determined that doing so would merely displace solicitation activities to other streets. The idea of restricting the entire downtown commercial core could be seen as an over-reach in the context of the Charter of Rights and Freedoms.

Finally, staff remains concerned on the City's ability and capacity to enforce proposed Bylaw No. 4273. Recent examples of the challenges associated with repeated enforcement and court proceedings involving one person in Penticton were noted in the previous staff report. Specifically, potential challenges related to an inability to collect fines, along with the staff time and court costs involved to either collect ticket fines or prosecute as an offence. This bylaw is coming forward as a result of political direction.

Kevin Pearson, MCIP, RPP
Director of Development Services

Salmon Arm

Report from the Director of Development Services

TO: Her Worship Mayor Cooper and Members of Council

DATE: February 13, 2018

SUBJECT: Panhandling (Soliciting) in Public Spaces

FOR INFORMATION

At its January 15, 2018 meeting, Council requested a staff report on the topic of panhandling, and more specifically how other municipalities are coping with the issue along with jurisdictional matters. This report considers the act of panhandling as having the same meaning as "solicit" defined in the Provincial Safe Streets Act (APPENDIX 1). The focus of this report does not include busking, street entertainment, or the act of displaying political, religious or other types of messaging or materials in public spaces.

Over the last two years, panhandling has become more noticeable in the downtown of Salmon Arm and in particular on Alexander Street, Lakeshore Drive and Hudson Avenue. The number of people seen by City staff to be panhandling on these boulevards typically fluctuates from 0 - 4 depending on the time of day and season. Activity has also been seen occurring in several malls on which the private land is beyond the jurisdiction of the City as far as panhandling is concerned.

The issue was discussed last year by the Social Issues Committee (SIC) after Downtown Salmon Arm (DSA) received complaints from several merchants who were concerned about panhandling in front of their businesses. Complaints fielded by DSA staff in regards to panhandling have included the following:

- "Person accosted on Alexander Street, panhandler originally asked for money, but when denied was sworn at with obscenities, and followed along the street;
- Panhandler found sleeping on the park bench outside a business, with pants down and exposing himself;
- Panhandlers spending all day on the same park bench, denying customers of the local businesses a chance to sit down; and
- Several businesses said the panhandlers make their customers uncomfortable".

City staff met with the SIC, DSA staff and local RCMP members on several occasions to discuss the issue. General topics of discussion at those meetings included:

- Existing support services for the homeless, mentally ill and those in a perpetual state of poverty;
- Nature of complaints and strategies to deal with complaints lodged by merchants and the public;
- Legislation and bylaws in effect in the Province and municipalities to regulate panhandling;
- Pros and cons with the municipal bylaw approach; and
- Other alternatives to bylaws.

DISCUSSION

Panhandling has occurred in cultures and societies for thousands of years. People who panhandle may suffer from poverty, homelessness, unemployment, substance abuse / addictions, mental and physical illnesses. The underlying issues are complex and intertwined. In Salmon Arm, there are a multitude of agencies involved in assisting and counseling those with underlying problems. Local agencies include social services at the Provincial level, BC Housing, BC Non-Profit Housing Association, Interior Health, Canadian Mental Health Association, the Salvation Army and other various churches, to name a few.

Larger municipalities, such as Vancouver, Victoria, Kelowna and Kamloops have social planning or community outreach entities with trained municipal staff to work alongside Provincial and non-profit agencies with vulnerable populations. These larger cities also have contingencies of bylaw enforcement staff, some of who have specialized training to deal with aggressive panhandlers, but mostly who work in special street patrol units with local police.

Complaints about panhandling range from a mild nuisance, to solicitation in an aggressive manner, to harassment and public safety threats. The RCMP members in Salmon Arm are called to deal with and enforce matters involving violations of the Provincial Safe Streets Act. Just as is the case with municipal bylaw enforcement, the RCMP's ability to respond is dependent on resources and priorities. In attempt to address the nuisance complaints, some municipalities have adopted bylaws to augment the Safe Street Act with the primary effect of expanding the 5 m panhandling restrictive zone of that Act.

LEGISLATION

In terms of regulating panhandling, the first known laws in the Commonwealth date from 1381 Britain, just after the "Peasant's Revolt". Today, the Vagrancy Act of 1824, still in effect in England, was originally intended to remove panhandlers from the streets when "the vagrant population had swollen by homeless sailors, veterans of the Napoleonic war and persons displaced by the effects of the Industrial Revolution".[i] That Act has recently gathered media attention in advance of the Royal Wedding where there is a homeless population of over 460 living on the streets around Westminster in west London.

In Canada, there is no national legislation that uniformly addresses panhandling across the country. The Criminal Code of Canada, however, and according to the local RCMP, requires police to meet a "criminal standard on those persons exhibiting behaviors that have been associated with panhandling such as mischief (disturbing an unlawful enjoyment of property), uttering threats (causing fear for one's life and safety), or assault and unwanted touching".

At the Provincial level, several provinces including Ontario and BC have a Safe Streets Act. The Act in BC (attached) bans solicitation "in an aggressive manner" anywhere in the public realm and further bans panhandling, whether aggressive or not, within 5 m of an ATM. As a Provincial law, the RCMP is contacted from time to time to enforce the Safe Streets Act, which may involve merely asking a person who is soliciting to vacate out of a 5 m restriction zone. Provincial ticketing is an option for non-criminal infractions, and then potentially arrests and charges for associated criminal code offences.

The Community Charter of BC enables a municipality to regulate, prohibit and impose requirements in relation to the protection and enhancement of the well-being of its community, including bylaws pertaining to nuisances and the carrying on of a noxious or offensive business activity (Sections 8 & 64). It is assumed that panhandling bylaws in BC have legitimacy under the Provincial Community Charter.

Also at the Federal level, the Charter of Rights and Freedoms (CRF) has been referenced by advocacy organizations such as the Pivot Legal Society to challenge Safe Street Acts and municipal panhandling bylaws. Ontario's Safe Street Act was unsuccessfully challenged in the context of the CRF, with the ruling citing "a justifiable infringement on individual rights in the interest of public safety".[ii] However, similar to bylaws that attempt to ban homeless people from public spaces, a bylaw with intentions to impose a community-wide ban on non-aggressive panhandling could be vulnerable to a CRF challenge.

MUNICIPAL BYLAWS

Salmon Arm does not have a panhandling bylaw. The idea of a bylaw was raised at last year's SIC meeting and there was no unified support for one. However, the local RCMP who receives the bulk of panhandling complaints opines that such a bylaw could assist its officers and City Bylaw Enforcement staff in various ways (realizing the City's Bylaw Enforcement Officer does not enforce the Safe Streets Act). More to the point, a municipal panhandling bylaw in Salmon Arm could expand enforcement options and capabilities beyond the Safe Street Act's 5 m restrictive zone, and to locations other than ATMs, with an ability for the RCMP or the Bylaw Enforcement Officer to levy municipal tickets.

Panhandling bylaws adopted in various forms from Enderby, Kamloops, Kelowna, Vernon, Penticton were examined. Each appears to consider the Safe Street Act as a framework with modifications and additions, including expanded restricted areas from 5 m to 10 m and 15 m; adding more types of locations with restricted areas (e.g. liquor stores, movie theatres); prohibiting those who panhandle from sitting or laying down on a boulevard, or blocking access to pedestrian routes; and some with sunset to sunrise time restrictions. Some municipalities have "red zones" that place entire blocks off limits to panhandling. Enderby adopted panhandling bylaw provisions in 2013 for a single panhandler who eventually moved out from that community. Bylaws from Kelowna and Kamloops are attached as examples (APPENDIX 2).

ISSUES

Research suggests society's views and opinions on the topic range considerably. Some view panhandling as a public nuisance, while others do not. Some feel threatened by panhandlers, while others do not. Some who panhandle have been known to aggressively harass and threaten people. Various businesses in downtown Salmon Arm are frustrated with the consistent presence of panhandling near, on or within their entrances; their customers complain and they want the panhandlers out of their realm. The BC Chamber of Commerce is an advocate of the Safe Streets Act and in 2015 called on the Provincial Government to expand the reach of the legislation to additional locations, including sidewalk cafés and pay parking stations. The BC Chamber further "understands that enforcement of panhandling is difficult".[iii]

Some argue that forcing panhandlers off the street is displacing the issue from one street or community to another, not solving the underlying issues, and is a guised attempt to criminalize poverty for the benefit of the wealthy.[iv] Others view the presence and act of panhandling as degradation to the vitality and image of a business, street and community. Some suggest panhandlers choose to avoid social assistance and treatment, solicit as a preferred way of life, and profit from it more than most people would assume. Others say there is a lack of social services and resources available to assist people in need, which in turn forces people to the streets to panhandle.

The City's role and capability on the social services side of the equation is limited. If deterrence is deemed to be needed, having a panhandling bylaw in place could potentially serve as a message that certain locations in downtown Salmon Arm are not open to that form of solicitation. However, if a bylaw were to be considered by Council, there are complicated considerations, including the most common question: how can someone who panhandles be expected to pay one or more fine? From that, what happens if fines are not paid and court action is the next step? Is the City prepared to follow through with bylaw enforcement from the streets to the courts? (see article from Penticton - APPENDIX 3).

The City's Bylaw Enforcement Officer (BEO) routinely deals with upset and angry people, but he does not have the training, expertise or equipment to engage with potentially volatile people. With a bylaw, a police presence would be needed for higher level risk situations. There is a possibility for the BEO to work cooperatively with Salmon Arm RCMP members if a panhandling bylaw was in effect, as is the situation with the City's Traffic Bylaw. In Kelowna and Kamloops, bylaw staff coordinate and team with the RCMP to actively patrol and enforce the panhandlings bylaws in various commercial and public locations.

Effective enforcement of these types of public nuisance bylaws usually comes down to priorities, resources, capabilities, and a will by a municipality to proceed to the prosecution level with repeat offenders. Even with that, as with the situation in Penticton, it is questionable if tickets would be paid and panhandling would cease.

OTHER EFFORTS

Business Improvement Areas in other municipalities, including DSA here recently, have attempted to educate its members and the consumer public on the topic with suggestions and measures to deter panhandling (DSA's bulletin produced in 2018 is attached as APPENDIX 4). According to the DSA the number of complaints by its members over the past year has ended up being lower than expected, although certain business, banks in particular, continue to have panhandling issues on their doorsteps.

The City of Vernon's Community Safety Office has implemented an educational program similar to DSA's and has also installed "kindness meters" on some downtown streets, which are brightly coloured and decorated parking meters. The theory with a kindness meter is that with the public feeding those machines coins instead of to someone panhandling, the funds from the machine will go directly to local support service agencies who deal with the underlying problems.

CONCLUSION

This report discusses panhandling in a historical and modern day context; the complexity of the issue with different societal points of view; the situation in Salmon Arm and different agencies involved; what other municipalities do in attempt to regulate panhandling; and, the benefits and challenges of panhandling bylaws in terms of effectiveness, enforcement, resources, priorities and capabilities.

Kevin Pearson, MCIP, RPP
Director of Development Services

[i] Murdie A. "The History of the Vagrancy Act 1824" The Pavement. (June, 6 2010)
[ii] Jones A. "Legal clinic challenges Ontario panhandling law as unconstitutional" Canadian Press. (June 23, 2017)
[iii] "Modernizing the Safe Streets Act", BC Chamber of Commerce (2015)
[iv] Graser D. "Panhandling for Change in Canadian Law" Journal of Law and Social Policy. Osgood Hall Law School, York University. Volume 15, Article 2. (2000)

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This Act is current to January 31, 2018

See the Tables of Legislative Changes for this Act's legislative history, including any changes not in force.

SAFE STREETS ACT

[SBC 2004] CHAPTER 75

Assented to October 26, 2004

Contents

1 Definition
2 Solicitation in aggressive manner prohibited
3 Solicitation of captive audience prohibited
4 Arrest without warrant
5 Consequential Amendment
6 Commencement

Definition

1 In this Act, **"solicit"** means to communicate, in person, using the spoken, written or printed word, a gesture or another means, for the purpose of receiving money or another thing of value, regardless of whether consideration is offered or provided in return.

Solicitation in aggressive manner prohibited

2 (1) A person commits an offence if the person solicits in a manner that would cause a reasonable person to be concerned for the solicited person's safety or security, including threatening the person solicited with physical harm, by word, gesture or other means.

(2) A person commits an offence if the person engages, in a manner that would cause a reasonable person to be concerned for the solicited person's safety or security, in one or more of the following activities during a solicitation or after the solicited person responds or fails to respond to the solicitation:

(a) obstructing the path of the solicited person;

(b) using abusive language;

(c) proceeding behind or alongside or ahead of the solicited person;

(d) physically approaching, as a member of a group of 2 or more persons, the solicited person;

(e) continuing to solicit the person.

Solicitation of captive audience prohibited

3 (1) In this section:

"commercial passenger vehicle" means a motor vehicle operated on a roadway by or on behalf of a person who charges or collects compensation for the transportation of passengers in that motor vehicle, and includes a vehicle operated by or on behalf of the British Columbia Transit Authority or the South Coast British Columbia Transportation Authority to provide a regularly scheduled public passenger transportation service;

"roadway" means a highway, road, street, lane or right of way, including the shoulder of any of them, that is improved, designed or ordinarily used by the general public for the passage of vehicles;

"vehicle" includes non-motorized vehicles.

(2) Subject to subsection (3), a person commits an offence who does any of the following:

(a) solicits a person who is using, waiting to use, or departing from a device commonly referred to as an automated teller machine;

(b) solicits a person who is using, or waiting to use, a pay telephone or a public toilet facility;

(c) solicits a person who is waiting at a place that is marked, by use of a sign or otherwise, as a place where a commercial passenger vehicle regularly stops to pick up or disembark passengers;

(d) solicits a person who is in, on or disembarking from a commercial passenger vehicle;

(e) solicits a person who is in the process of getting in, out of, on or off of a vehicle or who is in a parking lot.

(3) No offence is committed under subsection (2) if the person soliciting is 5 metres or more from the following:

(a) in the case of subsection (2) (a) to (c), the automated teller machine, pay telephone, public toilet facility entrance or commercial passenger vehicle marker, as applicable;

(b) in the case of subsection (2) (d) or (e), the commercial passenger vehicle or vehicle, as applicable.

(4) No offence is committed under subsection (2) (a) if the person soliciting

(a) has express permission, given by the owner or occupier of the premises on which the automated teller machine is located, to solicit within 5 metres of the automated teller machine, and

(b) solicits only on the premises.

(5) A person commits an offence if the person, while on a roadway, solicits a person who is in or on a stopped, standing or parked vehicle.

Arrest without warrant

4 (1) In this section, **"peace officer"** means a peace officer described in paragraph (c) of the definition of "peace officer" in section 29 of the *Interpretation Act*.

(2) A peace officer may arrest without warrant any person who the peace officer believes on reasonable and probable grounds is committing an offence under this Act.

Consequential Amendment

[Note: See Table of Legislative Changes for the status of this provision.]

Section(s)	Affected Act
5	*Motor Vehicle Act*

Commencement

6 This Act comes into force by regulation of the Lieutenant Governor in Council.

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APPENDIX 2

CITY OF KELOWNA

BYLAW NO. 8214

CONSOLIDATED FOR CONVENIENCE TO INCLUDE BYLAW NO. 9851

A Bylaw to Regulate and Control Panhandling

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Panhandling Bylaw No. 8214".

2. In this bylaw:

   "automated teller machine" means a device linked to a financial institution's account records which is able to carry out transactions, including, but not limited to, account transfers, deposits, withdrawals, balance inquiries, and mortgage and loan payments;

   "bus stop" means a section of street which is reserved for the loading and unloading of buses and where parking and stopping of all other vehicles is prohibited;

   "panhandle" means to beg for, or, without consideration ask for, money, donations, goods or other things of value whether by spoken, written or printed word or bodily gesture for one's self or for any other person but does not include soliciting by a registered non-profit society holding a tag day/fundraising drive permit issued by the City of Kelowna;

   "street" means any roadway, sidewalk, boulevard, place or way which the public is ordinarily entitled or permitted to use for the passage of vehicles or pedestrians and includes a structure located in any of those areas;

   "traffic control signal" means a traffic control signal as defined in the *Motor Vehicle Act, R.S.B.C., 1996 c. 318*;

   "trust company" means an office or branch of a trust company to which *The Trust and Loans Companies Act* (Canada) applies and in which deposit accounts are held.

3. No person shall panhandle within 10 metres of:

   (a) an entrance to a bank, credit union or trust company;
   (b) an automated teller machine;
   (c) a bus stop;
   (d) a bus shelter;
   (e) the entrance to any liquor store; or
   (f) the entrance to a movie theatre.

4. No person shall panhandle from an occupant of a motor vehicle which is:

   (a) parked;
   (b) stopped at a traffic control signal; or
   (c) standing temporarily for the purpose of loading or unloading.

5. No person shall panhandle after sunset on any given day.

6. No person shall sit or lie on a street for the purpose of panhandling.

7. No person shall continue to panhandle from a person, or follow a person, after that person has made a negative response.

BL9851 amended section 8:

8. Any person who does anything prohibited by this bylaw or fails to do anything required by this bylaw commits an offence and is liable on conviction to a fine of not more than $2,000.00, or liable to a term of incarceration for a period of not more than 90 days or both.

9. Any enactment referred to herein is a reference to an enactment of Canada or British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time, and any bylaw referred to herein is a reference to an enactment of the Council of the City of Kelowna, as amended, revised, consolidated or replaced from time to time.

10. If any part, section, sentence, clause, phrase or word of this bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the bylaw had been adopted without the invalid portion.

11. This bylaw shall come in to full force and effect as and from the date of adoption.

Read a first, second and third time by the Municipal Council this 6th day of April, 1998.

Adopted by the Municipal Council of the City of Kelowna this 20th day of April, 1998.

"Walter Gray"
Mayor

"D.L. Shipclark"
City Clerk

CITY OF KAMLOOPS

BY-LAW NO. 24-38

A BY-LAW TO REGULATE AND CONTROL PANHANDLING
IN THE CITY OF KAMLOOPS

The Municipal Council of the City of Kamloops, in open meeting assembled, enacts as follows:

1. This by-law may be cited as "Panhandling By-law No. 24-38, 2003".

2. Definitions

All words or phrases shall have their normal or common meaning except where this is changed, modified or expanded by the definitions set forth in this Division.

"Automated teller machine" means a device linked to a financial institution's account records which is able to carry out transactions including, but not limited to, account transfers, deposits, withdrawals, balance inquiries and mortgage and loan payments.

"Bus stop" means an area on a street for the stopping of buses only that:

a) is delineated by two signs, or

b) extends 36 m from and in the direction indicated on one sign, or

c) is within 36 m of the approach side of a sign which identifies a location where buses stop to load or unload passengers.

"By-law Enforcement Officer" means the person appointed by the City and any person delegated to assist him/her in enforcing municipal by-laws and regulations as set out in the by-law.

"Panhandle" means to beg for or, without consideration, ask for money, donations, goods or other things of value whether by spoken, written or printed word or bodily gesture for oneself or for any other person, but does not include soliciting for charity by the holder of a licence for soliciting for charity under the provisions of the Charitable Donations By-law.

"Peace Officer" means any member of the Royal Canadian Mounted Police and any person delegated to assist him/her in carrying out his/her duties under the by-law."

"Street" includes a public road, highway, bridge, viaduct, lane and sidewalk, and any other way normally open to the use of the public, but does not include a private right-of-way on private property.

"Traffic control signal" means a traffic control signal as defined in the Motor Vehicle Act.

"Trust company" means an office or branch of a trust company to which the Trust and Loans Companies Act (Canada) applies and in which deposit accounts are held.

3. Authorities

Peace Officers and By-law Enforcement Officers are authorized and empowered to enforce all sections of this by-law.

4. No person shall panhandle on a street within 10 m of:

a) an entrance to a bank, credit union or trust company,

b) an automated teller machine,

c) a bus stop,

d) a bus shelter,

e) the entrance to any liquor store,

f) the entrance to a movie theatre, or

g) the entrance to any church or place of worship.

5. No person shall panhandle from an occupant of a motor vehicle which is:

a) parked,

b) stopped at a traffic signal, or

c) standing temporarily for the purpose of loading or unloading.

6. No person shall panhandle at any time during the period from sunset to sunrise.

7. No person shall sit or lie on a street for the purpose of panhandling.

8. No person shall continue to panhandle on a street from a person after that person has made a negative response.

9. Every person who offends against any provision of this by-law, or who suffers or permits any act or thing to be done in contravention of, or in violation of, any of the provisions of this by-law, or who neglects to do, or refrains from doing anything required to be done by any of the provisions of this by-law, or who does any act or thing which violates any of the provisions of this by-law, shall be deemed to be guilty of an infraction of this by-law, and shall be liable to the penalties hereby imposed.

10. Every person who commits an offence against this by-law is liable to a fine and penalty of not more than $2,000 and not less than $100 for each offence.

11. If any part, section, clause, phrase, or word of this by-law is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the by-law had been adopted without the invalid portion.

12. This by-law comes into force and takes effect on the date of its passing.

READ A FIRST TIME the	2nd	day of	December	, 2003.
READ A SECOND TIME the	2nd	day of	December	, 2003.
READ A THIRD TIME the	2nd	day of	December	, 2003.
ADOPTED this	9th	day of	December	, 2003.

"ORIGINAL SIGNED BY M. G. ROTHENBURGER"

MAYOR

"ORIGINAL SIGNED BY C. W. VOLLRATH"

CORPORATE ADMINISTRATOR

APPENDIX 3

City of Penticton taking homeless man to court

City hall claims Paul Braun is obstructing a breezeway, he says there is plenty of room

DUSTIN GODFREY / Nov. 14, 2017 4:38 p.m. / LOCAL NEWS / NEWS

A well-known Penticton homeless man is being taken to court by city hall over eight violations of the city's Good Neighbour Bylaw.

Paul Braun is known downtown for his regular perch at the corner of a breezeway between Main Street and the alleyway and parking lots just east of the street in the 200 block. It's that particular spot that has created the contention between the two.

"I think city hall wants to give me silver bracelets for ·istmas," Braun said. "I'm sitting here and they come here and they hand me the subpoena and right behind them is a meter they installed that's doing the same thing.

"Yes, that chokes me up."

Related: Kindness meter in operation

Braun's subpoena cites eight counts of contraventions of the City of Penticton's Bylaw 2012-5030, which says "No person shall panhandle in a manner to cause an obstruction."

Obstruction, according to the bylaw, includes panhandling within 10 metres of an entrance to a bank or trust company, an ATM, a bus stop or shelter; the entrance to a liquor store,

movie theatre, place of worship or sidewalk cafe; a payphone, a public washroom or, in this case, an enclosed or covered pedestrian walkway.

"They come around the corner here, and hand me a ticket all folded up, premade, turned around and went back to city hall," Braun said. "And then they say they're not targeting me while there's people out there. They don't bother going to see them. But yet they tell me, 'why don't you go and sit in Nanaimo Square?' What, it's legal there, but not here?"

The issue from the city's perspective is the breezeway, which they claim Braun is obstructing, according to the bylaw. But Braun said he isn't obstructing anyone from his point of view.

Related: Homeless Penticton man receives multiple tickets

"I know I've got to lose some weight because they say I'm an obstruction, so I've got to get skinnier," he joked, pointing out that two people or a scooter could easily pass by him in the breezeway.

Part of the reason Braun is sour over the ticket is the "kindness meter" the city put up next to his spot over the summer, which he feels is targeted at him.

In an email statement, Siebert said the city has handed Braun eight tickets over the Good Neighbour Bylaw between July 18 and Oct. 29 this year.

"The evidence will show that Mr. Braun feels so entitled to 'his spot,' that he intimidated and scared off another person who wanted to sit on 'his spot,'" Siebert said, adding the city has handed him 19 tickets over three years.

"The only way for the City of Penticton to obtain compliance with its bylaw is to move from ticket enforcement, which the y has repeatedly done, to an information prosecution where the court can make an order preventing further breaches."

Related: LETTER: Not the right place for a kindness meter

The offence incurs a fine of over $100, which Braun said he had no way of paying.

"Where am I supposed to get $110 bucks from?" he asked. "It's pretty stupid giving me a $110 ticket. It's even dumber if they expect to get paid."

Braun said he has seen plenty of others sitting in the spot without issue, including people in groups of two or three, along with dogs and backpacks.

"I don't sit here with my blankets all spread out, three dogs, a cat and a chicken," he said.

"I don't say nothing to sh*t to nobody other than 'hello,' 'goodbye,' and 'thank you.' I'm doing about the same thing as that meter's doing."

Related: Council investigating fencing Gyro Park Bandshell

Nearby business operator Roz Campigotto said she has no issue with Braun where he is.

"We've been in business here, in this area for about 42 years, in this location for 30-something. And we've seen a lot of nhandlers, and he's the most gentle of the lot," she said.

"He sits there, he doesn't ask you for money. He has a little sign, and if you give it to him, he's very thankful, very polite. And he doesn't litter."

Campigotto, too, feels the city is targeting one person in particular, when others who are more obstructive take up the same spot.

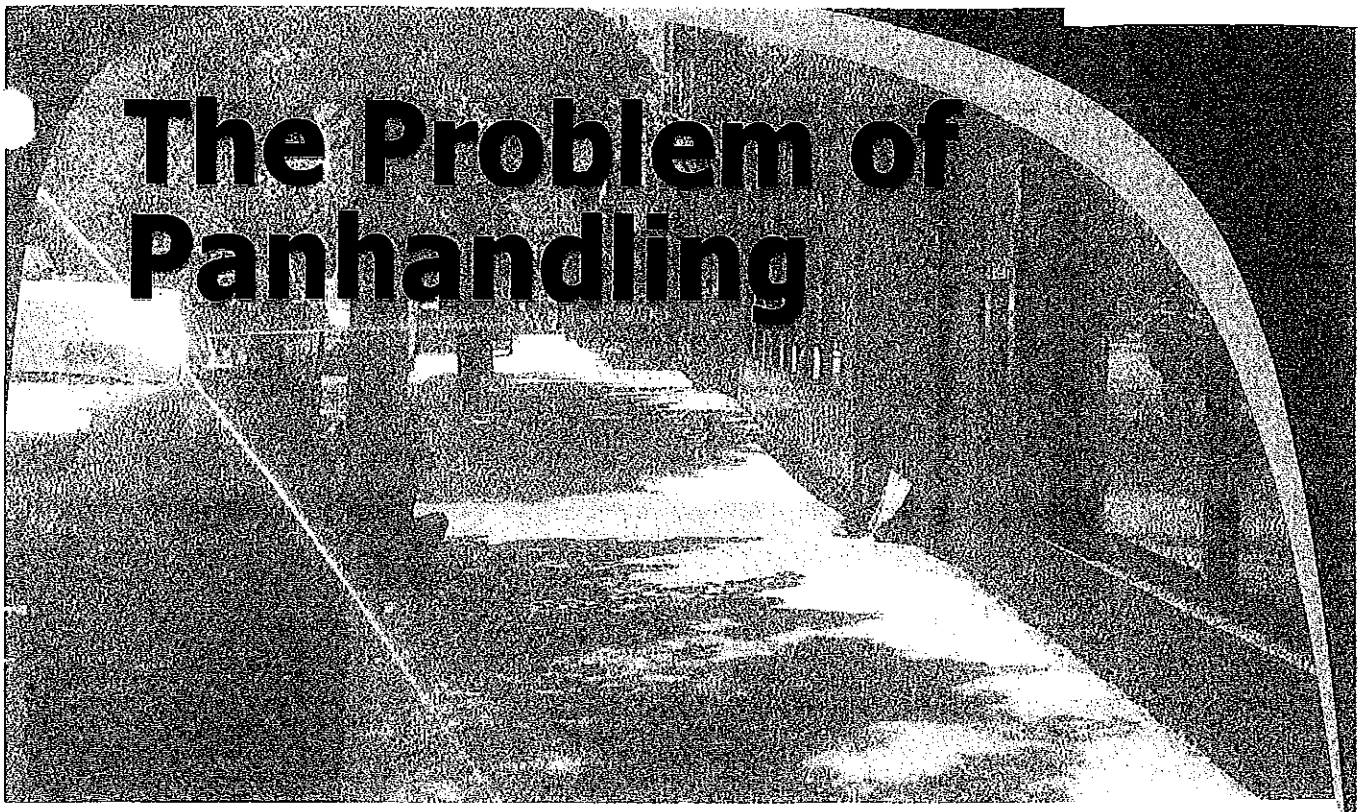
"He comes in and uses the washroom here, and if he needed some towels, so we just give him what we have," she said.

"We have to help each other. This is ridiculous. Honestly, why the city is doing this, I don't know, because they must have bigger issues than Paul sitting in the breezeway."

@dustinrgodfrey

dustin.godfrey@pentictonwesternnews.com

Like us on Facebook and follow us on Twitter.



The Problem of Panhandling

Using this Guide

This guide is designed to help you and your neighbours understand and address the panhandling problem affecting your business area and to help promote dialogue among retailers, police, and community stakeholders about these issues. Keep in mind that when implementing these strategies you should tailor your solution to the unique nature of your problem and business environment.

Addressing Panhandling in our downtown

With the recent rise in panhandling in the downtown area, downtown Salmon Arm is searching for ways to address this complex issue. Recognizing the many problems associated with panhandling; human rights, public safety, addiction, cleanliness, homelessness, mental health issues; we are seeking a response that reaffirms the welcoming nature of the downtown while ensuring that the downtown is accessible to all.

There is currently no bylaw in Salmon Arm that restricts panhandling, and research suggests that utilizing strictly enforcement strategies is a ineffective way to deal with these problems.

A combination of public education, situational responses and enforcement policies are the best tools to deal with panhandling.

downtown
SALMON ARM

PO Box 1463
Salmon Arm, BC
V1E 4P6
250 832 9616
250 832 9516(fax)
safesociety@shaw.ca

Transition House
250 832 9616
250 832 9516(fax)

PEACE
250 832 4474
250 832 9703
safecwwa@shaw.ca

Stopping the Violence & Community Counselling
250 832 9700
250 832 9703(fax)
stvsafe@shaw.ca

Police Based Victims Services
250 832 4453
250 832 0622(fax)

Community Based Victim Service Program
250 832 0005
250 832 9516(fax)
cbvs@shaw.ca

Outreach Services
250 832-4474
outreachsafe@shaw.ca

August 2018

To whom it may concern:

Panhandling, Busking and Squeegeeing

This is in response to proposed Panhandling By-law in the City of Salmon Arm.

It is understood that the current trend is to create Bylaws specific to panhandling as it has been identified as a social and safety concern for many communities. It is also understood that a Bylaw puts parameters in place that may help keep the public and panhandlers safe.

In many cases panhandlers are doing this out of necessity to live. Most are a vulnerable sector of the population struggling with poverty; addictions; mental illness; compromised health; disability; childhood traumas and homelessness but no matter the case all have an important human story.

As an example some who are experiencing homelessness end up in prison due to a combination of mental health and substance use issues, a reliance on survival strategies (e.g. panhandling and sleeping in public places) and a higher surveillance by police due to their visibility on the streets. This creates a revolving door scenario whereby incarceration and experiences of homelessness are an individual's only two realities.

Instead of punitive actions we call upon the community to invest in a systematic approach that includes local governments, business groups; law enforcement officials collaborating with service providers and advocates to come up with solutions to prevent and end the need for people to panhandle.

Solutions may include Homeless Outreach programs, community food sharing programs and access to housing such as shelters, hostels and supportive low income.

We all need to be mindful when making a decision that we all come from different life experiences and all have fundamental freedoms and democratic rights.

Let's help end this cycle.

Jane Shirley, Executive Director, SAFE Society

Paige Hilland, Acting Residential Co-ordinator, SAFE Society

"COMMITED TO ENDING VIOLENCE IN THE SHUSWAP"

"Making a positive difference in the lives of many"

From: Dawn Dunlop [mailto:dawn.dunlop@cmha.bc.ca]
Sent: Friday, August 03, 2018 11:42 AM
To: Nancy Cooper; Louise Wallace-Richmond; Alan Harrison; Chad Eliason; Kevin Flynn; Ken Jamieson; Tim Lavery
Cc: Dawn Dunlop; Carl Bannister; Erin Jackson
Subject: Proposed Panhandling Bylaw

As I will be out of town during the public session I wanted to respond to the proposed panhandling bylaw.

Panhandling is a systems issue and in my opinion requires a collective systems response. While I appreciate we want to implement actions to manage the problem, I am also interested in engaging in a dialogue of how we collaboratively work together to be upstream/preventative in our collective action that meets the needs of our community. Panhandling is a poverty, homelessness, mental health and substance use (MH/SU) issue and requires a systems response. Please see comments and recommendations below.

Comments:

- I feel that implementing a fine is criminalizing poverty and is not the solution.

- The bylaw articulates busking, street entertainment, or the displaying of political and religious information is not included; I wanted to provide another viewpoint for you to ponder.
  http://www.heretohelp.bc.ca/visions/criminal-justice-vol2/panhandling-restrictions-in-vancouver
  In this article I noted the comments in relation to corporate panhandling.
  "The message is clear: corporate panhandling is acceptable and is welcomed in our city, while begging by the disenfranchised is to be discouraged. It is acceptable for a politician to stop me in the street and ask for my vote, an evangelist for my devotion, a tabloid for my attention, a charitable organization for my money and lost tourist for directions. But it is becoming increasingly unacceptable for a mentally ill, addicted or hungry person on the street to ask me for anything. In other words, it is acceptable to be harassed for global and organized group causes, but not for local and personal ones.
  The discrimination and hypocrisy are obvious, and we ought to think of the consequences of legislating against panhandling. Such legislation would be a misguided and short-sighted approach to the problems of poverty, illness and addiction in our society."

- I am aware the current Safe Street Act speaks to a 5 metre zone from certain locations, and our proposed bylaw speaks to 15 metres. This does not solve the problem it just moves it from Alexander Street to another locale.

- BC Housing funds a Homeless Outreach Program throughout the province of BC and for some reason Salmon Arm never received this service. This service is provided in numerous rural communities in BC including Revelstoke, 100 Mile House, Merritt, etc… Even though this program is not directly linked to panhandling it does directly work with individuals that

live in poverty, are homeless or at risk of homeless and may have MH/SU issues and assists those individuals accessing services and supports as well as housing. www.bchousing.org/housing-assistance/homelessness-services/homeless-outreach-program

- In the fall of 2018 CMHA will be creating a Coalition to End Homelessness in the Shuswap. The landscape of our community is changing, this coalition will explore how we can work better together to end homelessness in our community as well as prevent homelessness from occurring to our community members.

- Besides only addressing the panhandlers, I believe we need to address both sides of the issue, and provide a solution to engage community members wanting to contribute to the solution. As per the city staff report, review the idea of kindness meters. The theory with a kindness meter is that instead of giving funds directly to someone panhandling, the funds from the machines will go to community services to address the issue.

Recommendations:

- The City of Salmon Arm pause and not move forward with implementing the proposed bylaw at this time.

- Continue to use the Safe Street Act, we take the information provided through this public process and hear what our community has to say and then convene a cross-sectoral group to explore this issue and come up with a solution that meets everyone's need.

- While in the above process look at both sides of the panhandling issue, the panhandler and the person giving money and develop a plan of how citizens can be engaged and want to be a part of the solution. And once a plan is developed, implement a communication strategy about this change in our community (i.e. amend the Downtown Salmon Arm brief and include the kindness metre or whatever our action is).

- Advocate to our MLA, BC Housing and the Ministry of Municipal Affairs & Housing to bring the Homeless Prevention/Outreach Program to Salmon Arm, as well as increased shelter services.

Thanks for taking the time in reading my response as well as all the work you do in our community, Dawn.

Dawn Dunlop
Executive Director for CMHA & SILA

Canadian Mental Health Association (CMHA) – Shuswap/Revelstoke
Box 3275, 433 Hudson Ave. NE., Salmon Arm, BC, V1E 4S1
P: 250-832-8477 ext 105 F: 250-832-8410 Email: dawn.dunlop@cmha.bc.ca
www.shuswap-revelstoke.cmha.bc.ca

Shuswap Independent Living Association (SILA)
680 Shuswap Street SE., Salmon Arm, BC, V1E 3K4

Interior Health
Every person matters

August 3, 2018

Erin Jackson,
Director of Corporate Services
City of Salmon Arm
P.O. Box 40, 500 - 2 Avenue NE
Salmon Arm, BC V0E 4N2
ejackson@salmonarm.ca

Dear Erin Jackson:

RE: Proposed Street Solicitation Prevention Bylaw No. 4273

Thank you for the opportunity to provide comments related to the proposed Street Solicitation Prevention Bylaw. My understanding this bylaw is being proposed to regulate the appropriate use of public space, such that all residents, business owners and visitors to Salmon Arm perceive they and their property are safe and protected. I am not able to evaluate or provide evidence informed comments about whether or not the proposed bylaw is the appropriate regulatory tool.

However, it seems to me the issue of inappropriate use of public space is a visible sign of the much larger issue of poverty and inequity in Salmon Arm, as well as other communities within the Interior Health region. A person's health and well-being (or that of a population) is largely determined by the social conditions they experience over their lifespan. These social conditions are known as the social determinants of health and include conditions such as income, working conditions, early childhood development, education, access to housing and safe, nutritious food, social exclusion, safety net and sense of community belonging, as well as more obvious social barriers due to gender, disability, race and aboriginal status. Due to these social conditions, people experience differences in accessing resources to live a healthy life which result in differences in health status between individuals and/or communities. These differences in health status are known as health inequities, and are unnecessary, avoidable, unfair and unjust. The social determinants of health are inter-related and their cumulative effects result in barriers to health and well-being. Homelessness and inappropriate use of public space are the visible signs of negative experiences of social determinants.

There is an opportunity for the community of Salmon Arm to improve health equity by addressing social determinants of health, and in doing so also address the underlying cause of the inappropriate

Bus: 250-833-4114 **Fax:** 250-833-4117
Anita.ely@interiorhealth.ca
www.interiorhealth.ca

POPULATION HEALTH
851 16 St NE, Box 627
Salmon Arm, BC V1E 4N7

use of public space. Interior Health is working in collaboration with other communities to address poverty and homelessness; for example, participating on the Revelstoke Poverty Reduction Working Group and City of Kelowna's Journey Home Strategy. There are more than 50 community partners participating in this strategy with City of Kelowna taking the lead. It can be used as a case study for approaching the issue of poverty. The first step is to understand who are vulnerable and why, and their needs. Then a coordinated response system can be designed to meet these needs. The long-term objectives of these community supports being improved health outcomes for all people, with the indicator being less visible signs of poverty.

Interior Health is interested in collaborating with City of Salmon Arm on initiatives which address immediate and longer-term conditions of social determinants of health. I would be please to meet to further discuss this opportunity.

Sincerely,

A. Ely

Anita Ely, BSc, BTech, CPHI(C)
Specialist Environmental Health Officer
Healthy Communities – Population Health

AE/ae

Resources:

City of Kelowna's Journey Home Strategy:

https://www.kelowna.ca/our-community/journey-home-addressing-homelessness

From: jillian jezersek [jilljez@telus.net]
Sent: August 1, 2018 12:01 PM
To: Nancy Cooper
Subject: August 3rd meeting

Mayor Nancy,

I am unable to attend the August 3rd meeting this coming Friday. Although I would like to have some input.
My only complaint would be Jason the guitar player who has played in Salmon Arm for two years now.
He stays in one area, Alexander street, usually under my office which is above Hidden Gems bookstore, for far too long in one stretch.
Somedays he spends the whole day in this one location.
I have asked him to move around as his music interfere's with my work. It is summer and I would like to open my window open for fresh air.
He is not cooperative and even rude and obnoxious.
Downtown is a communal area and everybody needs to be taken into consideration.

My request would be to bring about a bylaw that prevents musicians from taking over an area. Limit them if they cannot self regulate. Half an hour in one spot.

I would like to add that other businesses along Alexander Street are fed up with him as well as local folks who frequent Pie Company outside sitting area and the outside benches.
Need I add that he is not a very good musician which makes it torturous after a few hours.

Jillian Jezersek. 250-833-5303

RECEIVED
AUG 2 2 2016
CITY OF SALMON ARM

Dear Honorable Mayor and City Council

Re: Street Solicitation Bylaw

Downtown business participation will continue to be low at hearings/meetings because of the fear of offending another business owner or the SJWs or customers. That is why I wasn't at the public hearing on Monday night.

Also privacy is nil...everything spoken or written is recorded and posted for the world to see.

Perhaps anonymous input would help get more than just a few opinions and suggestions from the same business owners on important downtown issues. These could be read or published without naming the person or business.

A vote from each downtown business owner on a bylaw for the downtown would be appropriate.

Kelowna and Kamloops have a similar bylaw prohibiting panhandling/busking without a permit/soliciting/loitering and this sets a good example for Salmon Arm to follow even though we are a smaller city.
These larger cities have the facilities and resources needed for the homeless, addicts, mentally impaired because they have more money/funding and space to have these facilities. It is much better and safer for the homeless and transients to have access to the proper help they need.

If our bylaws are not as strict as Kelowna and Kamloops and the panhandlers are welcomed in our city, of course they will come here.

This plays small havoc on our struggling downtown. Sleeping, having sex, catcalling, foul language, drinking and drugging in the alleys, in the weeds, in the parks, under trees is not good for business and tourism.

Remember the lovely bird watching blinds by the wharf and in Peter Jannick Park? Torn down. Cutting down trees and bushes, putting up fences, gates, and signs etc. does not get rid of the cause. The homeless bring excrement, condoms, stinky smoke, used needles and garbage. Nip it in the bud before this problem expands and creates more problems and expense.

Busking without a permit needs to be enforced. Maybe this is entertaining for someone to briefly walk by not so entertaining for a business and customers to listen to it for hours day after day.
An increase to 15 meters is distance definitely needed in places.

Adult men who drive everywhere and do minimal shopping downtown may not have the same problem with panhandle pressure as women, pedestrians, tourists and the many seniors in town.

I personally have been pressured and had racial comments slurred at me quite a few times by the street people.
This can be frighting and dangerous for elderly people and interfers with all pedestrian traffic including tourists.

The new proposed bylaw is excellent and will help deter the homeless from our downtown including the park.
If they can't make money on our streets they will go somewhere else and hopefully get proper help.
If they are supported on our streets, they stay and remain in the vicious poverty cycle. The professional panhandlers will also stay or find another city with lax bylaws.

Until we have a "help centre" we shouldn't be "inclusive". It harms the panhandlers because they are not getting the proper help (medical, mental, addiction, jobs, new skills) and guidance for their future.
Salmon Arm has exellent emergency shelters.
Of course we we lack the social resources that a larger city has but these will probably increase in the future because Salmonarmians are kind, caring, generous people.

Panhandlers and the homeless remain panhandlers and homeless without proper help.

The new proposed bylaw IS the compassionate solution.

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Tuesday, April 30, 2019 2:06 PM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	Richard
Last Name	Smith
Address:	1281 70 Ave NE and 205 Ross St
Return email address:	
Subject:	Panhandling
Body	I support a bylaw for all of Salmon arm for no pan handling. I Own a business downtown . Our Social systemms in Canada is generous enough that this should not be needed.
Would you like a response:	Yes

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From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Tuesday, April 30, 2019 2:30 PM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	Chelsea`
Last Name	Vetter
Address:	340 Alexander St Salmon Arm BC
Return email address:	
Subject:	Solicitation Bylaw
Body	I have read this Bylaw and support it wholeheartedly. I am the Assistant Branch Manager at RBC in Salmon Arm. Also your verification system is arduous and time consuming.
Would you like a response:	No

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From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Tuesday, April 30, 2019 3:20 PM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	Ellen
Last Name	Gonella
Address:	2170 4B Ave SE
Return email address:	
Subject:	panhandling bylaw proposal
Body	In response to the letter and attached proposed bylaw regarding panhandling in Salmon Arm, here are my thoughts as a citizen: According to this it appears people will have to jump into moving cars, only go door-to-door, or be inside businesses in order to let people know what they are selling. While I appreciate that people don't want their businesses blocked or to be harassed, I am not sure that that is happening with enough regularity to require this kind of bylaw. If you don't want to give to people don't. If you don't like the music, walk away. I am not in the downtown core, so maybe this is a huge problem for the core stores, but as a shopper I haven't had any issues with access, harassment or traffic blockages. I would rather have someone ask for change than break into my car to steal it. Having people on the street is a reality, having them harassed doesn't seem like a solution. If they are begging you have to see them, acknowledge them, maybe even make space for them. If we criminalize them for being there how does that help? This is further marginalizing folks who are already marginalized. There are already laws against aggression, violence, being a public nuciance that can be called into effect if needed. I don't think that this needs to be a bylaw officer's problem. As a Girl Guide cookie seller mom I am concerned that this will disallow the Girls from setting up outside businesses that have said we can be there. We don't have a business licence, nor do we want to have to procure one to sell cookies. What about kids with lemonade stands? Grad car washes? Salvation Arm Kettles? My thoughts. Thanks, Ellen Gonella
Would you like a response:	Yes

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Tuesday, April 30, 2019 3:33 PM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	Margaret
Last Name	Davidson
Address:	170 Lakeshore Dr NE, Salmon Arm, BC
Return email address:	i
Subject:	ByLaw No. 4273
Body	I have read the proposed bylaw regarding street solicitation in the City of Salmon Arm. and I am in favour of it. Some of these "panhandlers" people are genuinely in need; however, the vast majority of them are simply taking advantage of our good citizens and frightening the tourists. Having the ByLaw in place is timely, just prior to the tourism season. I believe the merchants can also be of assistance in notifying the police to do "checks" whenever panhandling or solicitation is noticed. This was effective in Vancouver when I worked for the City Police and they kept the prostitutes out of the West End of Vancouver. Thank you. Maggy Davidson Owner of Spirit Quest Books
Would you like a response:	Yes

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From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Wednesday, May 01, 2019 8:35 AM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	TJ
Last Name	Wallis
Address:	2 - 380 Alexander St NE
Return email address:	
Subject:	Feedback for Bylaw NO. 4273
Body	Bylaw NO. 4273 – A bylaw to regulate street solicitation in the City of Salmon Arm Dear City and Council I am writing today to express my concerns over the above noted bylaw. Let me start by stating that I own a business on Alexander Street NE, in the downtown core, where a few panhandlers "hang out." While I understand the concern for some business owners and the public, I do not understand how the punitive nature of this bylaw will solve the perceived problem. I have never witnessed an aggressive panhandler. I have never witnessed a panhandler approaching cars. How can a person who has nothing pay a fine? Utilizing RCMP to "shoo" someone off the street seems like a waste of resources. Using RCMP to arrest passive panhandlers seems like overkill and could escalate into an unnecessarily hostile situation. I, for one, am not interested in "kicking" someone when they're down and out. This bylaw will not solve the problem of poverty; it simply moves it to another area and out of view. I certainly sympathize with the challenge you face. I do not know the answer, but surely there is a better way. Sincerely TJ Wallis Silhouette Fashion Boutique
Would you like a response:	No

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From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Thursday, May 02, 2019 1:41 PM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	Perry
Last Name	Phillips
Address:	*Field not completed.*
Return email address:	
Subject:	Panhandlers
Body	I am for helping those in need who choose to accept a hand up. Those who are only looking for money to support addictions and not interested in the many programs offered are taking to the streets of many community's. This bylaw is only one piece of a larger issue. I believe that by passing it and having a provincial community integration specialist to assess and assist are both importin steps in the right direction for everyone involved. My question to naysayers is are we helping the situation by sitting on our hands and doing nothing. Because these same people have been sitting in same spots doing the same thing for more than a couple of years.
Would you like a response:	Yes

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From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Saturday, May 04, 2019 7:21 AM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	stuart
Last Name	bradford
Address:	2400 40th St. N.E.
Return email address:	
Subject:	panhandling by law
Body	I wanted to voice my support for the proposed Panhandling By Law. Regards, Stu Bradford Barley Station Brew Pub
Would you like a response:	No

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Mayor Alan Harrison
City Hall
Salmon Arm, B.C.

RECEIVED
MAY 06 2019
CITY OF SALMON ARM

Sharon Smith
67-3350
10th Ave, N.E.
Salmon Arm, B.C.
V1E 1J6

May 6, 2019

Dear Mayor Alan Harrison,

Panhandling is a complex situation. Some people end up being a panhandler due to different circumstances. The circumstances are loss of employment, health problems, disabilities, mental health problems, vehicle accidents etc.. A panhandler's life is a painful life. They can't afford accommodation, cost of living and face all kinds of health conditions. These people have it very hard. How can panhandlers pay a fine of $50.00, all the way up to $2,000.00?

All of the bylaws don't solve problems. It only adds more pain into their life.

Basically, panhandlers need big help instead. They need to be looked and lifted out of their situations. This is the key.

I hope the following will be inspiring to people of possible solutions.

At the Senior Health and Wellness Center, Salmon Arm, has a whole team of people nurse, doctor etc. to help senior citizens. Why can't there be the same set up to help the panhandlers as well?

AISH. In Alberta, they have help program for the disability, financially. Why not in B.C. have the same programs as Alberta ~~does~~? A person goes to the doctor to get a form to fillout to get this kind of help.

There should be a committee of people formed who are loving and compassionate towards the panhandlers. People from city hall, doctors, nurses, dentists, housing professionals, mental health professionals, counsellors, farmers, teachers, Okanagan College, Work B.C., pastors etc.. They would have meetings together every week to find solutions to panhandler's needs. Have a help centre. Make assessments as to what kind of help panhandlers need. Keep the Salvation Army Lighthouse open all year-round for people to sleep. Have farmers teach and hire panhandlers. Have a trade centre school and life skills training combinations so that panhandlers learn job skills. Get ideas from the Mustard Seed in Calgary, Alta.. The Mustard Seed is very successful in helping the panhanders and homeless.
These are building blocks to help. Eventually, a panhandler would no longer be a panhandler.

If you, Mayor Alan Harrison is a panhandler and homeless, how would you like to be treated?

Sincerely,
Sharon Smith

c.c. Kevin Flynn
Chad Eliason
Debbie Cannon
Tim Lavery
Louise Wallace Richmond
Sylvia Lindgren

DOWNTOWN SALMONARM

Mayor and Council
City of Salmon Arm
PO Box 40
Salmon Arm, BC V1E 4N2

May 7, 2019

Dear Mayor and Council

Re: Street Solicitation Prevention Bylaw No. 4273

Salmon Arm Downtown Improvement Association Board of Directors is in support of Bylaw No. 4273.

We believe this is far from being the complete answer to the increase in panhandling/loitering in our City and that continued education and information is necessary.

We wish to express our support for an educational campaign, along with increased foot patrols and increased awareness of social services.

Many of our members also responded individually to the Bylaw and I have provided their comments below without edits (except removal of salutations).

RESPONSES

For the bylaw, how does the information get to the panhandlers?
Will there be other actions taken besides the bylaw: posting educational signs about local services, increasing patrols downtown, or offering educational brochures, etc.?
-Jenna Meikle

I have contacted the mayor about this a few weeks ago and had a meeting with him. I explained some of the problems we have with the panhandlers. Such public intoxication, passed out with their private parts hanging out, public urination. Customers complaining that when they take money out of the atm they are being watched. These customers feel if they give something to the panhandlers the panhandlers will not try to take everything from them. We have seen where the panhandlers have gone and purchased cigarettes and alcohol for minors.
I have talked to some of the business owners and they are worried that coming forward in public against the panhandlers could hurt their business as those that feel the panhandlers should be left alone have said they will not shop in their stores if they try to force them out of the downtown.
Do we need to attend the meeting or is the DIA going as a representative of the downtown businesses?
-Gerald Foreman

DOWNTOWN SALMON ARM
250 SHUSWAP STREET NE, PO BOX 1928
SALMON ARM, BRITISH COLUMBIA V1E 4P9

DOWNTOWN
SALMONARM

I have a few concerns regarding bylaw No 4273. Most importantly Point 5. Penalty. It is my opinion the bylaw should be enforced in 3 stages. Stage #1 A verbal warning with a copy of the Bylaw No 4723. Stage #2 A written warning saying that there will be a fine on the next infraction . Stage #3 the fine. A small fine at the start and increased for each additional infraction.

As far as the term solicitation playing a musical instrument is not solicitation , it is busking. When it comes to solicitation, it should only be allowed with a sign printed or written.

Last but not least I do not have a problem with someone sitting.

-Garry Pawluck
Homelife Salmon Arm Realty.Com

As a Girl Guide cookie seller I am concerned that this will disallow the Girls from setting up outside businesses that have said we can be there. We don't have a business licence, nor do we want to have to procure one to sell cookies. What about kids with lemonade stands? Grad car washes? Salvation Arm Kettles? According to this people will have to jump into moving cars, only go door-to-door, or be inside businesses in order to let people know what they are selling. While I appreciate that people don't want their businesses blocked or to be harassed, I am not sure that that is happening with enough regularity to require this kind of bylaw. If you don't want to give to people don't. If you don't like the music, walk away. I am not in the downtown core, so maybe this is a huge problem for the core stores, but as a shopper I haven't had any issues with access, harassment or traffic blockages. I would rather have someone ask for change than break into my car to steal it. Having people on the street is a reality, having them harassed doesn't seem like a solution. If they are begging you have to see them, acknowledge them, maybe even make space for them. If we criminalize them for being there how does that help? This is further marginalizing folks who are marginalized. There are already laws against aggression, violence, being a public nuciance that can be called into effect if needed.
-Ellen Gonella

I am writing today to express my concerns over the above noted bylaw.
Let me start by stating that I own a business on Alexander Street NE, in the downtown core, where a few panhandlers "hang out."
While I understand the concern for some business owners and the public, I do not understand how the punitive nature of this bylaw will solve the perceived problem. I have never witnessed an aggressive panhandler. I have never witnessed a panhandler approaching cars.
How can a person who has nothing pay a fine? Utilizing RCMP to "shoo" someone off the street seems like a waste of resources. Using RCMP to arrest passive panhandlers seems like overkill and could escalate into an unnecessarily hostile situation.
I, for one, am not interested in "kicking" someone when they're down and out. This bylaw will not solve the problem of poverty; it simply moves it to another area and out of view.
I certainly sympathize with the challenge you face. I do not know the answer, but surely there is a better way.

DOWNTOWN SALMON ARM
250 SHUSWAP STREET NE, PO BOX 1928
SALMON ARM, BRITISH COLUMBIA V1E 4P9

DOWNTOWN
SALMONARM

-TJ Wallis
Silhouette Fashion Boutique

We do not want the issue of panhandling to become more of an problem than it already is. Salmon Arm has a beautiful down town that is very welcoming to the tourists we do not want the continuation of the panhandler laying on the street and benches. We want people to feel comfortable walking on our streets and to come back year after year. They will not do this when they are intimidated or feel uncomfortable. So we are definitely in favour of a bylaw being put in place.
Thank you
Victorian Impression Bedding Lace and Lingerie

RE-Market etc is fully in favor of the Panhandling Bylaw as presented. We hope once passed, the city will enforce it.
Unfortunately we will be out of town and unable to attend the Council meeting.
Linda
RE-Market etc.

Actually I think the bylaw reads very well. To me, it allows for panhandling but keeps the visually negative parts to a minimum. That's the more enforceable element. I appreciate that the art gallery was included in the list of public buildings with the 15 meter required distance.
I will pass it along to my board of directors, but feel confident that you can put a checkmark beside our organization's name as supportive of the bylaw.
Already one of my board members asked where the JWs fit into this. They use a public bench, and sometimes set up in the public plaza. Does this by-law apply to any form of street presence that isn't licensed by the City?
-Tracey Kutschker

As the owner of a local restaurant on Hudson Ave., and because I do have outdoor seating, I really am against the idea of panhandling and soliciting being allowed in the area of my restaurant. Putting myself in the place of my customers, having a person soliciting money or anything else from me while I'm trying to enjoy a meal or coffee, would make me feel very uncomfortable . I, like many locals I'm sure, try to contribute what I can to the local charities and food banks, I also do stop and donate funds to persons in other areas of the city who are down and out. However, I really would not feel comfortable being put into this type of situation, and would be less likely to contribute anything to any person or charity, as well as less likely to frequent a restaurant where this is taking place.
- Ange Alde

Having read this over, I think regulation of soliciting is a good idea. I think the various places where soliciting will be banned are a good start. However, we are concerned that the sidewalk in front of our shop, and those in front of the many other businesses in town who do not meet the location criteria in "4. Application, 1. No person shall solicit on a street within 15 metres of: a) through e)", will become

DOWNTOWN
SALMONARM

panhandling/solicitation hot-spots. While we are not unsympathetic to the plight of homeless persons, we are also concerned for the safety and comfort of our customers and potential customers, many of whom are accompanied by young children when visiting our place of business.
Based on the above, we would like to recommend extending the soliciting ban to areas within 15 metres of any business open to the public.
-Greg Scharf
Skookum Cycle & Ski Ltd.

Thank you for considering the solicitation problem downtown. I have owned/operated my business, Hidden Gems Bookstore, for 10 years on Alexander ST NE and have watched the situation escalate each year, with downtown business and/or customers having to call the police:
-a variety of times to deal with fights between different panhandlers (they get into arguments over a 'prime spot' in front of a bank); and/or the public and panhandlers-both verbal and physical.
-calling as noticed drinking between one or more solicitors on public benches in front of stores or in Ross St parking lot-some have passed out on the public benches and a few times an ambulance called as solicitor so out of it and falling down-this has been difficult for business and public to watch. It also makes customers uncomfortable as use to enjoy walking around and sitting on the benches--now you see a lot of people quickly walking by panhandlers as they sit or lay on the ground or bench.
-having a guitar guy playing out of tune and yelling (as does not sing
well) for 7 hours straight in front of store and/or beside us in front of Shuswap Pie Company. There have been times that customers sitting outside have asked him to move or play quietly and had to listen to his yelling and being aggressive. We have had other talented buskers (young people who can play violin/guitar and sing) downtown but they usually stay an hour and move on; and the public appreciate their talent and brief time. The restaurants downtown hesitate to put out chairs/tables as feel their customers are harassed.
-We have had customers complain to us over and over about the above and we have encouraged them to speak out to the City. We also encourage people to not give the solicitors money but instead to donate to services (food bank) as we see what happens through out the day as consequence of receiving money.
-we have also observed young underage people hanging around solicitors and although can not say for certain what is being bought from the solicitors something is--we suspect alcohol a couple of times and possibly smokes. We notice the young people give a panhandler money and then they wait around while the panhandler goes away; he then comes back and they huddle together and the young people smile and walk away. We know something was exchanged but not sure what. We have tried taking video and have shown the RCMP but nothing conclusive enough for them to be able to do anything.
-Tourists, locals and people who have recently moved to the area often tell us they shop downtown as love the atmosphere and shops but have noticed more panhandlers and are starting to feel uncomfortable. I am worried for my business as well as others if situation is not addressed.
I do know other businesses have moved to the malls (some for a variety of reasons) but one of the major reasons I hear is "the Malls do not allowed panhandlers on their property" whether in/outside the malls/parking lots.
I do hope you go ahead with the bylaw-other communities are trying to address their problems and we should be as well.
-Beth Phillips

DOWNTOWN
SALMONARM

Yes please to Bylaw No 4273 to regulate panhandling/soliciting as it may help the truly homeless and unhealthy to be guided to where safe and proper help is available.
I own two downtown properties and a downtown business and am a pedestrian for 95% of my activities.
I have been approached by panhandlers/solicitors inside and outside my business and home.
Panhandlers/solicitors are bad for business and should not be welcomed in our downtown. The sick need medical help, the homeless should be in homes, the religions in churches, the unemployed need jobs, and the cons can go elsewhere.
Some cities discourage and fine the well meaning givers because it has been shown to enable and hurt citizens who truly need our help. The cycle just continues.
This bylaw may encourage us compassionates to donate to our churches, shelters, food banks and charities instead.
Poverty exists
Giving is good
RW

We received the following letter below from a citizen who is unable to attend the public hearing in person.

Dear City Council of Salmon Arm,
Thank you for hearing what I have to say regarding panhandling in our downtown area of Salmon Arm. I lived in Kelowna for 1 year before moving to Salmon Arm. I lived right downtown near the main area of Bernard Ave. It's was deplorable with homeless people everywhere. There were free drug and needle exchanges just a block behind Bernard with them lined up for 2 blocks. The businesses were trying to survive the epidemic while customers tried to get around the mess of panhandlers. I saw one woman bring a tray of cinnamon buns to some of them and they threw them at her. On my short walk of 2 blocks to the uptown I would see drug addicts in weird positions passed out on people's lawns. There were homeless people sleeping in the big garbage bins where I lived. The millions of dollars of beautiful waterfront area by the downtown was crawling with addicts and homeless people. One day a man peed right in front of the downtown post office and it ran all over the street and down onto the road. The whole downtown area was like a bunch of rats had taken over and they had infested the city. I don't want to sound cruel but this is the reality of allowing them into our beautiful Salmon Arm. Please pass some strict bylaws that help us maintain our beautiful city.
Thank you,
Beverly Reese, a concerned and tax paying citizen 250-832-1559

Thank you
Lindsay Wong
Manager

DOWNTOWN SALMON ARM
250 SHUSWAP STREET NE, PO BOX 1928
SALMON ARM, BRITISH COLUMBIA V1E 4P9

21. PUBLIC HEARINGS

1. Street Solicitation Prevention Bylaw No. 4273

The Director of Development Services explained the proposed Street Solicitation Prevention Bylaw.

Submissions were called for at this time.

S. Weaver, 17 111 Harbourfront Drive NW, raised concerns with the bylaw penalizing people who are poor, homeless and in mental distress. She suggested further input be gathered from the Community.

P. Hilland, 851 5 Street SE, SAFE Society, spoke to the letter dated August 2018 and was available to answer questions from Council. She recommends that the City look for options to address homelessness and not criminalize it.

B. Laird, 2185 5 Avenue SE, spoke regarding the challenge of homelessness in our community and that the Housing Task Force has been formed to help address it. Individuals must be responsible for their behavior regardless of their circumstances.

Councillor Eliason left the meeting at 8:20 p.m.

Mayor Cooper read the letter from D. Dunlop, Executive Director for Canadian Mental Health Association (CMHA) - Shuswap/Revelstoke and Anita Ely, Specialist Environmental Health Officer, Interior Health.

Q. Foreman, 1721 30 Street NE, spoke to this being a bigger problem than just Salmon Arm and that the bylaw is not a solution. He suggested that cities work in coalition with each other.

The Public Hearing adjourned at 8:32 p.m. Mayor Cooper stated that the Public Hearing would be reconvened at a future date.

22. RECONSIDERATION OF BYLAWS

1. Street Solicitation Prevention Bylaw No. 4273 - Third Reading

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Item 23.4

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 be read a third time.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

  Opposed:

  - ❑ Harrison
  - ❑ Cannon
  - ❑ Eliason
  - ❑ Flynn
  - ❑ Lavery
  - ❑ Lindgren
  - ❑ Wallace Richmond

CITY OF SALMON ARM

BYLAW NO. 4273

A bylaw to regulate street solicitation in the City of Salmon Arm

---

WHEREAS street solicitation is deemed to be a cause of public nuisances, disturbances and other objectionable situations within the City of Salmon Arm;

AND WHEREAS the Council of the City of Salmon Arm is authorized by the Community Charter to regulate street solicitation for the purpose of protecting and enhancing the well-being of its community;

NOW THEREFORE the Council in open meeting assembled enacts as follows:

1. This Bylaw may be cited as "Street Solicitation Bylaw No. 4273"

2. DEFINITIONS

All word or phrases shall have their normal or common meaning except where this is changed, modified or expanded by the definitions set forth in this bylaw.

"Automated teller machine" means a device linked to a financial institution's account records which is able to carry out transactions including, but not limited to account transfer, deposits, withdrawals, balance inquiries and mortgage and loan payments.

"Bylaw Enforcement Officer" means the person appointed by the City of Salmon Arm and any person delegated to assist him/her in enforcing municipal bylaws and regulations as set out in the bylaw.

"Peace Officer" means any member of the Royal Canadian Mounted Police and any person delegated to assist him/her in carrying out his/her duties under the bylaw.

"Solicitation" means an act to solicit by communicating in person using the spoken, written or printed word, or by a gesture or another means, including the playing of musical instruments or equipment that causes a nuisance to the public and businesses, any of which being for the purpose of receiving money or another item of value, regardless of whether consideration is offered or provided in return.

"Street" includes a public road, highway, bridge, viaduct, underpass, lane, sidewalk and any walkway or space normally open to the use of the public.

"Traffic control signal" means a traffic control signal as defined in the Motor Vehicle Act.

"Trust company" means an office or branch of a trust company to which the Trust and Loans Companies Act (Canada) applies and in which deposit accounts are held.

3. AUTHORITIES

Peace Officers and Bylaw Enforcement Officers are authorized and empowered to enforce all sections of this bylaw.

4. APPLICATION

.1 No person shall solicit on a street within 15 metres of:

a) an entrance to a bank, credit union or trust company,

b) an automated teller machine,

c) a bus stop or bus shelter,

d) a restaurant with outdoor seating, or

e) the entrance to a theatre or art gallery.

.2 No person shall solicit from an occupant of a motor vehicle which is:

a) parked,

b) stopped at a traffic control signal, or

c) standing temporarily for the purpose of loading or unloading.

.3 No person shall solicit at any time during the period from sunset to sunrise.

.4 No person shall sit or lie on a street for the purpose of solicitation.

.5 No person shall solicit from a public bench, seating or within a public plaza.

.6 No person shall continue to solicit on a street from a person after that person has made a negative response.

5. PENALTY

.1 Every person who offends against any provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of, or in violation of, any provisions of this bylaw, or who neglects to do, or refrains from doing anything required to be done by any of the provisions of this bylaw, or who does

any act or thing which violates any of the provisions of this bylaw, shall be deemed to guilty of an infraction of the bylaw, and shall be liable to the penalties hereby imposed.

.2 Offences for which tickets can be issued and fines imposed are prescribed in the City of Salmon Arm Ticket Information Utilization Bylaw No. 2760.

.3 Every person who commits an offence against this bylaw is liable to a fine and penalty of not more than $2,000 and not less than $50 for each offence.

6. SEVERABILITY

If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that are invalid shall not affect the validity of the remaining portions of this bylaw.

7. EFFECTIVE DATE

This bylaw shall come into full force and effect upon adoption of same.

READ A FIRST TIME THIS	11th	DAY OF	June	2018
READ A SECOND TIME THIS	11th	DAY OF	June	2018
READ A THIRD TIME THIS		DAY OF		2018
ADOPTED BY COUNCIL THIS		DAY OF		2018

MAYOR

CORPORATE OFFICER

Item 25.

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor

Seconded: Councillor

THAT: Council authorize the contribution of $_____, funded from the Affordable Housing Reserve, towards Development Cost Charges for the Affordable Housing Project at 250 5 Avenue SW as outlined in the letter dated April 17, 2019 from M'akola Development Services and Canadian Mental Health Association subject to the project being undertaken by May 13, 2020;

AND THAT: the contribution of funds be released at time of issuance of the building permit for the subject project.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

MÁKOLA DEVELOPMENT SERVICES

Canadian Mental Health Association
Mental health for all

SENT VIA ELECTRONIC SUBMISSION

April 17, 2019

City of Salmon Arm
Box 40, 500 - 2 Avenue NE,
Salmon Arm BC V1E 4N2

Re: Request for DCCs Subsidy for the Affordable Housing Project at 250 5th Ave SW, Salmon Arm

Dear Mayor and Council,

The purpose of this letter is to request assistance from the City of Salmon Arm (the City) in payment of some or all of the required DCCs for the project at 250 5th Avenue SW in Salmon Arm. Canadian Mental Health Association (CMHA) Shuswap/Revelstoke, in partnership with a local developer and BC Housing, is looking to develop an affordable and supportive housing project on this site.

Recently, the Canadian Mental Health Association – Shuswap / Revelstoke Branch (CMHA), were approved funding from BC Housing to purchase the site at 250 5th Avenue SW, to develop approximately 70 units of affordable rental housing for families, seniors and people with disabilities. While the City of Salmon has approved a development permit for a 97-unit development, the proposed project will include a total of 105-units as BC Housing is currently exploring the opportunity to build approximately 40 additional units with on-site supports on the same property.

The project received rezoning and development permit approval in 2018. Construction of the two affordable housing buildings is expected to begin in July 2019. We understand that the City does not waive DCCs for projects, but financially supports affordable housing projects through grant funding from the Affordable Housing Reserve Fund to encourage these projects and support non-profit organizations. Based on the project information included in this letter (see attached **Appendix A**) the expected DCCs for this project will be $636,722.55.

This project is an opportunity to create an impactful partnership and leverage resources to achieve successful project outcomes for the community. Specifically, this project will help to increase and diversify high-quality affordable and supportive housing in Salmon Arm to meet the needs of several target tenant groups. We look forward to discussing our request further and continuing to work with the City to increase the affordable housing stock in Salmon Arm.

Sincerely,

Devan Cronshaw, Project Planner
M'akola Development Services
E: dcronshaw@makoladev.com
P: (778) 265-7489

APPENDIX A – DEVELOPMENT COST CHARGE BREAKDOWN

In reviewing the City of Salmon Arm's *Development Cost Charge Bylaw No. 3600,* the development cost charges for this project are as follows:

Unit Type	Development Cost Charge Per Unit	Number of Units	Total Development Cost Charge
Multi-family unit	$ 6,064.31	105	$ 636,752.55
Assisted living unit without a kitchen	$ 3,465.31	0	$ 0.00
Unit less than 29 m2 of floor area	$ 0.00	0	$ 0.00
Total		105	$ 636,752.55

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Item 26.

CITY OF SALMON ARM

Date: May 13, 2019

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the Regular Council Meeting of May 13, 2019, be adjourned.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

  Opposed:

  - ❑ Harrison
  - ❑ Cannon
  - ❑ Eliason
  - ❑ Flynn
  - ❑ Lavery
  - ❑ Lindgren
  - ❑ Wallace Richmond

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INFORMATIONAL CORRESPONDENCE - MAY 13, 2019

1.	Building Department - Building Statistics - April 2019	N
2.	Building Department - Building Permits - Yearly Statistics	N
3.	K. Pearson, Director of Development Services to S. Caner, President Shuswap Food Action Society - email dated May 7, 2019 - Request for addition of food security language to Official Community Plan Bylaw	A
4.	Petition to Ban Snare Traps within Salmon Arm City Limits (Molly's Law)	A
5.	R. Morton - letter dated April 23, 2019 - Request for Lighting around McGuire Lake	A
6.	S. Toma - email dated April 27, 2019 - Concern about drones	N
7.	Don R. - email dated April 29, 2019 - RCMP over aggressive with smug attitudes	N
8.	M. Davidson - email dated April 30, 2019 - Downtown Improvement Association/ Downtown Business	A
9.	A. Channer - letter dated May 2, 2019 - Lower Income Housing	A
10.	D. Beadle - email dated May 5, 2019 - Cats	A
11.	R. J. Haney Heritage Village and Museum - newsletter dated Spring 2019 - Heritage Update	N
12.	K. Bubola, Chair, Salmon Arm Children's Festival Society - letter dated April 18, 2019 - Request temporary road closure on July 1st, 2019 (Canada Day) - 5 Avenue SW	R
13.	D. Gonella, Executive Director, Salmon Arm Folk Music Society - letter dated April 23, 2019 - Temporary Campground	R
14.	D. Gonella, Executive Director, Salmon Arm Folk Music Society - letter dated April 19, 2019 - Noise Bylaw Variance Request	R
15.	Salmon Arm Chamber of Commerce - email dated May 3, 2019 - Back Country Closure Proposals - What it Means to Our Economy	N
16.	L. Fitt, Manager, Salmon Arm Economic Development Society - email dated May 2, 2019 - NJAC Bid Support	A
17.	L. Fitt, Manager, Salmon Arm Economic Development Society - letter dated May 3, 2019 - Shuswap Food Hub Feasibility Study - Receipt of Project Funds	R
18.	T. Kutschker, Director/Curator, Shuswap District Arts Council - letter dated May 7, 2019 - Salmon Arm Arts Centre Requests City Council Representation	A
19.	J.P. Wrobel, President and General Manager, JPW Road & Bridge Inc. - letter dated April 29, 2019 - End of Maintenance Contract	N
20.	V. Day, Senior Policy Analyst, Community Policy and Legislation Branch, Community and Management Services Division - email dated April 22, 2019 - Seeking new applicants for the Audit Council of the Auditor General for Local Government	N
21.	D. Ward, Director, Ministry of Health - letter dated April 30, 2019 - Shuswap Outpatient Laboratory	N
22.	S. Robinson, Minister, Municipal Affairs and Housing - letter dated May 7, 2019 - Partnership opportunities to increase the supply of affordable housing	N
23.	M. Howie, Director of Advocacy and Communications, Host of Defender Radio Podcast, The Fur-Bearers - email and attachments dated April 24, 2019 - Snares in Salmon Arm	A
24.	CN - email dated April 24, 2019 - CN Right-of-Way Vegetation Control	N
25.	S. Ouellette, Executive Assistant, Systems Manager, Recycling Council of Ontario - email dated April 30, 2019 - Canada's 1st Circular Procurement Summit	N

N = No Action Required
A = Action Requested
S = Staff has Responded
R = Response Required

26.	H. Braun, Mayor, City of Abbotsford to J. Horgan, Premier of British Columbia – letter dated April 18, 2019 – City of Abbotsford, Resolution: Criminal Justice Reform in British Columbia	N
27.	H. Braun, Mayor, City of Abbotsford to J. Horgan, Premier of British Columbia – letter dated April 18, 2019 – City of Abbotsford, Resolution: Continued Widening of TransCanada Highway #1, through the Fraser Valley	N
28.	M. Hurley, Mayor, City of Burnaby – letter dated May 2, 2019 – Expanding Investment Opportunities	N

N = No Action Required
A = Action Requested
S = Staff has Responded
R = Response Required

CITY OF
SALMONARM

CITY OF SALMON ARM
BUILDING DEPARTMENT REPORT
APRIL 2019

		LAST YEAR (2018)				CURRENT YEAR (2019)			
		CURRENT MONTH		YEAR-TO-DATE		CURRENT MONTH		YEAR-TO-DATE	
		NO.	VALUE	NO.	VALUE	NO.	VALUE	NO.	VALUE
1	New Single Family Dwellings	12	4,020,000	34	10,749,999	5	1,470,000	9	2,895,000
2	Misc. Additions etc. to SFD's	9	209,891	37	1,467,524	4	205,000	15	882,625
3	New Single Family Dwellings with suites					1	350,000	5	2,058,000
4	New Secondary/Detached Suites					-	-	2	35,000
5	New Modulars/MH's (Factory Built)	-	-	2	524,000	-	-	4	1,040,000
6	Misc. Additions etc. to Modulars/MH's	2	8,755	5	15,155	-	-	2	14,000
7	MFD's (# Units)	-	-	1 (4)	1,049,000	-	-	-	-
8	Misc. Additions etc. to MFD's	1	1,500	1	1,500	-	-	3	70,000
9	New Commercial	-	-	-	-	1	4,600,000	2	6,460,000
10	Misc. Additions etc. to Commercial	3	48,900	4	98,900	1	24,000	5	159,353
11	New Industrial	1	50,000	3	270,000	2	343,998	3	3,343,998
12	Misc. Additions etc. to Industrial	-	-	2	132,000	1	310,000	1	310,000
13	New Institutional	-	-	-	-	-	-	2	586,033
14	Misc. Additions etc. to Institutional	-	-	1	9,000	-	-	2	26,000
15	Signs	1	589	10	46,044	1	2,000	12	124,834
16	Swimming Pools, Pool Buildings	-	-	-	-	1	70,000	1	70,000
17	Demolitions	2	-	2	-	1	-	4	-
18	Temporary Trailers, A & B Permits	-	-	2	-	1	-	1	-
19	Misc. Special Inspections, etc.	3	-	4	-	1	-	11	-
	TOTAL PERMITS ISSUED	**34**	**4,339,635**	**108**	**14,363,122**	**20**	**7,374,998**	**84**	**18,074,843**

MFD's - Apartment, Row, Duplex, Strata (# of dwelling units created)
Farm building values not included

BUILDING PERMITS - YEARLY

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2001	585,500	11,938,550	12,265,250	12,842,790	13,534,790	14,712,550	16,330,650	17,717,625	19,031,075	19,895,255	21,318,855	21,458,195
2002	585,500	1,952,500	3,340,850	3,821,240	5,455,840	6,411,690	8,844,690	10,932,510	15,780,890	16,705,600	17,738,200	17,923,700
2003	130,110	920,780	2,974,020	4,486,120	5,993,320	13,294,120	15,555,250	17,937,005	20,318,920	22,000,340	24,005,740	24,782,360
2004	430,700	1,506,500	5,903,780	8,379,104	10,122,768	12,086,319	14,779,343	21,598,763	30,371,023	33,614,173	34,957,458	35,881,343
2005	1,072,000	2,269,650	4,344,750	6,806,152	12,110,482	28,031,457	29,985,585	34,743,645	37,600,445	42,915,856	45,525,611	47,576,746
2006	815,550	3,224,468	8,012,449	11,501,929	16,084,809	20,066,533	23,714,194	26,370,890	36,479,806	37,278,358	42,332,995	43,077,170
2007	1,531,087	3,901,669	16,148,674	22,413,118	27,232,134	32,401,472	35,657,297	42,829,750	51,945,799	55,703,387	65,885,802	66,289,555
2008	1,797,604	4,203,429	12,947,058	27,647,379	33,857,533	36,582,025	39,759,375	42,395,454	45,412,474	50,699,301	53,383,541	53,522,880
2009	409,369	864,839	2,039,460	5,207,311	6,763,615	7,800,085	9,677,455	11,579,746	18,882,737	20,713,554	23,523,664	24,337,664
2010	1,518,563	2,708,062	5,931,546	10,081,816	12,260,236	13,526,546	16,597,121	18,790,511	19,848,804	21,174,632	22,953,692	27,249,702
2011	568,645	2,003,976	5,063,837	7,449,773	9,471,416	11,761,850	12,794,028	14,222,970	18,194,801	19,682,061	30,563,013	31,934,415
2012	2,189,660	3,128,562	4,794,040	6,337,260	10,000,544	12,120,246	17,883,185	24,375,078	26,118,787	26,493,820	28,130,500	28,666,430
2013	881,740	1,440,110	13,907,060	15,814,195	17,433,454	20,194,778	23,204,628	24,180,485	26,567,302	29,195,224	30,890,086	31,231,349
2014	665,304	2,806,404	8,075,941	20,789,869	27,574,834	29,877,686	33,456,523	41,971,923	42,784,769	44,804,191	46,460,471	47,707,993
2015	1,172,285	1,853,539	3,894,754	6,750,389	8,575,425	18,388,180	20,475,407	26,442,225	29,143,303	31,248,595	35,417,465	37,368,595
2016	1,268,865	2,298,280	4,987,625	8,904,610	12,253,660	16,279,464	19,265,124	23,811,029	29,823,014	36,084,949	40,154,959	41,418,659
2017	1,183,280	2,841,725	7,219,495	11,761,657	18,136,656	23,823,576	30,793,243	36,066,891	52,130,226	59,858,542	63,366,686	64,675,041
2018	1,970,104	3,943,104	10,028,787	14,363,122	20,252,322	30,488,747	37,540,412	40,421,060	55,689,215	59,634,580	64,988,531	66,797,572
2019	6,060,645	6,835,345	10,699,845	18,074,843								

Erin Jackson

From: Kevin Pearson
Sent: Tuesday, May 07, 2019 8:11 AM
To: 'canerserena@gmail.com'
Cc: Erin Jackson; Tim Lavery; Carl Bannister; Alan Harrison
Subject: CFAI
Attachments: CFAI 2019 Cover Letter_FINAL_.pdf; CFAI funding guide 2019-2020.pdf

Hi Serena,

Thank you for your clarification message (below). We can forward this inofrmation on a Council agenda in May for Council's consideration. I have already relayed some of my comments on this to Mayor Harrison and to Councillor Lavery who is the Chair of our Agricultural Advisory Committee.

Council may consider providing a letter of support for a grant application on the assumption that SFAS writes the grant application and on the understanding that the City cannot commit this year to take a leading role on a Community Food Action Inititive. For 2019, the City has determined its work plan and the Development Services Department staff are already involved in a number of core and side plate projects (our plate is full). There are also no City funds budgeted to agument the grant you speak of; I am unclear if matching funds from local government are being requested or not.

That being said, I can commit a staff person to liase with you and the leadership of this effort (perhaps through our Agriculutural Advisory Committtee), and explain the policies, regulations, data and studies we already have in place that support the protection of farmland and farm markets in Salmon Arm. I am also aware of afforts and actions in this regard which are underway by the City's Economic Development Societey and possibly similar efforts by the Columbia Shuswap Regional District.

Kevin Pearson
Director of Development Services | Approving Officer
Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2
P 250.803.4015 | **F** 250.803.4041
E kpearson@salmonarm.ca | **W** www.salmonarm.ca

CITY OF
SALMONARM

We are hoping to open up discussion on adding more food security language to Salmon Arm's OCP to promote long-term sustainability and resilience of our food system. Some examples from other OCPs (Squamish, Sooke) include:

- Analyze current and projected agricultural conditions in Squamish and consider how agricultural opportunities may shift under climatic changes within the region (e.g. changes in growing-degree days and frost-free days). Identify impacts to agricultural lands in related risk assessments.
- Work with the Squamish Food Policy Council to map and monitor neighbourhood food assets. Determine food-related assets, infrastructure, programs and resources in the community, as well as needs and gaps.
- Adopt a local food purchasing policy and increase the percentage of local and sustainable food purchased by the municipality and made available for sale in public facilities, such as healthy food and beverage sales in recreation centres and public buildings.
- Consider policy within the Sooke Zoning Bylaw to implement an appropriate minimum on-site or off-site requirement for food growing space or community garden based on proposed gross floor area for condominium development and multi-family projects;

I am not sure where you are in the revision process and how we can provide input?
Perhaps no grant-writing is needed.

3

Please advise,

Serena Caner
President
Shuswap Food Action Society

Interior Health

Dear Applicant,

We are pleased to inform you that Interior Health has Community Food Action Initiative (CFAI) single year funding available to support communities within the Interior Health region to improve community food security. All CFAI 2019 funds will be used for single year funding.

This opportunity is open to local governments, Aboriginal governments and organizations, schools and school districts, registered non-profits and charities, and community coalitions and councils within the Interior Health region. Please find application details in the single year application guide attached.

There is a total of $90,000 in funding available with proposals up to $15,000 being considered. This funding is to support project costs starting in summer 2019. Funding must be spent by March 31st, 2020.

The objective of the single year funding is to support projects that build community capacity to address food security through increased awareness, knowledge, skills and networking. Please see the Interior Health Food Security website for examples of projects that have been funded in the past. Applications will be accepted until 5pm PST Wednesday May 29th, 2019. Successful and unsuccessful applicants will be notified by Wednesday June 26th 2019.

Please submit your application electronically by 5 pm PST, Wednesday May 29th 2019 via email to cindy.bossio@interiorhealth.ca. If you have any questions about the guidelines, please contact Cindy Bossio, Public Health Dietitian, by email or by phone (250-420-2229).

We look forward to continuing our work with communities and organizations throughout the Interior Health region in pursuit of increasing community food security. Thank you for your continued interest and efforts in this important field of work.

Kind regards,

Janice Talarico
Healthy Communities Nutrition Manager

*Please note that on-going financial support for food security initiatives is dependent upon the delivery of provincial funds to the Interior Health Authority and projects meeting agreed-upon deliverables.

Bus: (250) 425-4531
Email: Janice.talarico@interiorhealth.ca
Web: www.interiorhealth.ca

INTERIOR HEALTH
Healthy Communities Nutrition Manager
PO Box 1120, 570 Pine Avenue
Sparwood, BC V0B 2G0

Interior Health
Every person matters

Community Food Action Initiative
2019-2020 Single Year Funding

Interior Health is pleased to announce single year funding will be available through the *Community Food Action Initiative (CFAI)* to support food security work in communities in the Interior Health region. These funds are to be used between July 2019 - March 31st, 2020.

The overall goals of CFAI are to:

- Increase awareness about food security
- Increase access to local healthy food
- Increase food knowledge and skills
- Increase community capacity to address food security
- Increase development and use of policy that supports community food security

The intention of this round of single year funding is to:

- Support initiatives that meet one or more of the overall CFAI goals
- Support communities at varying stages of readiness
- Support rural, remote and Aboriginal communities when possible
- Build capacity in communities to take collective action to address food security such as:
  - Provide support to communities to build on existing initiatives
  - Provide support to communities to explore new and emerging innovative ideas
- Provide support for organizing community collaboration
- Support communities that have collaborative capacity in place and are ready to:
  - develop and/or coordinate a Regional Food Security Network
  - develop and implement a food security plan

Eligible Applicants

- First Nations governments and organizations
- Local governments
- Schools or school districts
- Non-profit organizations
- Community coalitions or councils

Funding Available

There is a total of **$90,000** of funding available. The maximum amount available per grant is **$15,000**.

Note that we aim to distribute funding across the **IH region whenever possible, depending on the applications we receive. We also take into consideration which communities have and have not received significant CFAI funding in recent years when reviewing applications of similar strength.*

Single Year Project Types
Examples of eligible initiatives:

- food action projects that involve multi sector partnerships, and where projects demonstrate strong potential to build connections, partnerships and sustainability
- hosting community engagement event(s) to initiate discussions or collaboration opportunities
- building the capacity or reach of an existing initiative
- food security network development or coordination
- food security plan development or implementation
- carrying out a needs or feasibility assessment

To apply for funding
Please submit a proposal (3 pages maximum plus 1 page budget, no smaller than 11 point font) including:

- Explanation of how funds will be used including how the proposed activity meets **at least one** of the CFAI goals and how the application aligns with other aspects of this year's intention for the single year grants
- Statement of how the activity will address a relevant local/regional issue
- Explanation of the role of stated partners involved, including the Interior Health Public Health Dietitian in your region
- Identify whether the activity is connected to current/ongoing initiative(s) or a new and emerging idea
- How the proposal will build capacity, collaboration, connections and relationships
- Explanation of how activity will be evaluated (ie. expected measurable outcomes, appropriate measurement tools or methods)
- Statement of sustainability (ie. plans to continue with work after CFAI funding period)
- A letter of support (LOS) from at least one partner agency, local or First Nations government, or other applicable group is required. The LOS should demonstrate the partner's engagement and expected contributions to the proposed project.
- Budget *(see template on next page)*. Please note: proposals demonstrating reasonable in-kind contributions and committed monetary contributions from the host agency are preferred.

Proposals can be sent to cindy.bossio@interiorhealth.ca **by Wednesday, May 29th 2019 at 5pm PST**

Budget Template

Expense Description	Details	Time Frame of Activity	Cost	Amount Requested from CFAI	Amount from other funding source or in-kind
		TOTAL			

Memorandum of Understanding
Between

City of Salmon Arm

and

Shuswap Food Action Cooperative

I. PURPOSE

The City of Salmon Arm (City) and the Shuswap Food Action Cooperative (SFAC) (hereinafter the Parties) both see the value in promoting healthy eating and community food security in order to support a healthy and thriving community. This Memorandum of Understanding (MOU) illustrates the formal process in which communication will occur between the Parties.

II. DEFINITIONS

"**Community food security** exists when all citizens obtain a safe, personally acceptable, nutritious diet through a sustainable food system that maximizes healthy choices, community self-reliance and equal access for everyone" - *Bellows and Hamm, 2003.*

"**Healthy eating** promotes and supports social, physical, and mental well-being at all ages and stages of life, and contributes to the overall health of individuals, families, and communities" - *BC Healthy Communities Society and Healthy Families BC, 2013.*

III. COMMUNICATION METHODS

Shuswap Food Action Cooperative:
SFAC will send a representative(s) to one of the City's two (2) Committees most related to food security: the Social Impact Advisory Committee or the Agriculture Advisory Committee on at least a bi-annual basis to provide formal updates for City Council, via the Committee(s).

When seeking partnership on grant/funding or other opportunities, SFAC will send a representative(s) to one of the above mentioned Committees to request support on the said opportunity.

City of Salmon Arm:
Any information, including a Committee's recommendation, received by the Social Impact Advisory Committee or the Agriculture Advisory Committee from SFAC will be

recorded in the said Committee's Minutes, which will be submitted to and received by City Council. If City Council authorizes further action, direction will be provided.

The City will communicate the decision made by City Council back to SFAC via email to the SFAC representative(s) whom made the original request.

Communication with Other Stakeholders:
This MOU does not restrain or limit the Parties from seeking partnerships with other organizations in any capacity.

IV. RESPONSIBILITIES

This MOU does not assume automatic partnership between the Parties.

Shuswap Food Action Cooperative:
The Committee level is to be the first point of contact for all communications with City Council.

When scheduling an appearance at one (1) of the said Committee meetings, the SFAC will communicate with City staff at minimum two (2) weeks prior to the scheduled Committee meeting date.

Should the SFAC bring forward a collaborative opportunity, they will identify a lead within their organization for the agreed upon opportunity. This lead will take responsibility for the organization, grant/report writing, and other related activities involved with the implementation and execution of the agreed upon opportunity.

If the grant application is approved the following must occur and be submitted to the City:

- Establishment of a Project Committee to oversee the project which contains at least one (1) City Council Member;
- The membership and contact information of the Project Committee and which Organization each member represents, if applicable;
- A detailed budget identifying the use of the funds which must be reviewed and approved by the Project Committee;
- Submission of all Project Committee minutes;
- The Project Committee must review and approve all expenditures (and record same in the minutes) to initiate payment by the City;
- All invoices and associated backup requiring payment accompanied by a summary of same; and
- Completion of required progress and final reports (and any other grant criteria requirement).

Upon completion of the project by SFAC the City will complete the grant claim.

City of Salmon Arm:

Upon endorsement of a collaborative opportunity by City Council, a staff member from an appropriate or relevant City Department will be assigned to assist the SFAC lead person by supplying technical and/or background information the City may readily have access to and is related to the opportunity, subject to *Freedom of Information and Privacy Legislation*. Depending on workload and capacity, other methods of support, including in-kind support for a project or program, may be considered by the relevant City Department Head.

If Council supports the submission of a grant application (regardless of whether a City contribution is required) the following must occur:

- A Council motion is required to amend the current year's financial plan identifying the source of funds;
- A Council motion outlining the City's commitment;

Upon completion of the grant application by SFAC the City will submit same.

V. TERMS OF UNDERSTANDING

It is understood that this MOU does not create legally binding relations.

City of Salmon Arm's Process:

It is understood that the timeline between the date when a Committee meetings' recommendation is made to the time City Council receives the said recommendation can vary from weeks to several months, depending on Committee and City Council meetings scheduling.

Any grant application for a project or program that involves monetary funding by the City of Salmon Arm is not likely to be supported if no funds have been allocated in the City's annual budget towards such a project or program.

MOU Renewal Process:

The term of this MOU is for a period of two (2) years from the effective date of this agreement and may be extended upon written mutual agreement. The MOU shall be reviewed prior to the two (2) year term expiry date by both Parties to ensure that it is fulfilling its purpose and to make any necessary revisions.

As a reminder of the upcoming MOU renewal, a SFAC member will connect with City staff via email at minimum two (2) months prior to the renewal date. At that time, SFAC will have already reviewed the MOU with its membership and will submit any requested changes, if any, to City staff at that time.

VI. AUTHORIZATION

Organization: **City of Salmon Arm**

Name: Date: September 5, 2017

(Signature)

Title: NANCY COOPER
MAYOR

Name: Date: August 31, 2017

(Signature)

Title: ERIN JACKSON
Corporate Officer

Organization: **Shuswap Food Action Cooperative**

Name: Date: Aug. 31, 2017

John McLeod
(Signature)

Title: President

MOLLY'S LAW

Petition

to Ban Snare Traps within Salmon Arm City Limits

NAME	[redacted]
Rita Jordison	2569 St. Andrews St. Blind Bay
Maeve Gavaghan	1021-24th ST. Salmon Arm, B.C.
[illegible]	14-1420 Trans Canada Hwy Sorrento
Charity Harrison	6690 20th Ave SE. Salmon Arm.
Tracey Ramsfield	4003 Eagle Bay Rd. V0E 1T0
Susan Newman	3751 Bastionview Rd Tappen
Jan Brecka	325 Main St. Sicamous
Susan Treit	Box 382 Canoe
Eileen Williams	190 1st St. SE, Salmon Arm
[illegible] Davis	3700 - 5A St. N.W.
M. Kernaghan	3999 Somm. Hust Rd Malakwa
[illegible] Jorgensen	25110 21ST NE SALMON ARM BC
[illegible]	23 KHK. SA. BC
[illegible] Borgen	Box 1494 Revelstoke BC
[illegible] Fraser	7543 Klondike Tr. Anglemont BC
Pat Haddad	#2-171 Beatty Ave NW. S.A.
Carole Kubik	147 Salmon River Rd S/A
Ingrid Johnson	3171 Lionel Rd SA 832-3383
Alexandra Robertson	3261 White Lake Rd [redacted]
Brittany Meszaros	4661 45 St SW Salmon Arm 778-980-6554.
Pat Ferroy	87-3350 10 ave NE
[illegible] Roberts	250-263-2831
Marina Aylen	250 263 4662.
Joanne Sargent	4851 70th Ave NE Gnor 832-3380

Name	Address / Phone Number
Carli Belcher	3279 Whitelake Rd 250-833-2932
Deborah McCann	6857 Grandview Beach Salmon Arm 250-803-2262
Angela Giesbrecht	4710 40 ave NE S.Arm 250 57-7272
Kelsey Sagmoen	80 Krick Road, Salmon Arm, 250-832-8287
Michelle Pullman	#21 120-8th Ave SW SA 250-815-0258
Kim McEwen	5154032 RR1 Sorrento 778-220-8899
Shaeora Koll	P.O. Box 1, Sicamous BC V0E2V0
Karolyn Wait	2620 Lakeshore Rd NE S.A. V1E3Y3 250 793 8102
PATRICK INGHAM	726 ABBINGTON LANE / TAPPEN V0E 2X3 250 515 0933
SHELLEY WEBBER	4851-70th AVE NE, CANOE, BC 2508323380
Randy Carmichael	1191 4th St Salmon Arm BC.
Courtny. G	754 Park Road enderby. BC 250-83 3911
Crystal Hartley	754 Park Road enderby. BC 250-83 3911
Andrea Sypher	8th Ave S.Arm. 250 572.2519
Kelsi Michaels	31,303 Regent Ave Enderby 250 307 7163.
SHEILA MARION	2041-30th St NE 250-832-0302
Lon Rebb	980 4th AVE SE 833-2081

Chris Lywood 32-171-17th st SE.

Roger Deb Shastid 21-1510 Trans. Canada Hwy Sorrento, BC

Name	Address / Phone Number
Candis Bourke	510 10th st Revelstoke
Audrey Robertson	Revelstoke BC.
Connor McNab	Salmon Arm B.C.
Don Dodop	Salmon Arm BC
Leanne Bibeau	Salmon Arm BC
Lo-Anne Wagner	Salmon Arm, BC.
Barbara Racicot	Salmon Arm BC
Ken Lodge	Salmon Arm BC
Stephanie Mitchell	Grizzly adventure resort, Comm
Ashlie Connolly	2525 Argyle Rd Sorrento BC
J Campbell	19-2592 Alpen Paradeis Rd.
Brent Zillie	Salmon Arm
Bonnie Wand	2450 D 10th ave - N.E 250-803-1591.
Bernie Hunsche	931 Begbie rd. Revelstoke B.C. 250-814-8500
Carol Murray	2130-13th St SW, Salmon Arm
Ladine Higgs	4220 Foothill Rd SW Salmon Arm, BC 250-515-1557
Richard Dyck	Blind Bay

Name	Address / Phone Number
PAULINE WIGNALL	7154 SKIMIKIN RD 679-3716.
S Renard	19 6500 15 Ave SW 8334523
Desirae Avery	5481 73rd ave Canoe, BC 250-819-5911
BRENDA HALVERSON	690-57 NW. Salmon Arm, BC. V1E-3B1.
Shongalee Miedema	3140 28 st. NE, Salmon Arm, BC. V1E 3K7
Brittany murphy	3141 9th ave SE Salmon arm BC 778 871-3076
Debbie Ferguson	7370 53rd St SA. B.C. V0E 1K2.
Krista Phillips	3260 2nd Ave NE
Michael Phillips	3260 2nd Ave NE
Gary Schartz	27 219 Sicamous, B.C. V0E 2V1
Ashley Hamelin	481 7th ST SE Salmon Arm V1E 4E9
Kennedy Visser	2702 1th St NE Salmon Arm, BC. V1E 2A1.
The Tottenhams	1775 Maple Street, Lumby, bc, V0E2G0
Jennifer Black	1680 70th St Salmon Arm, BC V1E 1X4
[illegible]	3562 White Lake Rd Sorrento BC. V0E2W1.
Serena Bosley	5080 20th Ave SA V0E 1C4
Myles Magnusson	6-1914th ST SE, Salmon Arm, V1E 1K3

Name	Address / Phone Number
Joan Freed	2080 - 60th St 250 Salmon Arm N.E 832-3717
ANDREA MORGAN	260 24TH ST. NE SALMON ARM 778 489-5749
Terri Popko	Salmon Arm 250-804-5794
Barb Gosselin	Salmon Arm 250 463 3365
Suzy McNally	Salmon Arm 250 803 1111
Madison Porter	3917 St SE SA 250 463 3386
J. DAVID LOCKIE	3350 10th Ave 250.517-2817
Tina Numan	281 23 St NE S Arm 250-804-7969.
Tara Manson	1620 13 Street SE Salmon Arm 250 5179729
Mackenzie Manson	" (250)253-2037
Kaitlan Hunter	110-640 3rd ST SW Salmon Arm, BC. 250-804-6234.
Marika Iseke	250-3066928 38 Olich rd Box 818 Enderby
K Johnston	6321 Lakeshore Rd NE 832-3028
L Hall	1720 - 11th Ave SE. S.A. 8324141
T Prozniak	#32 201 Kildonan Ave Enderby 778 443 5020
Lee Pauchnord	65 Glenmory Rd
[illegible]	330 4th Ave. S.E.

Name	Address / Phone Number
NOS CLARKE	325 WHITE Pine CRES SIE 250-836-2858
Brenice Chapman	2098 Eagle Bay Rd. Blind Bay.
[illegible]	2098 Eagle Bay Rd Blind Bay.
Brendan Melin	270 27TH STREET NE, SALMON ARM
Korton	270 27TH STREET NE, SALMON ARM
Iesha	Salmon Arm
Martin Johnny	Salmon Arm B.C
Kiana Gradette	Salmon Arm B.C 250-256-1766
Cathy Auld	3655 Jackson Rd. Tappen 250-253-6505.
MARINA MACTAVISH	840. 17 St SE SALMON ARM 778.489.5355
Leigh Thorburn	730 27 st SE 908-0249
Camille Keller	1790, 23rd ave NE, Salmon Arm. 250-253-9399
KURT REINELT	2945 Brown Rd Salmon Arm BC 250 515 0966

MOLLY'S LAW

Petition

to Ban Snare Traps within Salmon Arm City Limits

NAME	ADDRESS / PHONE NUMER
Megan Klein	321 7th AVE SE Salmon Arm BC
Tanya Dolus	Lakeshore rd SA / 778-931-0011
Alex MacDonald	331 Alexander ST NE / 250-253-3989
Marty Vierimaa	4441 Delaney Rd Malakwa 250 836 377
JOAN RICHDALE	2499 WHITE LAKE RD 250 835 2223
Jack Moreau	Salmon Arm BC.
Jett Fowler	S. ARM
Paul Stanton	2961 Hopwood Rd LEE CREEK
Kathryn Warner	P.O. BOX 07 Blind Bay BC
Laurie Pineo	280 24th St NE Salmon Arm BC.
Donna Smith	141 10th AVE, Salmon Arm
Janice Pope	2716 Gulf Course Dr Blind Bay, BC
Braden Deslauriers	450 THC BC
ANNIE ZAJAC	111 MANN RD, SICAMOUS B.C.
Kayla Belcher	Salmon Arm B.C.
Debbie Ferguson	S.A. BC
Megan Isaac	S.A. B.C / 250-463-0361
Brianna Henderson	Salmon Arm BC / 403-836-5752
Jan Logan	4831-71 AVE Canoe. BC.
[illegible]	Salmon Arm
[illegible]	1231 1st SE Salmon Arm
Doug Reisel	40 2nd ave SE Salmon Arm, BC. V1E 4H4 250-832-6180
Sera Deeter	980 9th Ave NE Salmon Arm 250 253 5293
ANITA NAZARUK	1324 NORTH HILL RD SORRENTO 250-675-4995
[illegible]	649 Bailey Road CHASE 250-805-22[illegible]

Help us complete this!

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Petition

to Ban Snare Traps within Salmon Arm City Limits

	NAME	ADDRESS / PHONE NUMER
1	Korbyn Chartrand	32-1420 Transcanada Hwy Sorrento BC 250 463 0841
2	Bev Weil	Enderby
3	Lisa Newcomb	4551 20th St. NE S.A.
4	Beverly Townsend	1080 Shuswap St. SE S.A. (403)6608347
5	Virginia McGavern	80 Grove Rd Enderby 250 3174109
6	Sask Mclellan	505 Pease Ave Sicamous
7	Jennifer Christie	351 10th Ave SE
8	LeeAnne Maurer	42 Dolly Varden Rd Enderby.
9	Ryan Ashworth.	42 Dolly Varden Rd Enderby.
10	Shannon Deschenegaux	2218 Lakeview Dr 250 579 0845
11	P. Turner	803 - 0082
12	L Watson	Salmon Arm.
13	[illegible]	4573 Eagle Bay BC V0E 1T0
14	ALICIA NORTH.	3432 Roberge Pl. TAPPEN BC V0E2X2
15	Kianna Norman	2952 Dunne Rd 250 900 7216
16	Dylin Carbich	1230 10th Ave SW V1E1H2 2502537817
17	Kaitlyn Sherbrooke	Salmon arm BC
18	Barb Archibald	3580 Eagle Bay Rd.
19	Mandie Schwandt	Chase BC 250 253 - 2571
20	TRACY SCHWANDT	SORRENTO, BC 250-804-1097
21	Scott Deasty	Sorrento 250 515 1313
22	Clayton LeBlanc	Chase 250 253 5137
23	Wendy Joe Gaudet	White Lake BC
24	CURTIS GRIEVE	661 2 AVE NE SALMON ARM 250-833-6666
25	TOFF	TOFF 250-463-9148

NAME	ADDRESS	PH #
26 Jane Shirley	1416 16ST NE SA	250 833 9220
27 Gracie Mitchell	5960 54th ST NE SA	250 517 9190
28 Cynthia Zobac	4090 Camille Rd Eagle Bay	250 803-2283
29 T. Friesen	242 S.E.B Rd, Eagle Bay	675-25[illegible]
30 Ann Vandenburgh	22-3350 10th AVE N.E., SA	804-442[illegible]
31 Mike Erickson	51-4965 Pine Arm RD chase B.C.	318 7796
32 Bev Smith	2388 Salmon Valley BC	253-0113
33 Pavon Fowie	2-160 Hudson Ave, NE Salmon Arm	250-804-9[illegible]
34 Jenny Ritchie	304A Bass Ave Enderby	250 803 1759
35 Carrie Mellin	360 1st Salmon Arm	250 253 2444
36 Cheryl Goodie	1410 Green Rd Sicamous	250 517 045
37		
38 SHERRI-LEE GAGNON	1550 30 St SE SALMON ARM V1E 2E6	250-832-10[illegible]
39 Wendy Dean	2175 LAKEVIEW DR. SORRENTO V0E 2W2	
40 Andrea Sinclair	2870 6 Ave SE. S.A.	250-589-2626
10 Jason Bryson	201 440 Squilax Anglemont rd	250 515.0574
41 Angela Stoney	2530 4 Ave NE S.A.	253 6555
42 Julienne Hewitt	4-4191 11 Ave NE SA	804-6675
43 Sapphire Gomes	320 5th Ave SE SA, BC	250 515 1580
44 Sean Ronaldson	Sorrento BC	250-463-3130
45 KAREN KONOTOPSKI	BOX 167 CANOE BC	250 804-8071
46 Anita Stolwijk	230-1st SE Salmon Arm BC	250-833-7576
47 Sarah St. Pierre	191 #4 4th st SE Salmon Arm V1E 1K3	604 217 6986
48 H. Morher	3240 20th St NE, SA, V1E 2G9	250-253-27[illegible]
49 Howard Chartrand	Red Deer AB	15873774904
50 LAURA VANDENBOSCH	Chase BC	2502532655
51 Kathleen White	Enderby BC	250-306-8527
52 MIKE SKUBIAK	Salmon Arm B.C.	250-833-1883
33 Steph Richards	424 Glenmary Rd	250 833 6500
54 Shona Sherman	2651-70th St. SE	250 833 6587
55 DARI GRAHAM	1850 White Lake Rd.	(250) 835-8691
56 Todd Dover	Blind Bay BC	NO #
57 Connie Ramsey	Chase BC	NO #
58 Jennifer Jesten	2221 21 St NE Salmon Arm BC	250 515 4640
59 Tracy Calverley	#12 3639 Parri	250-308-7086

NAME	ADDRESS	PH #
60 Gord Hynes	Box 1759 Chase	250 833-6160
61 Maureen Barratt	"	"
62 PAM RHINE	10-111 HARBOURFRONT DR	250 833-5602
63 DARREL GOODMAN	#12-1220 12 ST NE S.A.	250-837-1106
64 Bill Pengelly	Canoe	250-804-0324
65 Chrystel Oschipok	Salmon Arm	250 833 2662
66 [illegible]	Salmon Arm	250-833-2472
67 G. MacDONALD	Salmon Arm	250 837 1858
68 Mike Nord	5th Ave SA	517 0690
69 Kathy Koppel	5270 Canoe Beach Drive	804-6731
70 Karen Brissenden	320 7th Ave	250 833-1703
71 Kristie NISSL	2120 70St SE SA	250 833 2601
72 Carolyn Langdeau	22 Rosoman Rd, Enderby	(604) 545-1578.
73 JOY SINCLAIR	SALMON ARM	250 253-2800
74 Haili Lawson	Salmon Arm	250-804-9121
75 Irina Sobolevo	1264 Tappen	604-671-5538
76 Dan Noltner	TAPPEN B.C	403 874 6631
77 Amber Wasylenka	Blind Bay, BC	250-801-5740
78 PEGGY CROUGH	" "	250 675 4827
79 Beth Daniels	Salmon Arm, B.C.	250-832-2532
80 Shelly Massey	4360-20 ST NE Salmon Arm	250-253 6071
81 Tonia Remmers	292 Kent Hill Salmon Arm	250 300-4406
82 Sonya Bergen	5678 Tappen Rd, Salmon Arm	604-886-3917
83 Shawn Lingbolt	Barrier	250-572-4408
84 Egypt Therrien	2380 Tappen Mill RD	250-803-3995
85 Shelly Kalke	2151 1st Ave NE	250 804-3456
86 DYLAN P	Swansea Point	250-463-1430

NAME	ADDRESS	PH #
87 Melody Fischer !	1191 25 Ave SW	250804 8826
88 Celeste McNamara	1311 20 St. NE	604-799-3188
89 Hermann Allen	14-171 Beatty Ave NW	604-908-1732
90 Destiny Rule	107 Hamley Rd.	250-253-2019
91 Heather Rule	304 Larsen Ave	250 803 3802
92 [illegible] Cowper	#22-3100 2ND AVE	250-463-4458
93 W SCHAEFER	3195 HAUTBAP RD	250-835-848[illegible]
94 Alex R	13 AVE	
95 Karen Peters	24-1681 20 St NE	250-804-5744
96 [illegible]	4-537 BEABIE RD TAPPEN BC	250-835-8475
97 [illegible]	2706 BIRCH DALE PLE, BLIND BAY	250-675-5444
98 Brittney Lowmans	Salmon Arm	250 833 6144
99 Elizabeth KEAM	3848 Sunnybrae Canoe Pt Rd, Tappen	250833-7404
100 Brittaney Gosselin	10 Durnin Rd, Enderby	2503069103
101 Melissa Peters	1641 27th Ave NE	250 253 3918
102 R. ~~Allman~~	3501-8 AVE SE.	803-0221.
103 V Abbott	#16 Sicamous Sol.	463-3238
104 D. Rowe	H54 3350-10 Ave SE	
105 A. Wethenill	4820 30th St. NE, SA	250-253-437[illegible]
106 M. Kowalchuk	401 Baird Ave Enderby	250-515-0954
107 Sienna Kurz	2245 Sorrento	250-675-2233
108 Lana Kurz	2245 Sorrento	250-675-2233
109 Amber Kurz	2245 Sorrento	250-675-2233
110 Jamie Comeau	1033 Green Rd. South Sicamous	250-253-3701
111 Carol Bruneau	200-26 St NE Salmon Arm	250 832-9116

MOLLY'S LAW

Petition

to Ban Snare Traps within Salmon Arm City Limits

NAME	~~ADDRESS / PHONE NUMBER~~
Vicki Holst	20-120 8th Ave SW S.A 250 275-4846
Ryan Knights	Salmon Arm
Gary Best	Sorrento
Jan Parada	#8 1885 Tappen Notch Hill road
Lindsay Dorraway	2580 10th AVE NAME S.E Salmon Arm
Brenda Kentrop	Salmon Arm
Julie Riemer	Salmon Arm
Phyllis Young	310 Kappel St. Sicamous, B C
Lois JACKSON	Salmon Arm
Chris Hamlin Gravelle	Salmon Arm
Rod Bridger	Salmon Arm
Shannon Jackson	Salmon Arm
HEATHER AIKEN	5086-Shaw Rd Salmon ARM.
Jordyn Zilkie	Salmon Arm.
Lynn Higginbotham	Salmon Arm
Linda Smith	Salmon Arm
Chris Lechner	Salmon Arm
Dan Foster	3080 Bonne
GORD JAY	PO BOX 893
[illegible]	Salmon Arm
Rosie Wourms	Salmon Arm
Shauna Greek	Salmon Arm
Wendy Nicholas	19- 2930 - Brown Rd Salmon Arm
DENIS VEZINA	Salmon Arm
Lexi Jobb Watson	2580 10th ave SE Salmon Arm

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to Ban Snare Traps within Salmon Arm City Limits

NAME	ADDRESS / PHONE NUMER
JACK DE HAAN	2467 Golf Course Dr Blind Bay 250-463-2741
Laura Johnson	713 Conn St Sicamous, BC 250-836-3576
Sandy Gray	#203-650 3rd St SW - 2504633715
J MOLLER	4354 Eagle Bay 463-2494
A Blair	1492 Lothair SW S/A 463-9390
Clancy Whiteside	2221 12th St. SW S.A. 631-4157
Lena Davis	1630 4th Ave SE S/A 316-0165
Ann McGrath	Blind Bay BC 250-318-1441
Maureen Pettenuzzi-Yepiz	1765 Hepburn Rd Chase, BC. 250-679-8530
Pamela Moore	661 Park Rd Enderby BC 250-832-7245
HOLLY FORD	90 TIMMS RD SA V1E 2P8 250-803-2077
Diane Trundle	1250 7 Ave SE SA V1E 0A3 778-489-5712
Autumn Dittrich-Griffin	746 Parksville Street, Sicamous V0E-2V0 250-715-4466
Ruth Cordonier	Sicamous B.C. 204.647.0105
Kim Cloutier	1736 white lake RD, Lappan 250-517-9363
Heather Farra	48, 6421 Eagle Bay Rd, Eagle Bay V0E 1T0.
Marilyn Murrie	2031 3rd Ave S.E. Salmon Arm 250-832-3107
Riley Franklin	7050 53 ST CANOE BC 250-515-0579
Jordan Earl	1050 Mallory Rd. ENDERBY BC 515-0579
Michelle Lynd	1630 469A NE CANOE BC 804-6982
Dee Melton	4382 Muzion Rd Malakwa 836 4822
Elma Watson	1103 Passchendaele Rd. Sorrento 2506752811
[illegible]	308-460 5th S.A. 463-2746
Juanita Collin	4-3959 Sunnybrae Canoe PA Rd. Lappan BC 250-833-1167
DEAN BURNS	1310-51 ST. NE. SAL. ARM. 250-833-9890

Patricia Coleman 950 804 2697

MOLLY'S LAW

Petition

to Ban Snare Traps within Salmon Arm City Limits

NAME	ADDRESS / PHONE NUMER
L. Lorraine Deleeuw	Enderby
Paul Wood	Salmon Arm 250 463 2655
Stuart Larson	Salmon Arm 250 832-8235
Mike Kuchta	SALMON ARM 833 4824
[illegible]	Salmon Arm 250 803 2780
Bree Goudette	Salmon Arm 250-253-7933
Jeanette Herrington	Salmon Arm
Jessica Hoschagew	Salmon Arm 250-515-2998
S. Thurrien	Salmon Arm 250 515-1666
[illegible]	Salmon Arm 250-517-7017
Josh Booth	Salmon Arm 250-515-4202
Tye Szakal	Salmon Arm 250-253-7978
Edna Schiere	Salmon Arm 250-253-2827
Brittany Erdahl	Salmon Arm 250-517-0819
Nicholas French	Salmon Arm 250-253-6084
Jolene Widmark	Salmon Arm 250 463-1726
Eden Hydamacka	Salmon Arm 250-463-5354
Chris Noble	Salmon Arm
Eko Dance	Salmon Arm
DARCY TAMBOLINE	SALMON ARM 250 832-8917
Perry Giodavna	Salmon Arm 250-804-8102
Missa Rendagraft	Salmon Arm
Brenda Cunningham	Salmon Arm
Brad Housden	Salmon Arm 250-803-6131
Dennis Sagan	Salmon Arm

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Petition

to Ban Snare Traps within Salmon Arm City Limits

NAME	[redacted]
JASON BEDFORD	604-785-0222
SUKHY SAINI	250 515 1270
SUNNY SAINI	250 515 2267
TRISH DAVID	250 - 572 - 5629
Sandra Ellert	250 - 833 - 3553
Sheryl LaTosley	250 - 833 - 5690
Darlynne McKenna	250-804-8579
Jamie Doebert	250 517 0404.
Chelsea Vetter	250 -833- 2700
James Vetter	250 - 833 -2885
Chang Liu	250 - 819 - 4697
CHRISTINE NASH	250 - 832-4756
Tamlin Vetter	250-253-5829
Dawn Davidson	250 836 4957
Carl Snyder	250 463 2599
TONY FRYER	
Dale [illegible]	253 2456
Dave McCluskey	250 832-5419
Nancy Hoffman	250 307-2227.

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Petition

to Ban Snare Traps within Salmon Arm City Limits

NAME	[redacted]
Hannah Henderson	Salmon Arm 2508048387
William D Smith	Salmon Arm 250-833-2189.
Bob Odell Bob Odell	Salmon Arm 250-803-3844
Sheldon Gray	832-7932
Jeffrey K Z	250 463 9148

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to Ban Snare Traps within Salmon Arm City Limits

NAME	[redacted]
Dawnivan Sept	250 253 3430
Heesha Mills	250 835 0082
Norma Peterson	250 - 804-8188
MICK FORD	832-9889
BILL ELLENS	250 - 833 4642
Diane Gebhart	250 - 832 - 6655
Larry GEBHART	250 - 832-6655
Tiffany M	250 -571-8320

MOLLY'S LAW

Petition

to Ban Snare Traps within Salmon Arm City Limits (ANYWHERE)

NAME	ADDRESS / PHONE NUMER
SUSAN HICKS	7220 48th ST NE 250 832 8026
Cyndy Anderson	#104-5th ST SE 778-489-2040
Ada Dexter	1211-30th Ave SW (250)833-1388
Marni Yakolnitsky	Salmon Arm (250)832-4971
Rob Hicks	471 72 Ave NE 250 833-2324
Audrey Torbohm	2341 24th Ave NE. 250-833-8566
JoANNE TAYLOR	2639 EAGLE BAY RD. 250-675-2287
Jennifer Bertrand	# 58-141 10th ave S.E 8030314
~~Adrian Wraining~~	~~[illegible]~~
Dan Alexander	Sautin Canoe S.E.
SHEILA MALANCHUK	13-2850 7 Ave NE 832-5227
Shirley Arnold	6021-30 Ave SW (250)832-3335
Grey Wilson	Carlin Road Tappen 3160356
Karen Keehn	#110 831 2nd St S.A 250 832 7719
L. Dubinsky *please ban entirely, so cruel.	620 6th ST. NE 780 989 0417
R. Donnacott	220 LAKESHORE 803 3100
B. McLellan	1465 Vella Rd Tappen 250 253 0544
J Wheeler	403-650 3rd St SE 250-307-4632
K ABEL	403-650 3rd St SE 250-308-5335
P. HEAD	Salmon Arm 250 517 7519
M Jewell	Salmon Arm, 250 832-4843
Jeffrey Caskke	Salmon Arm 250 803-6268
DENNIS GAGONE	1631 SKIMIKIN ROAD TAPPEN 250-515-0389
DWAYNE DAVIES	S144 TCH TAPPEN 250 999-0151

[redacted]

Molly's law
Petition

NAME	ADDRESS / PHONE #
Jude Fraser	327 24th St NE S Arm (250) 832-7892
Jim LAWHEAD	CANOE BC
Rachelle Revel	40-2 Ave SE SAm 2-6180
LAURA DUNN	MONTE LAKE, B.C
JUDY EVANS	SALMON ARM 250 (803-1123)
[illegible]	Sorrento 515-0488
BAKER WMS	SKuniKin BC
Julia Saari	Scotch Creek, BC
Chelsea DUNN	Sunnybrae B.C
Lorne Casavant	CANOE B.C.
[illegible]	SALMON ARM, B.C 581-985-3516
[illegible]	
Caroline Hawley	Estate drive Anglemont BC
Angela Rundle	3480 28th Ave NE 250-833-5003
Karin Burrell	3480 28 AVE NE 250-833-5003
SCOTT PHILLIPS	3480 28 AVE NE 250 833 5003
[illegible] Evans	1140 20th Ave SE Salmon Arm
Lesley Melnyk	#4 5211 TCH Tappen 838895
Carlo Guerini	" " 832969
Vincent Guerini	" " 253-6483
Jessica Guerini	3591 40th ST NE SA. 80[illegible]-38626
Joe Heart	1235 Salmon Kr. Rd. 250-253-7818.

MOLLY'S LAW

Petition to Ban Snare Traps within Salmon Arm City Limits

Jeff Zokus 3521 29th AVE NE Salmon Arm
Jaffzokus@telus.net 250 463-9148

NAME	ADDRESS / PHONE NUMER
[illegible]	250-503-4644
[illegible]	403-483-4391
Wendy + Randy Piccini	250-804-0995
[illegible]	(250) 804-3170
Lane McDold	835 0678
Jodi Buker	403-710-0243
Marnie	250-463-1686
[illegible]	Salmon Arm. V1E 2E9
Sharon Emblan	Tappen B.C. (250) 835-4696
Sherrie VanDusen	Salmon Arm V1E 3B1
Angela Gallant	Enderby 604-671-3950
Glenn Thiem	Salmon Arm / 250 804-6308
Heather McDonald	Salmon Arm 250-253-5617
Denise Menzies	250 253-1148
Carl Castle	Enderby
Scott Dammann	6850 50th 250-515-0055 ~~250 675-5338~~
Tim Rivers	2491 Centennial Dr. Blind Bay
Marian Hallé	2491 Centennial Dr. Blind Bay 250-675-5338
Andrew Strong	Salmon Arm
MARTA PESZYNSKA	6047160086 SORRENTO B.C V0E2W0
Donna Forscutt	6787 Magnal Bay Drive RC 7786864212
Rhonda Faulkner	440 Grandview beach RD S.A V1E 2Y4
Ingrid Johnson	301 Lionel Rd S.A. V1E 3J3 832-3383
Carla de Roude	4311 40th Str NE SA 832-6982

Name:	Address/Phone Number:
Jacqueline Forster	7240 46th St NE. Canoe 250-463-1617
VIKTORIA GRIDLEY-HAACK.	1961 20th St. SE, SALMON ARM, BC. 250-832-2848
[illegible]	Sleeden Salmon Arm B.C.
Sahra Jagt	Salmon Arm BC. 250-515-4456
STACEY PHILLIPS	SALMON ARM BC / 250-515-2215
TARAS HRYB	2595 Golf Course Blind Bay
JANICE MORRISON	1286 SALMON RIVER RD, SALMON AR.
Amanda Longland	1881 9th Ave SE Salmon Arm, 604-316-2556
Bari Leonard	66670 TCH NE Canoe BC 250 463 2985
Susan Deveau	18-1611 10ST SW Salmon Arm BC 250-462-642
GARY DEVEAU	18-1611 10ST SW SALMON ARM B.C 250462644
Karen Plummer	9992 Old Spallumcheen Rd, Sicamous, B.C. V0E 1Z3
Johnson	3171 Lionel Rd S.Arm 832-3383
[illegible]	6690-70th Ave S/Arm.
[illegible]	5254 Willies Rd. S.E. S.A.
Donja Weede	441-20th St. NE SA.
JACLYN KAUFMAN	658 MOBLEY RD. TAPPEN 250-515-0426
Theresa Tardiff.	Box 615. Salmon Arm - 250 463-2998
Amanda Bennett	2120 Okanagan AVE SE Salmon Arm 250-833-0237.
Darren Robinson	Enderby, BC
Stacy Robinson	Enderby BC V0E 1V2.
Gabriela Schoch	Salmon ARM
Taylor D'Aust	Salmon ARM
Lori Jones	Salmon Arm / 803-8556
[illegible]	Salmon Arm 832-3474
Christine Bareau	2500 Hwy 97B S.A. (250) 463-1513
Sidney Harper	6491 Okanagan Ave NE. 7788397644
Sheila Melly	1751 29th S.E Salmon Arm B.C

Name:	Address/Phone Number:
Janice Ruppel	~~481 87~~ 250-517-7154
Robyn Grimes	250-803-229
Terne Davis	250 832 5510
[illegible]	250-803-6266
Brendon Lien	778-981-0196
Sara Grach	250-309-3066
Cheryl Grach	250-309-3061
Jillian Bilesle	250 517 7632
Corinne Koreba	587-338-5982.
Janice Zrinski	250 832-0331 (SALMON ARM)
Stacy Colbeck	780-233-2331
Garrett Hennessy	250-260-0982
Kayla Kertesz	778-212-0068
Sarah Sicotte	250 674 8463
Kelly Sheybal	780-779-0702.
MARTIN SHEYBAL	780-904-5561
JERRY LINDEN	250-675-2773
Sean Jager	250-305-4010
Diane Peacock	250-542-1380
Carolyn French	403-796-7221
VALERIE DESSANULES	250-463-3212
ANDREA LAURIDSEN	250 306 2092
Carmen Holloway	250-832-6053
BIANCA DEWITT	250 517 9395
[illegible]	250-832-5432
Siobhan Johnston	778 877 1023
Julie Herrard	250 833 0292
Aggie Regaez	250 833 0535
Sandra MacDuff	250 320-5705
Scott Casano	250 407 0440
Robyn Spink	250 833 5856
Irish Olson	250-253-4048
Naomi Silver	250-835-4727.

190 8th St NE

Salmon Arm BC

V1E 1G9

RECEIVED
APR 25 2019
CITY OF SALMON ARM

April 23rd 2019

Dear Alan and Salmon Arm Councilors,

It was while walking our dog Sam around town this winter that I have been thinking about dynamics concerning the use of the McGuire Lake path; especially with respect to the rapidly falling darkness between the seasons – as well as long hours of darkness in the winter.

Closer to the highway and road circling the lake, street lighting helps visibility for walkers, and gives a reasonable sense of safety as you begin to walk on the McGuire Lake path. The hospital corner of the lake too is well lit from lights on the hospital itself. Very quickly though, the light dissipates and darkness reduces your ability to 1) See other pedestrians, or 2) See the quality of the path surface under foot. The sense of safety I think is the first consideration to look at, as people walking around the lake (or anywhere) in darkness or near darkness should be able to see other people approaching on bikes, jogging, skateboarding or walking. The second point about the path surface would concern icy or tripping type hazards that could result in accidents if not illuminated by street lighting.

People could just avoid walking around McGuire Lake at certain times or not go there altogether in the Winter, which would be a shame. That might be the situation now, but we can encourage more people to enjoy our lake by some improvements to these elements.

I think that the lake should be ringed by effective lighting that would reduce the problems I evaluated above, and would make the circular walk stand out to visitors too year-round (as the lit fountain does too) and highlight our wonderful lake.

The lighting could be regular street lights that fade up as the natural light fades and fade to dark at a reasonable time ... Whether solar lighting could be part of the solution – would be a higher initial investment, but a minimal future maintenance cost.

Thank you for hearing my thoughts on this situation,

Best regards,

Richard Morton

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From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Saturday, April 27, 2019 6:33 PM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	Susana
Last Name	Toma
Address:	Burlington, Ontario
Return email address:	
Subject:	Concern about drones
Body	Dear Mayor and Council, I'm writing from Ontario, as I read the following: https://www.saobserver.net/news/regulating-drones-harassing-birds-tricky-for-salmon-arm-council/ I wrote already to airport authority to request that drones be chipped by law (as pets are chipped too). You could write a petition, if you like to ask change of regulations, so drones would be chipped for easier recognition. I hope that would help. Kind regards, Susana
Would you like a response:	No

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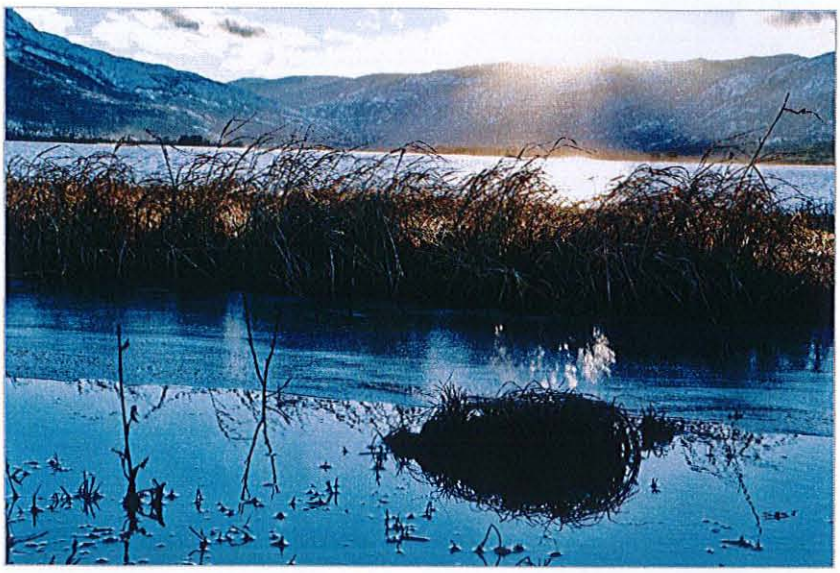

Salmon Arm Bay foreshore. (File photo)

Regulating drones harassing birds tricky for Salmon Arm council

City seeks clarity and options on restricting drone use in sensitive ecological areas

MARTHA WICKETT / Apr. 25, 2019 9:50 a.m. / NEWS

Salmon Arm council is not about to zoom into the role of regulating drones, but it would like more information made available to the public.

Faced with complaints about drones on the foreshore from the Shuswap Naturalist Club and the Salmon Arm Bay Nature Enhancement Society (SABNES), council had asked city staff in February to investigate the cost of signage.

"Incidents have been reported to us at both Peter Jannink Park and the wharf where wildlife, including Western Grebes and ospreys, were being disturbed. In one case a drone was hovering over the osprey nest at the wharf, greatly distressing the osprey in the nest," stated a letter from the two groups.

Council also sent a resolution to SILGA, the Southern Interior Local Government Association, in hopes it would be endorsed and sent to the Union of BC Municipalities for the fall convention. The resolution asked that the federal and provincial governments collaborate to provide clarity and options for local governments in restricting the use of drones in local sensitive ecological areas.

Read more: Drones reported to be disturbing bird sanctuary

Read more: 2018 – Canada to impose stricter rules for drones next year

Read more: A bird's eye view of Salmon Arm

Read more: New drone sighting shuts down London's Gatwick, again

Read more: 2017 – Drones used for search for clues about missing women

The city's Rob Niewenhuizen presented council with a report on drones at its April 23 meeting.

He said Transport Canada regulates drones or UAVs (unmanned aerial vehicles) as they're commonly called. If under 35 kg or 77 lbs, they're considered recreational. If over that, they require an extensive licence, almost like a pilot's.

Operators of larger drones should file a flight record if they're going to be near Salmon Arm's airport, he said.

The Transport Canada website has an incident report, where the public can submit a complaint to investigate.

"Rules are still a little vague as far as the responsibilities for municipalities," Niewenhuizen noted, adding that Transport Canada's role as regulator doesn't preclude a municipality from regulating.

The city doesn't have control over the lake, however, as that's a provincial matter.

"In summary, essentially, if a UAV or drone is being flown improperly..., you can report it through Transport Canada, the RCMP or, if interacting with wildlife, through the RAPP (Report all Poachers and Polluters) line."

The RAPP line deals with human/wildlife conflicts.

He said if the city puts signs up, there's no way to provide enforcement without a bylaw. And if the city creates a bylaw, it will have to enforce it.

Coun. Tim Lavery asked several questions, including, if there's a complaint, how do you know which drone it was and who was flying it.

Niewenhuizen noted that a drone flying at the foreshore may have been flying from the Prestige hotel, which is private property so can't be regulated. However, if a drone is bothering wildlife, a call to the RAPP line would be in order.

Mayor Alan Harrison said a person at Lakeside Manor asked him if there could be anything done about the drones that have come by her window.

Harrison said he'd like informational signage to be considered, not signage requiring a bylaw.

Council decided to wait to see what SILGA will do with the city's resolution. Niewenhuizen also pointed out that new Transport Canada rules will be coming into effect on June 1 of this year.

@SalmonArm
marthawickett@saobserver.net

Like us on Facebook and follow us on Twitter

From: d r
Sent: Monday, April 29, 2019 4:53 PM
To: Erin Jackson
Subject: RCMP over aggressive with smug attitudes

I write to you today to inform your city council of the over aggressive actions of your local RCMP... Salmon Arm is getting the name "Ticket city".
I have heard of this issue many times over the last year especially. I do all my shopping in Salmon Arm for everything from groceries to clothes ect. Ect.
But after dealing with your local RCMP twice. I will never shop there again. Both times have been absolutely brutal. The officers attitudes were out rite smug and ignorant. 24 years I have never once recieved a ticket I was squeaky clean. Iam a tax payer and a good citizen. The fines were max they wouldn't let me ask or question them. They were rude and disrespectful to me. I know and feel all tickets were questionable. And I will fight them.
Why should your city hall care about this.
I will tell you that iam a family of six my food bill is 500 to 700$ monthly. Not including hair cuts, clothes, fast food ect ect. That's a good 12thousand plus dollars a year we spend in your town..
NOT ANYMORE!
I am always for the law! But it is apparent to me and alot of local citizens that their aggressive actions and the shockingly bad attitudes are driving local citizens from Salmon Arm.
I know more people then I can count on my fingers that will not go to Salmon Arm because of this. Start adding up the money your community is missing out on is staggering.

Respectively Don

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Tuesday, April 30, 2019 4:09 PM
To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson
Subject: Online Form Submittal: Mayor and Council

Mayor and Council

First Name	Margaret
Last Name	Davidson
Address:	170 Lakeshore Dr NE, Salmon Arm, BC V1E 4P3
Return email address:	
Subject:	Downtown Improvement Association / Downtown Business
Body	Hello I would like to withdraw my tax support for this organization. I have been in business in Salmon Arm downtown since 1999 and I am very frustrated with this organization. I have been on their Board, and gave up in frustration after several years. The members of the Board are not seasoned retailers and have minimal knowledge of retail. . The organization continually promotes events and ideas that are in competition with the retailers eg, late night shopping for Christmas is pitted against the Holiday Train, Solstice Celebration/street closures, dinner and a movie passes. . Halloween costs each retailer in candy (picked up by mothers with babys in carriages with soothers - clearly candy is not for the baby). Staff lose pay, stores lose income as they must close as no customers because no parking, street closures, etc. One can argue its goodwill, but it does not encourage shoppers when buses bring people in from outlying areas. . Christmas late night shopping used to be for a full week before Christmas, then it was December Tuesdays late til 8, with dinner and a movie an option then this year and changed to one night. . They do not promote or advise merchants of groups coming to town so we can be prepared by being open for the tourists (at one time they did) . They send out surveys but do not ask the land owners who actually pay for the DIA through their taxes. Asking a clerk to fill out a form is not the way to gather appropriate information - basically decisions and information should be sought from managers/owners/landholders. . Christmas decorations have

	seriously declined in quality for the past several years - and the DIA claims no budget. DIA tells us we get to purchase our own trees! In 1999 and 2000 the street trees were decorated with lights and new lamp-standards were put in on Hudson. When will it be Lakeshore Drive's turn for a remake? . We are paying $over $80,000 in salaries, and it is not benefiting the retailers. . Retailers are moving away to the malls and yet the DIA has not done exit interviews with them. Perhaps it is the lack of downtown promotion of the part of the DIA that has caused this?
Would you like a response:	Yes

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RECEIVED
MAY 06 2019
CITY OF SALMON ARM

Thursday, May 2, 2019

Mayor and Council

City of Salmon Arm

Lower Income Housing.

I was very pleased to see the announcement of a proposal to construct units near the DAC on land which has been vacant and for sale for many years. It seems to me that there are a couple of areas where the City might be able to take more control of the planning, development, ownership and management of similar projects. My own preference is for Co-operative Housing. My daughter has been in a Co-op in downtown Victoria for about 12 years with a mix of market, middle, and lower income owners with a long waiting list. They have paid off their CMHC mortgage and are discussing the next phase either redevelop or substantial renovation.

1. The City of Salmon Arm Investment and Development Corporation would be the owner/ manager unless the co-op model is chosen. All members of council will be ex officio directors + 5 from the community. This would take care of the acquisition problem. The City owns various parcels and could acquire more.
2. SASCU becomes the local financier by issuing Salmon Arm Savings Bonds at approximately ½ a percent above Bank of Canada prime rate for 1, 5 or longer terms. They could be redeemed on death. Over the last 10 years, since the 2008 financial debacle, my savings have essentially stayed about even or suffered a slight loss with management fees. It looks like low interest rates are here for a while yet. I think a local issue of such bonds would be very attractive to senior investors and would provide funding for these projects by way of a mortgage loan or loan guarantee for the development stage.

The City would then become an owner developer with adequate funding. Control would be local. It would open up a wider variety of choices to provide lower income housing for our citizens. I am not sure whether the LGA permits this but it oughta.

yours truly, Arthur Channer.

From: Debbie Beadle
Sent: May 5, 2019 8:33 PM
To: Alan Harrison
Subject: Cats

Good Morning

There was a thread going on FACEBOOK - Shuswap Everything Friendly Goes, last night regarding roaming cats. There were approximately 175 comments regarding this problem. I think the time has come to put in a law regarding loose cats. I have lived in my home for 25 years and every spring I have to clean up cat feces from my garden and flower boxes before I can even think about planting. I cannot even tell you how much it has cost me to change out the soil for my garden!

I have attached Calgary's bylaw.

https://www.calgary.ca/CSPS/ABS/Pages/Bylaws-by-topic/Cats.aspx

Thank you.
Debbie Beadle
Salmon Arm, BC

Heritage Update

To keep you informed about current heritage news and events, we bring you our Heritage Update. We hope you will find these periodic newsletters both useful and entertaining.

President's Message: *Norma Harisch*

As another season begins, everyone involved with the R.J. Haney Heritage Village and Museum is excited to welcome visitors to this very popular destination. Our efforts over the last few years have been dedicated to completing the Montebello Museum building and the 9 dioramas. That work continues with completion of the administration office and more dioramas ongoing. The Board, staff, and Advisory committee have been working over the winter on plans for the conversion of the former museum building into the new restaurant, Sprig of Heather. Bernd Hermanski has completed the drawings for the building renovation, and Canadian Restaurant Supply has prepared drawings for our new commercial kitchen, which will be a much more efficient space for our professional and volunteer kitchen workers. The new restaurant will provide inside seating for up to 80 people with additional seating on the deck and patio. This will be a great addition to our dinner theatre and will provide an elegant venue for wedding receptions and other events.

The application for a building permit has been submitted to the city planning department, and we are confident work will begin very soon. This is a large project, and we are seeking financial contributions from the community to help us get this much-needed facility open as soon as possible.

The second part of this phase of our development is the conversion of the current Tea Room into the new Indoor-Outdoor Children's Museum and Discovery Centre. Plans from Cuyler Page have been approved by the board, and Cuyler is already working on some of the pieces for the museum. A sample of what will be in the new center will be installed in the museum gallery this season, so visitors will get a taste of what is to come. We will begin work on some of the outdoor components this spring as well. This is a very exciting project with a budget of approximately $80,000, and we are seeking support from the community and applying for grants from various organizations so work can start as soon as possible.

We are always looking for volunteers with special skills to assist with the various ongoing projects at the Village; if you would like to get involved, call our volunteer coordinator Tara Watson at 250-832-5243.

If you would like to donate to these exciting projects, please contact General Manager Susan Mackie at the Village.

Damage Control

Something didn't feel right. Volunteers Nancy Tait, Lise Ouimet, and I felt and heard it. A loud hiss and a relentless noise. Was it just the geothermal unit kicking in?

I ran out of the vault. There was water in the hall. I unlocked the mechanical room. Water was spraying everywhere. Where was it coming from? Where was the shut off valve?

I yelled upstairs for help. "There's a flood!"

General Manager Susan Mackie was in a meeting.

"Call Ted," she yelled back.

Of course. Who else would you call in an emergency? The self proclaimed Keeper of the Park naturally.

"I'll be right there," was Ted's response.

Before Ted could get his shoes on, the pipe and water pressure valve separated from the water source. The pipe shot water at 140 psi straight at one of the geothermal units.

By this time Susan had called 911, City Public Works, her husband Bruce Mackie, Bill Laird, Rick Semenzin, and anyone else she could think of who might help.

My crew started on damage control. We checked on the collection, moving delicate artefacts higher on their shelves. Then we turned our attention to the workroom and its computers. The flood had reached the outer walls! With water swirling about, Lise picked up the power bars out of water. I lifted the computers. Lise was shocked once.

Susan realized we were not safe and made an executive call. We vacated the lower floor to higher ground, leaving all exterior doors open.

The Public Works crew arrived. They located the building's shut-off valve under ice and snow, in the roadway, turned off the water and left. Their job was done.

Susan arranged for the KR Restoration crew and scheduled meetings. The two insurers sent their adjusters. Excel Contractors got their plumber out of retirement. Everyone checked their policies.

How does the story end? Continued on page 2

The Salmon Arm Museum and Heritage Association is grateful to the Secwepemc First Nation, on whose traditional territory we live, work, and play.

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From The Curator:

A recent visit from a Senior Program Advisor with the Department of Canadian Heritage Museum Assistance Programme had the women at the Salmon Arm Museum intrigued. Michael Smith was making his rounds to museums in the interior. He was from Vancouver. The big city. I warned him about the snow and told him boots were a good idea. He understood. He had gone to school in Ottawa and was born in northern B.C.

How would we look? SAMHA's crews had installed the shelving purchased when Target closed its doors in 2015. We worked all summer and fall packing up the museum collections. We had systems in place to track things. We had also moved and unpacked thousands of artefacts, cleaned the grime, recorded new locations, and recycled six pick up loads of cardboard. Our MAP-funded project was coming to an end.

Over the winter Breanne Malo had been hired on a Get Youth Working project. Breanne was a recent grad who had gone to school in Wales where she studied Anthropology.

Encouraged by her father to make a cold call, she showed up one day at the museum, resume in hand. She was given a tour of the collections areas. I started thinking. I really needed help. I hoped that there was money left in the budget for a "student of life." I asked Breanne if she would be interested in working with the artefacts if I could get approval.

It turned out that Get Youth Working had funding left in its budget and so did Treasurer Gary Cruikshank. We were set! Breanne was given the title Registrar of Collections and she took to the work like a duck to water. Maybe it was in the genes. Breanne's mom is a retired school librarian. Breanne likes order.

By the time Michael made his appearance, Breanne had changed the location fields on 24,078 items. With Board approval we had de-accessioned 1,023 artefacts. Breanne and my staff had solved 400 problems. We had boxes and boxes of books that had been processed, ready for recycling. There were more boxes of books that were going to be presented to the next board meeting. Michael seemed pleased.

No museum can afford to collect indiscriminately. We had culled the collection. Books with settler's names in them were kept. Books with missing front and back covers were not. School books from other provinces were de-accessioned. It seemed right that Michael was impressed. Although the work was not technically part of the project or funded by his program, he knew that if we didn't get a handle on our collecting, we would outgrow our new space too quickly. He asked to take photos of our boxes of books.

I showed Michael the vault where we keep the most valuable archival material. It is six sided and feels like a bunker. I pointed to our homemade system for hanging art. It was something I invented from three-foot wire shelving that we were not going to use. Former Board Member Ian Tait mounted wood 1 x 2s on the drywall along and painted the boards to match the walls. Ian screwed the shelves into the boards. When Ian was done, the project looked very much like something a museum or art gallery could purchase from Carr McLean in Toronto. High end racks, just like in the big museums.

We toured through the artefact storage area. Breanne's inventory was taped to each shelf, problems highlighted. There was still work to do.

We know Michael went away impressed. His next stop was Revelstoke, where he stopped to see another MAP-funded project. He showed my colleague Cathy English photos of our racks. I think we passed inspection but Michael came just time. The books have gone to recycling.

Thank you for the visit Michael.

Deborah Chapman, Curator

Damage Control continued from page 1

The volunteers left, cold and wet. Trucks with water vacuums, dehumidifiers and fans arrived.

We congratulated each other. Everything we had moved from the old museum had been unpacked and shelved, in order, and organized. The collection was dry. No artefacts were lost. The elevated archives vault did not flood. The Salmon Arm Museum had survived both an earthquake and a flood in less than a week.

Deborah Chapman, Lifeguard

GET YOUTHWORKING!
BRITISH COLUMBIA ARTS COUNCIL
CANADIAN MUSEUMS ASSOCIATION
ASSOCIATION DES MUSÉES CANADIENS
Canadian Heritage Patrimoine canadien
Salmon Arm
BRITISH COLUMBIA

Annual General Meeting

Salmon Arm Museum and Heritage Association

Tuesday May 21, 2019 at 7:00pm

Montebello Gallery at R.J. Haney Heritage Village

All members and the public are welcome to attend. Open house to follow. Sneak behind the scenes and see the heart and soul of the organization. Help us celebrate the recent move into the new space with the dedication of the Archives Vault in memory of Rosemary Wilson!

For more information call 250-832-5243

Looking for a quaint and unique lunch experience? Drop by the Village's own

Marjorie's Tea Room

Open May 15 September 21
Wednesday—Sunday
10:00am-4:00pm

Serving a Daily $9.99

Dates to Remember

Annual Work Bee—May 4
Village & Marjorie's Tea Room Opens – May 15
Pancake Breakfast—May 18 & 19
High Tea—May 26
Father's Day—June 16
Dinner Theatre—July 3–Aug 28
Pioneer Day—July 14
Burger, Beer and Pete Seeger Tribute—July 25
Soiree— August 8
Classic/Antique Car Show—Aug 11
Harvest Celebration — Sept 8
Village & Tea Room close for the season — Sept. 21
Cemetery Tour—Oct. 13
Spooktacular—Oct 19& 20

See the website www.salmonarmmuseum.org for rates, hours and daily activities

For tickets call 250-832-5243

Reservations are a must! A highlight of Salmon Arm's summer entertainment. Shows every Wed, Fri and Sun in July and August. Call to reserve your seat 250-832-5243.

R.J. Haney Heritage Village & Museum

To donate or become a member of SAMHA, please fill out the information below and return it with your cheque payable to
R.J. Haney Heritage Village and the Salmon Arm Museum
Box 1642 Salmon Arm, BC V1E 4P7

Name: _____ ***Address:*** _____

City, Province & Postal Code: _____

Phone: _____ ***Email:*** _____

Membership Fee $10.00 ***Donation: $*** _____ ***Total Enclosed: $*** _____

All monetary gifts receive a tax receipt.
R.J. Haney Heritage Village & Museum is a Registered Charitable Organization BN 132153800RR0001
Thank you for your generous support!
Clip and mail

Thank you for providing much needed financial support!

10th Annual High Tea

What better way to celebrate the arrival of spring than by attending the 10th Annual High Tea at R.J. Haney Heritage Village & Museum on Sunday May 26 from 1:00 – 3:00 PM?

Come and enjoy an afternoon of antics, music, entertainment, tea and treats - all set in the beautiful surroundings of the Village.

Tickets for High Tea are $25.00 and can be purchased by phone 250-832-5243.

Visit our website for more information salmonarmmuseum.org

Annual Work Bee May 4

Join Haney staff and volunteers on Saturday May 4 from 9:00am - 4:00pm. Come lend a hand and help ready the Village for the season. We will be cleaning buildings, the grounds, washing windows, working in the gardens and on the trails. Many hands make light work. Please bring garden tools and cleaning supplies.

Please RSVP Tara at 250-832-5243 or email volunteer@salmonarmmuseum.org

The Shuswap Rotary Club will be supplying BBQ lunch!

Daily Admission:

- Adults (Age 18-64) $10.00
- Seniors (Age 65 and over) $9.00
- Students (Age 6-17) $7.00
  Including students with valid student ID
- Children (Age 5 and under) Free
- Family $25.00
  Two adults (parents or guardians) and all dependent children under the age of 18 OR two grandparents and all grand children under the age of 18
- Groups of 10 or more 15% discount
  Must be pre paid 24 hrs in advance

What is included in daily admission:
Village, Museum, Trail Access, Haney House Tour and Daily Scheduled Programs

Annual Pass:

- Adults (Age 18-64) $18.00
- Seniors (Age 65 and over) $15.00
- Students (Age 6-17) $10.00
  Including students with valid student ID
- Children (Age 5 and under) Free
- Family $35.00
  Two adults (parents or guardians) and all dependent children under the age of 18 OR two grandparents and all grand children under the age of 18

What is included in your annual pass:
Village, Museum, Trail Access, Haney House Tour and Daily Scheduled Programs Receive $1.00 off gate admission to the following events: Father's Day, Pioneer Day, Classic Antique Car Show, and Spooktacular Does not include special ticketed events

Special Events and Visitors

- Visitors to the Archives – Visitor Pass Free
- Visitors to the Restaurant Only – Visitors Pass Free
- Visitors Making a Donation - Visitors Pass Free
- Ticketed Events - Gate admission is included in ticket price, includes High Tea, Concerts, Dinner Theatre, Harvest Celebration, Soiree, Burger and a Beer

R.J. Haney
Heritage Village & Museum
www.salmonarmmuseum.org
Find us on Facebook

250-832-5243
751 Hwy 97B
Salmon Arm BC

Visit our website www.salmonarmmuseum.org for times of operation and daily activities

Some of the best memories are made at R.J. Haney Heritage Village. A visit from May – September is well worth the trip!

From: Susan Mackie [mailto:info@salmonarmmuseum.org]
Sent: Wednesday, April 24, 2019 4:21 PM
To: Susan Mackie
Subject: 10th Annual High Tea at R.J. Haney Heritage Village

Join us and celebrate the arrival of spring at the 10th Annual High Tea at R.J. Haney Heritage Village & Museum on Sunday, May 26 from 1:00 pm – 3:00 pm. Come and enjoy an afternoon of antics, music, entertainment, tea and treats with a playful twist - all set in the beautiful Heritage Village.

Marjorie's Tea Room has prepared a special High Tea menu with a selection of freshly prepared finger sandwiches, scones and a variety of homemade cakes and treats all paired with a wide range of specialty teas.

Ticket holders will enjoy a special fashion show "Every Dress Has a Story" featuring wedding dresses and their stories, MC is Patrick Ryley from EZ Rock Radio. Also, entertaining at High Tea is award-winning Vancouver entertainer, Christine Pilgrim and live music from local artist, Peter Clark.

Come dressed up for High Tea in your best Edwardian Garb. Prizes for best dressed and best hat will be awarded.

Tickets for High Tea are $25.00 and include your admission to the Village. Tickets can be purchased by calling 250-832-5243 or visit R.J. Haney Heritage Village and Museum located at 751 – Highway 97 B or your local Askew's Foods. Seating is limited, don't be disappointed, purchase your tickets early for this popular spring event!

The Village is a beautiful place that offers a unique and authentic experience for visitors to come and explore our rich Heritage. Set on 40 acres of the prettiest farmland in the Shuswap, the Heritage Village, features 24 relocated and replicated buildings, including the original 1910 Haney House. There are over 30 exhibits, which tell the stories of Salmon Arm's history and the Shuswap, to discover on your next visit!

For more information on what's happening at R.J. Haney Heritage Village & Museum, including admission cost, hours of operation and daily activities, visit our website www.salmonarmmuseum.org. A visit to the Village from May – September is well worth the trip!

Susan Mackie
General Manager
Come and explore the Shuswap's largest heritage attraction!

Haney Heritage Village
751 Hwy 97B
Salmon Arm, BC
V1E 4P7

R. J. Haney Heritage Village

Sunday May 26th • 1:00pm - 3:00pm

Join us for the timeless tradition of High Tea with a playful twist

Enjoy a specially prepared menu, entertainment from award-winning Vancouver entertainer Christine Pilgrim, local musician Peter Clark and "Every Dress Has a Story" a very special fashion show.
Come dressed in your best Edwardian garb for a chance to win a prize!

Tickets are $25.00 - Order by phone at 250-832-5243
or visit R.J. Haney Heritage Village & Museum or your local Askew's Foods

10th Annual High Tea

R.J. Haney
Heritage Village & Museum
www.salmonarmmuseum.org

Proud
Community Partners

250-832-5243
751 Hwy 97B
Salmon Arm BC

Askew's FOODS

Become our friend at
facebook.com/HaneyHeritage
Find us on Facebook

91.5 EZ Rock

CASTANET

SALMON ARM OBSERVER

10th Annual High Tea
at R.J. Haney Heritage Village

Join us and celebrate the arrival of spring at the 10th Annual High Tea at R.J. Haney Heritage Village & Museum on Sunday, May 26 from 1:00 pm – 3:00 pm. Come and enjoy an afternoon of antics, music, entertainment, tea and treats with a playful twist - all set in the beautiful Heritage Village.

Marjorie's Tea Room has prepared a special High Tea menu with a selection of freshly prepared finger sandwiches, scones and a variety of homemade cakes and treats all paired with a wide range of specialty teas.

Ticket holders will enjoy a special fashion show "Every Dress Has a Story" featuring wedding dresses and their stories, MC is Patrick Ryley from EZ Rock Radio. Also, entertaining at High Tea is award-winning Vancouver entertainer, Christine Pilgrim and live music from local artist, Peter Clark.

Come dressed up for High Tea in your best Edwardian Garb. Prizes for best dressed and best hat will be awarded.

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For more information on what's happening at R.J. Haney Heritage Village & Museum, including admission cost, hours of operation and daily activities, visit our website www.salmonarmmuseum.org. A visit to the Village from May – September is well worth the trip!

Salmon Arm Children's Festival Society
Box 2105 Salmon Arm BC V1E 4R1

April 18, 2019

Attention: Mayor Alan Harrison
Robert Niewenhuizen

RE: Request temporary road closure on July 1st (Canada Day) 5th Ave SW

Salmon Arm Children's Festival Society is requesting the City of Salmon Arm to allow us to temporary close 5th Ave SW between 3rd Street SW and 5th Street SW on July 1st 2019 from 9:00am-3:00pm to accommodate the Canada Day Children's Festival activities and to ensure safety of all attendees. Thank you for considering our request. Our Society feels that being our request is on July 1st and it is a Monday this year there would be no interruption or disruption to surrounding businesses. The Society obtains general liability insurance coverage and lists the City of Salmon Arm as "additional insured". If you have any questions please call Karen @ 250-832-6192. Thank you

Karen Bubola
Chair Salmon Arm Children's Festival Society
Email shuswapdaycare@telus.net

Salmon Arm Folk Music Society
Box 21 Salmon Arm, BC V1E 4N2
250-833-4096 fax: 250-833-4097

April 23, 2019

Attn. Kevin Pearson
Director of Development Services
City of Salmon Arm
Box 40
100 - 30 Street SE
Salmon Arm, BC V1E 4N2

RE: Temporary Campground

Dear Mr. Pearson:

On behalf of the Salmon Arm Folk Music Society and the Roots and Blues Festival, I would like to request the use of the southeast section of Blackburn park for the use as a volunteer and over-flow campground during the 27th Annual Roots and Blues Festival.

The dates we would require the fields are August 13^{h} to 23rd, 2019 to allow for set-up and a proper amount of time to restore the area to its pre-event condition. We are truly grateful for your support.

If the Council approves the use of this property is it possible to set the terms of the approval over a 3-5 cycle to reduce the administrative burden on the SAFMS staff would be appreciated

Thank you,

David Gonella, Executive Director
Salmon Arm Folk Music Society
27th Annual Roots and Blues Festival
PO Box 21, Salmon Arm, BC V1E 4N2
Phone: 250-833-4096 - Fax: 250-833-4097

Kevin Pearson

From: David Gonella [davidg@rootsandblues.ca]
Sent: April 26, 2019 10:33 AM
To: Kevin Pearson
Subject: Re: Temporary Campground

Hi Kevin,

Just one ball diamond.

Thank you,

David

On Fri, Apr 26, 2019 at 10:23 AM Kevin Pearson <kpearson@salmonarm.ca> wrote:

> Hi David,
>
> I will pass your letter dated April 23rd to Admin. for Council's consideration.
>
> Please confirm with us what area of the SE portion of Blackburn Park you are asking to use – one ball diamond or both ball diamonds?
>
> **Kevin Pearson | Director of Development Services | Approving Officer**
>
> Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2
>
> **P** 250.803.4015 | **F** 250.803.4041
>
> **E** kpearson@salmonarm.ca | **W** www.salmonarm.ca
>
> CITY OF SALMONARM

--
David Gonella, Executive Director
Salmon Arm Folk Music Society
27th Annual ROOTSandBLUES Festival
August 15-18, 2019
www.rootsandblues.ca

Salmon Arm Folk Music Society

Box 21, Salmon Arm, BC. V1E 1S3
Telephone 250-833-4096 Fax 250-833-4097

April 19, 2019

Attn. Robert Niewenhuizen
Director Of Engineering
City of Salmon Arm
Box 40
100 - 30 Street SE
Salmon Arm, BC V1E 4N2

RE: NOISE BYLAW VARIANCE REQUEST

Dear Mr. Niewenhuizen:

The Salmon Arm folk Music Society is planning the 27th Annual ROOTSandBLUES Festival and we would like to request an extension to the noise bylaw until 12:00am each night of the festival from Thursday August 15th through Sunday August 18th.

Please note, for the fourth year in a row the festival will have a Thursday evening concert and other activities planned for the Canada Dry Barn Stage and Beverage Garden, starting at 5:00pm and the music will end at or before midnight on this evening.

Please feel free to contact me with any questions or concerns.

Sincerely,

David Gonella
Executive Director
Salmon Arm Folk Music Society
27th Annual Roots and Blues Festival
PO Box 21, Salmon Arm, BC V1E 4N2
Phone: 250-833-4096
Fax: 250-833-4097

From: Salmon Arm Chamber [mailto:admin@sachamber.bc.ca]
Sent: Friday, May 03, 2019 9:30 AM
To: Caylee Simmons
Subject: Back Country Closure Proposals - What It Means to Our Economy

View this email in your browser

MEDIA RELEASE - MAY 3, 2019
4 RURAL CHAMBERS OF COMMERCE WORKING TOGETHER TO ADDRESS BACK COUNTRY CLOSURES

The public consultation deadline of May 3rd has now been adjusted to May 31st. Immediate action is needed to ensure a proper process of science, data, research and economic impact studies and additional public consultations are completed in advance of legislation.

The Provincial and Federal Governments have presented a draft document that could **potentially close down several backcountry areas in rural British Columbia. If these closures on backcountry rural areas occurs, whole communities will experience significant economic loss and many community members will be displaced as a result of lost employment in the industries of tourism, forestry and energy primarily.**

The Salmon Arm, Sicamous & District, South Shuswap and Revelstoke Chambers of Commerce have come together as the representatives of business in their respective communities to ensure business owners and community members are made aware and educated on this issue.

Chambers have been active in the forefront on this issue for many years including the development of a 2017 policy on "Species at Risk: Boreal (Woodland) Caribou". This policy calls for the Provincial Government to complete a socio-economic impact assessment, ensure stakeholder interests are considered and to implement a multi-species approach to better improve wildlife and land management programs. The BC Chamber has formed a coalition and will continue to provide advocacy through the updated Species at Risk Resolution submitted earlier this year.

There is grave concern regarding the protection of the region's current and future economic situation, the health of our environment and the protection of our wildlife.

Rural British Columbians need to be aware of the impact severity of this proposed legislation. Towns and cities that do not feel they will be directly impacted by the rural back country closures need to understand that our neighbouring community members will lose jobs and their ability to contribute to our economy by way of tourism and consumer purchasing will come to an immediate halt. They will not be travelling to visit other BC communities, purchasing merchandise, staying in hotels or dining at restaurants.

This long-time issue is at a crucial juncture and the threat is immediate. Residents and business owners are urged to take action by becoming informed and by having their voices heard. Included below is a link where one can get more information, complete an online petition or print and sign a petition. Once signed, it can be dropped off to a local Chamber of Commerce office.

The **public consultation deadline** of May 3rd has now been adjusted to **May 31st.** Immediate action is needed to ensure a proper process of science, data, research and economic impact studies and additional public consultations are completed in advance of legislation.

Click here for more information

Click here to sign online petition

Chamber E-Notices are cost-effective way to market your products and/or services. Members pay only $45 per notice. Contact the Chamber to book your next marketing message.

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You are receiving this email because you have signed up to receive our newsletters through our web site.

Our mailing address is:

Salmon Arm & District Chamber of Commerce

#101, 20 Hudson Avenue NE

PO Box 999

Salmon Arm, BC V1E 4P2

Canada

Add us to your address book

From: Lana Fitt
Sent: Thursday, May 02, 2019 12:47 PM
To: Lana Fitt
Subject: NJAC Bid Support

Good Afternoon,
The Shuswap Sports Society has submitted a bid for Salmon Arm to host the 2021 National Junior A Championships, please see attached press release. We are seeking support to build a social media following for the bid. We have created a Facebook page **Small City Big Events** which will be the landing page for all event related posts. It would be terrific if you would consider following this new page and also sharing out the graphic "Every Voice Counts". Thanks for any help you are able to provide!

Lana Fitt
ECONOMIC DEVELOPMENT MANAGER
250.833.0608 EDO@SAEDS.CA WWW.SAEDS.CA
SALMONARM
ECONOMIC DEVELOPMENT SOCIETY

SALMONARM
ECONOMIC DEVELOPMENT SOCIETY

May 3, 2019

City of Salmon Arm
Mayor Harrison and Council
PO Box 40
Salmon Arm BC V1E4N2

Dear Mayor Harrison and Council

Re: Shuswap Food Hub Feasibility Study – Receipt of Project Funds

Earlier this year, following conversations with representatives from the BC Ministry of Agriculture, Salmon Arm Economic Development Society (SAEDS) submitted a request for $35,000 in financial support for a Food Hub Feasibility Study. This proposal was recently approved; however, the Ministry has requested that the City of Salmon Arm act as the recipient for the funds, flowing the funds through to SAEDS, in order to comply with their operational guidelines for direct award project funding.

Project Background: SAEDS has identified a gap in the local food supply chain, specifically in available community infrastructure and resources to support agri-food production. This study will assess the needs of local food producers across all sub-sectors of agriculture in the areas of processing, research, packaging, storage, distribution and sales of local food. Further, the feasibility study will research and make recommendations on best practice business models, as well as made in Salmon Arm partnership solutions, designed to ensure self-sustaining operations and the highest return on investment back to the community.

Funding from the BC Ministry of Agriculture will support costs associated with redirecting in-house staff time towards this project, required consulting fees and all other costs associated with the development and delivery of the Shuswap Food Hub Feasibility Study. As with other similar programs, SAEDS is prepared to enter into an agreement with the City of Salmon Arm specifying that our organization will be responsible for all financial and administrative processes related to the completion of the Food Hub Feasibility Study.

SAEDS appreciates Council's consideration to supporting the receipt of the project funds for the feasibility study and is pleased to provide any further information required.

Sincerely,

Lana Fitt
Economic Development Manager

250 833.0608 edo@saeds.ca saeds.ca 220 Shuswap Street NE, PO Box 130, Salmon Arm, BC V1E 4N2

SMALL CITY, BIG IDEAS

salmon arm
arts
centre

May 7, 2019

Mayor Alan Harrison and City Council
Box 40
Salmon Arm, BC V1E 4N2

Dear Friends,

RE: Salmon Arm Arts Centre Requests City Council Representation

The Shuswap District Arts Council is requesting Salmon Arm City Council representation on its board of directors.

The Arts Council is experiencing an increase in the demand to many of its programs, especially the education program. We are looking at opportunities to physically expand to accommodate more school tour activities. In addition, the historical community art collection, of which the Arts Council is the caretaker, is in need of a climate controlled storage space to prevent damage to the valuable pieces. There has been discussion on the benefits of another art gallery exhibition space with the specific purpose of showcasing an ever-rotating display of the works from the collection. There is always interest in seeing these works, now numbering over 170, and the current art gallery schedule has a limited opportunity to show them. For the above reasons, the Arts Council is exploring the potential of building a second storey on the back addition portion of the Salmon Arm Arts Centre.

Having a member of City Council on our board of directors would be an important step in these beginning stages of exploration as we discuss options, plans, and funding opportunities for the expansion of the Arts Centre to better meet the growing needs within the community.

Sincerely,

Tracey Kutschker
Director/Curator
Shuswap District Arts Council

Box 1181 Salmon Arm, BC V1E 4P3
salmonarmartscentre.ca
250.832.1170

JPW
ROAD & BRIDGE INC.

Box 750, 2310 Kirton Avenue
Armstrong BC V0E 1B0
Phone: 250-546-3765 fax: 250-546-3791

April 29, 2019

City of Salmon Arm
PO Box 40, 500 0 2 Avenue N.E.
Salmon Arm, B.C. V1E 4N2

Re: End of Maintenance Contract

JPW Road & Bridge Inc. ceased road and bridge maintenance operations for the Province of B.C. contract in the North Okanagan – Shuswap on March 31, 2019. We are continuing in business and pivoting to a smaller operation focused on excavation and civil contracting.

We very much appreciated your support these past six years in our service to the public in meeting the infrastructure needs within the terms of our contract. Your input and feedback whether formal, informal, verbal or written was useful in our program and operational response decisions.

Thank you again and best wishes.

Yours truly,

J.P. Wrobel, P. Eng., GSC
President and General Manager

19

From: southern interior local government [mailto:yoursilga@gmail.com]
Sent: Monday, April 22, 2019 2:35 PM
Subject: Fwd: Seeking new applicants for the Audit Council of the Auditor General for Local Government

On behalf of the Auditor General for Local Government, please forward this information in the email below to both elected officials as well as senior staff in your community.

Thanks, Alison
---------- Forwarded message ---------
From: **Day, Vanessa MAH:EX** <Vanessa.Day@gov.bc.ca>
Date: Thu, Apr 18, 2019 at 11:30 AM
Subject: Seeking new applicants for the Audit Council of the Auditor General for Local Government
To: yoursilga@gmail.com <yoursilga@gmail.com>

Hello,

I am emailing to inquire if the Southern Interior Local Government Association has any mechanisms available to assist with promoting a job posting for members of the Audit Council of the Auditor General for Local Government (e.g. email list, newsletter, etc.). If you have any way to help connect us with your network across South Central BC, we would be greatly appreciative.

Thanks for your consideration,

Vanessa Day

Senior Policy Analyst

Community Policy and Legislation Branch

Community and Management Services Division

Ministry of Municipal Affairs and Housing

--
Alison Slater
SILGA Executive Director
PO Box 27017 Cityview PO
Kamloops, BC V2E 0B2
250-851-6653
www.silga.ca

BRITISH COLUMBIA Crown Agencies and Board Resourcing Office

Career Site Help Print This Page

- **Please login first...**

Welcome!
Crown Agencies and Board Resourcing Office is responsible for:

- overseeing the governance planning and reporting cycle including Crown agency mandate letters; service plans and annual service plan reports for ministries and Crowns.
- ensuring that the application process for provincial appointment is inclusive and transparent.
- establishing guidelines for all provincial appointments to agencies, boards and commissions (ABCs)
- ensuring that appointees receive appropriate orientation and ongoing professional development with respect to agency governance issues

The provincial government makes appointments to over 240 ABCs. These include: authorities, boards, commissions, crown agencies, corporations and councils.

People with applicable skills from all regions of our province are invited to help renew B.C.'s public sector boards. The Province's goal is strong boards that reflect the diversity of British Columbia for effective and citizen-centred governance

Women, visible minorities, Indigenous Peoples, persons with disabilities, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), and others who may contribute to diversity in public sector board appointments are encouraged to put their names forward for appointments.

Consideration will be given to individuals with a broad range of backgrounds in community, labour and business environments. The selection process will recognize lived experience and volunteer roles as well as paid employment and academic achievements.

Search Open Positions

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Country	Canada
State/Province	British Columbia

Town/City
(use CTRL to select multiple)

ALL
ALL
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Victoria

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Login	Register
Login below if you have already created a profile on Crown Agencies and Board Resourcing Office - Province of British Columbia or wish to check the status of an application. Username or E-mail Address Password Login **Forgot your password?**	You can register and create a profile immediately if there are currently no suitable positions. You can also opt to receive notifications if a new job that matches your skills becomes available. Register Now

TALENTFLOW

BRITISH
COLUMBIA

RECEIVED
MAY 03 2019
CITY OF SALMON ARM

1130011

April 30, 2019

Erin Jackson
Director of Corporate Services
City of Salmon Arm
500 – 2 Avenue NE
Box 40, Salmon Arm BC, V1E 4N2

Dear Erin Jackson:

Thank you for your email of February 28, 2019, regarding wait times at Shuswap Outpatient Laboratory(SOL), and the concerns of your city resident, Sherry Mitchell. I am responding on behalf of the Honourable Adrian Dix, Minister of Health.

I was sorry to read that Ms. Mitchell is experiencing challenges accessing laboratory services in the community. I appreciate the time that both she and the Salmon Arm City Council have taken to share these concerns with the Ministry of Health (the Ministry).

Because the health authorities are responsible for planning and delivering the full range of health services in their regions, our office reached out to Interior Health (IH) in order to gain more information regarding Ms. Mitchell's concerns. IH reported that they are extending hours and increasing staffing levels at SOL to address the increase in demand for laboratory services and improve laboratory service wait times. While the exact times are not yet confirmed, the laboratory will reportedly open earlier. IH also reported that they are currently in the process of hiring another full-time Medical Laboratory Assistant for SOL and expect to have completed this hiring process by the end of April 2019.

There are also plans to move the collection station to another location in the same building. The new location will accommodate an additional chair, which will increase the total collection chairs from five to six. This move is planned for late 2019 or early 2020. You may also be interested to know that IH is currently analyzing the wait times across the region to inquire about potential corrective actions.

If Ms. Mitchell has further questions or concerns regarding SOL, she is encouraged to ask to speak with the laboratory supervisor on shift. If the concerns are not resolved locally, she may wish to contact the IH's Patient Care Quality Office (PCQO). Each health authority has a PCQO that was set up to receive care quality concerns and support patients and community

.../2

members in navigating the health system. Staff in the PCQOs work with patients, clients and their families to review concerns and ensure they are connected with the best resources in the health authority to answer their questions and find an appropriate resolution. IH's PCQO can be reached at 1-877-442-2001 or patient.concerns@interiorhealth.ca.

Thank you for writing to share Ms. Mitchell's experience and concerns with government. I appreciate the opportunity to respond, and hope that you find the above information helpful.

Sincerely,

Donna Ward
Director

BRITISH
COLUMBIA

May 7, 2019

Ref: 246050

Dear Local Governments:

As you are aware, housing availability and affordability are some of the biggest issues facing British Columbians today. That is why I am writing to let you know about exciting partnership opportunities that can be used to increase the supply of affordable housing in your community.

With the 30-point housing plan, the Government of British Columbia is making the largest investment in housing affordability in B.C.'s history—approximately $7 billion over 10 years—through the **Building BC** funds. In the first year of this plan, we have already made significant investments in communities across British Columbia:

- **Building BC: Community Housing Fund (CHF)** will provide close to $1.9 billion over 10 years to develop 14,350 units of mixed income, affordable rental housing for independent families and seniors. The new homes are designed to address the need for affordable housing across a range of income levels, in response to a housing crisis that has made housing unaffordable for even middle-class families. *Currently, more than 4,900 of these new homes have been approved in 42 communities. (See map: https://www.bchousing.org/partner-services/Building-BC/community-housing-fund)*
- **Building BC: Indigenous Housing Fund (IHF)** is a $550 million investment over the next 10 years to build and operate 1,750 new social housing units for Indigenous families and seniors. *In Fall 2018, we announced 1,100 new affordable homes for indigenous peoples in 26 communities across B.C. (See news release for project list: https://www.bchousing.org/news?newsId=1479152910395)*
- **Building BC: Women's Transition Housing Fund (WTF)** is investing $734 million over 10 years for 1,500 units of transition and second-stage housing to help women and children get out of violent and abusive situations and rebuild their lives. *More than 280 of these new spaces have been approved for 12 communities.*

.../2

Ministry of Municipal Affairs and Housing

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-2283
Fax: 250 387-4312

Location:
Room 310
Parliament Buildings
Victoria BC V8V 1X4

http://www.gov.bc.ca/mah

- **Building BC: Supportive Housing Fund (SHF)**, an investment of $1.2 billion over 10 years, will deliver 2,500 new homes with 24/7 support services for people who are experiencing homelessness or who are at risk of homelessness. This fund builds on the ***Rapid Response to Homelessness initiative*** (now fully subscribed) in which 2,000 homes with supports are currently being built in 22 communities across the province, with 1,285 units already opened.
- **Building BC: Capital Renewal Fund (CRF)** is a $1.1 billion investment over the next 10 years to make existing B.C. social housing stock more livable, energy-efficient, and safer. This investment will make dramatic improvements to the existing social housing stock in the province and benefit thousands of British Columbians.

Many of these housing projects are underway, but I wanted to make sure you knew about upcoming opportunities to apply for future funding. BC Housing is interested in partnering with municipalities, non-profit housing providers, and community groups to create more innovative and sustainable housing solutions through the following:

- **Future RFP -** BC Housing will be issuing a second formal Request for Proposals for the *Community Housing Fund* and the *Indigenous Housing Fund* in 2020. We encourage groups interested in submitting proposals to start their planning early, to ensure their projects are ready when applications open. Interested organizations can visit bchousing.org/partner-services/funding-opportunities-for-housing-providers to learn more about these funding streams and their requirements.
- **Ongoing Opportunities -** BC Housing welcomes discussions with partners interested in developing new housing through the *Supportive Housing Fund* and/or the *Women's Transition Housing Fund.* Visit bchousing.org/partner-services/Building-BC to learn more or contact your local Director of Regional Development (contact list below).
- **Major Repairs for Existing Social Housing** - Funding is available for non-profit housing providers or housing co-operatives to support capital projects that maintain or benefit an existing social housing building's condition or improve the building's seismic or fire safety, as well as for projects focused on energy performance. Visit bchousing.org/partner-services/asset-management-redeveopment/capital-planning-repairs to learn more about eligibility criteria and how to apply, or speak with the local Regional Non-Profit Portfolio Manager.
- **The HousingHub** is a new division within BC Housing, and was established to seek innovative partnerships with local housing organizations, community land trusts, Indigenous groups, faith-based groups, charities, the development community, financial institutions and other industries to create affordable rental housing and homeownership options for middle-income British Columbians. As a centre for housing expertise and collaboration, affordable housing will be developed through the HousingHub either through new construction or through the redevelopment of existing sites. Partners bring suitable land, equity and/or the catalyst for development. The HousingHub can provide:
    - Expertise to provide advice on assisting the group in the planning and development process
    - Access to pre-development funding
    - Low-cost financing
    - Project coordination advice
    - A place for organizations to collaborate

  Learn more: www.bchousing.org/partner-services/housinghub

.../3

There are many ways that municipalities can help to partner with BC Housing, such as providing city-owned land or waving Development Costs Charges, as a few examples. If you have an identified housing need in your community, we are hoping that you will help share some of these opportunities with interested community groups in your area. If you are interested in providing housing but are unsure of how to connect with a non-profit, BC Housing or the BC Non-Profit Housing Association can help you identify housing non-profits that operate in your region.

While BC Housing will be promoting these opportunities, we are hoping that you will also reach out to encourage key stakeholders in your community to apply. We have included a *Building BC* factsheet to help you promote these opportunities.

Please have interested key stakeholders in your community contact their local Director of Regional Development for more information:

Region	Director of Regional Development	Email
Interior Region	Danna Locke	dlocke@bchousing.org
Northern Region	Amy Wong	awong@bchousing.org
Vancouver Coastal & Fraser Region	Naomi Brunemeyer	nbrunemeyer@bchousing.org
	James Forsyth	jforsyth@bchousing.org
Vancouver Island	Malcolm McNaughton	mmcnaughton@bchousing.org
HousingHub	Raymond Kwong	rkwong@bchousing.org

Thank you in advance for your support in helping to bring more affordable housing to your community.

Sincerely,

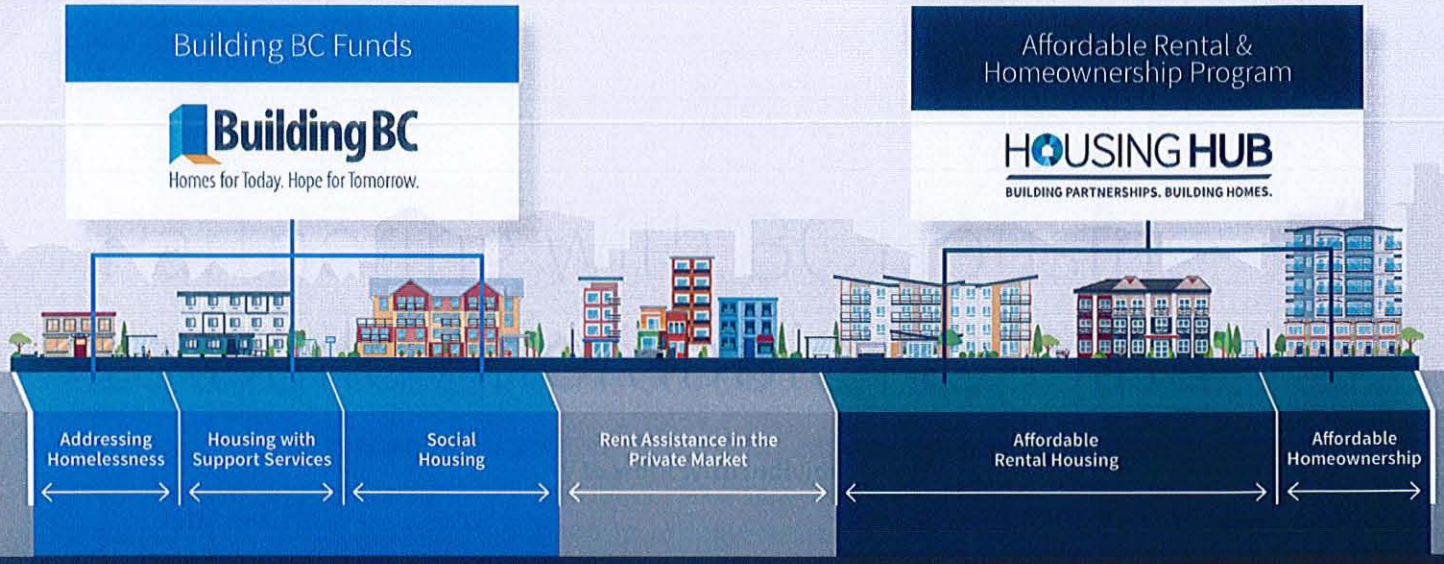
Selina Robinson
Minister

Enclosure

BC HOUSING

Partnering with BC Housing to Build Affordable Housing

BC Housing welcomes the opportunity to work with individuals and organizations to create affordable housing solutions. We work in partnership with non-profit sectors and private sectors, community and Indigenous groups, provincial health authorities, ministries and other levels of government. As a partner, we build and facilitate community and business partnerships to find innovative solutions to housing.



How to apply
Visit us online to learn more about how to partner with BC Housing.

Funding Opportunities for Housing partners
Website: bchousing.org/partner-services/funding-opportunities-for-housing-providers

Provincial Director, HousingHub
Raymond Kwong: rkwong@bchousing.org

Vancouver Coastal & Fraser Regional Directors
Naomi Brunemeyer: nbrunemeyer@bchousing.org
James Forsyth: jforsyth@bchousing.org

Interior Regional Director
Danna Locke: dlocke@bchousing.org

Northern Regional Directors
Amy Wong: awong@bchousing.org

Vancouver Island Regional Director
Malcolm McNaughton: mmcnaughton@bchousing.org

BRITISH COLUMBIA

Building BC Funds

Building BC
Homes for Today. Hope for Tomorrow.

Supportive Housing Fund

$1.2 billion

An investment of **$1.2 billion over 10 years to deliver 2,500 new homes** with 24/7 support services for people who are experiencing homelessness or who are at risk of homelessness.

- Adults over 19 who are homeless or at risk of homelessness.
- Affordable rental housing with onsite support services.
- Non-profit housing providers that are interested in providing property management and support services.

Ongoing opportunities

Community Housing Fund

$1.9 billion

This investment will provide close to **$1.9 billion over 10 years to develop 14,350 units** of mixed income, affordable rental housing for independent families and seniors.

- Families and seniors capable of living independently, without on-site support.
- Affordable rental housing that includes: 30% affordable housing (moderate income), 50% rent geared to income (housing income limit), and 20% deep subsidy.
- Non-profit housing providers or for-profit firms that partner with non-profit societies who are interested in developing and operating new rental units.

Future Proposal Call

Women's Transition Housing Fund

$734 million

The Province is investing **$734 million over the next 10 years to build and operate 1,500 new units** to support women and children at risk of violence.

- Women and their children who are at risk of violence and/or who have experienced violence.
- There are four typical models: safe home, transition house, second stage housing, and permanent housing.
- Non-profit service providers who are interested in developing and operating new rental housing.

Ongoing opportunities

Indigenous Housing Fund

$550 million

The Province is investing **$550 million over the next 10 years to build and operate 1,750 new social housing units** for indigenous families and seniors.

- Indigenous families, seniors, individuals, and persons with a disability.
- Affordable rental housing.
- Indigenous non-profit housing providers, First Nations, Metis Nation BC, non-profits, and developers who want to partner with Indigenous organizations and First Nations.

Future Proposal Call

How to apply
Visit us online to learn more about how to partner with BC Housing.

Building BC Funds
Website: bchousing.org/partner-services/Building-BC
Email: Mike Lachocki at purchasing@bchousing.org

British Columbia | BC HOUSING | Targeted residents | Housing types | Partners

HOUSING HUB

BUILDING PARTNERSHIPS. BUILDING HOMES.

Building New Affordable Housing in BC

The *HousingHub* was developed to increase the supply of affordable housing for British Columbians, and is one of several new provincial initiatives introduced in Homes for BC: A 30-Point Plan for Housing Affordability in British Columbia.

The *HousingHub* is a division within BC Housing, and was established to seek innovative partnerships with local housing organizations, community land trusts, Indigenous groups, faith-based groups, charities, the development community, financial institutions and other industries to create affordable rental housing and homeownership options for middle-income British Columbians.

As a centre for housing expertise and collaboration, the *HousingHub* develops affordable housing through new construction, or through the redevelopment of existing sites.

Increasing the Housing Supply

The *HousingHub* seeks partnerships with levels of government to:

- Increase the supply of affordable rental housing
- Improve the ability of renters to move into homeownership, thus freeing up rental stock

HOUSING HUB

BUILDING PARTNERSHIPS. BUILDING HOMES.

Middle income British Columbians, households with **average incomes between $70,000-$150,000**, depending on the community.

Affordable rental housing at or below market rate, affordable homeownership.

Non-profits and private developers, faith groups, property owners, federal and local governments, and Indigenous partners.

Visit website:
bchousing.org/partner-services/housinghub
to learn more

Phone: 604-439-4757
Provincial Director, HousingHub
Raymond Kwong: rkwong@bchousing.org

BRITISH COLUMBIA

BC HOUSING

Targeted residents

Housing types

Partners

May 7, 2019

Adams Lake Indian Band
Box 588
6453 Hillcrest Road
Chase, BC V0E 1M0

Dear Chief and Council,

Re: Social Impact Advisory Committee

I am writing to confirm that the Terms of Reference for the Social Impact Advisory Committee provide that membership of the Committee include a representative from the Adams Lake Indian Band. We would like to reiterate our invitation to have the ALIB appoint a representative to become a part of this Committee. We are requesting that you provide the City with the name and contact information of an appointee and if there is sufficient interest, it would be beneficial if an alternate could also be named.

The purpose of the Committee is to assist Council in an advisory capacity regarding social impacts identified in our community in an effort to maintain and improve the social well being of all citizens.

The Committee feels that it would be of great benefit to have a member of the ALIB attend and participate in the meetings as the knowledge and resources offered by the ALIB is of value to our community.

Thank you for your consideration of this invitation. If you have any questions please contact the undersigned at 250 803-4029 or by email at ejackson@salmonarm.ca.

We look forward to hearing from you.

Yours truly,

Erin Jackson
Director of Corporate Services

From: Michael Howie [mailto:michael@thefurbearers.com]
Sent: April 24, 2019 2:46 PM
To: Alan Harrison; Debbie Cannon; Chad Eliason; Kevin Flynn; Tim Lavery; Sylvia Lindgren; Louise Wallace-Richmond
Cc: newsroom@saobserver.net; jodi.brak@saobserver.net
Subject: re: Snares in Salmon Arm

Good afternoon Mayor Harrison and Council,

The Fur-Bearers, a wildlife non-profit based in BC, has followed the story of the snare that killed a beloved family pet in your community closely. We read that Mr. Zakus is preparing a petition to present to Council and thought it may be helpful to provide some context and evidence regarding how snares are used, the risks to pets, and the damage they cause in British Columbia. Please find attached our letter, as well as a bylaw from the municipality of Gibsons (and a letter of support from the BC SPCA for their bylaw).

We look forward to hearing your response to this information and Mr. Zakus' deputation, and will stand ready to assist your team in whatever manner is most appropriate.

Warmest regards,

-Michael Howie

Michael Howie

Director of Advocacy and Communications

Host of Defender Radio Podcast

The Fur-Bearers

e: michael@thefurbearers.com

p: 289-776-7775

s: michaelhowieskype

tw: @DefenderRadio

THE ASSOCIATION FOR THE
PROTECTION
of Fur-Bearing Animals

Suite 701, 718-333 Brooksbank Ave.
North Vancouver, BC V7J 3V8
Telephone: 604-435-1850
Fax: 604-435-1840

info@thefurbearers.com
thefurbearers.com

April 24, 2019

Re: Snares in the community

Dear Mayor Harrison and Council,

We heard with great sadness the tragic story of how Molly, a healthy and happy family member of Jeff Zakus, lost her life to an inhumane neck snare.

Mr. Zakus will best tell his story to you, and we believe that as compassionate leaders of your community, you will listen. We would like to provide some ancillary facts that can help inform your decision regarding the use of dangerous traps in Salmon Arm.

At current time there are no provincial requirements for trappers to post warning signs of traps in an area regardless of how densely populated it is, or how frequently recreational areas are used by families, pet owners, and other outdoor enthusiasts. There are no required setbacks from publicly accessible trails or property lines – only that traps cannot be set within 200 metres of a dwelling. There is no required consent from municipalities for traps to be used on private property regardless of property boundaries and access points. We are aware that the government of British Columbia estimates approximately eight pets are reported maimed or killed by traps per year in the province (evidence found in a briefing note through Access to Information and Privacy Act, and only includes those directly reported).

The latest research, conducted primarily by trapper and biologist Dr. Gilbert Proulx, indicates that killing neck snares cannot be used humanely and can leave target animals – let alone non-target animals – suffering for hours. The injuries sustained are horrific and can include what is known as "jelly head", a phenomenon in which blood vessels may burst internally causing a visible and grotesque swelling of the animals' head. Like most traps, snares cannot discriminate between target species and as such present a risk to any wildlife large enough to engage the restricting wire loop. Death can be slow and painful.

Additionally, killing neck snares are not included in the Agreement on International Humane Trapping Standards (AIHTS), a trade agreement to which Canada is a signatory.

While a by-law may not address poaching, it does give the municipality the tools to prevent unnecessary suffering as well as education to those attempting to "manage" wildlife on their own.

The Conservation Officer Service has noted publicly that municipalities have the ability to create local by-laws prohibiting traps in their communities. To support our position and the request made by Mr. Zakus we have attached a sample by-law from Gibsons, British Columbia, that addresses such issues, as well as links to the science and anecdotal information regarding the cruelty of traps.

We look forward to reading your response and will happily work with Council, staff, and community members to protect those who are most vulnerable.

Warmest regards,

Michael Howie
Director of Advocacy and Communications
The Fur-Bearers

References on following page.

The Fur-Bearers is a wildlife non-profit based in British Columbia that was founded in 1953 to advocate on behalf of fur-bearing animals in captivity and in the wild. They work with communities to promote co-existence through science-based tools, policy, and education.

References:

Gilbert Proulx & Dwight Rodtka (2017): Steel-Jawed Leghold Traps and Killing Neck Snares: Similar Injuries Command Change to Agreement on International Humane Trapping Standards, Journal of Applied Animal Welfare Science http://dx.doi.org/10.1080/10888705.2017.1286989

Proulx, G., Rodtka, D., Barrett, M. W., Cattet, M., Dekker, D., Moffatt, E., & Powell, R. A. (2015). Humaneness and Selectivity of Killing Neck Snares Used to Capture Canids in Canada: A Review. *Canadian Wildlife Bioogy & Management,4*(1). Retrieved April 24, 2019, from https://www.alphawildlife.ca/wp-content/uploads/2015/03/127-2015-1-Proulx_FINAL-Kiling-Neck-Snares.pdf.

Howie, M. J. (2019, February 28). Intolerable Cruelty paints an alarming picture of wildlife killing in Canada. Retrieved April 24, 2019, from https://thefurbearers.com/blog/intolerable-cruelty-paints-alarming-picture-wildlife-killing-canada

Howie, M. J. (2015, December 02). BC government knew pets were dying while they reviewed policies. Retrieved April 24, 2019, from https://thefurbearers.com/blog/action-alert-bc-government-knew-pets-were-dying-while-they-reviewed-policies (Article regarding ATIP information on trapped pets)

Brak, J. (2019, March 27). Salmon Arm man loses dog to coyote snare within city limits. *Salmon Arm Observer*. Retrieved April 24, 2019, from https://www.saobserver.net/news/salmon-arm-man-loses-dog-to-coyote-snare-within-city-limits/

"Setting traps on private property is legal in B.C., with regulations stating snares cannot be located within 200m of a private residence and must be set by an approved trapper. Because of the 200m restriction [conservation officer Tanner] Beck says snares are not common within city limits, but the deep bush behind this particular property allowed for legal snare use. Municipalities can prohibit trapping through bylaws, but Salmon Arm has no such bylaw."

TOWN OF GIBSONS

POLICY AND PROCEDURE MANUAL

SUBJECT: BODY GRIPPING TRAPS	SECTION: PARKS NUMBER: 6.8 PAGE 1 OF 1
ADOPTED: July 19th, 2011 REVISED:	RESOLUTION NO.:

A. **Purpose**

1. Conservation Officers are exempt from Trapping of Wildlife regulation under Section 86 of the Wildlife Act:
   Officers exempted
   86. *The offence provisions of this Act and the regulations and section 9 of the Firearm Act do not apply to an officer engaged in the performance of his or her duties.*

2. For Public Safety reasons Conservation Officers may deem it necessary to use "Body Gripping" traps for control of dangerous animals within the boundaries of the Town of Gibsons.

3. The Town of Gibsons Ban of Body Gripping Traps Bylaw No. 1147, 2011 states that:
   No person shall use a body-gripping trap or device within the municipality.

4. The Provincial Wildlife Act will take priority over the Town of Gibsons bylaw in the event that the provincial employees deem it necessary for public safety to use "Body Gripping" traps.

B. **Policy**

In the event that Provincial regulations are imposed and Conservation Officers use "Body Gripping" traps they will be requested to:

1. Advise the Town of Gibsons Chief Administrative Officer or his designate the reason for, location and number of traps being used.
2. Post signage at trail entrances or public access areas to warn the public of the potential danger from the dangerous animal and the use of "Body Gripping" traps.
3. Once the animal has been captured or the "Body Gripping" traps have been removed the Conservation Officers will be asked for a brief report which will be submitted to Council for information purposes only.

C. **Procedures**

1. This policy will be referred to the local Conservation Officers and their cooperation solicited.
2. When Conservation Officers use "Body Gripping" traps they will be asked in writing to provide the information and the signage as noted above.

BCSPCA
SPEAKING FOR ANIMALS

PROVINCIAL OFFICE

1245 East 7th Avenue, Vancouver, British Columbia, V5T 1R1
P 604.681.7271 • F 604.681.7022 • 1.800.665.1868 • spca.bc.ca
Charitable Registration # BN 11881 9036 RR0001

Town of Gibsons
Mr. Lony Miller
Corporate Officer
474 South Fletcher Road
Gibsons, BC, V0N 1V0

May 5, 2011

Dear Mr. Miller,

In response to the recent leg-hold trapping incident of Vicki Starfire's dog, the BC SPCA is writing in support of banning of all leg-hold traps in your area. Despite being a legal means of trapping wildlife, even modified leg-hold traps are not considered humane as per our standards. Further, the risk of harming non-target species is significant, which can greatly increase suffering. I have include a copy of the BC SPCA's position on trapping and hope that you will distribute it among your colleagues for consideration.

Sadly, this is not the first incident of family pets being injured or even killed by legal or illegal leg-hold traps, as it occurs throughout our province in suburban, rural and wilderness transition areas. Vicki's dog was lucky to survive its' injuries, however it will take a long time for both owner and dog to overcome this trauma, and the dog may never be the same. We hope that you can prevent any further harm to pets in your community and reduce the suffering of legally trapped wildlife by banning this method of trapping in your area.

Please contact me if you have any further questions about the BC SPCA's position on trapping.

Best regards,

Sara Dubois

Sara Dubois, BSc, MSc, RPBio
BC SPCA Manager of Wildlife Services
1604.647.6403 (office), 778.772.9762 (cell)
sdubois@spca.bc.ca • spca.bc.ca • wildarc.com

From: Public Inquiry Line [mailto:CONTACT@cn.ca]
Sent: April 24, 2019 2:08 PM
To: Alan Harrison
Subject: NOTICE - CN RIGHT-OF-WAY VEGETATION CONTROL

Dear Mayor Harrison:

At CN, we are committed to environmental safety and sustainability. We are reaching out in order to advise you, that we will be undertaking vegetation control activities for safety purposes, in your area between June 3, 2019 and June 30, 2019. This information will also be made available on the CN website (www.cn.ca/vegetation) shortly.

If not managed properly, trees, brush or other vegetation can severely compromise public safety, including by impeding the view motorists have of incoming trains, increasing the risk of crossing accidents. Moreover, unwanted vegetation can damage the integrity of the railway, increasing the risk of incidents, interfere with signals and switches, contribute to track side fires, compromise employee safety, reduce visibility for train crews at road crossings, of signals and other track side warning devices, to name only a few risks. Our annual vegetation control program is designed to mitigate these risks by eliminating brush, weeds and other undesirable vegetation.

For 2019, CN has retained Asplundh Services to conduct vegetation control along its Canadian rail network.

Should your Town/City have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at contact@cn.ca before June 26, 2019 with the specific information and location. CN will make every effort to include those locations as part of our 2019 Vegetation Management Program. All notices sent after the above mentioned date will be included in the 2020 Vegetation Control Management Plan.

We look forward to collaborating with you and answering any questions you may have regarding our vegetation control activities in your community. In that respect, please find attached the Notices CN is publishing in local papers in order to advise the public. We would kindly ask that you post copies on your Community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1-888-888-5909, or by email at contact@cn.ca.

For your convenience, please also find attached a list of FAQ's regarding the program that may be of further assistance.

Best Regards,

Public Inquiry Line

E : Contact@cn.ca
T: 1-888-888-5909

COMMUNITY NOTICE
Annual Vegetation Management Program

CN is required to clear its rights-of-way from any vegetation that may pose a safety hazard. Vegetation on railway rights-of-way, if left uncontrolled, can contribute to trackside fires and impair proper inspection of track infrastructure.

As such, for safe railway operations, the annual vegetation control program will be carried out on CN rail lines in the province of British Columbia. A certified applicator will be applying herbicides on and around the railway tracks (mainly the graveled area/ballast). All product requirements for setbacks in the vicinity of dwellings, aquatic environments and municipal water supplies will be met.

At this time, we expect that the program will take place from June 3, 2019 to June 30, 2019.

Visit www.cn.ca/vegetation to see the list of cities as well as the updated schedule.

For more information, you may contact the CN Public Inquiry Line at 1-888-

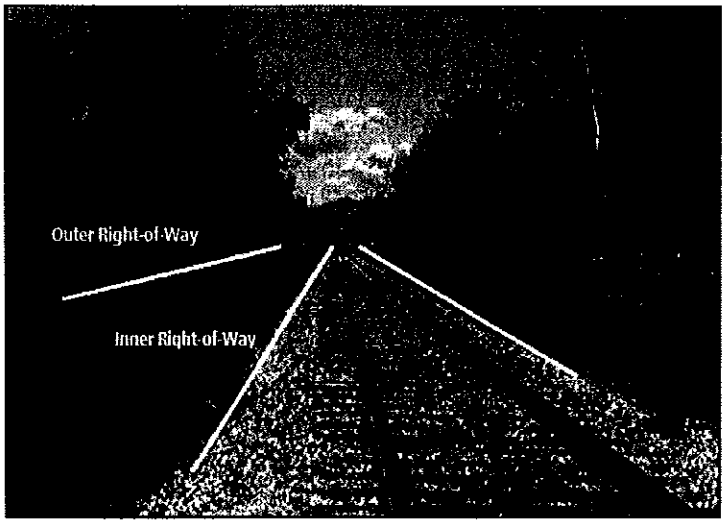
Annual Vegetation Management Program

FAQ'S

Where can I get more information about CN's vegetation management program?
For more details about CN's Annual Vegetation Management Program, please visit our website at ***www.cn.ca/vegetation***

Why does CN need to remove vegetation along its train tracks annually?
Safety at CN is one of our most important core values, and part of maintaining and operating a safe railway is ensuring vegetation is managed along our corridor. CN also has an obligation, pursuant to the *Rules Respecting Track Safety*, adopted under the *Railway Safety Act*, to ensure that vegetation on or immediately adjacent to the railway roadbed is controlled. More specifically, the Rules require federal railways to ensure the track is free of vegetation that could create fire hazards, affect the track integrity or obstruct visibility of operations and inspections. Separate regulations also require removal of vegetation to ensure every grade crossing meets sightline requirements.

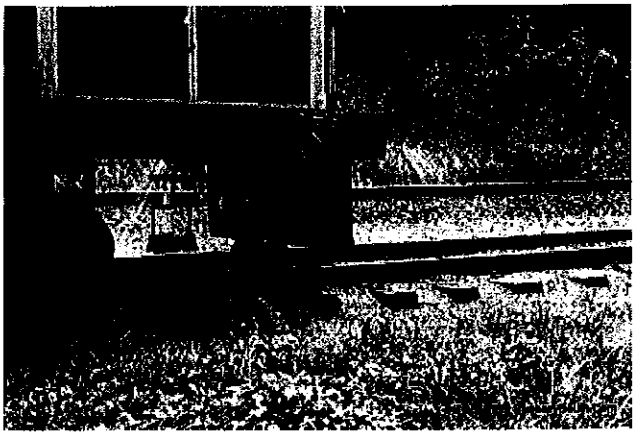
Where does CN remove vegetation?
Please note that for the management of vegetation, CN divides its corridor into two components: the ballast and the right of way. The ballast section (graveled area) covers a 16ft width (4.9m). The right of way section covers a 42ft width (13m) on each side of the ballast (graveled area).



Vegetation in the right of way section needs to be controlled to protect sight lines for train crews to see signal systems and at road crossings, prevent trees from fouling the track during storms, reduce fuel loading to prevent fires, minimize wildlife mortality, ensure

good drainage along ditches and culverts, amongst other safety requirements and is primarily controlled mechanically, through mowing and cutting of vegetation. Certain herbicide products are used (excluding glyphosate) to encourage grasses and small plants rather than shrubs and trees.

The ballast section, on the other hand, is the most critical area as it supports the track infrastructure which supports the movement of freight and passengers; this section also provides an area for train crew to safely inspect their train. Given the crucial role it plays in ensuring the safety and integrity of rail operations, this section must be devoid of all vegetation. The only proven way to effectively remove vegetation in the ballast section is through chemical application.



How will you manage dry plants and herbs left once the spraying is complete?
Ensuring vegetation is controlled on an annual basis is the best method to reduce larger volumes of dead and dry plants. This is because it kills plants when they are smaller which reduces the amount and volume of dead plant material. CN's 2019 program has been developed specifically with this in mind. Most plants, once dead, will naturally decay leaving little debris. As for the right of way, the herbicides used are selective and the grass cover will remain intact while any broadleaved species or noxious weeds will be controlled.

Will you be using Glyphosate. If so, is it dangerous for us or my pets ?
All pesticides used in Canada must be registered by Health Canada's Pest Management Regulatory Agency (PMRA) and CN only uses pesticides that have been approved for use in Canada and in the Province within which they are applied. Protection of human health and the environment is Health Canada's primary

objective in the regulation of pesticides and all pesticides must undergo rigorous science-based assessments before being approved for sale in Canada. The PMRA also re-evaluates registered pesticides on a cyclical basis to ensure they continue to meet modern health and environmental standards. In this regard, the PMRA re-evaluated glyphosate in 2017 and reaffirmed its conclusions that products containing glyphosate do not present risks of concern to human health or the environment when used in accordance with revised label directions. CN's vegetation control contractor uses glyphosate in accordance with label directions.

Has CN tried any non-chemical weed control options in the past, such as weed whacking? Have they worked?

CN has used weed cutting in the past to control vegetation, but this does not remove the roots, and actually encourages more growth, therefore it is not an effective long-term solution for vegetation removal along railway tracks. The application of steam injection has also been investigated; however they have proven ineffective in killing the roots, which could compromise the integrity of the rail bed.

CN has also explored other options, such as high concentrate vinegar (acetic acid), however this was deemed not a viable option as the acid reacts negatively with steel and the sensitive electronic monitoring equipment used to regulate safe movement and operation of trains.

I am an organic farmer adjacent to your tracks, should I be worried?

Most of the vegetation control focuses on the ballast section (graveled area) which is 16ft (4.9 meters) wide, leaving about 13 meters of right of way on each side of the ballast. The equipment used for application is a shrouded boom which focuses the spray downward to reduce potential drift. Application must also be done during appropriate weather conditions, including low wind levels.

Can I request my area not be sprayed?

Safety is of upmost importance to CN and vegetation control is a key component of keeping our employees and the communities in which we operate safe. Ensuring vegetation is kept clear of our infrastructure, signals, road crossing sight lines and enabling our teams to inspect and maintain the track is critically important. As a result, we cannot choose to have a reduced safety management process in some areas and so all areas of the CN ballast section must be treated to control vegetation.

From: Shirley Ouellette [mailto:shirley@rco.on.ca]
Sent: Tuesday, April 30, 2019 11:44 AM
To: Caylee Simmons
Subject: Canada's 1st Circular Procurement Summit - Attention Alan Harrison

Hello Allan,

I wanted to reach out to you to make you aware of Canada's first-ever Circular Procurement Summit, which is taking place in Toronto from June 11th to 13th, organized by the Recycling Council of Ontario.

The main objective of the summit is to enhance greater awareness of circular economy and how procurement plays an important role. Circular procurement is a tool for purchasers to leverage their buying power to stimulate circular products, services, and business models. Over the three days keynote speakers, experts in the field and guest speakers, will demonstrate how adopting circular procurement will help Canada meet economic and environmental goals.

To find out more information about the summit and speakers to date you can visit http://rco.on.ca/circularprocurementsummit/

We believe that you and your members would greatly benefit by attending the event and would appreciate the opportunity to discuss the summit and its objectives in more detail with you.

Best regards,

--

Shirley Ouellette

Executive Assistant, Systems Manager

Recycling Council of Ontario

55 University Avenue, Suite 1500

Toronto, ON M5T 2C7

shirley@rco.on.ca

416-657-2797 ext. 203

Councillors
R. Bruce Banman
Les Barkman
Sandy Blue
Kelly Chahal

CITY OF ABBOTSFORD

Mayor, Henry Braun

Councillors
Brenda Falk
Dave Loewen
Patricia Ross
Ross Siemens

April 18, 2019

File: 0530-03

Via Post and Email: premier@gov.bc.ca

Honourable John Horgan,
Premier of British Columbia
PO Box 9041 STN Prov Govt
Victoria, BC V8W 9E1

Dear Premier Horgan:

Re: City of Abbotsford, Resolution: Criminal Justice Reform in British Columbia

On behalf of Abbotsford City Council, I am requesting your favourable consideration and resolutions of support for Criminal Justice Reform in BC to enhance efforts to address the Lower Mainland Gang Conflict.

At the April 15, 2019 Council Meeting, Council approved the following resolution:

Resolution: Criminal Justice Reform in British Columbia

WHEREAS British Columbia currently has the highest threshold/charge approval standard in Canada in proceeding with charges and criminal prosecution of gangsters while communities across British Columbia's lower mainland have concurrently seen a year over year rise in gang-related homicide and violence;

AND WHEREAS ongoing court delays favour the rights of the accused over the rights of victims and/or the community;

AND WHEREAS the Government of Canada committed $328-million over 5 years beginning in 2018, and $100-million annually thereafter to tackle the increase in gun related violence and gang activity in Canada as well as $43 million annually in the National Crime Prevention Strategy to develop cost-effective ways to prevent crime among at-risk populations and vulnerable communities.

THEREFORE BE IT RESOLVED that the Mayor's Caucus/UBCM request that, in support of addressing the ongoing gang violence across the lower mainland of BC, the Province of BC and BC's Attorney General and Minister of Public Safety immediately begin working with the Government of Canada to take steps to explore initiatives to address issues within the British Columbia justice system including BC's restrictive charge approval standards, the ongoing high volume of court delays as well as measures to address community safety in support of the rights of all Canadians to live in safe communities.

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We look forward to your support on this matter.

Yours truly,

Henry Braun
Mayor

c. Hon. Mike Farnworth, Minister of Public Safety and Solicitor General
Hon. David Eby, Attorney General
Hon. Darryl Plecas, Speaker of the Legislative Assembly of British Columbia, MLA Abbotsford South
Simon Gibson, MLA, Abbotsford-Mission
Mike de Jong, MLA Abbotsford West
Council members
Peter Sparanese, City Manager
Mike Serr, Chief Constable, Abbotsford Police Department
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts
Canadian Association of Chiefs of Police
British Columbia Association of Police Boards

Councillors
R. Bruce Banman
Les Barkman
Sandy Blue
Kelly Chahal

CITY OF ABBOTSFORD

Mayor, Henry Braun

Councillors
Brenda Falk
Dave Loewen
Patricia Ross
Ross Siemens

April 18, 2019

File: 0530-03

Via Post and Email: premier@gov.bc.ca

Honourable John Horgan,
Premier of British Columbia
PO Box 9041 STN Prov Govt
Victoria, BC V8W 9E1

Dear Premier Horgan:

Re: City of Abbotsford, Resolution: Continued Widening of TransCanada Highway # 1, through the Fraser Valley

---

On behalf of Abbotsford City Council, I am requesting your favourable consideration and resolutions of support for the continued widening of the TransCanada Highway #1, through the Fraser Valley.

At the April 15, 2019 Council Meeting, Council approved the following resolution:

Resolution: Continued Widening of TransCanada Highway #1, through the Fraser Valley

WHEREAS the critical congestion problems on the TransCanada Highway between the Fraser Valley and the Port Mann bridge continue to interrupt a safe, reliable and efficient multi-modal transportation network that supports employment and economic development movement of goods and services, as well as job creation for the Province of BC;

AND WHEREAS the Federal Government has already identified the continuation of the next phase of the TransCanada Highway 6-laning improvements from 216th street to the Whatcom Road interchange as a priority to expand markets for key local economic sectors, support thousands of residents in accessing employment, support the continued success of the Abbotsford International Airport, provide access to Universities, hospitals, aid in the reduction of greenhouse gas emissions, improve affordability of families, and support increased public safety through the reduction of traffic congestion:

THEREFORE BE IT RESOLVED that UBCM lobby the provincial government to prioritize funding toward the expansion of the TransCanada Highway through the Fraser Valley;

AND BE IT FURTHER RESOLVED that this funding be made a high priority of the government of British Columbia.

Mayor's Office 32315 South Fraser Way, Abbotsford BC V2T 1W7 **Tel:** 604-864-5500 **Fax:** 604-864-5601
www.abbotsford.ca

We look forward to your support on this matter.

Yours truly,

Henry Braun
Mayor

c. Hon. François-Philippe Champagne, Minister of Infrastructure and Communities, Canada
Hon. Claire Trevena, Minister of Transportation and Infrastructure, BC
Hon. Darryl Plecas, Speaker of the Legislative Assembly of British Columbia, MLA Abbotsford South
Jati Sidhu, MP Mission-Matsqui-Fraser Canyon
Ed Fast, MP Abbotsford
Simon Gibson, MLA, Abbotsford-Mission
Mike de Jong, MLA Abbotsford West
Council members
Peter Sparanese, City Manager
Mike Serr, Chief Constable, Abbotsford Police Department
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts
Greater Vancouver Board of Trade
Vancouver Port Authority
Surrey Board of Trade

CITY OF BURNABY
OFFICE OF THE MAYOR
MIKE HURLEY
MAYOR

RECEIVED
MAY 06 2019
CITY OF SALMON ARM

2019 May 02

Dear Mayor and Council:

Subject: Expanding Investment Opportunities
(Item No. 6(J), Reports, Council 2019 April 29)

Burnaby City Council, at the Open Council meeting held on 2019 April 29, received the above noted report and adopted the following recommendations, **AS AMENDED**:

1. THAT Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.

2. THAT Council request support from other municipalities and regional districts for the requested changes to the Community Charter.

3. THAT Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities, as outlined in this report.

In accordance with Recommendation No. 2, a copy of the report, containing text of the resolution, is *enclosed* for your information.

Burnaby City Council appreciates your support on this matter.

Yours truly,

M Hurley

Mike Hurley
MAYOR

28

4949 Canada Way, Burnaby, British Columbia, V5G 1M2 Phone 604-294-7340 Fax 604-294-7724 mayor@burnaby.ca

City of Burnaby

Meeting 2019 April 29

COUNCIL REPORT

FINANCIAL MANAGEMENT COMMITTEE

HIS WORSHIP, THE MAYOR
AND COUNCILLORS

SUBJECT: EXPANDING INVESTMENT OPPORTUNITIES

RECOMMENDATIONS:

1. THAT Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.

2. THAT Council request support from other municipalities for the requested changes to the Community Charter.

3. THAT Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities, as outlined in this report.

REPORT

The Financial Management Committee, at its meeting held on 2019 April 24, received and adopted the *attached* report requesting Council to support changes to the Community Charter to allow for prudent investor rules, thus expanding investment parameters and opportunities.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to:	City Manager Director Finance

City of Burnaby

Meeting 2019 Apr 24

COMMITTEE REPORT

TO:	CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE	**DATE:**	2019 April 17
FROM:	DIRECTOR FINANCE	**FILE:**	7500-01

SUBJECT: **EXPANDING INVESTMENT OPPORTUNITIES**

PURPOSE: To request Council to support changes to the Community Charter to allow for prudent investor rules, thus expanding investment parameters and opportunities.

RECOMMENDATIONS:

1. **THAT** the Committee recommend Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.

2. **THAT** the Committee recommend Council request support from other municipalities for the requested changes to the Community Charter.

3. **THAT** the Committee recommend Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities as outlined in this report.

REPORT

1.0 INTRODUCTION

Financial investments form a critical part of the activities of a municipality, providing a source of revenues for capital expenditures and to offset cash flow fluctuations. The allowable investment parameters as laid out in the Community Charter is considered a "prescribed" or a "closed" set of legislated guidelines designed to protect municipalities from taking unnecessary or undue risks. The concept being that the current regulations provide for a list of instruments that can be placed in the portfolio, instruments that are considered the most creditworthy and least risky, such as provincial debt obligations and investments in financial institutions in Canada. What occurs in a market such as Canada, which represents less than 3% of the global economy, is an over concentration of holdings and limited investment diversification due to the regulation limitations.

The parameters set and limitations for investment powers and opportunities has not changed for decades in British Columbia. The purpose of the proposed changes to Section 183 of the Community Charter is to provide municipalities with the ability to obtain improved returns

through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding; while also reducing investment risks. Analysis and discussion for structured governance will be critical to determine the scope of change and authority granted through legislated changes. However, the purpose of this report is to start the conversation with the Province.

2.0 POLICY SECTION

Goal

- A Connected Community
  - Partnership –
    Work collaboratively with businesses, educational institutions, associations, other communities and governments
- A Dynamic Community
  - Economic opportunity –
    Foster an environment that attracts new and supports existing jobs, businesses and industries
  - Community development –
    Manage change by balancing economic development with environmental protection and maintaining a sense of belonging
- A Thriving Organization
  - Financial viability –
    Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets

3.0 MUNICIPAL INVESTMENTS

3.1 Investment Funds

Part 6, Division 3, Section 183 of the Community Charter provides investment guidelines to British Columbia municipalities. These legislated guidelines state that municipalities may invest or reinvest money that is not immediately required for expenditures as follows:

> **183** Money held by a municipality that is not immediately required may only be invested or reinvested in one or more of the following:
>
> (a) securities of the Municipal Finance Authority;
>
> (b) pooled investment funds under section 16 of the *Municipal Finance Authority Act*;
>
> (c) securities of Canada or of a province;

(d) securities guaranteed for principal and interest by Canada or by a province;

(e) securities of a municipality, regional district or greater board;

(f) investments guaranteed by a chartered bank;

(g) deposits in a savings institution, or non-equity or membership shares of a credit union;

(h) other investments specifically authorized under this or another Act.

The British Columbia provincial government is responsible for the laws and framework that provide governance across the province. The *Municipal Act* has provided this guidance since the 1880's. In 1991, UBCM proposed the idea for the creation of a Bill of Rights for municipalities for the purpose of providing broader powers and greater freedoms for BC municipalities. The *Local Government Act* was then created and received Parliamentary approval in 1996. Finally, with Royal Assent in August 2001 of the *Community Charter Council Act*, a Community Charter Council was created for the purpose of developing the *Community Charter*.

BC municipalities have managed investment portfolios under these guidelines as a matter of fiduciary responsibility and with due diligence. Internal investment guidelines support each municipality's investment activities within the constraints of the *Community Charter*. While protectionist in nature, the regulations actually place inadvertent restrictions on the ability to generate higher rates of return and increased revenues, as well as limiting asset class diversification which is paramount to financial sustainability and risk diversification. Currently, BC municipalities can invest in two of the four main asset classes - money market (including cash equivalents) and fixed income (bonds). The other two asset classes include equities and real estate (or other tangible assets). This limitation in turn affects the portfolio real rate of return once inflation is considered and it affects annual taxation rates and other capital costs for a municipality.

3.2 Prudent Investor Rules

The prudent investor rule (aka prudent investor standard) requires the investment manager of an organization to conduct investment activities with care, skill and due-diligence for that which a prudent person would do when managing their own investments, such as property, cash or securities. Such a person would therefore deploy investments through a diversification strategy that can potentially reduce risks while enhancing returns.

A prudent investor would therefore have flexibility and seek opportunities based on market and economic cycles, as well as utilize diversification opportunities both in and outside of Canada. For a municipality, benefits from increased returns can reduce taxation requirements and fees. Without a change to provincial legislation, BC municipalities will continue to invest in

prescribed investment products which under varying market conditions, like the historical low interest rates experienced over the last 10 years that has in turn translated into the lowest yields and lower income.

3.3 Prudent Investor Rules – Other Jurisdictions

Various municipalities and pensions maintain prudent investor rules such as the cities of Ottawa, Edmonton, Calgary, Medicine Hat and more recently the City of Toronto. In 2000, the Canada Pension Plan began investing in equities and other investment products (real estate, commodities and futures) with the main goal of seeking higher returns and to stabilize the Canada Pension Plan (CPP) program for future generations. This change meant a more diversified and global deployment of funds for capital appreciation, taking advantage of a much larger global market than just Canadian content.

When the Province of Ontario decided to make changes to the municipal legislation, it was for the purpose of providing municipalities more flexibility. Thus, allowing local governments more freedom to invest available funds in a larger pool of diversified investment products. Providing the added flexibility and freedom could potentially deliver higher returns while lowering or removing systemic risks, reinvestment risks and interest rate risks. The Ontario government put in place specific requirements that a local government must meet to permanently opt into the prudent investor program. The logic was to ensure appropriate governance and structure was in place with separate guidance from an independent board for the expanded portfolio.

The City of Toronto is currently preparing to place their initial investments into equities now that the legislated requirements for prudent standards have been met. The City of Ottawa however has been investing endowment funds of over $200 million since 2007. Ottawa conducted an RFP and hired two fund managers to manage the investments of the endowment. Applying prudent investment standards to the endowment funds has allowed the City of Ottawa to generate much higher yields over the last decade when compared to the funds invested based on the prescribed legislation. Also, the City of Ottawa is watching Toronto's activities closely and will contemplate the opt-in decision for the remaining portfolio funds as they have first-hand knowledge of the large differential in returns between their funds.

The City of Edmonton began investing in equities in 1995 with the creation of an endowment fund. A May 2014 staff white paper identified that through the use of asset class diversification, the endowment fund has contributed well over $700 million to the City of Edmonton's operating budget and the fund has grown from $445 million to $710 million. Staff reports indicate that the change to investment structure has allowed the city to achieve cost efficiencies and to better align the portfolios with specific risk profile needs and objectivity. This in turn allows for the creation of new asset class investing, such as global infrastructure and emerging market equities, while achieving the goals of increasing overall returns and long term financial sustainability.

Another report highlighted that Edmonton home owners have saved over 7% for the period 2005 – 2014 on property taxes paid. Not only have the funds increased returns resulted in a reduction of the tax burden on citizens, but has and will continue to the support the city's financial position

and sustainability. The investment diversification through prudent investor rules has meant an expanded revenue base for operating and capital budgets.

3.4 Prudent Investor Rules – Capacity and Knowledge

While providing expanded investment options to municipalities through legislation can achieve many benefits, consideration must be made regarding municipal capacity and expertise. Any change in legislation will require municipal input in determining the governance structure that will work best for the province and each municipality. With examples from Ontario and Alberta now in place, this presents a tremendous opportunity to learn from the legislative process and experiences and to understand the need for improvements and the request to change.

Because of the vast range of assignments and work conducted in municipal treasury, the current staff compliments most likely will not have the expertise to branch out into a larger array of investment asset class products. Indeed, smaller municipalities have very few staff that manage varying professional disciplines such as budgets, banking, trades payable, accounting and investments. There are however significant differences amongst the municipalities in the lower mainland and across the province when it comes to portfolio management expertise and knowledge. So governance must consider inclusion for all without creating additional costs and risks.

Such risks can be mitigated through pooling investments or contracts with qualified funds managers through the set-up of simplified but effective reporting standards and clear guidelines. Under prudent investment standards the need for monitoring the decisions made, portfolio performance, policy and governance principles becomes even greater. Setting the criteria by thoughtful consideration will ensure a more comprehensive and general acceptance and adaptation by municipalities. The goal is not to make prudent investing an impossible challenge, but to ensure there is significant and meaningful impact when prudent investment standards are followed.

4.0 REQUIRED CHANGE IN LEGISLATION

The City of Burnaby has maintained a concentrated and focused effort on the investment portfolio for over three decades. This attention has provided for consistently improved yields and income generation. While the City of Burnaby has outperformed market benchmarks and municipal peers, there are still missed opportunities due to investment restrictions based on the current legislation.

While protectionist in nature, a "prescribed" or "closed" set of guidelines can introduce unintended risks by being extremely limited, thus introducing systemic and interest rate risks to a municipal portfolio. This can increase in magnitude for a large portfolio that seeks additional product and yield within the limited reach and size of the Canadian fixed income market. The *Community Charter* provides clarity but does not empower a municipality to obtain greater investment variation and seek to reduce risk further through asset diversification and allocation.

It is therefore proposed that by providing prudent investor standards within the *Community Charter* or other provincial legislation, risk versus reward through asset class diversification can culminate into various funding and cash flow opportunities as returns increase. If the City of Burnaby moved 30% of current holdings to other asset classes for example (Edmonton has 60% of the endowment fund in equities), with only a 2.5% increase in yield on that portion of the portfolio, the annual additional revenue would be $12.75 million per year.

The evidence is very clear from municipal examples to pension plans and historical analysis that asset mix is a critical determinant of long term investment fund stability, yield and income. Maintaining a set of guidelines that limits municipal investing to a restricted list of products within limited asset classes will result in what is occurring in many municipal portfolios today – yields that range from 1.50% - 3.00% with significantly reduced income. The current standards limit municipal investments to the Canadian market only and to the fixed income asset class which is based on Canadian interest rates only.

The size and utilization of the City's investment reserves, without debt payment obligations other than internally through annual depreciation, means we are well positioned for the longer term investment time horizon that is needed under other asset classes such as equities and real estate. Providing proficient and transparent oversight to the investment portfolio ensures the City of Burnaby is acting in the best interest of citizens. This also means identifying that as investment markets and economies have changed over the years, opportunities have been missed. The best starting point is to begin the conversation about making changes to the current investment legislation in British Columbia.

And while those opposed to change may suggest that introducing the prudent investor rules will bring with it needless risks, one must consider that risk is defined in many ways, including the long term financial sustainability of municipalities and the tax burden placed on residents. Risk diversification also means fund managers and fund management, not just guarantors and asset class diversification. Risk management means a governance structure that takes into consideration the varying investment strategies that can be deployed and empowering municipalities to diversify and grow for future generations of citizens. For these reasons, updating legislation to include prudent investment rules is practical and warranted.

4.1 Resolution: Expanded Asset Class Investments Under Prudent Investor Rules

Given the discussion above, and recognizing that the ability to properly manage and grow assets is an important role of local government, the following resolution has been prepared for the Committee and Council's consideration.

WHEREAS financial investments form a critical part of the activities of a municipality, providing a source of revenues for capital expenditures and to offset cash flow fluctuations;

AND WHEREAS allowable investment parameters as laid out in the *Community Charter* is considered a "prescribed" set of legislated guidelines.

AND WHEREAS the Provinces of Alberta and Ontario have implemented a wider scope for local government investment, which responds to the needs of local governments of all sizes:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request the Ministry of Finance to amend the *Community Charter* to provide municipalities with the ability to obtain improved returns through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding, while also reducing investment risk.

5.0 RECOMMENDATIONS

It is recommended that the Committee recommend Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules. It is also recommended that the Committee recommend Council request support from other municipalities for the requested changes to the Community Charter and that a resolution, as outlined in Section 4.1 of this report, be submitted to the Union of British Columbia Municipalities on this matter.

Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:DS /ml

Copied to: City Manager